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The regular session meeting of the East Greenwich Township Board of Education was held on the above date, duly advertised in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-8(d). Notice of this meeting was posted in the East Greenwich Township Municipal Building, each school in the district and advertised in the South Jersey Times and Courier Post. The meeting was called to order at 7:15 p.m. by President Jones. Following the flag salute, a moment of silent reflection was observed.

ROLL CALL:

Roll call was taken with the following members present: Baird, Cavalieri, Christian, Jones, O'Brien, Schonewise, and Starks. Absent: Becker and Cosentino. Also present were the Superintendent, the Business Administrator, and ten (10) members of the public.

APPROVAL OF MINUTES:

On motion by Schonewise, second by Cavalieri, and carried by unanimous voice vote, the following minutes were approved:

- Regular Session & Executive Session of June 14, 2023

PRESENTATIONS:

- The Superintendent provided a presentation to the Board highlighting recent school business and activities.

PUBLIC COMMENT:

- A parent commented on the mental health grant that is part of the agenda.

CORRESPONDENCE:

- Letter of request to extend a maternity/child rearing leave from M.D., Classroom Teacher, referred to personnel.
- Letter of request to return from a maternity/child rearing leave from D.D., Classroom Teacher, referred to personnel.
- Letter of resignation from J.B., Beginner Classroom Assistant, referred to personnel.
- Letter of resignation from J.C., O.8 BSI Teacher, referred to personnel.
- Letter of resignation from J.E., BTB Provider, referred to personnel.
- Letter of resignation from A.H., Part-time Instructional Aide, referred to personnel.
- Letter of resignation from M.J., Part-time Instructional Aide, referred to personnel.
- Letter of resignation from A.K., Health Room Assistant, referred to personnel.
- Letter of resignation from J.T., Part-time Instructional Aide, referred to personnel.
- Letter of resignation from J.V., Director of Technology, referred to personnel.

REPORTS: (Attachment – 1)

- Principal's report for review.
- Supervisor of Instruction's report for review.
- Transportation Coordinator & Registrar's report for review.

COMMITTEE REPORTS:

FACILITIES:

- The Jeffrey Clark School held a shelter-in-place drill on July 13, 2023 at 10:15 a.m. and a fire drill on July 20, 2023 at 9:15 a.m. The drills were supervised by the Assistant Principal, Jessica Loggia.
- The Samuel Mickle School held a fire drill on July 6, 2023 at 3:45 p.m. and a shelter-in-place drill on July 20, 2023 at 10:00 a.m. The drills were supervised by the School Principal, Bethanne Barousse.

STRATEGIC/COMMUNITY AWARENESS:

- Member Schonewise updated the Board on new townhomes being built in the township.



COMMITTEE REPORTS: (continued)

FINANCE:

On motion by Schonewise, second by Cavalieri, and carried by unanimous roll call vote, the Board approved the following: **(Bill List Attachment – 2)**

- Payment of bills for August 16, 2023:

Custodian Account	\$741,284.42
Cafeteria Account	\$5,566.59
Enterprise Account	\$36,717.08
- Payment of bills for July 2023:

Custodian Account	\$154,614.76
Cafeteria Account	\$29,537.66
Enterprise Account	\$35,431.44
- Payment of bills for June 2023:

	\$377,769.30
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- Cafeteria Refund Checks for July 2023:

	\$980.24
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- Electronic Checks for July 2023:

Custodial Account	\$279,351.47
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- Electronic Checks for June 2023:

Custodial Account	\$1,401,674.27
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- Cafeteria and Beyond the Bell Profit & Loss Statement for June & July 2023. **(Attachment – 3)**
- Line item transfers approved by the Superintendent for June & July 2023.
(Transfer List Attachment along with Transfer Status Report Attachment – 4)
- Financial Reports A-148, Report of the Board Secretary, and A-149 Bank Reconciliation Report from the Superintendent for May & June 2023. **(Attachment – 5)**
- Board Secretary's Certification as follows:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of July 31, 2023, no line item account has encumbrances or expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.


Board Secretary/Business Administrator

8/16/2023

Date

- Financial Obligations Certification:
Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that as of June 30, 2023, after review of the Board Secretary's Report and Bank Reconciliation Report from the Superintendent, and upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

ROLL CALL VOTE:	Yea – 7	Nay – 0	Absent – 2
<u>Y</u> John Baird	<u>Y</u> Krissy Christian		<u>Y</u> Jodie O'Brien
<u>A</u> Lori Becker	<u>A</u> Stephanie Cosentino		<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri	<u>Y</u> Todd Jones		<u>Y</u> Lynn Starks

On motion by Schonewise, second by Cavalieri, and carried by unanimous roll call vote, the Board approved the following:

- Tuition contracts with **Archway Programs** for student SID#2259200322 and student SID#7568202241 with a tuition cost of \$55,520.58 and extraordinary services cost of \$38,340, per student, for ESY and the 2023-24 SY.
- Tuition contract with **Brookfield Schools** for student SID#9757597554 with a tuition cost of \$82,998 and extraordinary services cost of \$32,260 for ESY and the 2023-24 SY.
- Tuition contracts with **Gloucester County Special Services School District** for the 2023-24 ESY program for student SID#5621755113, student SID#6304439453, and student SID#2883504547 at a cost of \$4,680 per student.

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COMMITTEE REPORTS: (continued)

FINANCE: (continued)

- One-on-one teacher assistant agreements with **Gloucester County Special Services School District** for the 2023-24 ESY program for student SID#5621755113, student SID#6304439453, and student SID#288350454 at a cost of \$3,830 per student.
- Tuition contracts with **HollyDELL** for student SID#4793543893 and student SID#2390942162 at a cost of \$104,998.35, per student, for ESY and the 2023-24 SY.
- Tuition contract with **Kingsway Learning Center** for student SID#8395042809 with a tuition cost of \$68,728.80 and extraordinary services cost of \$37,800 for ESY and the 2023-24 SY.
- Agreement with **BAYADA Home Health Care, Inc.** to provide onsite daily nursing care for student SID#2180057276 for the 2023-24 SY.
- Educational Services contract with **NJ Commission for the Blind & Visually Impaired** for student SID#4793543893 for the 2023-24 SY at a cost of \$2,200.
- Agreement with **Speech Language Associates, LLC** to provide educational services, on an as-needed basis, per fee schedule, for the 2023-24 SY.
- Agreement with **FURever AS Friends Inc.** to provide therapy dogs through the S.M.I.L.E. program to Jeffrey Clark School students, per fee schedule, for the 2023-24 SY.
- The acceptance of **SHI** as the E-Rate 470 bid winner and purchase of Meraki Switches at a total cost of \$50,868.72 with \$20,347.49 being funded through E-rate funding.
- The discarding of technology assets with **Upcycle USA, LLC. (Technology Discard List Attachment – 6)**

ROLL CALL VOTE:			Yea – 7	Nay – 0	Absent – 2
<u>Y</u>	John Baird	<u>Y</u>	Krissy Christian	<u>Y</u>	Jodie O'Brien
<u>A</u>	Lori Becker	<u>A</u>	Stephanie Cosentino	<u>Y</u>	Mark Schonewise
<u>Y</u>	Jennifer Cavalieri	<u>Y</u>	Todd Jones	<u>Y</u>	Lynn Starks

On motion by Schonewise, second by Christian, and carried by unanimous voice vote, the Board approved the following:

- Participation for the Jeffrey Clark School in the Enhancing School Mental Health Services Project grant in partnership with the NJDOE and the Rutgers Center for Comprehensive School Mental Health.
- Participation for the Samuel Mickle School in the Enhancing School Mental Health Services Project grant in partnership with the NJDOE and the Rutgers Center for Comprehensive School Mental Health.

On motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the Board approved the following:

- The authorization of the submission of the ESEA application for the FY 2024, and the acceptance of the grant award of these funds upon the subsequent approval of the FY 2024 ESEA application as listed:
 Title I Part A - \$38,677 Title II Part A - \$17,214 Title IV Part A - \$10,000
- Salaries to be funded through the federal grant as listed:
 ESEA Title I – Alison Gentile \$23,583
- The authorization of the submission of the IDEA application for the FY 2024 and the acceptance of the grant award of these funds upon the subsequent approval of the FY 2024 IDEA application as listed:
 IDEA Basic \$245,028 IDEA Preschool \$14,039

POLICY:

On motion by O'Brien, second by Schonewise, and carried by unanimous voice vote, the Board approved the first reading of the following policies and regulations: P/R2419 School Threat Assessment Teams and P/R1642.01 Sick Leave. **(Attachment – 7)**



COMMITTEE REPORTS: (continued)

TRANSPORTATION:

On motion by Cavalieri, second by Schonewise, and carried by unanimous roll call vote the Board approved the 2023-2024 Jointure Transportation Agreement with Kingsway Regional School District to provide to/from school transportation for an annual estimated contract cost of \$1,047,142.80

ROLL CALL VOTE:

Yea – 7

Nay – 0

Absent – 2

Y John Baird

Y Krissy Christian

Y Jodie O'Brien

A Lori Becker

A Stephanie Cosentino

Y Mark Schonewise

Y Jennifer Cavalieri

Y Todd Jones

Y Lynn Starks

CAFETERIA:

On motion by Christian, second by Schonewise, and carried by unanimous roll call vote, the Board approved the following:

- The Penns Grove-Carneys Point Regional School District Joint Purchasing Agreement for Ice Cream, Milk, Juice, and Dairy, and Baked Goods and the acceptance of the following bid results through the joint purchasing agreement: **(Attachment – 8)**

Baked Goods – Deluxe Italian Bakery, Inc.

Milk, Juice, and Dairy – Hy-Point

Ice Cream – Georgeo's

ROLL CALL VOTE:

Yea – 7

Nay – 0

Absent – 2

Y John Baird

Y Krissy Christian

Y Jodie O'Brien

A Lori Becker

A Stephanie Cosentino

Y Mark Schonewise

Y Jennifer Cavalieri

Y Todd Jones

Y Lynn Starks

CURRICULUM:

On motion by O'Brien, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:

- The District Grading Policy for the 2023-24 SY. **(Attachment – 9)**
- Existing curriculum guides for grade levels PK-6 for the 2023-24 SY:

Language Arts (K-4)	Science	EG Harmony	Art	Music
Language Arts (5-6)	Social Studies (K-5)	English Language Learners	Health & PE	STEAM (K-6)
Math	Social Studies (6)	Gifted & Talented for SOAR	Library	

- New curriculum guides for World Cultures grade levels 3-6 for the 2023-24 SY.
- 3rd and 4th Grade novels: *Toliver's Secret* by Esther Wood Brady and *Riding Freedom* by Pam Munoz Ryan.
- 6th Grade Chorus field trip to Auletto's Catering in Deptford, NJ during the 2023-24 SY.
- RISE field trip to Friends Village & Inclusion Coffee Shop in Woodstown, NJ during the 2023-24 SY.
- Professional development workshops:

Name	Workshop	Location	Date(s)	Cost
Bethanne Barousse	LinkIt!	Woodbury Heights	8/7/23 & 8/8/23	\$250
Kristy Jones	Creating Goals That Are Easy to Monitor	Virtual	11/16/23	\$199

PERSONNEL:

On motion by Schonewise, second by O'Brien, and carried by unanimous roll call vote, on recommendation of the Superintendent, the Board approved the following:

- The hiring of the following for the 2023-24 school year with salary determined in accordance with the collective bargaining agreement or non-represented salary guides, pending teaching certifications, physical exam, drug screening, tuberculosis test, and background checks:

Jessica Loggia

Jeffrey Clark School Principal

Andrew Mettler

10-month Samuel Mickle School Assistant Principal

Erica Sloan

10-month Jeffrey Clark School Assistant Principal

Steven Dubeau

Custodian II

Step 1

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COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

Kathleen Mistichelli	Part-time Instructional Aide	Step 1
Dana Stribble	Beginner Classroom Assistant	Step 1
Jenny Thomas	Beginner Classroom Assistant	Step 1
Barbara Panek	Supervisory Aide	Step 1
Jacob Elliott	0.8 Permanent Substitute	
Erin Thomas	0.8 Permanent Substitute	
D. Colleen Bowen	Health Room Assistant	

- The hiring of interim teacher positions, until the return of the regular employee from absence or June 30, 2024, whichever is sooner, at the substitute rate for 20 days followed by a rate of \$175 per day for days 21-40, followed by the Step 1 per diem rate, determined by the Collective Bargaining Agreement, pending teaching certifications, tuberculosis test, and background checks:

Julia Gehring	Long-term Substitute Teacher	BA, Step 1
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- The hiring of substitutes for the 2023-24 school year, pending teaching certifications, tuberculosis test, and background checks:

Brenna Strehle	Substitute Instructional Aide
Rachel Cox	Substitute Custodian
Phoebe Hines	Substitute Custodian

- The hiring of Suzanne Schultes, effective September 1, 2023 until October 30, 2023 as the Jeffrey Clark School Interim Assistant Principal for 4 days per week at a rate of \$500 per day.
- The adjustment on the salary guide for Jennifer Clune, from MA+15 to MA+30, effective September 1, 2023.
- The appointment of the following for the 2023-24 SY:
 - Michael Fennell as the Nighttime Maintenance Coordinator
 - Bethanne Barousse as the Gloucester County Reunification Response Team Member
 - Jessica Loggia as the Anti Bullying Coordinator
 - Bethanne Barousse as the Alternate Anti Bullying Coordinator
 - Joseph Valver as the Website Accessibility Coordinator
- Jami Centrella to participate on the New Jersey Distinguished Educator Advisory Network (NJDEAN) for the 2023-2024 school year. The mission of NJDEAN is to formally build and utilize a network to amplify the voices of exemplary honored educators who are leaders in the improvement of schools, student performance, and the teaching profession. NJDEAN would serve to ensure that teacher voice is continually utilized in decision-making involving the creation or enhancement of resources throughout the field and help enhance the New Jersey Department of Education's (NJDOE) support to educators and the schools and districts in which they work.
- A Western Governors University student to complete student observations during the 2023-24 SY.
- Revised 2023-24 SY Non-Represented Salary Guide. **(Attachment – 10)**

ROLL CALL VOTE:

	Yea – 7	Nay – 0	Absent – 2
<u>Y</u> John Baird	<u>Y</u> Krissy Christian		<u>Y</u> Jodie O'Brien
<u>A</u> Lori Becker	<u>A</u> Stephanie Cosentino		<u>Y</u> Mark Schonewise
<u>Y</u> Jennifer Cavalieri	<u>Y</u> Todd Jones		<u>Y</u> Lynn Starks

On motion by Schonewise, second by O'Brien, and carried by unanimous roll call vote, the Board approved the following:

- The request to extend an unpaid child rearing leave from Marci D'Agostino, Classroom Teacher, with a new return date of January 31, 2024.
- The request to return early from a maternity/child rearing leave from Deanna DiDonato, Classroom Teacher, from October 4, 2023 to September 1, 2023.
- The resignation of Joanna Bottiglieri, Beginner Classroom Assistant, effective August 31, 2023.
- The resignation of Jane Conroy, 0.8 BSI Teacher, effective September 3, 2023.

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COMMITTEE REPORTS: (continued)

PERSONNEL: (continued)

- The resignation of Amanda Hojnowski, Part-time Instructional Aide, effective August 31, 2023.
- The resignation of Jacob Elliott, Beyond the Bell Provider, effective September 3, 2023, will remain on substitute list.
- The resignation of Madison Johnson, Part-time Instructional Aide, effective August 31, 2023.
- The resignation of Angeliki Kappatos, Health Room Assistant, effective August 31, 2023.
- The resignation of Jennifer Tees, Part-time Instructional Aide, effective August 31, 2023.
- The resignation of Joseph Valver, Director of Technology, effective October 15, 2023.

ROLL CALL VOTE:

Yea – 7

Nay – 0

Absent – 2

Y John Baird

Y Krissy Christian

Y Jodie O'Brien

A Lori Becker

A Stephanie Cosentino

Y Mark Schonewise

Y Jennifer Cavalieri

Y Todd Jones

Y Lynn Starks

NEW BUSINESS:

On motion by Jones, second by Schonewise, and carried by unanimous voice vote, the Board approved the following:
(Attachment – 11)

- Donation of twelve portable radios with charging bases to the East Greenwich Township Police Department
 - East Greenwich Township School District Professional Development Plan
 - Jeffrey Clark School Professional Development Plan
 - Samuel Mickle School Professional Development Plan
 - The District Mentoring Program
 - The Staff Handbook
 - The Parent/Student Handbook
 - Beyond the Bell Handbook
 - The district's Code of Conduct
 - Emergency Virtual Instruction Plan as required by the NJDOE
 - Jeffrey Clark School Security Plan
 - Samuel Mickle School Security Plan
 - The Emergency Response Template
- NJSBA's Workshop 2023 is October 23-26, 2023.

OLD BUSINESS:

No report.

EXECUTIVE SESSION:

On motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the Board approved the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the East Greenwich Township Board of Education adjourns to closed session to discuss the following known items:

- 1) Negotiations between the East Greenwich Township Board of Education and the East Greenwich Township Principals' and Supervisors Association

BE IT FURTHER RESOLVED, that the East Greenwich Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and

BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

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EXECUTIVE SESSION: (continued)

The Board convened in Executive Session at 7:37 p.m. The following members were present: Baird, Cavalieri, Christian, Jones, O'Brien, Schonewise, and Starks. Absent: Becker and Cosentino. Also present were the Superintendent and the Business Administrator.

On motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the Board reconvened in public session at 7:52 p.m.

NEW BUSINESS: (continued)

On motion by Jones, second by Schonewise, and carried by unanimous roll call vote, the Board approved the amended Collective Negotiations Agreement between the East Greenwich Township Board of Education and the East Greenwich Township Principals and Supervisors Association effective August 16, 2023 through June 30, 2025.

ROLL CALL VOTE:

Yea – 7

Nay – 0

Absent – 2

Y John Baird

Y Krissy Christian

Y Jodie O'Brien

A Lori Becker

A Stephanie Cosentino

Y Mark Schonewise

Y Jennifer Cavalieri

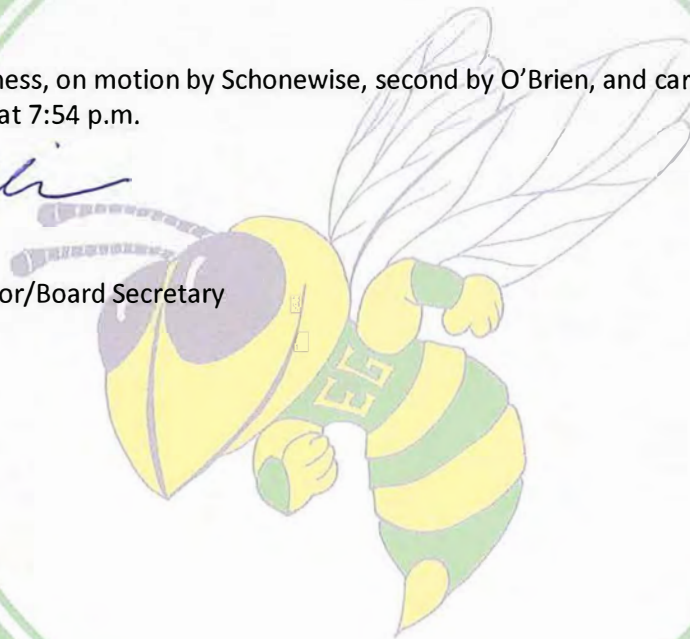
Y Todd Jones

Y Lynn Starks

ADJOURNMENT:

There being no further business, on motion by Schonewise, second by O'Brien, and carried by unanimous voice vote, the meeting was adjourned at 7:54 p.m.

Gregory Wilson
School Business Administrator/Board Secretary



Jeffrey Clark School

**Assistant Principal's
Update**

Mrs. Jessica Loggia

August 2023

Total Enrollment: 487

Preschool	34	Beginners	117
First Grade	150	Second Grade	186

August 2023 Jeffrey Clark Updates

- The Jeffrey Clark building is almost complete with its full summer cleaning and ready for the 2023-2024 school year because of our dedicated custodial staff.
- The Jeffrey Clark School parking lot has been freshly repaved and repainted.
- Curriculum revisions and updates continue through the summer months for Jeffrey Clark under the direction of Mrs. Giorgianni and Mr. Miller-McGrail. We look forward to a strong start for the upcoming school year.
- The Jeffrey Clark School hosted a successful, superhero-themed few weeks of ESY/WIN/FLEX/Social Skills Camp programming.
- Members of our Clark staff participated in professional committees, such as Climate and Safety and Code of Conduct Committee, to help us prepare for the school year.
- Clark and Mickle counselors and psychologists worked to create engaging SEL supplemental videos to be used throughout the school year.
- Our building master schedule and individual teaching schedules are complete for the 2023-2024 school year.
- Student class lists are complete for the upcoming school year.
- A soft start library has been created to support soft starts in every classroom beginning this fall.
- Our Professional Development goals for the upcoming year include one teacher-selected goal, Identifying Critical Information, and Communicating Value and Respect for Low Expectancy Students.
- A fire drill was conducted on July 20th and a Hold/Shelter in Place safety drill was conducted on July 13.
- Our Open House and Medication Drop Off dates will occur on 8/22/22 from 4:00-5:30 PM and 8/30/22 from 10:30-12:00 PM.
- Our Beginner Basic Information Sessions and Bus Rides will occur on August 30, 2022.
- Our Preschool Orientation and Beginner Orientation will occur on September 6, 2022.

RESPECT * KINDNESS * RESPONSIBILITY * ACCEPTANCE * INTEGRITY * PERSEVERANCE

Samuel Mickle School

Principal's Update

Mrs. Bethanne Barousse

August 2023

Total Enrollment: 724

Grade 3

169

Grade 5

179

Grade 4

192

Grade 6

173

Mickle Updates

- Summer work is continuing and the final phases of scheduling, class rostering, building preparation, new student registration, and various summer work efforts are being completed in preparation of the 2023-2024 school year.
- Summer programming (including WIN, ESY, Flex, and Social Skills) concluded on July 27. It was wonderful to see our Clark and Mickle students engaging in various academic and social learning sessions with staff over the summer.
- Summer Open House and Medication Drop-Off building tours are scheduled to occur on Tuesday, August 22 and Wednesday, August 30. Students and parents are able to visit Samuel Mickle, meet the principal, assistant principal, and school counselor, and complete a self-guided tour. Student medications and required medication administration documents may also be dropped off on these dates.
- A 3rd Grade Parent Orientation and information session is scheduled for Tuesday, August 29, offering the families of incoming 3rd Grade students to learn more about the school, the student schedule and school day, overviews of content covered over the course of the year, tips to support student success, and more.
- In accordance with the NJ Office of School Preparedness and Emergency Planning, school drills are required to be held over the summer months. At Samuel Mickle, a fire evacuation drill was held on July 6, 2023 and a 'Secure' safety drill was conducted on July 20, 2023.
- Summer curriculum revisions and committee work has been completed. Thank you to the staff who dedicated their time to reviewing and updating documents that continue to improve our lessons and units.
- Master schedules and teacher schedules have been developed for the 2023-2024 school year. Schedules continue to reflect a focus on whole-group and small-group instruction, as well as collaborative time between staff for planning purposes.
- The Samuel Mickle School Professional Development Plan was developed in order to provide this year's focus on: (1) communicating value and respect for low expectancy students; and (2) effective scaffolding of information within lessons. Both goals provide a central focus of strengthening and maintaining positive relationships within the school community, as well as planning and organizing lessons that build on prior knowledge to enhance student learning.
- We look forward to the return of our students and instructional staff in the coming weeks! Staff will engage in two full district in-service days of professional learning on September 5 and September 6. We are eager to welcome our Mickle students back for the first day of school on September 7.

Curriculum and Instruction Office Report



Submitted by:

Mrs. Lisa Giorgianni, Supervisor of Instruction for English Language Arts, ELL, and Special Areas

Mr. Jeffrey Miller-McGrail, Supervisor of Math, Science, Social Studies, and SOAR

Regional Curriculum Meetings/Training:

- LinkIt Data Forward Summer Institute - August 7 & 8, 2023
- Regional meetings will resume in the 2023-2024 school year.

Observations:

- We are currently preparing the observation calendar for the 2023/2024 school year.

Testing/Benchmarking:

- The district assessment calendar for 2023-2024 is being finalized. Assessments include: NJSLA, LinkIt benchmarks, Aimsweb, IXL, F&P, OLSAT.
- Guidance documents are generated to support staff with the administration process.

Curriculum Updates for 2023-2024

- Pacing adjustments were made to the newly adapted Social Studies Curriculum for grades 1,2,3,&5, based on teacher feedback from the 2022-2023 school year. The remaining grade level curriculum documents remain the same as last year.
- World Cultures is a new special area course for the Samuel Mickle School. It will replace our previous course of Spanish. This summer the curriculum was generated to support instruction for the 2023-2024 school year. It will focus on exposing students to culture and language for Spanish, French, and Italian throughout various units of study. A copy of the presentation to the BOE Curriculum Committee on August 7th is provided for the board's viewing.
- Third and Fourth grade teams plan to add a novel to their existing ELA curriculum. In the Spring, they worked together to read various novels to find the right fit. This summer an ELA committee of teachers for these grade levels were presented to by Mrs. Giorgianni on best practice ideas for whole group novel instruction. Then, together they generated a new unit focused on addressing targeted reading skills and strategies. Resources were generated to support implementation for the upcoming school year. Third Grade will be reading Toliver's Secret by Esther Wood Brady. Fourth Grade will be reading Riding Freedom by Pam Munoz Ryan. A copy of the presentation to the BOE Curriculum Committee on August 7th is provided for the board's viewing.
- Music curriculum for Grade 6 has been updated to reflect more creating and performing to better prepare students for Kingsway Middle School.

Future Planning and Preparation:

- This summer's WIN program is complete! Our WIN students worked on reinforcing core Math and ELA skills with our WIN teachers. We are proud of their hardwork and dedication throughout the summer.
- New Staff Orientation is taking place on August 22nd-24th, 2023. We are looking forward to welcoming new staff to our district. Administration and selected teachers/staff are providing meaningful training sessions to support these new positions. It is a wonderful opportunity to help support staff and prepare for the 2023-2024 school year.
- During the 2023-2024 school year, we will be piloting new math programs for the district, with a planned implementation timeline of the 2024-2025 school year. The math committee will be hearing from multiple resources on August 15th to determine which 2-3 programs will be piloted. More info to come!
- NJSLA results from 2022-2023 are rolling in. These will be presented to the board in October.

**EAST GREENWICH TOWNSHIP SCHOOL DISTRICT
TRANSPORTATION COORDINATOR AND REGISTRAR'S REPORT
AUGUST 2023
ANN MARIE ELLIOTT**

TRANSPORTATION

ESY TRANSPORTATION - Despite numerous detours and construction areas in East Greenwich and bus drivers that were unfamiliar with our town, our ESY transportation was amazing. Other than being just a few minutes late on the first day, each route was timely and the drivers were wonderful. Holcomb provided all four of our in district routes for ESY. I reached out to Holcomb management to make them aware of how smoothly ESY ran this year and to be sure to acknowledge the drivers.

2023-24 TRANSPORTATION - Routes have been finalized and bus passes will be sent out on August 16th. As new students are pre-registered/registered, some routes need to be adjusted.

I have been working with our administration regarding plans for arrival and dismissal each day.

Three families have requested changes in bus/bus stop. Two have been granted, one denied.

The Bus Drivers Meeting will be held on August 31, 2023. Drivers for all of our routes are invited. We will review our policies, expectations and procedures. Bus drivers will be provided with very detailed packets to review and use throughout the school year.

For the 2023/24 school year, I will again use the color coded band system at the Jeffrey Clark School for dismissal. This has been proven very successful in prior school years, especially in the beginning weeks of school.

Transportation for our out of district students has been secured through Gloucester County Special Services. I have worked with them throughout the summer to ensure all students had transportation.

BEGINNER ORIENTATION - Beginner students will be visiting Jeffrey Clark on August 31st and their visit will end with a bus ride. Holcomb will be providing the buses for this event.

REGISTRATION

NEW STUDENTS - I have registered 25 new students for the upcoming school year since my last report and have the names of an additional 10 students who intend to register before the start of the school year.

There are 117 registered Beginners and I have the names of 6 Beginners who intend to register before the start of the school year. Last year at this time, we had 136 registered Beginners.

RESIDENCY - There are 5 students from 5 families that have expired leases. I will be requesting letters from the superintendent for two families and I am working with the remaining families as their leases recently expired.

MISCELLANEOUS

BEYOND THE BELL - I continue to do deposits for Beyond the Bell.

NJ SMART - The required August 3, 2023 NJ Smart snapshot was error free.

Starting date 8/1/2023

Ending date 8/16/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
016044	08/16/23		0499	AMAZON BUSINESS		2,979.39
016045	08/16/23		0871	ARAMSCO INC.		81.90
016046	08/16/23		0776	ASCEND SMARTER INTERVENTION		2,474.00
016047	08/16/23		0385	ATLANTIC CITY ELECTRIC		682.81
016048	08/16/23		0105	BARNES & NOBLE		156.82
016049	08/16/23		0897	BELLIA PRINT & DESIGN		1,355.64
016050	08/16/23		0960	BENECARD SERVICES		47,593.31
016051	08/16/23		2469	BLUE STAR OF NJ, INC.		2,235.00
016052	08/16/23		2501	BROOKFIELD SCHOOLS		10,499.80
016053	08/16/23		0411	CARE SOLACE		7,500.00
016054	08/16/23		0258	CASA PAYROLL		876.60
016055	08/16/23		0654	CDW GOVERNMENT		4,915.95
016056	08/16/23		2843	CINTAS CORPORATION #100		743.10
016057	08/16/23		2634	COLEMAN ELECTRIC INC.		1,410.12
016058	08/16/23		0904	COMCAST BUSINESS		2,266.00
016059	08/16/23		2854	COMPUTER SOLUTIONS, INC		749.00
016060	08/16/23		0441	COREPOINT NETWORKS		5,000.00
016061	08/16/23		1196	COURIER POST		140.20
016062	08/16/23		1861	COX JR.; THOMAS C.		82.34
016063	08/16/23		0676	DISCOUNT SCHOOL SUPPLY		94.24
016064	08/16/23		0416	DOCUVAULT DELAWARE VALLEY, LLC		100.30
016065	08/16/23		0238	EDUCATIONAL RESOURCES OF NJ, LLC		2,300.00
016066	08/16/23		0367	EPIC ENVIRONMENTAL		175.00
016067	08/16/23		2846	ESS, LLC		856.30
016068	08/16/23		0778	FilteredNet		4,855.87
016069	08/16/23		0781	FINALSITE		6,900.00
016070	08/16/23		2852	FRANCOTYP-POSTALIA, INC		282.00
016071	08/16/23		1628	GCSSSD		860.00
016072	08/16/23		0428	GENERATION GENIUS, INC		2,590.00
016073	08/16/23		1058	GOPHER SPORTS		1,366.90
016074	08/16/23		0339	HEINEMANN PUBLISHING		111.50
016075	08/16/23		1072	HOUGHTON MIFFLIN HARCOURT		32,067.03
016076	08/16/23		1079	KINGSWAY REGIONAL HS DISTRICT		50,089.00
016077	08/16/23		0621	KURTZ BROS		158.75
016078	08/16/23		1681	LAKESHORE LEARNING MATERIALS		362.61
016079	08/16/23		2445	LARC SCHOOL		8,230.04
016080	08/16/23		0009	LEARNING WITHOUT TEARS		605.88
016081	08/16/23		1643	LIMBACH COMPANY LLC		480.00
016082	08/16/23		0695	LinkIt!		22,734.00

Check Journal
Rec and Unrec checks

East Greenwich Board of Ed
Hand and Machine checks

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Starting date 8/1/2023

Ending date 8/16/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
016083	08/16/23		0133	LOGGIA; JESSICA		200.00
016084	08/16/23		0226	METADOT CORPORATION		1,072.80
016085	08/16/23		0894	NEARPOD, INC.		3,588.00
016086	08/16/23		0650	NETWORKS & MOREI, INC		1,408.40
016087	08/16/23		0928	NJ ADVANCE MEDIA		112.84
016088	08/16/23		0280	NJ ASSOCIATION OF DESIGNATED PERSONS		125.00
016089	08/16/23		1101	NJASBO		1,250.00
016090	08/16/23		0435	NJSchoolJobs.com		2,000.00
016091	08/16/23		1248	PARENT INSTITUTE; THE		649.00
016092	08/16/23		0212	PEARSON		934.92
016093	08/16/23		702	PENN POWER SYSTEMS		854.11
016094	08/16/23		0197	PETTY CASH - ANDREA EVANS		125.00
016095	08/16/23		2207	PETTY CASH - BETHANNE BAROUSSE		125.00
016096	08/16/23		1038	PETTY CASH - JESSICA LOGGIA		125.00
016097	08/16/23		2027	PLATT'S FARM MARKET		75.00
016098	08/16/23		0199	PROFESSIONAL MEDICAL STAFFING		1,674.00
016099	08/16/23		0169	QUEST DIAGNOSTICS INC		68.00
016100	08/16/23		1500	RAPTOR TECHNOLOGIES, LLC		83.32
016101	08/16/23		2227	REALLY GOOD STUFF		145.50
016102	V 08/16/23	08/16/23		00.0 \$ Multi Stub Void	#016103 Stub	
016103	08/16/23		0678	RICOH USA, INC		8,007.48
016104	08/16/23		1990	RIVERSIDE INSIGHTS		649.11
016105	08/16/23		0312	SAFEGUARD BUSINESS SYSTEMS		1,960.47
016106	08/16/23		0817	SCHOLASTIC INC.		4,421.24
016107	08/16/23		1118	SCHOOL HEALTH CORP		41.98
016108	08/16/23		0959	SCHOOL HEALTH INSURANCE FUND		255,603.00
016109	08/16/23		2371	SCHOOL MATES		4,524.50
016110	08/16/23		1391	SCHOOL SPECIALTY, LLC		1,507.87
016111	08/16/23		0940	SCHOOLWIDE INC		13,402.80
016112	08/16/23		0824	SHERWIN WILLIAMS		30.51
016113	V 08/16/23	08/16/23		00.0 \$ Multi Stub Void	#016114 Stub	
016114	08/16/23		0126	STAPLES ADVANTAGE		2,371.09
016115	08/16/23		0585	STAR PEDIATRIC HOME CARE AGENCY		5,473.75
016116	08/16/23		0581	STS OF NJ		200.00
016117	08/16/23		2101	SUPER DUPER PUBLICATIONS		74.94
016118	08/16/23		2422	TRI-COUNTY PEST CONTROL, INC.		100.00
016119	08/16/23		0851	UNITED SUPPLY CORP		1,602.34
016120	08/16/23		0604	VERIZON WIRELESS		414.64
016121	08/16/23		0727	VIVACITY TECH PBC		7,150.00

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Rec and Unrec checks

East Greenwich Board of Ed
Hand and Machine checks

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08/16/23 11:02

Starting date 8/1/2023

Ending date 8/16/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
016122	08/16/23		0486	W.J. GROSS, INC.		169,649.40
016123	08/16/23		0629	WARSHAUER ELECTRIC SUPPLY		2,037.30
016124	08/16/23		2833	WASTE MANAGEMENT OF NEW JERSEY		2,677.56
016125	08/16/23		0438	WB MASON		6,236.00
016126	08/16/23		2855	WEINER LAW GROUP, LLP		568.00
016127	08/16/23		1142	WEISS HARDWARE		125.95
016128	08/16/23		2103	WILSON LANGUAGE TRAINING CORP		3,420.00
016129	08/16/23		0145	XTEL COMMUNICATIONS, INC.		1,457.20
016130	08/16/23		0775	YARD SCIENCES LLC		6,000.00

Starting date 8/1/2023

Ending date 8/16/2023

Fund Totals

11	GENERAL CURRENT EXPENSE	\$581,983.79
12	CAPITAL OUTLAY	\$153,129.40
20	SPECIAL REVENUE FUNDS	\$6,171.23
	Total for all checks listed	\$741,284.42

Prepared and submitted by:

Gregory Wilson

Board Secretary

8/16/23

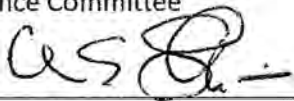
Date

East Greenwich Township School District Cafeteria
July 2023

Check #	Vendor	Amount
5317	voided-error writing Payable to.	
5318	East Greenwich Township BOE(payroll)	\$ 5,481.13
5319	Tri- County Pest	\$ 50.00
5320	Ecolab Food Safety Specialties	\$ 35.46
Total		<u>\$ 5,566.59</u>

I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO:5317-5320 AND FOUND THEM TO BE IN ORDER FOR PAYMENT IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND N.J.S. 18A:19-4 SEQ.

Finance Committee



BEYOND THE BELL - July 2023

Check #	Vendor	Amount
573	Dinosaurs Rock	\$795.00
574	Elite Party Entertainment (Kona Ice)	\$171.00
575	Adventure Aquarium	\$1,180.00
576	Fahrenheit Ceramic Studio	\$956.75
577	Legends Ballpark	\$810.00
581	Ron Bright LLC (Mr Softee)	\$250.00
582	Launch	\$939.60
583	Ciconte's	\$166.99
588	East Greenwich Township Board of Education	\$31,447.74

Total

\$36,717.08

I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO.

CHECK NUMBERS 573-577, 581-583, 588

AND FOUND THEM TO BE IN ORDER FOR PAYMENT

IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND

N.J.S.A 18A:19-4 et seq.

Finance Committee



Check Journal
Rec and Unrec checks

East Greenwich Board of Ed
Hand and Machine checks

Starting date 7/1/2023 **Ending date 7/31/2023**

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015968	07/07/23	07/31/23	0605	ADVANTAGE SECURITY INC		945.00
015969	07/07/23	07/31/23	1110	B SAFE INC		519.54
015970	07/07/23	07/31/23	0960	BENECARD SERVICES		50,476.45
015971	07/07/23	07/31/23	2854	COMPUTER SOLUTIONS, INC		749.00
015972	07/07/23	07/31/23	1993	E2E EXCHANGE, LLC		1,250.00
015973	07/07/23	07/31/23	0304	EDUCATIONAL DATA SERVICES, INC		500.00
015974	07/07/23	07/31/23	0652	FRONTLINE TECHNOLOGIES GROUP		13,935.17
015975	07/07/23	07/31/23	2094	GCSSDJIF		19,743.00
015976	07/07/23	07/31/23	0536	HARRAHS ATLANTIC CITY		228.00
015977	07/07/23	07/31/23	2445	LARC SCHOOL		14,523.60
015978	07/07/23	07/31/23	1643	LIMBACH COMPANY LLC		246.00
015979	07/07/23	07/31/23	0663	MARZANO EVALUATION CENTER; THE		4,456.00
015980	07/07/23	07/31/23	1102	NJASA		2,103.00
015981	07/07/23	07/31/23	1084	NJSBA		7,301.77
015982	07/07/23	07/31/23	0609	ORBIT SOFTWARE		2,498.50
015983	07/07/23	07/31/23	0711	PALOS SPORTS, INC		48.24
015984	07/07/23	07/31/23	702	PENN POWER SYSTEMS		984.00
015985	07/07/23	07/31/23	8299	REALTIME		22,467.73
015986	07/07/23	07/31/23	1118	SCHOOL HEALTH CORP		34.85
015987	07/07/23	07/31/23	0126	STAPLES ADVANTAGE		625.39
015988	07/07/23	07/31/23	0297	STRAUSS ESMAY ASSOCIATES, LLP		4,865.00
015989	07/07/23	07/31/23	0247	TEACHING STRATEGIES INC		855.00
015990	07/07/23	07/31/23	0629	WARSHAUER ELECTRIC SUPPLY		1,138.91
015991	07/07/23	07/31/23	2833	WASTE MANAGEMENT OF NEW JERSEY		2,682.31
015992	07/07/23	07/31/23	0145	XTEL COMMUNICATIONS, INC.		1,438.30

Starting date 7/1/2023

Ending date 7/31/2023

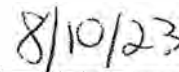
Fund Totals

11	GENERAL CURRENT EXPENSE	\$154,614.76
	Total for all checks listed	\$154,614.76

Prepared and submitted by:



Board Secretary



Date

East Greenwich Township School District Cafeteria
June 2023

Check #	Vendor	Amount
5252	Heartland Payment Systems	\$ 2,594.00
5253	East Greenwich Township BOE(payroll)	\$ 23,856.83
5254	Tri- County Pest	\$ 50.00
5255	Pauls Commodity Hauling	\$ 135.20
5256	Mullica Hill Pretzel Factory	\$ 96.60
5257	DeLuxe Italian Bakery	\$ 165.27
5258	HyPoint Farms	\$ 425.03
5259	UsFoods-Bridgeport	\$ 2,214.73
	Total	<u>\$ 29,537.66</u>

I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO:5132-5137 AND FOUND THEM TO BE IN ORDER FOR PAYMENT IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND N.J.S. 18A:19-4 SEQ.

Finance Committee

BEYOND THE BELL - June 2023

Check #	Vendor	Amount
570	Bowlero	\$1,100.46
571	Philadelphia Zoo	\$808.00
572	Mister Softee	\$200.00
578	East Greenwich Township Board of Education	\$30,389.41
579	East Greenwich Cafeteria	\$1,744.97
580	Spiritwear Express	\$1,188.60

Total

\$35,431.44

I CERTIFY THAT I HAVE EXAMINED THE BILLS COVERED BY NO.

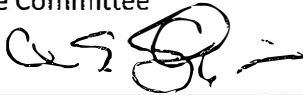
CHECK NUMBERS 570-572, 578-580

AND FOUND THEM TO BE IN ORDER FOR PAYMENT

IN ACCORDANCE WITH BOARD OF EDUCATION POLICY AND

N.J.S.A 18A:19-4 et seq.

Finance Committee



Rec and Unrec checks

Hand and Machine checks

08/10/23 10:28

Starting date 6/22/2023

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015930	06/22/23	06/30/23	2850	BAYADA HOME HEALTH CARE		625.00
015931	06/22/23	06/30/23	1859	BORRIE'S OUTDOOR POWER EQUIP.		77.09
015932	06/22/23	06/30/23	0845	BOUND TO STAY BOUND BOOKS		1,360.74
015933	06/22/23	06/30/23	2501	BROOKFIELD SCHOOLS		18,112.08
015934	06/22/23	06/30/23	0106	BROWN; EMERY		
015935	06/22/23	06/30/23	0260	BROWN; MICHELE		2,295.00
015936	06/22/23	06/30/23	0258	CASA PAYROLL		707.40
015937	06/22/23	06/30/23	0779	CENTRELLA, JAMI		2,183.46
015938	06/22/23	06/30/23	2843	CINTAS CORPORATION #100		130.33
015939	06/22/23		0353	CLUNE; JENNIFER		2,067.00
015940	06/22/23	06/30/23	1007	CM3 BUILDING SOLUTIONS		568.00
015941	06/22/23	06/30/23	8601	EG TWP SCHOOLS CAFETERIA		92.50
015942	06/22/23	06/30/23	2846	ESS, LLC		2,568.78
015943	06/22/23		0398	FARRELL; STEPHEN & CHRISTIANNA		511.00
015944	06/22/23		0835	FOLLETT CONTENT SOLUTIONS LLC		673.88
015945	06/22/23	06/30/23	1628	GCSSSD		375.00
015946	06/22/23	06/30/23	0753	HALL; Heather		1,022.00
015947	06/22/23	06/30/23	679	HARDENBERGH INSURANCE GROUP		770.00
015948	06/22/23	06/30/23	1061	IID SIGNS		1,711.50
015949	06/22/23		0445	INSTITUTE FOR MULTI-SENSORY EDUCATION		600.00
015950	06/22/23		0859	ISTE		755.00
015951	06/22/23	06/30/23	1079	KINGSWAY REGIONAL HS DISTRICT		190.34
015952	06/22/23		1681	LAKESHORE LEARNING MATERIALS		268.20
015953	06/22/23		0516	LIBRARY STORE, INC.; THE		92.44
015954	06/22/23	06/30/23	0209	MACALUSO; NICOLE		2,037.00
015955	06/22/23		0208	MINNITI; ASHLEY		2,183.46
015956	06/22/23	06/30/23	0471	NARCISSI; Marigrace & Timothy		511.00
015957	06/22/23	06/30/23	2774	NEWBORN NURSES		348.00
015958	06/22/23	06/30/23	702	PENN POWER SYSTEMS		1,060.00
015959	06/22/23	06/30/23	2778	PETTY CASH - GREGORY WILSON		91.63
015960	06/22/23	06/30/23	0470	PILI; Rocelyn & Eric		511.00
015961	06/22/23		0773	PLAY THERAPY SUPPLY LLC		397.92
015962	06/22/23	06/30/23	2606	ROTO-ROOTER		1,923.00
015963	06/22/23	06/30/23	2845	SCHOLASTIC INC		29.42
015964	06/22/23	06/30/23	0951	TODAYS CLASSROOM		314.18
015965	06/22/23		1560	TREASURER, STATE OF NJ		15,346.81
015966	06/22/23		0486	W.J. GROSS, INC.		7,010.00
015967	06/22/23	06/30/23	0231	WILSON; GREGORY		185.15
015993	06/30/23		2853	AC SOLAR I, LLC		22,715.92

Starting date 6/22/2023

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
015994	06/30/23		0385	ATLANTIC CITY ELECTRIC		4,789.45
015995	06/30/23		0106	BROWN; EMERY		2,183.46
015996	06/30/23		0904	COMCAST BUSINESS		1,133.00
015997	06/30/23		1196	COURIER POST		910.50
015998	06/30/23		1166	EAST GREENWICH TOWNSHIP		82,411.29
015999	06/30/23		2846	ESS, LLC		2,140.65
016000	06/30/23		2445	LARC SCHOOL		5,617.68
016001	06/30/23		0525	RIZZA MIRO & ASSOCIATES		1,575.00
016002	06/30/23		2422	TRI-COUNTY PEST CONTROL, INC.		100.00
016003	06/30/23		2855	WEINER LAW GROUP, LLP		8,355.60
016004	06/30/23		0486	W.J. GROSS, INC.		29,900.00
016035	06/30/23		2853	AC SOLAR I, LLC		47,739.33
016036	06/30/23		2850	BAYADA HOME HEALTH CARE		255.00
016037	06/30/23		0914	CASA REPORTING SERVICE		435.20
016038	06/30/23		2843	CINTAS CORPORATION #100		260.66
016039	06/30/23		1628	GCSSSD		85,307.48
016040	06/30/23		0833	HOLCOMB TRANSPORTATION, LLC		4,614.56
016041	06/30/23		0678	RICOH USA, INC		3,714.02
016042	06/30/23		0585	STAR PEDIATRIC HOME CARE AGENCY		3,492.25
016043	06/30/23		0604	VERIZON WIRELESS		412.94

Starting date 6/22/2023

Ending date 6/30/2023

Fund Totals

11	GENERAL CURRENT EXPENSE	\$332,757.45
12	CAPITAL OUTLAY	\$345.00
20	SPECIAL REVENUE FUNDS	\$44,666.85
	Total for all checks listed	\$377,769.30

Prepared and submitted by:



Board Secretary

8/10/23

Date

2022-2023 EAST GREENWICH TOWNSHIP SCHOOLS
6TH GRADE REFUNDS/LEFT DISTRICT LISTING

Date	name	child name	check #	amount
2/16/2023	parent/guardian	Austin Gould	5189	\$51.50
5/10/2023	parent/guardian	Vicki Stefka	5227	\$89.50
7/1/2023	parent/guardian	Samantha Agness	5260	\$16.23
	parent/guardian	Raahil Ahmed	5261	\$4.10
	parent/guardian	Joseph Antonelli	5262	\$5.50
	parent/guardian	Cameron Chakov	5263	\$15.55
	parent/guardian	Reed Dawson	5264	\$13.00
	parent/guardian	Alexander Dougherty	5265	\$31.04
	parent/guardian	Lily Fantasia	5266	\$16.00
	parent/guardian	Isabella Fernandes	5267	\$5.60
	parent/guardian	Charles Ferreira	5268	\$4.00
	parent/guardian	Cameron and Dylan Flowers	5269	\$5.62
	parent/guardian	Galen Fogleman	5270	\$3.90
	parent/guardian	Ryan Franks	5271	\$7.80
	parent/guardian	Isabella Giambanco	5272	\$7.10
	parent/guardian	Daniel Gillin	5273	\$4.92
	parent/guardian	Natalie Gimello	5274	\$36.25
	parent/guardian	Lucas Giudice	5275	\$11.85
	parent/guardian	Owen Glenn	5276	\$4.95
	parent/guardian	Johnathan Hall	5277	\$10.40
	parent/guardian	Allison Ixcoy-Ceron	5278	\$27.45
	parent/guardian	Lauren Jacobsen	5279	\$10.40
	parent/guardian	McKinlee Jenkins	5280	\$20.40
	parent/guardian	Cecelia Jess	5281	\$6.55
	parent/guardian	Wyatt Johnson	5282	\$14.95
	parent/guardian	Chase Jones	5283	\$18.40
	parent/guardian	Brianna Keating	5284	\$4.65
	parent/guardian	Noah Kersey	5285	\$4.50
	parent/guardian	Ariana Khokhar	5286	\$29.35
	parent/guardian	Gianna Liberati	5287	\$4.85
	parent/guardian	Remi Lorman	5288	\$14.30
	parent/guardian	Peyton Marsella	5289	\$10.35
	parent/guardian	Luca Mazarella	5290	\$4.55

	parent/guardian	Sean McMullin	5291	\$15.00
	parent/guardian	Danielle Medlenov	5292	\$44.40
	parent/guardian	Brooklyn Miller	5293	\$33.20
	parent/guardian	Sebastin Mojica Marin	5294	\$34.20
	parent/guardian	Kenneth Moore	5295	\$9.05
	parent/guardian	Cameron Morris	5296	\$17.50
	parent/guardian	Keller Murray	5297	\$13.05
	parent/guardian	Pratiksha Naithani	5298	\$8.45
	parent/guardian	William Nguyen	5299	\$22.45
	parent/guardian	Kelsey Oebbecke	5300	\$8.55
	parent/guardian	Gemma Palladino	5301	\$3.40
	parent/guardian	Giada Palladino	5302	\$6.20
	parent/guardian	Kyle Peden	5303	\$33.00
	parent/guardian	Giovanna Pembroke	5304	\$28.45
	parent/guardian	Marc Peterson	5305	\$4.00
	parent/guardian	James Pfeiffer	5306	\$4.60
	parent/guardian	Emma Rafferty	5307	\$15.60
	parent/guardian	Julia Richmond	5308	\$19.40
	parent/guardian	Gianna Stabeno	5309	\$10.55
	parent/guardian	Nolan Stanard	5310	\$6.29
	parent/guardian	Jaden Taylor	5311	\$15.85
	parent/guardian	Lyla Theodore	5312	\$26.95
	parent/guardian	Makenna Warrick	5313	\$27.60
	parent/guardian	Ason Womack	5314	\$5.54
	parent/guardian	Cecelia Wyckoff	5315	\$14.25
	parent/guardian	Trevor Zeno	5316	\$37.20
				\$980.24

Starting date 7/1/2023

Ending date 7/31/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B35243	07/31/23	07/31/23	1059	AGENCY ACCOUNT		15,236.34
F35242	07/31/23	07/31/23	PAY	Payroll		264,115.13

Fund Totals

11	GENERAL CURRENT EXPENSE	\$251,798.24
20	SPECIAL REVENUE FUNDS	\$27,553.23
Total for all checks listed		\$279,351.47

Prepared and submitted by:

Gregory Wilson

Board Secretary

8/10/23

Date

Check Journal
Rec and Unrec checks

East Greenwich Board of Ed
Hand and Machine checks

Page 1 of 1

08/10/23 10:29

Starting date 6/1/2023

Ending date 6/30/2023

Chk#	Date	Rec date	Code	Vendor name	Check Comment	Check amount
B35193	06/30/23	06/30/23	1059	AGENCY ACCOUNT		34,338.93
B35194	06/30/23	06/30/23	0225	DCRP		4,284.52
F35195	06/30/23	06/30/23	PAY	Payroll		1,363,050.82

Fund Totals

11	GENERAL CURRENT EXPENSE	\$1,401,674.27
	Total for all checks listed	\$1,401,674.27

Prepared and submitted by:

Gregory Wilson

Board Secretary

8/10/23

Date

EAST GREENWICH TOWNSHIP SCHOOL CAFETERIA
PROFIT AND LOSS STATEMENT FOR THE MONTH OF June 2023

Total Operating Days	8	Total Pupil Lunches Served	2,815
Average Daily Participation	353	Average Daily Attendance	1,354
% Participation	26%	Total Adult Lunches Served	33

Jeffrey Clark	25%	Samuel Mickle	27%
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<u>OPERATING COST</u>	<u>Food</u>	<u>Supplies</u>	<u>TOTAL</u>
Opening Inventory	\$ 22,896.22	\$ 5,415.01	\$ 28,311.23
Purchases	\$ 2,806.21	\$ 2,824.62	\$ 5,630.83
Closing Inventory	\$ 22,360.22	\$ 5,009.46	\$ 27,369.68
Cost for Food & Supplies	\$ 3,342.21	\$ 3,230.17	\$ 6,572.38
Purchased Services(Pest Control)			\$ 50.00
Labor Cost			\$ 23,856.83
Miscellaneous Expense (Repairs)			
TOTAL OPERATING COST			\$ 30,479.21

<u>MONTHLY SALES</u>		
Pupil Lunch	\$ 8,907.50	
Pupil Ala Carte	\$ 5,671.50	
Adult Sales	\$ 223.85	
Miscellaneous (Co-op rebate)	\$ 475.34	
Interest Revenue	\$ 170.13	
Lunch Sales	\$ 15,448.32	
Government Subsidy	\$ 3,525.55	
Beyond the Bell Sales	\$ 1,744.97	
Supply Chain Assistance		
TOTAL MONTHLY SALES		\$ 20,718.84
MONTHLY PROFIT/LOSS		\$ (9,760.37)

Yearly Cash Sales	\$ 536,806.56
Yearly Expenses	\$ 457,507.14
Cumulative Profit	\$ 79,299.42

CASH REPORT	
Opening Balance	245,835.41
Electronic Payments Received	\$ 11,453.76
Cash Deposits	\$ 3,653.83
Interest	\$ 170.13
Government Subsidy Received	\$ 13,261.43
Clean Energy Grant Received	
BTB Received	\$ 2,716.88
Total Cash Received	\$ 31,256.03
Total Disbursements	\$ 51,808.92
Ending Balance	\$ 225,282.52

**EAST GREENWICH TOWNSHIP SCHOOL CAFETERIA
PROFIT AND LOSS STATEMENT FOR THE MONTH OF July 2023**

Total Operating Days	0	Total Pupil Lunches Served	-
Average Daily Participation	0	Average Daily Attendance	-
% Participation	0%	Total Adult Lunches Served	-

Jeffrey Clark	0%	Samuel Mickie	0%
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<u>OPERATING COST</u>	<u>Food</u>	<u>Supplies</u>	<u>TOTAL</u>
Opening Inventory	\$ 22,360.22	\$ 5,009.46	\$ 27,369.68
Purchases			\$ -
Closing Inventory	\$ 22,360.22	\$ 5,009.46	\$ 27,369.68
Cost for Food & Supplies	\$ -	\$ -	\$ -
Purchased Services(Pest Control)			\$ 50.00
Labor Cost			\$ 5,481.13
Miscellaneous Expense			\$ 35.46
TOTAL OPERATING COST			\$ 5,566.59

MONTHLY SALES

Pupil Lunch		
Pupil Ala Carte		
Adult Sales		
Miscellaneous (Co-op rebate)		
Interest Revenue	\$ 152.70	
Lunch Sales		\$ 152.70
Government Subsidy		
Beyond the Bell Sales		
Supply Chain Assistance		
TOTAL MONTHLY SALES		\$ 152.70
MONTHLY PROFIT/LOSS		\$ (5,413.89)
Yearly Cash Sales		\$ 152.70
Yearly Expenses		\$ 5,566.59
Cumulative Profit		\$ (5,413.89)

CASH REPORT

Opening Balance		225,282.52
Electronic Payments Received	\$ -	
Cash Deposits	\$ 153.10	
Interest	\$ 152.70	
Government Subsidy Received	\$ 3,525.55	
Clean Energy Grant Received		
BTB Received		
Total Cash Received		\$ 3,831.35
Total Disbursements		\$ 29,537.66
Ending Balance		\$ 199,576.21

EAST GREENWICH TOWNSHIP SCHOOLS
BEYOND THE BELL PROGRAM
Profit and Loss Statemment
For the Month of June 2023

Income

Cash Sales	28,539.95	
Camp Sales	22,825.00	
Return Deposit		
Interest		
 Total Sales		51,364.95

Cost

Labor	30,389.41	
Other		
Supplies	1,188.60	
Food	1,744.97	
Entertainment	2,108.46	
 Total Expenses		35,431.44

Monthly Profit

15,933.51

Yearly Cash Sales	441,151.55
Yearly Expenses	365,667.16
Cumulative Profit	75,484.39

CASH REPORT

Opening Balance	271,671.60
Cash Received	51,364.95
 Cash Disbursed	(\$47,322.48)
End of Month Balance	275,714.07

EAST GREENWICH TOWNSHIP SCHOOLS
BEYOND THE BELL PROGRAM
Profit and Loss Statement
For the Month of July 2023

Income

Cash Sales	
Camp Sales	42,373.00
Return Deposit	
Interest	
Total Sales	42,373.00

Cost

Labor	31,447.74
Other	
Supplies	
Food	124.24
Entertainment	5,102.35
Total Expenses	36,674.33

Monthly Profit	5,698.67
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Yearly Cash Sales	42,373.00
Yearly Expenses	36,674.33
Cumulative Profit	5,698.67

CASH REPORT

Opening Balance	275,714.07
Cash Received	42,373.00
Cash Disbursed	(\$36,303.73)
End of Month Balance	281,783.34

Start date 7/1/2022

Period date

6/1/2023

End date 6/30/2023

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
Fund 11 GENERAL CURRENT EXPENSE							
11-000-100-565-06-0	TUITION-CNTY SSD,D/S		\$315,092.00	(\$210,449.00)	\$17,566.00	\$122,209.00	-61.2%
255	- - - - -	Monthly Transfers		06/21/23	\$17,566.00		
11-000-100-566-06-0	TUITION-PRIV-IN NJ		\$169,431.00	\$231,490.39	(\$6,457.49)	\$394,463.90	132.8%
255	- - - - -	Monthly Transfers		06/21/23	(\$6,457.49)		
11-000-100-569-06-0	TUITION - OTHER		\$23,032.00	\$0.00	(\$2,077.00)	\$20,955.00	-9.%
255	- - - - -	Monthly Transfers		06/21/23	(\$2,077.00)		
11-000-213-100-06-S	PERSONAL SERVICES - SALARIES		\$4,900.00	\$0.00	(\$1,057.00)	\$3,843.00	-21.6%
255	- - - - -	Monthly Transfers		06/21/23	(\$1,057.00)		
11-000-213-390-06-0	OTHER PROF/TECH SERV		\$2,000.00	\$3,000.00	\$1,057.00	\$6,057.00	202.9%
255	- - - - -	Monthly Transfers		06/21/23	\$1,057.00		
11-000-216-104-06-0	SALARIES-OTHER PROF		\$569,836.00	\$0.00	(\$49,500.00)	\$520,336.00	-8.7%
255	- - - - -	Monthly Transfers		06/21/23	(\$49,500.00)		
11-000-216-104-06-S	SALARIES-OTHER PROF		\$15,000.00	\$0.00	(\$15,000.00)	\$0.00	-100.%
255	- - - - -	Monthly Transfers		06/21/23	(\$15,000.00)		
11-000-216-320-06-0	PURCH PROF/EDUC SRV		\$60,000.00	\$0.00	(\$40,000.00)	\$20,000.00	-66.7%
255	- - - - -	Monthly Transfers		06/21/23	(\$40,000.00)		
11-000-217-100-06-0	PERSONAL SERVICES - SALARIES		\$243,986.00	\$20,000.00	\$15,185.34	\$279,171.34	14.4%
255	- - - - -	Monthly Transfers		06/21/23	\$15,185.34		
11-000-217-320-06-0	PURCH PROF/EDUC SRV		\$275,000.00	\$0.00	(\$59,759.78)	\$215,240.22	-21.7%
255	- - - - -	Monthly Transfers		06/21/23	(\$59,759.78)		
11-000-217-610-06-0	GENERAL SUPPLIES		\$8,500.00	\$0.00	(\$7,009.10)	\$1,490.90	-82.5%
255	- - - - -	Monthly Transfers		06/21/23	(\$7,009.10)		
11-000-219-104-06-0	SALARIES-OTHER PROF		\$324,402.00	\$0.00	\$119,302.41	\$443,704.41	36.8%
255	- - - - -	Monthly Transfers		06/21/23	\$119,302.41		
11-000-219-104-06-E	SALARIES-OTHER PROF		\$60,000.00	\$0.00	(\$4,272.56)	\$55,727.44	-7.1%
255	- - - - -	Monthly Transfers		06/21/23	(\$4,272.56)		
11-000-222-104-06-0	SALARIES-OTHER PROF		\$139,936.00	\$0.00	\$3,500.00	\$143,436.00	2.5%
255	- - - - -	Monthly Transfers		06/21/23	\$3,500.00		
11-000-222-104-06-S	SALARIES-OTHER PROF		\$3,500.00	\$0.00	(\$3,500.00)	\$0.00	-100.%
255	- - - - -	Monthly Transfers		06/21/23	(\$3,500.00)		
11-000-222-177-06-0	SAL TECHNOLOGY COORD		\$49,440.00	\$0.00	\$812.00	\$50,252.00	1.6%
255	- - - - -	Monthly Transfers		06/21/23	\$812.00		
11-000-222-340-01-0	PURCHASED TECHNICAL SERVICES		\$6,280.00	\$0.00	(\$812.00)	\$5,468.00	-12.9%
255	- - - - -	Monthly Transfers		06/21/23	(\$812.00)		
11-000-223-104-06-0	SALARIES-OTHER PROF		\$79,613.00	\$0.00	\$800.00	\$80,413.00	1.%
255	- - - - -	Monthly Transfers		06/21/23	\$800.00		
11-000-223-110-06-0	OTHER SALARIES		\$30,000.00	\$0.00	(\$800.00)	\$29,200.00	-2.7%
255	- - - - -	Monthly Transfers		06/21/23	(\$800.00)		

Start date 7/1/2022

Period date

6/1/2023

End date 6/30/2023

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
Fund 11 GENERAL CURRENT EXPENSE							
11-000-230-104-06-0	SALARIES-OTHER PROF		\$153,000.00	\$0.00	\$738.72	\$153,738.72	0.5%
255	- - - - -	Monthly Transfers		06/21/23	\$738.72		
11-000-230-105-06-0	SALARIES-SECR/CLER		\$58,425.00	\$0.00	\$0.12	\$58,425.12	0.0%
255	- - - - -	Monthly Transfers		06/21/23	\$0.12		
11-000-230-105-06-S	SALARIES-SECR/CLER		\$1,500.00	\$0.00	(\$738.84)	\$761.16	-49.3%
255	- - - - -	Monthly Transfers		06/21/23	(\$738.84)		
11-000-240-103-06-0	SALARIES-PRINC/ASST		\$467,186.00	\$71,082.54	(\$29,000.00)	\$509,268.54	9.0%
255	- - - - -	Monthly Transfers		06/21/23	(\$29,000.00)		
11-000-240-105-06-0	SALARIES-SECR/CLER		\$166,049.00	\$0.00	\$1,107.10	\$167,156.10	0.7%
255	- - - - -	Monthly Transfers		06/21/23	\$1,107.10		
11-000-240-105-06-S	SALARIES-SECR/CLER		\$5,600.00	(\$4,000.00)	(\$1,107.10)	\$492.90	-91.2%
255	- - - - -	Monthly Transfers		06/21/23	(\$1,107.10)		
11-000-240-440-01-0	RENTALS		\$3,250.00	(\$961.28)	\$239.80	\$2,528.52	-22.2%
255	- - - - -	Monthly Transfers		06/21/23	\$239.80		
11-000-240-440-02-0	RENTALS		\$3,250.00	(\$100.00)	(\$239.80)	\$2,910.20	-10.5%
255	- - - - -	Monthly Transfers		06/21/23	(\$239.80)		
11-000-251-105-06-0	SALARIES-SECR/CLER		\$105,154.00	\$0.00	\$0.08	\$105,154.08	0.0%
255	- - - - -	Monthly Transfers		06/21/23	\$0.08		
11-000-251-105-06-S	SALARIES-SECR/CLER		\$3,000.00	\$0.00	(\$0.08)	\$2,999.92	-0.0%
255	- - - - -	Monthly Transfers		06/21/23	(\$0.08)		
11-000-261-420-01-0	CLEANING/REPAIR/MAIN		\$75,000.00	\$22,000.00	(\$3,000.00)	\$94,000.00	25.3%
255	- - - - -	Monthly Transfers		06/21/23	(\$3,000.00)		
11-000-261-420-02-0	CLEANING/REPAIR/MAIN		\$75,000.00	\$57,905.24	\$10,531.00	\$143,436.24	91.2%
255	- - - - -	Monthly Transfers		06/21/23	\$10,531.00		
11-000-262-107-06-S	SAL NON-INSTR AIDES		\$10,000.00	(\$5,000.00)	(\$5,000.00)	\$0.00	-100.0%
255	- - - - -	Monthly Transfers		06/21/23	(\$5,000.00)		
11-000-262-110-06-0	OTHER SALARIES		\$505,604.00	(\$31,681.17)	(\$20,000.00)	\$453,922.83	-10.2%
255	- - - - -	Monthly Transfers		06/21/23	(\$20,000.00)		
11-000-262-110-06-S	OTHER SALARIES		\$32,000.00	(\$6,000.00)	(\$1,382.55)	\$24,617.45	-23.1%
255	- - - - -	Monthly Transfers		06/21/23	(\$1,382.55)		
11-000-262-110-06-T	OTHER SALARIES		\$32,000.00	\$0.00	\$1,382.55	\$33,382.55	4.3%
255	- - - - -	Monthly Transfers		06/21/23	\$1,382.55		
11-000-262-340-06-0	PURCHASED TECHNICAL SERVICES		\$130,000.00	\$13,227.68	(\$6,500.00)	\$136,727.68	5.2%
255	- - - - -	Monthly Transfers		06/21/23	(\$6,500.00)		
11-000-262-520-06-0	INSURANCE		\$35,000.00	(\$5,000.00)	(\$6,126.95)	\$23,873.05	-31.8%
255	- - - - -	Monthly Transfers		06/21/23	(\$6,126.95)		
11-000-262-621-06-0	NATURAL GAS		\$110,000.00	\$85,000.00	(\$12,147.27)	\$182,852.73	66.2%
255	- - - - -	Monthly Transfers		06/21/23	(\$12,147.27)		

Start date 7/1/2022

Period date

6/1/2023

End date 6/30/2023

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
Fund 11 GENERAL CURRENT EXPENSE							
11-000-262-622-06-0	ELECTRICITY		\$310,000.00	\$50,000.00	\$70,777.62	\$430,777.62	39.%
255	- - - - -	Monthly Transfers		06/21/23	\$70,777.62		
11-000-262-850-06-0	WATER AND SEWER		\$50,000.00	(\$6,500.00)	(\$11,332.00)	\$32,168.00	-35.7%
255	- - - - -	Monthly Transfers		06/21/23	(\$11,332.00)		
11-000-270-160-06-0	SAL TRANS REGULAR		\$26,653.00	\$0.00	\$2,499.48	\$29,152.48	9.4%
255	- - - - -	Monthly Transfers		06/21/23	\$2,499.48		
11-000-270-511-06-0	CON TRN REG VENDORS		\$103,826.00	\$1.60	\$1,425.07	\$105,252.67	1.4%
255	- - - - -	Monthly Transfers		06/21/23	\$1,425.07		
11-000-270-513-06-0	CON TRN REG JOINT		\$1,156,820.00	(\$30,001.60)	(\$85,467.43)	\$1,041,350.97	-10.%
255	- - - - -	Monthly Transfers		06/21/23	(\$85,467.43)		
11-000-270-515-06-0	CON TRN SPC JOINT		\$423,976.00	\$30,000.00	\$134,303.63	\$588,279.63	38.8%
255	- - - - -	Monthly Transfers		06/21/23	\$134,303.63		
11-000-291-242-06-0	OTHER RETIREMNT ERIP		\$75,000.00	(\$5,263.53)	(\$10,203.30)	\$59,533.17	-20.6%
255	- - - - -	Monthly Transfers		06/21/23	(\$10,203.30)		
11-000-291-270-06-0	HEALTH BENEFITS		\$2,798,670.00	(\$145,598.85)	\$118,000.00	\$2,771,071.15	-1.%
255	- - - - -	Monthly Transfers		06/21/23	\$118,000.00		
11-110-100-101-06-0	SALARIES OF TEACHERS		\$870,201.00	(\$23,332.40)	(\$49,470.00)	\$797,398.60	-8.4%
255	- - - - -	Monthly Transfers		06/21/23	(\$49,470.00)		
11-120-100-101-06-0	SALARIES OF TEACHERS		\$3,791,988.00	(\$86,041.39)	(\$59,000.00)	\$3,646,946.61	-3.8%
255	- - - - -	Monthly Transfers		06/21/23	(\$59,000.00)		
11-130-100-101-06-0	SALARIES OF TEACHERS		\$1,012,615.00	\$0.00	(\$36,474.87)	\$976,140.13	-3.6%
255	- - - - -	Monthly Transfers		06/21/23	(\$36,474.87)		
11-190-100-340-06-C	PURCHASED TECHNICAL SERVICES		\$18,000.00	\$12,173.47	(\$4,000.00)	\$26,173.47	45.4%
255	- - - - -	Monthly Transfers		06/21/23	(\$4,000.00)		
11-190-100-340-06-M	PURCHASED TECHNICAL SERVICES		\$18,000.00	(\$7,500.00)	\$4,000.00	\$14,500.00	-19.4%
255	- - - - -	Monthly Transfers		06/21/23	\$4,000.00		
11-190-100-440-06-C	RENTALS		\$28,000.00	(\$8,959.57)	\$3,000.00	\$22,040.43	-21.3%
255	- - - - -	Monthly Transfers		06/21/23	\$3,000.00		
11-190-100-500-06-C	OTHER PURCHASED SERVICES		\$57,000.00	\$10,662.76	(\$5,782.51)	\$61,880.25	8.6%
255	- - - - -	Monthly Transfers		06/21/23	(\$5,782.51)		
11-204-100-106-06-0	OTHER SALARIES FOR INSTRUCTION		\$100,086.00	\$0.00	(\$4,000.00)	\$96,086.00	-4.%
255	- - - - -	Monthly Transfers		06/21/23	(\$4,000.00)		
11-212-100-101-06-0	SALARIES OF TEACHERS		\$256,272.00	(\$15,000.00)	(\$4,000.00)	\$237,272.00	-7.4%
255	- - - - -	Monthly Transfers		06/21/23	(\$4,000.00)		
11-212-100-101-06-S	SALARIES OF TEACHERS		\$7,000.00	(\$2,181.01)	(\$1,400.00)	\$3,418.99	-51.2%
255	- - - - -	Monthly Transfers		06/21/23	(\$1,400.00)		
11-212-100-106-06-0	OTHER SALARIES FOR INSTRUCTION		\$28,325.00	\$82,675.00	\$8,048.70	\$119,048.70	320.3%
255	- - - - -	Monthly Transfers		06/21/23	\$8,048.70		

Start date 7/1/2022

Period date

6/1/2023

End date 6/30/2023

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
Fund 11 GENERAL CURRENT EXPENSE							
11-212-100-106-06-S	OTHER SALARIES FOR INSTRUCTION		\$1,750.00	\$0.00	(\$1,750.00)	\$0.00	-100.0%
255	- - - - -	Monthly Transfers		06/21/23	(\$1,750.00)		
11-212-100-610-06-0	GENERAL SUPPLIES		\$12,500.00	\$0.00	(\$8,048.70)	\$4,451.30	-64.4%
255	- - - - -	Monthly Transfers		06/21/23	(\$8,048.70)		
11-213-100-101-06-0	SALARIES OF TEACHERS		\$971,264.00	(\$220,621.00)	\$43,221.00	\$793,864.00	-18.3%
255	- - - - -	Monthly Transfers		06/21/23	\$43,221.00		
11-213-100-101-06-S	SALARIES OF TEACHERS		\$24,500.00	(\$8,000.00)	\$136.43	\$16,636.43	-32.1%
255	- - - - -	Monthly Transfers		06/21/23	\$136.43		
11-213-100-106-06-0	OTHER SALARIES FOR INSTRUCTION		\$219,589.00	(\$73,675.00)	(\$136.43)	\$145,777.57	-33.6%
255	- - - - -	Monthly Transfers		06/21/23	(\$136.43)		
11-213-100-106-06-S	OTHER SALARIES FOR INSTRUCTION		\$14,000.00	(\$9,000.00)	(\$5,000.00)	\$0.00	-100.0%
255	- - - - -	Monthly Transfers		06/21/23	(\$5,000.00)		
11-215-100-101-06-S	SALARIES OF TEACHERS		\$3,500.00	(\$126.50)	\$114.29	\$3,487.79	-0.3%
255	- - - - -	Monthly Transfers		06/21/23	\$114.29		
11-215-100-106-06-S	OTHER SALARIES FOR INSTRUCTION		\$5,600.00	(\$2,211.33)	(\$3,114.29)	\$274.38	-95.1%
255	- - - - -	Monthly Transfers		06/21/23	(\$3,114.29)		
11-216-100-101-06-0	SALARIES OF TEACHERS		\$121,636.00	(\$14,277.00)	\$6,860.20	\$114,219.20	-6.1%
255	- - - - -	Monthly Transfers		06/21/23	\$6,860.20		
11-216-100-101-06-S	SALARIES OF TEACHERS		\$3,500.00	\$0.00	(\$1,605.95)	\$1,894.05	-45.9%
255	- - - - -	Monthly Transfers		06/21/23	(\$1,605.95)		
11-216-100-106-06-0	OTHER SALARIES FOR INSTRUCTION		\$61,505.00	(\$15,889.00)	\$1,664.46	\$47,280.46	-23.1%
255	- - - - -	Monthly Transfers		06/21/23	\$1,664.46		
Total for Just Accounts Listed			\$16,922,742.00	(\$248,150.95)	\$0.00	\$16,674,591.05	-1%

Month / Year: **Jun 30, 2023**

08/10/23

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	6/30/2023 + or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	6,498,574	60,263	6,558,837	655,884	(288,601)	-4.40%	367,283	944,485
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	4,132,287	0	4,132,287	413,229	(125,094)	-3.03%	288,135	538,323
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	0	0	0	0	0	0.00%	0	0
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional									
23620 25100	Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	2,000	0	2,000	200	0	0.00%	200	200
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	507,555	0	507,555	50,756	30,073	5.93%	80,828	20,683
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	1,199,701	0	1,199,701	119,970	115,030	9.59%	235,000	4,940
41660 42200	Expenditures - Healt, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	379,379	2,099	381,478	38,148	0	0.00%	38,148	38,148
45300	Support Serv. - General Admin	11-000-230-XXX	459,925	2,500	462,425	46,243	46,182	9.99%	92,425	60
46160	Support Serv. - School Admin	11-000-240-XXX	670,535	0	670,535	67,054	37,000	5.52%	104,054	30,054
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	371,230	0	371,230	37,123	20,000	5.39%	57,123	17,123
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	1,804,875	26,165	1,831,040	183,104	89,357	4.88%	272,461	93,747
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,793,275	0	1,793,275	179,328	76,093	4.24%	255,421	103,234
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	3,653,670	0	3,653,670	365,367	(57,200)	-1.57%	308,167	422,567
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	0	0	0	0	0.00%	0	0
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)	10-607	0	0	0	0	0	0.00%	0	0
72246 72247										
72260	TOTAL GENERAL CURRENT EXPENSE		21,473,006	91,027	21,564,033	2,156,403	(57,160)	-0.27%	2,099,243	2,213,563

District: East Greenwich Board of Ed

Monthly Transfer Report NJ

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Month / Year: Jun 30, 2023

08/10/23

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from) 6/30/2023	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	+ or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	20,000	0	20,000	2,000	0	0.00%	2,000	2,000
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	627,615	70,245	697,860	69,786	57,160	8.19%	126,946	12,626
76320	Capital Reserve -- Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve -- Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		647,615	70,245	717,860	71,786	57,160	7.96%	128,946	14,626
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		22,120,621	161,272	22,281,893	2,228,189	0	0.00%	2,228,189	2,228,189



 School Business Administrator Signature



 Date

Start date 7/1/2023

Period date

7/1/2023

End date 7/31/2023

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
Fund 11 GENERAL CURRENT EXPENSE							
11-000-221-320-06-0	PURCH PROF/EDUC SRV		\$20,000.00	\$0.00	(\$1,720.00)	\$18,280.00	-8.6%
11	- - - - -	Monthly Transfers		07/31/23	(\$1,720.00)		
11-000-221-890-06-0	MISCELLANEOUS EXPENDITURES		\$0.00	\$0.00	\$1,720.00	\$1,720.00	0.0%
11	- - - - -	Monthly Transfers		07/31/23	\$1,720.00		
11-000-230-890-06-0	MISCELLANEOUS EXPENDITURES		\$6,000.00	\$0.00	(\$1,029.77)	\$4,970.23	-17.2%
11	- - - - -	Monthly Transfers		07/31/23	(\$1,029.77)		
11-000-230-895-06-0	BOE MEMBERSHIP DUES AND FEES		\$6,500.00	\$0.00	\$1,029.77	\$7,529.77	15.8%
11	- - - - -	Monthly Transfers		07/31/23	\$1,029.77		
11-000-261-420-02-0	CLEANING/REPAIR/MAIN		\$80,000.00	\$0.00	\$7,731.00	\$87,731.00	9.7%
1	- - - - -	* CARRY OVER *		07/01/23	\$7,731.00		
11-000-270-503-06-0	AID IN LIEU -NONPUBL		\$110,000.00	\$0.00	\$50,089.00	\$160,089.00	45.5%
1	- - - - -	* CARRY OVER *		07/01/23	\$50,089.00		
11-000-291-220-06-0	SOCIAL SEC CONTRIB		\$250,000.00	\$0.00	\$20,601.75	\$270,601.75	8.2%
11	- - - - -	Monthly Transfers		07/31/23	\$20,601.75		
11-000-291-270-06-0	HEALTH BENEFITS		\$3,054,631.00	\$0.00	(\$20,601.75)	\$3,034,029.25	-0.7%
11	- - - - -	Monthly Transfers		07/31/23	(\$20,601.75)		
11-000-310-930-06-0	FUND TRANSFERS		\$0.00	\$0.00	\$42,721.95	\$42,721.95	0.0%
1	- - - - -	* CARRY OVER *		07/01/23	\$42,721.95		
11-190-100-440-06-C	RENTALS		\$20,000.00	\$0.00	\$4,341.49	\$24,341.49	21.7%
11	- - - - -	Monthly Transfers		07/31/23	\$4,341.49		
11-190-100-440-06-M	RENTALS		\$37,000.00	\$0.00	(\$4,341.49)	\$32,658.51	-11.7%
11	- - - - -	Monthly Transfers		07/31/23	(\$4,341.49)		
11-190-100-500-06-C	OTHER PURCHASED SERVICES		\$68,000.00	\$0.00	\$4,128.04	\$72,128.04	6.1%
11	- - - - -	Monthly Transfers		07/31/23	\$4,128.04		
11-190-100-500-06-M	OTHER PURCHASED SERVICES		\$50,000.00	\$0.00	\$992.42	\$50,992.42	2.0%
11	- - - - -	Monthly Transfers		07/31/23	\$992.42		
11-190-100-610-01-I	General Supplies		\$60,000.00	\$0.00	(\$4,128.04)	\$55,871.96	-6.9%
11	- - - - -	Monthly Transfers		07/31/23	(\$4,128.04)		
11-190-100-610-02-I	General Supplies		\$60,000.00	\$0.00	(\$992.42)	\$59,007.58	-1.7%
11	- - - - -	Monthly Transfers		07/31/23	(\$992.42)		
11-204-100-106-06-E	OTHER SALARIES FOR INSTRUCTION		\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.0%
11	- - - - -	Monthly Transfers		07/31/23	\$6,000.00		
11-213-100-101-06-E	SALARIES OF TEACHERS		\$20,000.00	\$0.00	(\$6,000.00)	\$14,000.00	-30.0%
11	- - - - -	Monthly Transfers		07/31/23	(\$6,000.00)		
Total for Just Accounts Listed			\$3,842,131.00	\$0.00	\$100,541.95	\$3,942,672.95	3%

Start date 7/1/2023

Period date

7/1/2023

End date 7/31/2023

Expenditure

			Original amt	Prior xfer	Period xfer	Adjusted amt	% Chg
Fund 20 SPECIAL REVENUE FUNDS							
20-485-100-100-06-0	CRRSA Mental Health Salaries		\$0.00	\$0.00	\$18,000.00	\$18,000.00	0.0%
<input type="text" value="4"/>	20-485-100-320-06-0	Correction		07/01/23	\$18,000.00		
20-485-100-320-06-0	CRRSA Act Mental Health Grant		\$18,000.00	\$0.00	(\$18,000.00)	\$0.00	-100.0%
<input type="text" value="4"/>	20-485-100-100-06-0	Correction		07/01/23	(\$18,000.00)		
20-489-100-320-06-0	ARP Summer Learning Purch Serv		\$0.00	\$0.00	\$6,000.00	\$6,000.00	0.0%
<input type="text" value="12"/>	20-489-100-610-06-0	Monthly Transfers		07/31/23	\$6,000.00		
20-489-100-610-06-0	ARP Summer Learning Supplies		\$7,796.00	\$0.00	(\$6,000.00)	\$1,796.00	-77.0%
<input type="text" value="12"/>	20-489-100-320-06-0	Monthly Transfers		07/31/23	(\$6,000.00)		
Total for Just Accounts Listed			\$25,796.00	\$0.00	\$0.00	\$25,796.00	0%

Month / Year: Jul 31, 2023

08/10/23

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	7/31/2023 + or - Data	Col5/Col3	Col4+Col5	Col4-Col5
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	11-1XX-100-XXX	6,460,995	0	6,460,995	646,100	0	0.00%	646,100	646,100
10300 11160	Total Special Education - Instruction, Total Basic	11-2XX-100-XXX	4,303,872	0	4,303,872	430,387	0	0.00%	430,387	430,387
12160 40580	Skills/Remedial - Instruct., Total Bilingual Education -	11-000-216, 217								
41080	Instruction, Total Undistributed Expend - Speech, OT,, Total Undist. Expend. - Other Supp. Serv									
15180	TOTAL VOCATIONAL PROGRAMS	11-3XX-100-XXX	0	0	0	0	0	0.00%	0	0
17100 17600	Total School-Sponsored Co/Extra Curricul, Total	11-4XX-X00-XXX	0	0	0	0	0	0.00%	0	0
19620 20620	School-Sponsored Athletics - Instr, Total Before/After School									
21620 22620	Programs, Total Summer School, Total Instructional									
23620 25100	Alternative Educatio, Total Other Supplemental/At-Risk Program, Total Other Alternative Education Progra, Total Other Instructional Programs - Ins									
27100	Total Community Services Programs/Operat	11-800-330-XXX	2,000	0	2,000	200	0	0.00%	200	200
29180	Total Undistributed Expenditures - Instr	11-000-100-XXX	819,550	0	819,550	81,955	0	0.00%	81,955	81,955
29680 30620	Total Undistributed Expenditures - Atten, Total Undistributed	11-000-211, 213,	1,359,262	0	1,359,262	135,926	0	0.00%	135,926	135,926
41660 42200	Expenditures - Healt, Total Undist. Expend. - Guidance, Total	218, 219, 222								
43620	Undist. Expend. - Child Study Team, Total Undist. Expend. - Edu. Media Serv.									
43200 44180	Total Undist. Expend. - Improvement of I, Total Undist. Expend. - Instructional St	11-000-221, 223	390,637	0	390,637	39,064	0	0.00%	39,064	39,064
45300	Support Serv. - General Admin	11-000-230-XXX	509,775	0	509,775	50,978	0	0.00%	50,978	50,978
46160	Support Serv. - School Admin	11-000-240-XXX	642,447	0	642,447	64,245	0	0.00%	64,245	64,245
47200 47620	Total Undist. Expend. - Central Services, Total Undist. Expend. - Admin. Info. Tec	11-000-25X-XXX	390,136	0	390,136	39,014	0	0.00%	39,014	39,014
51120	Total Undist. Expend. - Oper. & Maint. O	11-000-26X-XXX	1,837,936	7,731	1,845,667	184,567	0	0.00%	184,567	184,567
52480	Total Undist. Expend. - Student Transpor	11-000-270-XXX	1,923,127	50,089	1,973,216	197,322	0	0.00%	197,322	197,322
71260	TOTAL PERSONNEL SERVICES -EMPLOYEE	11-XXX-XXX-2XX	3,894,631	0	3,894,631	389,463	0	0.00%	389,463	389,463
72020	Total Undistributed Expenditures - Food	11-000-310-XXX	0	42,722	42,722	4,272	0	0.00%	4,272	4,272
72120 72122	Transfer of Property Sale Proceeds Res., Transfer of Property Sale Proceeds CDL	11-000-520-934	0	0	0	0	0	0.00%	0	0
72160	Increase in Sale/Lease-back Reserve	10-605	0	0	0	0	0	0.00%	0	0
72180	Interest Earned on Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72200	Increase in Maintenance Reserve	10-606	0	0	0	0	0	0.00%	0	0
72220	Increase in Current Expense Emergency Re	10-607	0	0	0	0	0	0.00%	0	0
72240 72245	Interest Earned on Current Exp. Emergenc, Increase in Bus	10-607	0	0	0	0	0	0.00%	0	0
72246 72247	Adv. Res. for Fuel Costs, Increase in IMPACT Aid Reserve (General), Increase in IMPACT Aid Reserve (Capital)									
72260	TOTAL GENERAL CURRENT EXPENSE		22,534,368	100,542	22,634,910	2,263,491	0	0.00%	2,263,491	2,263,491

District: **East Greenwich Board of Ed**

Monthly Transfer Report NJ

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Month / Year: **Jul 31, 2023**

08/10/23

Line	Budget Category	Account	(col 1)	(col 2)	(col 3)	(col 4)	(col 5)	(col 6)	(col 7)	(col 8)
			Original Budget	Revenues Allowed NJAC - 6A: 23A-13.3(d)	Original Budget For 10% Calc	Maximum Transfer Amount	YTD Net Transfers to / (from)	% Change of Transfers YTD	Remaining Allowable Balance From	Remaining Allowable Balance To
			Data	Data	Col1+Col2	Col3 * .1	7/31/2023 + or - Data	Col5/Col3	Col4+Col5	Col4-Col5
75880	TOTAL EQUIPMENT	12-XXX-XXX-73X	10,000	0	10,000	1,000	0	0.00%	1,000	1,000
76260	Total Facilities Acquisition and Constr	12-000-4XX-XXX	247,615	0	247,615	24,762	0	0.00%	24,762	24,762
76320	Capital Reserve – Transfer to Capital Pr	12-000-4XX-931	0	0	0	0	0	0.00%	0	0
76340	Capital Reserve – Transfer to Debt Servi	12-000-4XX-933	0	0	0	0	0	0.00%	0	0
76360	Increase in Capital Reserve	10-604	0	0	0	0	0	0.00%	0	0
76380 76385	Interest Deposit to Capital Reserve, IMPACT Aid Reserve (Cap) Tr to Cap Proj	10-604	0	0	0	0	0	0.00%	0	0
76400	TOTAL CAPITAL OUTLAY		257,615	0	257,615	25,762	0	0.00%	25,762	25,762
83080	TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0	0	0	0	0	0.00%	0	0
84000 84005	Transfer of Funds to Charter Schools, Transfer of Funds to Renaiss Schools	10-000-100-56X	0	0	0	0	0	0.00%	0	0
84020	General Fund Contrib. to School-based Bu	10-000-520-930	0	0	0	0	0	0.00%	0	0
84060	GENERAL FUND GRAND TOTAL		22,791,983	100,542	22,892,525	2,289,252	0	0.00%	2,289,252	2,289,252

School Business Administrator Signature

Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$4,214,163.04
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$1,089,405.00

Accounts Receivable:

132	Interfund	\$59,131.99	
141	Intergovernmental - State	\$734,924.37	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	(\$10,587.53)	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$783,468.83

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$20,309,326.00	
302	Less Revenues	(\$20,352,973.71)	(\$43,647.71)

Total assets and resources

\$6,043,389.16

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	(\$61,864.58)
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		(\$61,864.58)

Report of the Secretary to the Board of Education
East Greenwich Board of Ed

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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$1,729,795.12
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$601,939.24
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
		\$601,939.24
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
		\$0.00
764	Maintenance Reserve Account - July 1	\$461,550.54
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
		\$461,550.54
765	Tuition Reserve Account - July 1	\$47,040.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
		\$47,040.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$70,748.30
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
		\$70,748.30
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
		\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
		\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
		\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
		\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$22,281,893.31
602	Less: Expenditures (\$19,221,038.48)	
	Less: Encumbrances (\$1,729,795.12)	(\$20,950,833.60)
		\$1,331,059.71
	Total appropriated	\$4,242,132.91
	Unappropriated:	
770	Fund balance, July 1	\$3,674,415.83
771	Designated fund balance	\$0.00
303	Budgeted fund balance	(\$1,811,295.00)
	Total fund balance	\$6,105,253.74
	Total liabilities and fund equity	<u>\$6,043,389.16</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$22,281,893.31	\$20,950,833.60	\$1,331,059.71
Revenues	(\$20,309,326.00)	(\$20,352,973.71)	\$43,647.71
Subtotal	<u>\$1,972,567.31</u>	<u>\$597,859.89</u>	<u>\$1,374,707.42</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$601,939.24)	\$601,939.24
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$4,079.35)</u>	<u>\$1,976,646.66</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$4,079.35)</u>	<u>\$1,976,646.66</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$461,550.54)	\$461,550.54
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$465,629.89)</u>	<u>\$2,438,197.20</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$70,748.30)	\$70,748.30
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$536,378.19)</u>	<u>\$2,508,945.50</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$536,378.19)</u>	<u>\$2,508,945.50</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$536,378.19)</u>	<u>\$2,508,945.50</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$536,378.19)</u>	<u>\$2,508,945.50</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$1,972,567.31</u>	<u>(\$536,378.19)</u>	<u>\$2,508,945.50</u>
Less: Adjustment for prior year	(\$161,272.31)	(\$161,272.31)	\$0.00
Budgeted fund balance	<u>\$1,811,295.00</u>	<u>(\$697,650.50)</u>	<u>\$2,508,945.50</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	13,092,869	0	13,092,869	13,131,649		(38,780)
00520	SUBTOTAL – Revenues from State Sources	7,216,457	0	7,216,457	7,216,457		0
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	4,867		(4,867)
Total		20,309,326	0	20,309,326	20,352,974		(43,648)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	6,498,574	(80,611)	6,417,963	5,509,137	598,937	309,889
10300	Total Special Education - Instruction	2,206,492	(124,277)	2,082,215	1,822,807	174,590	84,818
11160	Total Basic Skills/Remedial – Instruct.	747,473	104,277	851,750	724,108	117,568	10,074
27100	Total Community Services Programs/Operat	2,000	0	2,000	0	0	2,000
29180	Total Undistributed Expenditures - Instr	507,555	21,041	528,596	485,053	35,009	8,534
30620	Total Undistributed Expenditures – Healt	215,859	0	215,859	187,183	18,761	9,915
40580	Total Undistributed Expend – Speech, OT,	650,836	0	650,836	477,080	35,155	138,601
41080	Total Undist. Expend. – Other Supp. Serv	527,486	20,000	547,486	406,416	79,159	61,911
41660	Total Undist. Expend. – Guidance	258,704	0	258,704	180,652	50,121	27,931
42200	Total Undist. Expend. – Child Study Team	501,202	0	501,202	432,084	53,086	16,032
43200	Total Undist. Expend. – Improvement of I	230,266	0	230,266	177,301	32,909	20,056
43620	Total Undist. Expend. – Edu. Media Serv.	223,936	0	223,936	186,933	20,049	16,954
44180	Total Undist. Expend. – Instructional St	149,113	2,099	151,212	111,159	11,130	28,924
45300	Support Serv. - General Admin	459,925	48,682	508,607	375,921	61,835	70,851
46160	Support Serv. - School Admin	670,535	66,000	736,535	673,172	51,338	12,025
47200	Total Undist. Expend. – Central Services	295,010	20,000	315,010	254,371	24,862	35,778
47620	Total Undist. Expend. – Admin. Info. Tec	76,220	0	76,220	69,868	6,352	0
51120	Total Undist. Expend. – Oper. & Maint. O	1,804,875	98,319	1,903,194	1,665,052	127,313	110,830
52480	Total Undist. Expend. – Student Transpor	1,793,275	23,332	1,816,607	1,509,885	142,596	164,126
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,653,670	(164,996)	3,488,674	3,256,557	38,951	193,166
72020	Total Undistributed Expenditures – Food	0	0	0	(42,722)	42,722	0
75880	TOTAL EQUIPMENT	20,000	0	20,000	12,125	0	7,875
76260	Total Facilities Acquisition and Constr	627,615	127,405	755,020	746,896	7,355	769
Total		22,120,621	161,272	22,281,893	19,221,038	1,729,795	1,331,060

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		13,072,869	0	13,072,869	13,072,869		0
00300	10-1	Unrestricted Miscellaneous Revenues		20,000	0	20,000	58,780		(38,780)
00420	10-3121	Categorical Transportation Aid		593,363	0	593,363	593,363		0
00440	10-3132	Categorical Special Education Aid		1,082,596	0	1,082,596	1,082,596		0
00460	10-3176	Equalization Aid		5,434,155	0	5,434,155	5,434,155		0
00470	10-3177	Categorical Security Aid		106,343	0	106,343	106,343		0
00500	10-3	Other State Aids		0	0	0	0		0
00540	10-4200	Medicaid Reimbursement		0	0	0	4,867		(4,867)
Total				20,309,326	0	20,309,326	20,352,974		(43,648)

Expenditures:

				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		891,201	(23,332)	867,869	717,979	98,227	51,663
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,915,488	(111,041)	3,804,447	3,350,883	327,191	126,372
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,041,115	0	1,041,115	867,733	111,796	61,586
02500	11-150-100-101	Salaries of Teachers		3,000	0	3,000	0	0	3,000
02540	11-150-100-320	Purchased Professional – Educational Ser		10,000	0	10,000	2,808	3,276	3,916
03020	11-190-1___-320	Purchased Professional – Educational Ser		15,000	(2,000)	13,000	8,805	936	3,259
03040	11-190-1___-340	Purchased Technical Services		36,000	4,673	40,673	30,468	9,637	569
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series		170,000	1,667	171,667	140,516	11,578	19,573
03080	11-190-1___-610	General Supplies		408,270	57,173	465,443	389,945	36,297	39,202
03100	11-190-1___-640	Textbooks		8,000	(7,750)	250	0	0	250
03120	11-190-1___-8__	Other Objects		500	0	500	0	0	500
04500	11-204-100-101	Salaries of Teachers		107,513	49,137	156,650	140,874	14,692	1,084
04520	11-204-100-106	Other Salaries for Instruction		105,686	3,000	108,686	84,726	19,494	4,465
04600	11-204-100-610	General Supplies		6,000	0	6,000	3,721	0	2,279
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
06500	11-212-100-101	Salaries of Teachers		263,272	(17,181)	246,091	217,274	0	28,817
06520	11-212-100-106	Other Salaries for Instruction		30,075	82,675	112,750	105,612	0	7,138
06600	11-212-100-610	General Supplies		12,500	0	12,500	2,488	0	10,012
06620	11-212-100-640	Textbooks		1,000	0	1,000	0	0	1,000
07000	11-213-100-101	Salaries of Teachers		1,015,764	(211,340)	804,424	760,659	40,211	3,554
07020	11-213-100-106	Other Salaries for Instruction		233,589	(82,675)	150,914	99,598	45,402	5,914
07100	11-213-100-610	General Supplies		10,000	0	10,000	5,732	77	4,191
08000	11-215-100-101	Salaries of Teachers		151,116	76,384	227,500	193,505	33,542	452
08020	11-215-100-106	Other Salaries for Instruction		69,711	8,678	78,389	53,829	21,171	3,389
08040	11-215-100-320	Purchased Professional-Educational Servi		525	2,211	2,736	2,736	0	0
08100	11-215-100-6__	General Supplies		4,500	(9)	4,491	3,225	0	1,266
08500	11-216-100-101	Salaries of Teachers		125,136	(14,277)	110,859	103,826	0	7,033
08520	11-216-100-106	Other Salaries for Instruction		67,105	(20,889)	46,216	42,510	0	3,706
08600	11-216-100-6__	General Supplies		2,500	9	2,509	2,490	0	18
11000	11-230-100-101	Salaries of Teachers		741,473	104,277	845,750	721,136	117,568	7,046
11100	11-230-100-610	General Supplies		6,000	0	6,000	2,972	0	3,028

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
27040	11-800-330-6__	Supplies and Materials	2,000	0	2,000	0	0	2,000
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	315,092	(210,449)	104,643	98,637	6,006	0
29100	11-000-100-566	Tuition to Priv. School for the Disabled	169,431	231,490	400,921	367,464	27,000	6,457
29160	11-000-100-569	Tuition – Other	23,032	0	23,032	18,952	2,003	2,077
30500	11-000-213-1__	Salaries	203,859	(3,000)	200,859	177,141	18,683	5,035
30540	11-000-213-3__	Purchased Professional and Technical Ser	2,000	3,000	5,000	4,419	0	582
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	100	0	100	0	0	100
30580	11-000-213-6__	Supplies and Materials	9,000	0	9,000	5,624	78	3,298
30600	11-000-213-8__	Other Objects	900	0	900	0	0	900
40500	11-000-216-1__	Salaries	584,836	0	584,836	465,707	34,293	84,836
40520	11-000-216-320	Purchased Professional – Educational Ser	60,000	0	60,000	6,428	859	52,713
40540	11-000-216-6__	Supplies and Materials	5,500	0	5,500	4,945	2	552
40560	11-000-216-8__	Other Objects	500	0	500	0	0	500
41000	11-000-217-1__	Salaries	243,986	20,000	263,986	253,338	0	10,648
41020	11-000-217-320	Purchased Professional – Educational Ser	275,000	0	275,000	152,365	79,159	43,476
41040	11-000-217-6__	Supplies and Materials	8,500	0	8,500	713	0	7,787
41500	11-000-218-104	Salaries of Other Professional Staff	229,954	0	229,954	179,834	50,121	0
41560	11-000-218-320	Purchased Professional – Educational Ser	3,000	0	3,000	435	0	2,565
41580	11-000-218-390	Other Purchased Professional & Technical	9,250	0	9,250	0	0	9,250
41620	11-000-218-6__	Supplies and Materials	16,500	0	16,500	384	0	16,116
42000	11-000-219-104	Salaries of Other Professional Staff	384,402	0	384,402	347,378	32,751	4,273
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	75,300	0	75,300	56,113	16,089	3,098
42060	11-000-219-320	Purchased Professional – Educational Ser	26,000	0	26,000	18,058	2,951	4,991
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	1,500	0	1,500	0	0	1,500
42160	11-000-219-6__	Supplies and Materials	12,500	0	12,500	9,255	1,295	1,950
42180	11-000-219-8__	Other Objects	1,500	0	1,500	1,280	0	220
43000	11-000-221-102	Salaries of Supervisor of Instruction	189,066	0	189,066	156,185	32,881	0
43060	11-000-221-110	Other Salaries	18,200	0	18,200	17,368	0	832
43100	11-000-221-320	Purchased Prof. – Educational Services	20,000	0	20,000	1,872	0	18,128
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	1,876	28	1,097
43500	11-000-222-1__	Salaries	143,436	0	143,436	127,692	12,244	3,500
43520	11-000-222-177	Salaries of Technology Coordinators	49,440	0	49,440	46,132	3,308	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	12,560	0	12,560	2,257	0	10,303
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	500	0	500	0	0	500
43580	11-000-222-6__	Supplies and Materials	18,000	0	18,000	10,851	4,497	2,651
44020	11-000-223-104	Salaries of Other Professional Staff	79,613	0	79,613	72,052	7,561	0
44060	11-000-223-110	Other Salaries	30,000	0	30,000	8,527	0	21,473
44080	11-000-223-320	Purchased Professional – Educational Ser	16,000	(3,000)	13,000	7,721	1,000	4,279
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	22,000	5,099	27,099	22,735	2,568	1,796
44140	11-000-223-6__	Supplies and Materials	1,500	0	1,500	124	0	1,376
45000	11-000-230-1__	Salaries	212,925	0	212,925	194,463	16,962	1,500

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45040	11-000-230-331	Legal Services	80,000	0	80,000	30,420	17,080	32,500
45060	11-000-230-332	Audit Fees	22,000	4,000	26,000	1,500	23,397	1,103
45080	11-000-230-334	Architectural/Engineering Services	15,000	0	15,000	0	0	15,000
45100	11-000-230-339	Other Purchased Professional Services	15,000	6,000	21,000	9,125	0	11,875
45140	11-000-230-530	Communications/Telephone	47,000	29,682	76,682	72,602	3,513	568
45160	11-000-230-585	BOE Other Purchased Services	6,800	2,500	9,300	8,371	0	929
45180	11-000-230-590	Misc Purch Services (400-500 series, O/T	41,700	(5,700)	36,000	31,855	165	3,981
45200	11-000-230-610	General Supplies	6,000	(221)	5,779	3,406	94	2,278
45220	11-000-230-630	BOE In-House Training/Meeting Supplies	1,000	200	1,200	481	624	96
45240	11-000-230-820	Judgments against the School District	0	11,500	11,500	11,500	0	0
45260	11-000-230-890	Miscellaneous Expenditures	6,000	721	6,721	6,721	0	0
45280	11-000-230-895	BOE Membership Dues and Fees	6,500	0	6,500	5,478	0	1,022
46000	11-000-240-103	Salaries of Principals/Assistant Princip	467,186	71,083	538,269	499,028	34,688	4,553
46040	11-000-240-105	Salaries of Secretarial and Clerical Ass	171,649	(4,000)	167,649	151,594	14,455	1,600
46080	11-000-240-3__	Purchased Professional and Technical Ser	6,000	(4,583)	1,417	0	0	1,417
46100	11-000-240-[4-5]	Other Purchased Services (400-500 series	8,700	(1,361)	7,339	3,587	1,163	2,589
46120	11-000-240-6__	Supplies and Materials	12,000	4,899	16,899	15,315	1,031	553
46140	11-000-240-8__	Other Objects	5,000	(38)	4,962	3,649	0	1,313
47000	11-000-251-1__	Salaries	229,810	0	229,810	207,909	18,901	3,000
47020	11-000-251-330	Purchased Professional Services	10,000	10,000	20,000	9,569	1,500	8,931
47040	11-000-251-340	Purchased Technical Services	42,000	10,000	52,000	28,724	3,623	19,653
47060	11-000-251-592	Misc. Purch. Services (400-500 Series, O	6,000	0	6,000	1,969	259	3,772
47100	11-000-251-6__	Supplies and Materials	6,000	(165)	5,835	5,110	304	422
47180	11-000-251-890	Other Objects	1,200	165	1,365	1,090	275	0
47500	11-000-252-1__	Salaries	76,220	0	76,220	69,868	6,352	0
48520	11-000-261-420	Cleaning, Repair, and Maintenance Servic	150,000	79,905	229,905	212,469	15,167	2,269
48540	11-000-261-610	General Supplies	50,000	(19,665)	30,335	30,335	0	0
49000	11-000-262-1__	Salaries	569,604	(37,681)	531,923	471,522	49,152	11,249
49020	11-000-262-107	Salaries of Non-Instructional Aides	234,299	(30,675)	203,624	178,496	41,504	(16,376)
49040	11-000-262-3__	Purchased Professional and Technical Ser	130,000	13,228	143,228	63,104	5,660	74,464
49060	11-000-262-420	Cleaning, Repair, and Maintenance Svc.	50,000	(35,855)	14,145	13,907	0	239
49120	11-000-262-490	Other Purchased Property Services	600	0	600	0	0	600
49140	11-000-262-520	Insurance	35,000	(5,000)	30,000	22,901	0	7,099
49160	11-000-262-590	Miscellaneous Purchased Services	400	537	937	937	0	0
49180	11-000-262-610	General Supplies	109,272	(4,940)	104,332	100,393	2,402	1,537
49200	11-000-262-621	Energy (Natural Gas)	110,000	85,000	195,000	182,852	0	12,148
49220	11-000-262-622	Energy (Electricity)	310,000	50,000	360,000	348,770	3,390	7,841
49280	11-000-262-8__	Other Objects	50,000	(6,500)	43,500	23,702	10,038	9,760
50040	11-000-263-420	Cleaning, Repair, and Maintenance Svc.	2,800	12,283	15,083	15,083	0	0
50060	11-000-263-610	General Supplies	2,900	(2,318)	582	582	0	0
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) -	26,653	0	26,653	25,681	971	1

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52120	11-000-270-390	Other Purchased Prof. and Technical Serv		2,000	0	2,000	1,129	0	872
52200	11-000-270-503	Contract Serv.-Aid in Lieu Pymts-Non-Pub		80,000	23,332	103,332	50,688	0	52,644
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven		103,826	2	103,828	87,948	15,880	0
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) -- Joint Agr		1,156,820	(30,002)	1,126,818	934,467	83,822	108,529
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) -- Joint Agre		423,976	30,000	453,976	409,972	41,924	2,080
71000	11-000-291-210	Group Insurance		25,000	0	25,000	0	0	25,000
71020	11-000-291-220	Social Security Contributions		250,000	0	250,000	206,844	12,186	30,971
71060	11-000-291-241	Other Retirement Contributions - PERS		235,000	0	235,000	227,788	0	7,212
71080	11-000-291-242	Other Retirement Contributions - ERIP		75,000	(5,264)	69,736	39,174	14,826	15,736
71160	11-000-291-260	Workmen's Compensation		45,000	0	45,000	42,706	0	2,294
71180	11-000-291-270	Health Benefits		2,798,670	(145,599)	2,653,071	2,641,132	11,940	0
71200	11-000-291-280	Tuition Reimbursement		20,000	(7,051)	12,949	0	0	12,949
71220	11-000-291-290	Other Employee Benefits		205,000	(7,083)	197,917	98,913	0	99,004
72000	11-000-310-930	Transfers to Cover Deficit (Enterprise F		0	0	0	(42,722)	42,722	0
75720	12-000-262-73_	Undist. Expend. -- Custodial Services		20,000	(7,300)	12,700	4,825	0	7,875
75760	12-000-266-73_	Undist. Expend. -- Security		0	7,300	7,300	7,300	0	0
76040	12-000-400-334	Architectural/Engineering Services		15,000	(7,355)	7,645	6,876	0	769
76080	12-000-400-450	Construction Services		565,000	134,760	699,760	692,405	7,355	0
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		47,615	0	47,615	47,615	0	0
Total				22,120,621	161,272	22,281,893	19,221,038	1,729,795	1,331,060

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$40,689.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$1,004,327.00	
302	Less Revenues	(\$707,398.00)	\$296,929.00

Total assets and resources

\$337,618.00

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$85.90
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$5,760.77
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$5,846.67

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$59,587.38
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Reserved Fund Balance:


761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$1,004,327.00
602	Less: Expenditures (\$726,668.03)	
	Less: Encumbrances (\$59,587.38)	(\$786,255.41)
	Total appropriated	\$277,658.97
Unappropriated:		
770	Fund balance, July 1	\$54,112.36
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$331,771.33
	Total liabilities and fund equity	<u>\$337,618.00</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 SPECIAL REVENUE FUNDS

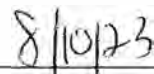
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,004,327.00	\$786,255.41	\$218,071.59
Revenues	(\$1,004,327.00)	(\$707,398.00)	(\$296,929.00)
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$78,857.41</u>	<u>(\$78,857.41)</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	125,000	0	125,000	0	Under	125,000
00770	Total Revenues from State Sources	0	29,555	29,555	29,555		0
00830	Total Revenues from Federal Sources	737,768	71,071	808,839	664,850	Under	143,989
88740	Total Federal Projects	40,933	0	40,933	12,993	Under	27,940
Total		903,701	100,626	1,004,327	707,398		296,929
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	Student Activity Fund	125,000	0	125,000	0	0	125,000
88136	SDA Emergent Needs & Capital Maint.	0	29,555	29,555	0	29,555	0
88740	Total Federal Projects	778,701	71,071	849,772	726,668	30,032	93,072
Total		903,701	100,626	1,004,327	726,668	59,587	218,072

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue		125,000	0	125,000	0	Under	125,000
00761	20-3257	SDA Emergent Needs & Capital Maint.		0	29,555	29,555	29,555		0
00775	20-441[1-6]	Title I		44,066	0	44,066	34,273	Under	9,793
00780	20-445[1-5]	Title II		14,412	11,071	25,483	4,997	Under	20,486
00790	20-447[1-4]	Title IV		0	20,000	20,000	20,000		0
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		246,593	0	246,593	227,051	Under	19,542
00807	20-4542	ARP ESSER Evidence Based Summer Enrich		0	40,000	40,000	8,680	Under	31,320
00814	20-4540	ARP - ESSER		432,697	0	432,697	369,849	Under	62,848
88711	20-485-___-___	CRRSA Act - Mental Health Grant		40,933	0	40,933	12,993	Under	27,940
Total				903,701	100,626	1,004,327	707,398		296,929

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	20-475-___-___	Student Activity Fund		125,000	0	125,000	0	0	125,000
88136	20-492-___-___	SDA Emergent Needs & Capital Maint.		0	29,555	29,555	0	29,555	0
88500	20-___-___-___	Title I		44,066	0	44,066	29,183	0	14,883
88520	20-___-___-___	Title II		0	11,071	11,071	6,024	0	5,047
88560	20-___-___-___	Title IV		0	20,000	20,000	20,000	0	0
88620	20-___-___-___	I.D.E.A. Part B (Handicapped)		246,593	0	246,593	246,593	0	0
88700	20-___-___-___	Other		14,412	0	14,412	0	0	14,412
88711	20-485-___-___	CRRSA Act - Mental Health Grant		40,933	0	40,933	12,764	759	27,410
88713	20-487-___-___	ARP-ESSER Grant Program		432,697	(0)	432,697	403,423	29,274	0
88715	20-489-___-___	ARP ESSER Evidence Based Summer Enrich		0	40,000	40,000	8,680	0	31,320
Total				903,701	100,626	1,004,327	726,668	59,587	218,072

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources			<u>\$0.00</u>
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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$0.00
Total liabilities and fund equity	<u>\$0.00</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

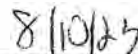
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$2.41
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$1,590,394.00	
302	Less Revenues	(\$1,590,394.00)	\$0.00

Total assets and resources

\$2.41

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$1,590,394.00	
602	Less: Expenditures	(\$1,590,393.75)	
	Less: Encumbrances	\$0.00	(\$1,590,393.75)
	Total appropriated		\$0.25
Unappropriated:			
770	Fund balance, July 1		\$2.16
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$2.41
	Total liabilities and fund equity		<u>\$2.41</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 DEBT SERVICE FUNDS

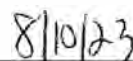
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$1,590,394.00	\$1,590,393.75	\$0.25
Revenues	(\$1,590,394.00)	(\$1,590,394.00)	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$0.25)</u>	<u>\$0.25</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 DEBT SERVICE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	1,590,394	0	1,590,394	1,590,394		0
	Total	1,590,394	0	1,590,394	1,590,394		0
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	1,590,394	0	1,590,394	1,590,394	0	0
	Total	1,590,394	0	1,590,394	1,590,394	0	0

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 40 DEBT SERVICE FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860 40-1210 Local Tax Levy	1,590,394	0	1,590,394	1,590,394		0
Total	1,590,394	0	1,590,394	1,590,394		0

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600 40-701-510-834 Interest on Bonds	440,394	0	440,394	440,394	0	0
89620 40-701-510-910 Redemption of Principal	1,150,000	0	1,150,000	1,150,000	0	0
Total	1,590,394	0	1,590,394	1,590,394	0	0

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$245,835.41
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax Levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$776.48	
142	Intergovernmental - Federal	\$34,367.69	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$35,144.17

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$10,463.47
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources **\$291,443.05**

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$33,988.92
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$33,988.92

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 Enterprise Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$13,643.52
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$13,643.52
	Unappropriated:	
770	Fund balance, July 1	\$243,810.61
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$257,454.13
	Total liabilities and fund equity	<u>\$291,443.05</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 60 Enterprise Fund

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 Enterprise

Assets and Resources

Assets:

101	Cash in bank		\$271,671.60
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$271,671.60

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 Enterprise

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$38,127.85
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$38,127.85

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 Enterprise

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$233,543.75
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$233,543.75

Total liabilities and fund equity

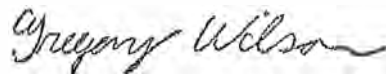
\$271,671.60

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 Enterprise

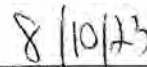
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 61 Enterprise

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 62

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources \$0.00

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 62

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 62

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$0.00
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Total liabilities and fund equity	<u>\$0.00</u>
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Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 62

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary


Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 62 62

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 70 70

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 70 70

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 70 70

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
Unappropriated:			
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 70 70

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 70 70

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 80 TRUST FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$25,587,112.19

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$25,587,112.19

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 80 TRUST FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$25,587,112.19
Total liabilities		\$25,587,112.19

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 80 TRUST FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00
	Unappropriated:	
770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$0.00
	Total liabilities and fund equity	<u>\$25,587,112.19</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 80 TRUST FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 80 TRUST FUNDS

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 90 AGENCY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$454,042.88
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$17,633.03	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$17,633.03

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$471,675.91

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 90 AGENCY FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$35,225.09
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$11,974.61
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$47,199.70

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 90 AGENCY FUNDS

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$93,124.59
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$93,124.59
Unappropriated:			
770	Fund balance, July 1		\$331,351.62
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$424,476.21
	Total liabilities and fund equity		<u>\$471,675.91</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 90 AGENCY FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 90 AGENCY FUNDS

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 95 Student Activity

Assets and Resources

Assets:

101	Cash in bank		\$19,948.44
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$19,948.44

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 95 Student Activity

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$21,848.32
Total liabilities		\$21,848.32

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 95 Student Activity

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		(\$1,899.88)
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00

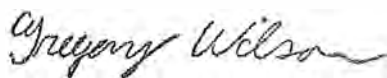
Total fund balance			(\$1,899.88)
Total liabilities and fund equity			<u>\$19,948.44</u>

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 95 Student Activity

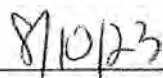
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 95 Student Activity

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 99 Long Term Debt

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax Levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, x✖	Other Current Assets		\$15,551,952.02

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$15,551,952.02

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 99 Long Term Debt

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$15,551,952.02
Total liabilities		\$15,551,952.02

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 99 Long Term Debt

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$0.00

Total liabilities and fund equity

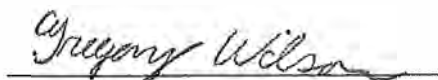
\$15,551,952.02

Starting date 7/1/2022 Ending date 5/31/2023 Fund: 99 Long Term Debt

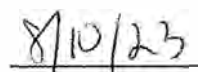
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

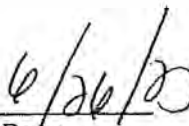
Starting date 7/1/2022 Ending date 5/31/2023 Fund: 99 Long Term Debt

**BANK RECONILIATION REPORT
TO THE BOARD OF EDUCATION
East Greenwich Township Board of Education
All Funds
May-23**

Funds	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balance
General Fund - Fund 10	\$ 3,080,382.61	\$ 3,074,718.85	\$ 1,940,938.42	\$ 4,214,163.04
Special Revenue Fund - Fund 20	\$ 31,726.52	\$ 24,997.00	\$ 16,034.52	\$ 40,689.00
Capital Projects Fund - Fund 30	\$ -	\$ -	\$ -	\$ -
Debt Service Fund - Fund 40	\$ (708,122.59)	\$ 708,125.00	\$ -	\$ 2.41
Total Government Fund	\$ 2,403,986.54	\$ 3,807,840.85	\$ 1,956,972.94	\$ 4,254,854.45
Enterprise Fund (Fund 60)	\$ 177,037.87	\$ 111,939.33	\$ 43,141.79	\$ 245,835.41
Enterprise Fund (Fund 61)	\$ 265,745.57	\$ 33,385.35	\$ 27,459.32	\$ 271,671.60
Total Enterprise Funds	\$ 442,783.44	\$ 145,324.68	\$ 70,601.11	\$ 517,507.01
Payroll - Fund 90	\$ -	\$ 751,626.26	\$ 751,626.26	\$ -
Payroll Agency - Fund 90	\$ 167,136.91	\$ 584,611.24	\$ 500,680.09	\$ 251,068.06
Unemployment Reserve - Fund 90	\$ 188,093.26	\$ 4,979.65	\$ 6,448.91	\$ 186,624.00
FSA - Fund 90	\$ 16,600.37	\$ 4,202.62	\$ 4,452.17	\$ 16,350.82
Other : Student Activity - Fund 95	\$ 23,622.41	\$ 23,102.45	\$ 26,776.42	\$ 19,948.44
Total Trust/Agency Funds	\$ 395,452.95	\$ 1,368,522.22	\$ 1,289,983.85	\$ 473,991.32
Total All Funds	\$ 3,242,222.93	\$ 5,321,687.75	\$ 3,317,557.90	\$ 5,246,352.78

Submitted by:




Date

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 46065368 12
 Statement Date: 5/31/2023
 Fund/Funds: Custodian - Combined

Balance per Bank		\$ 3,652,769.02
Reconciling Items		
ADDITIONS:		
Deposits in Transit	\$ -	
Due from Payroll Interest	\$ 100.00	
Due from Cap Proj	\$ 100.00	
Irrc Diff/Charge	\$ 0.72	
Due from Payroll	\$ -	
TOTAL ADDITIONS	\$ 200.72	
DEDUCTIONS:		
Outstanding Cks. (Listed below)	\$0.00	
Due to Payroll	\$ -	
Due to Cafeteria Lunch	\$ -	
TOTAL DEDUCTIONS	\$ -	
Net Reconciling Items		\$ (200.72)
Adjusted Balance per Bank as of:	5/31/2023	\$ 3,652,969.74

Balance per Board Secretary's Records as of:	5/1/2023	\$ 1,802,101.83
Reconciling Items		
ADDITIONS:		
Interest Earned	\$ -	
Deposits	\$ 3,751,051.85	
TOTAL ADDITIONS	\$ 3,751,051.85	
DEDUCTIONS:		
Bank Charges	\$ -	
Disbursements	\$ 1,900,183.94	
TOTAL DEDUCTIONS:	\$ 1,900,183.94	
Net Reconciling Items		\$ 1,850,867.91
Adjusted Board Secretary's Balance as of:	5/31/2023	\$ 3,652,969.74
Difference between Bank and Board Secretary's Records		\$ -

Outstanding Cks.: Custodial Account

<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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	<u>\$0.00</u>	<u>\$0.00</u>
Total Outstanding Checks:	<u>\$0.00</u>	

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
 Account Number: 46068952 12
 Statement Date: 5/31/2023
 Fund/Funds: Capital Reserve Account

Balance per Bank		\$	601,884.71
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Other (Explanation below)	\$	-	
TOTAL DEDUCTIONS			
Net Reconciling Items		\$	-
Adjusted Balance per Bank as of:	5/31/2023	\$	601,884.71

Balance per Board Secretary's Records as of:	5/1/2023	\$	601,884.71
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	-	
TOTAL DEDUCTIONS:		\$	-
Net Reconciling Items		\$	-
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	601,884.71

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$	-	\$	-
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Total Outstanding Checks: \$ -

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 12000224 16
 Statement Date: 5/31/2023
 Fund/Funds: Capital Projects Account

Balance per Bank		\$	100.00
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from Custodial			
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to Custodial	\$	100.00	
TOTAL DEDUCTIONS		\$	100.00
Net Reconciling Items		\$	100.00
Adjusted Balance per Bank as of:	5/31/2023	\$	-

Balance per Board Secretary's Records as of:	5/1/2023	\$	-
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	-	
TOTAL DEDUCTIONS:		\$	-
Net Reconciling Items		\$	-
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	-

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
		\$ -		\$ -
Total Outstanding Checks:		\$ -		

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 4607044212
 Statement Date: 5/31/2023
 Fund/Funds: Enterprise Beyond the Bell

Balance per Bank		\$	271,671.60
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Other (Service Fee)	\$	-	
TOTAL DEDUCTIONS		\$	-
Net Reconciling Items		\$	-
Adjusted Balance per Bank as of:	5/31/2023	\$	271,671.60

Balance per Board Secretary's Records as of:	5/1/2023	\$	265,745.57
Reconciling Items			
ADDITIONS:			
Interest Earned			
Deposits	\$	33,385.35	
Return Deposit			
TOTAL ADDITIONS		\$	33,385.35
DEDUCTIONS:			
Bank Charges			
Disbursements	\$	27,459.32	
TOTAL DEDUCTIONS:		\$	27,459.32
Net Reconciling Items		\$	5,926.03
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	271,671.60

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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Total Outstanding Checks:

\$ -

\$0.00

\$

-

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 46065368 13
 Statement Date: 5/31/2023
 Fund/Funds: School Lunch

Balance per Bank		\$	248,775.26
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)		\$2,939.85	
Other-Bank Error			
TOTAL DEDUCTIONS		\$	2,939.85
Net Reconciling Items		\$	(2,939.85)
Adjusted Balance per Bank as of:	5/31/2023	\$	245,835.41

Balance per Board Secretary's Records as of:	5/1/2023	\$	177,037.87
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	111,939.33	
TOTAL ADDITIONS		\$	111,939.33
DEDUCTIONS:			
Other			
Disbursements	\$	43,141.79	
TOTAL DEDUCTIONS:		\$	43,141.79
Net Reconciling Items		\$	68,797.54
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	245,835.41
Difference between Bank and Board Secretary's Records		\$	-

Outstanding Cks.: School Lunch Account

<u>Ck. #</u>	<u>Amount</u>	<u>Ck. #</u>	<u>Amount</u>
5205	869.50	5077	\$26.30
5218	878.75	5082	\$24.30
5235	888.00	5086	\$28.45
		5087	\$129.65
		5088	\$19.00
		5099	\$4.85
		5106	\$4.30
		5114	\$15.10
		5117	\$26.10
		5129	\$25.55

Total Outstanding Checks:

\$2,636.25

\$303.60

\$2,939.85

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name:	Fulton Bank
Account Number:	4607044212
Statement Date:	5/31/2023
Fund/Funds:	Payroll

Balance per Bank		\$	387.31
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from Custodial			
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	287.31	
Due to Custodial	\$	100.00	
Due to Custodial			
TOTAL DEDUCTIONS		\$	387.31
Net Reconciling Items		\$	(387.31)
Adjusted Balance per Bank as of:	5/31/2023	\$	-

Balance per Board Secretary's Records as of:	5/1/2023	\$	-
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	751,626.26	
Deposits in Transit			
TOTAL ADDITIONS		\$	751,626.26
DEDUCTIONS:			
Bank Charges			
Disbursements	\$	751,626.26	
TOTAL DEDUCTIONS:		\$	751,626.26
Net Reconciling Items		\$	-
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	-

Difference between Bank and Board Secretary's Records	\$	-
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Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
	26311	\$ 195.19		
	26312	\$ 92.12		
		<u>\$ 287.31</u>		<u>\$ -</u>
Total Outstanding Checks:		<u>\$ 287.31</u>		

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name:	Fulton Bank
Account Number:	46065368 14
Statement Date:	5/31/2023
Fund/Funds:	Agency

Balance per Bank		\$	455,884.77
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from Unemployment	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	204,816.71	
Due to Custodial			
TOTAL DEDUCTIONS		\$	204,816.71
Net Reconciling Items		\$	(204,816.71)
Adjusted Balance per Bank as of:	5/31/2023	\$	251,068.06

Balance per Board Secretary's Records as of:	5/1/2023	\$	167,136.91
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	584,611.24	
Other	\$	-	
TOTAL ADDITIONS		\$	584,611.24
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	500,680.09	
TOTAL DEDUCTIONS:		\$	500,680.09
Net Reconciling Items		\$	83,931.15
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	251,068.06

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	5461	1,713.59	Federal/State Tax	154,628.57
	11401	87.80		
	11407	87.80		
	11411	87.80		
	11412	55.00		
	11413	17,147.80		
	11414	22,861.58		
	11415	7,075.00		
	11416	1,071.77		
		\$ 50,188.14		\$ 154,628.57
Total Outstanding Checks:		\$ 204,816.71		

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
Account Number: 11009357 68
Statement Date: 5/31/2023
Fund/Funds: FSA

Balance per Bank			\$	16,350.82
Reconciling Items				
ADDITIONS:				
Deposits in Transit	\$	-		
Due from Unemployment				
TOTAL ADDITIONS			\$	-
DEDUCTIONS:				
Outstanding Cks. (Listed below)	\$	-		
Due to	\$	-		
TOTAL DEDUCTIONS			\$	-
Net Reconciling Items			\$	-
Adjusted Balance per Bank as of:	5/31/2023		\$	16,350.82

Balance per Board Secretary's Records as of:	5/1/2023		\$	16,600.37
Reconciling Items				
ADDITIONS:				
Interest Earned	\$	-		
Deposits	\$	4,202.62		
TOTAL ADDITIONS			\$	4,202.62
DEDUCTIONS:				
Bank Charges	\$	-		
Disbursements	\$	4,452.17		
TOTAL DEDUCTIONS:			\$	4,452.17
Net Reconciling Items			\$	(249.55)
Adjusted Board Secretary's Balance as of:	5/31/2023		\$	16,350.82

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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Total Outstanding Checks:

\$	-	\$	-
\$	-		

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
 Account Number: 46065368 15
 Statement Date: 5/31/2023
 Fund/Funds: Unemployment

Balance per Bank		\$	186,624.00
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA			
TOTAL DEDUCTIONS		\$	-
Net Reconciling Items		\$	-
Adjusted Balance per Bank as of:	5/31/2023	\$	186,624.00

Balance per Board Secretary's Records as of:	5/1/2023	\$	188,093.26
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	133.76	
Deposits	\$	4,845.89	
TOTAL ADDITIONS		\$	4,979.65
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	6,448.91	
TOTAL DEDUCTIONS:		\$	6,448.91
Net Reconciling Items		\$	(1,469.26)
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	186,624.00

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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Total Outstanding Checks:

\$	-	\$	-
\$	-		

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 46071155-18
 Statement Date: 5/31/2023
 Fund/Funds: Student Activity - Clark

Balance per Bank		\$	17,971.28
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	4,126.50	
Due to FSA	\$	-	
TOTAL DEDUCTIONS		\$	4,126.50
Net Reconciling Items			\$ 4,126.50
Adjusted Balance per Bank as of:	5/31/2023	\$	13,844.78

Balance per Board Secretary's Records as of:	5/1/2023	\$	14,126.18
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	9.57	
Deposits	\$	3,823.75	
TOTAL ADDITIONS		\$	3,833.32
DEDUCTIONS:			
Bank Charges	\$	0.22	
Disbursements	\$	4,114.50	
TOTAL DEDUCTIONS:		\$	4,114.72
Net Reconciling Items			\$ (281.40)
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	13,844.78

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	1381	\$12.00		
	1420	\$1,911.00		
	1421	\$2,130.00		
	1422	\$73.50		

	\$4,126.50	\$0.00
Total Outstanding Checks:	\$ 4,126.50	

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
Account Number: 46071104-18
Statement Date: 5/31/2023
Fund/Funds: Student Activity - Mickle

Balance per Bank		\$	17,264.52
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	15,225.46	
Due to FSA	\$	-	
TOTAL DEDUCTIONS		\$	15,225.46
Net Reconciling Items		\$	15,225.46
Adjusted Balance per Bank as of:	5/31/2023	\$	2,039.06

Balance per Board Secretary's Records as of:	5/1/2023	\$	5,433.87
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	6.99	
Deposits	\$	19,259.90	
TOTAL ADDITIONS		\$	19,266.89
DEDUCTIONS:			
Bank Charges	\$	3.24	
Disbursements	\$	22,658.46	
TOTAL DEDUCTIONS:		\$	22,661.70
Net Reconciling Items		\$	(3,394.81)
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	2,039.06

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
	2293	\$133.00		
	2294	\$23.00		
	2295	\$11,619.46		
	2296	\$3,450.00		

	<u>\$</u>	<u>15,225.46</u>	<u>\$0.00</u>
Total Outstanding Checks:	<u>\$</u>	<u>15,225.46</u>	

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 46070442-12
 Statement Date: 5/31/2023
 Fund/Funds: Wild Site

Balance per Bank		\$	4,064.60
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA	\$	-	
TOTAL DEDUCTIONS		\$	-
Net Reconciling Items		\$	-
Adjusted Balance per Bank as of:	5/31/2023	\$	4,064.60

Balance per Board Secretary's Records as of:	5/1/2023	\$	4,062.36
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	2.24	
Deposits	\$	-	
TOTAL ADDITIONS		\$	2.24
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	-	
TOTAL DEDUCTIONS:		\$	-
Net Reconciling Items		\$	2.24
Adjusted Board Secretary's Balance as of:	5/31/2023	\$	4,064.60

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
		\$0.00		\$0.00
Total Outstanding Checks:		\$ -		

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Assets and Resources

Assets:

101	Cash in bank		\$3,107,055.15
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$66,246.24	
141	Intergovernmental - State	\$924,559.90	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$990,806.14

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$4,097,861.29

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	IntergovernmentalAccounts Payable - Other	\$0.00
421	Accounts Payable	(\$61,864.58)
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		(\$61,864.58)

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$100,541.95
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$601,939.24	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$601,939.24
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$461,550.54	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$461,550.54
765	Tuition Reserve Account - July 1	\$47,040.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$47,040.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$70,748.30	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$70,748.30
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$1,281,820.03
Unappropriated:			
770	Fund balance, July 1		\$2,877,905.84
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$4,159,725.87
	Total liabilities and fund equity		<u>\$4,097,861.29</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$601,939.24)	\$601,939.24
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$601,939.24)</u>	<u>\$601,939.24</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$601,939.24)</u>	<u>\$601,939.24</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$461,550.54)	\$461,550.54
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$1,063,489.78)</u>	<u>\$1,063,489.78</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	(\$70,748.30)	\$70,748.30
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$1,134,238.08)</u>	<u>\$1,134,238.08</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$1,134,238.08)</u>	<u>\$1,134,238.08</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$1,134,238.08)</u>	<u>\$1,134,238.08</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$1,134,238.08)</u>	<u>\$1,134,238.08</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>(\$1,134,238.08)</u>	<u>\$1,134,238.08</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>(\$1,134,238.08)</u>	<u>\$1,134,238.08</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00370	SUBTOTAL – Revenues from Local Sources	13,092,869	0	13,092,869	13,142,910		(50,041)
00520	SUBTOTAL – Revenues from State Sources	7,216,457	0	7,216,457	7,373,963		(157,506)
00570	SUBTOTAL – Revenues from Federal Sources	0	0	0	7,720		(7,720)
Total		20,309,326	0	20,309,326	20,524,594		(215,268)
Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
03200	TOTAL REGULAR PROGRAMS - INSTRUCTION	6,498,574	(228,338)	6,270,236	6,127,698	0	142,538
10300	Total Special Education - Instruction	2,206,492	(93,287)	2,113,205	2,022,897	0	90,308
11160	Total Basic Skills/Remedial – Instruct.	747,473	104,277	851,750	801,619	0	50,131
27100	Total Community Services Programs/Operat	2,000	0	2,000	0	0	2,000
29180	Total Undistributed Expenditures - Instr	507,555	30,073	537,628	533,178	0	4,450
30620	Total Undistributed Expenditures – Healt	215,859	0	215,859	203,508	0	12,351
40580	Total Undistributed Expend – Speech, OT,	650,836	(104,500)	546,336	534,065	0	12,271
41080	Total Undist. Expend. – Other Supp. Serv	527,486	(31,584)	495,902	469,401	0	26,501
41660	Total Undist. Expend. – Guidance	258,704	0	258,704	197,371	0	61,333
42200	Total Undist. Expend. – Child Study Team	501,202	115,030	616,232	590,018	0	26,214
43200	Total Undist. Expend. – Improvement of I	230,266	0	230,266	188,501	0	41,765
43620	Total Undist. Expend. – Edu. Media Serv.	223,936	0	223,936	211,118	0	12,818
44180	Total Undist. Expend. – Instructional St	149,113	2,099	151,212	123,088	0	28,124
45300	Support Serv. - General Admin	459,925	48,682	508,607	433,708	0	74,899
46160	Support Serv. - School Admin	670,535	37,000	707,535	634,920	0	72,615
47200	Total Undist. Expend. – Central Services	295,010	20,000	315,010	281,603	0	33,407
47620	Total Undist. Expend. – Admin. Info. Tec	76,220	0	76,220	71,220	0	5,000
51120	Total Undist. Expend. – Oper. & Maint. O	1,804,875	115,522	1,920,397	1,908,512	7,731	4,154
52480	Total Undist. Expend. – Student Transpor	1,793,275	76,093	1,869,368	1,818,408	50,089	872
71260	TOTAL PERSONNEL SERVICES –EMPLOYEE	3,653,670	(57,200)	3,596,470	3,524,945	0	71,525
72020	Total Undistributed Expenditures – Food	0	0	0	(42,722)	42,722	0
75880	TOTAL EQUIPMENT	20,000	0	20,000	12,125	0	7,875
76260	Total Facilities Acquisition and Constr	627,615	127,405	755,020	747,241	0	7,779
Total		22,120,621	161,272	22,281,893	21,392,421	100,542	788,931

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00100	10-1210	Local Tax Levy		13,072,869	0	13,072,869	13,072,869		0
00300	10-1	Unrestricted Miscellaneous Revenues		20,000	0	20,000	70,041		(50,041)
00420	10-3121	Categorical Transportation Aid		593,363	0	593,363	593,363		0
00430	10-3131	Extraordinary Aid		0	0	0	125,682		(125,682)
00440	10-3132	Categorical Special Education Aid		1,082,596	0	1,082,596	1,082,596		0
00460	10-3176	Equalization Aid		5,434,155	0	5,434,155	5,434,155		0
00470	10-3177	Categorical Security Aid		106,343	0	106,343	106,343		0
00500	10-3	Other State Aids		0	0	0	31,824		(31,824)
00540	10-4200	Medicaid Reimbursement		0	0	0	7,720		(7,720)
Total				20,309,326	0	20,309,326	20,524,594		(215,268)
Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
02080	11-110-___-101	Kindergarten – Salaries of Teachers		891,201	(72,802)	818,399	797,809	0	20,589
02100	11-120-___-101	Grades 1-5 – Salaries of Teachers		3,915,488	(170,041)	3,745,447	3,728,028	0	17,418
02120	11-130-___-101	Grades 6-8 – Salaries of Teachers		1,041,115	(36,475)	1,004,640	979,750	0	24,890
02500	11-150-100-101	Salaries of Teachers		3,000	0	3,000	0	0	3,000
02540	11-150-100-320	Purchased Professional – Educational Ser		10,000	0	10,000	7,254	0	2,746
03020	11-190-1___-320	Purchased Professional – Educational Ser		15,000	(2,000)	13,000	9,931	0	3,069
03040	11-190-1___-340	Purchased Technical Services		36,000	4,673	40,673	29,018	0	11,656
03060	11-190-1___-[4-5]	Other Purchased Services (400-500 series		170,000	(1,116)	168,884	154,062	0	14,822
03080	11-190-1___-610	General Supplies		408,270	57,173	465,443	421,844	0	43,599
03100	11-190-1___-640	Textbooks		8,000	(7,750)	250	0	0	250
03120	11-190-1___-8	Other Objects		500	0	500	0	0	500
04500	11-204-100-101	Salaries of Teachers		107,513	49,137	156,650	155,364	0	1,286
04520	11-204-100-106	Other Salaries for Instruction		105,686	(1,000)	104,686	92,868	0	11,818
04600	11-204-100-610	General Supplies		6,000	0	6,000	3,721	0	2,279
04620	11-204-100-640	Textbooks		500	0	500	0	0	500
06500	11-212-100-101	Salaries of Teachers		263,272	(22,581)	240,691	240,268	0	423
06520	11-212-100-106	Other Salaries for Instruction		30,075	88,974	119,049	119,049	0	0
06600	11-212-100-610	General Supplies		12,500	(8,049)	4,451	2,488	0	1,963
06620	11-212-100-640	Textbooks		1,000	0	1,000	0	0	1,000
07000	11-213-100-101	Salaries of Teachers		1,015,764	(167,983)	847,781	847,681	0	100
07020	11-213-100-106	Other Salaries for Instruction		233,589	(87,811)	145,778	109,635	0	36,142
07100	11-213-100-610	General Supplies		10,000	0	10,000	5,732	0	4,268
08000	11-215-100-101	Salaries of Teachers		151,116	76,498	227,614	215,415	0	12,199
08020	11-215-100-106	Other Salaries for Instruction		69,711	5,563	75,274	58,829	0	16,445
08040	11-215-100-320	Purchased Professional-Educational Servi		525	2,211	2,736	2,736	0	0
08100	11-215-100-6	General Supplies		4,500	(9)	4,491	3,225	0	1,266
08500	11-216-100-101	Salaries of Teachers		125,136	(9,023)	116,113	116,113	0	0
08520	11-216-100-106	Other Salaries for Instruction		67,105	(19,225)	47,880	47,280	0	600
08600	11-216-100-6	General Supplies		2,500	9	2,509	2,490	0	18
11000	11-230-100-101	Salaries of Teachers		741,473	104,277	845,750	798,647	0	47,103

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Expenditures:			Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
11100	11-230-100-610	General Supplies	6,000	0	6,000	2,972	0	3,028
27040	11-800-330-6__	Supplies and Materials	2,000	0	2,000	0	0	2,000
29080	11-000-100-565	Tuition to CSSD & Regular Day Schools	315,092	(192,883)	122,209	122,199	0	10
29100	11-000-100-566	Tuition to Priv. School for the Disabled	169,431	225,033	394,464	390,024	0	4,440
29160	11-000-100-569	Tuition -- Other	23,032	(2,077)	20,955	20,955	0	0
30500	11-000-213-1__	Salaries	203,859	(4,057)	199,802	191,827	0	7,975
30540	11-000-213-3__	Purchased Professional and Technical Ser	2,000	4,057	6,057	6,057	0	0
30560	11-000-213-[4-5]	Other Purchased Services (400-500 series	100	0	100	0	0	100
30580	11-000-213-6__	Supplies and Materials	9,000	0	9,000	5,624	0	3,376
30600	11-000-213-8__	Other Objects	900	0	900	0	0	900
40500	11-000-216-1__	Salaries	584,836	(64,500)	520,336	520,257	0	79
40520	11-000-216-320	Purchased Professional -- Educational Ser	60,000	(40,000)	20,000	8,862	0	11,138
40540	11-000-216-6__	Supplies and Materials	5,500	0	5,500	4,945	0	555
40560	11-000-216-8__	Other Objects	500	0	500	0	0	500
41000	11-000-217-1__	Salaries	243,986	35,185	279,171	279,170	0	1
41020	11-000-217-320	Purchased Professional -- Educational Ser	275,000	(59,760)	215,240	189,518	0	25,722
41040	11-000-217-6__	Supplies and Materials	8,500	(7,009)	1,491	713	0	778
41500	11-000-218-104	Salaries of Other Professional Staff	229,954	0	229,954	196,552	0	33,402
41560	11-000-218-320	Purchased Professional -- Educational Ser	3,000	0	3,000	435	0	2,565
41580	11-000-218-390	Other Purchased Professional & Technical	9,250	0	9,250	0	0	9,250
41620	11-000-218-6__	Supplies and Materials	16,500	0	16,500	384	0	16,116
42000	11-000-219-104	Salaries of Other Professional Staff	384,402	115,030	499,432	499,432	0	0
42020	11-000-219-105	Salaries of Secretarial and Clerical Ass	75,300	0	75,300	57,904	0	17,396
42060	11-000-219-320	Purchased Professional -- Educational Ser	26,000	0	26,000	21,440	0	4,560
42140	11-000-219-592	Misc. Purch. Svc. (400-500 series O/than	1,500	0	1,500	0	0	1,500
42160	11-000-219-6__	Supplies and Materials	12,500	0	12,500	9,962	0	2,538
42180	11-000-219-8__	Other Objects	1,500	0	1,500	1,280	0	220
43000	11-000-221-102	Salaries of Supervisor of Instruction	189,066	0	189,066	167,358	0	21,708
43060	11-000-221-110	Other Salaries	18,200	0	18,200	17,368	0	832
43100	11-000-221-320	Purchased Prof. -- Educational Services	20,000	0	20,000	1,872	0	18,128
43160	11-000-221-6__	Supplies and Materials	3,000	0	3,000	1,903	0	1,097
43500	11-000-222-1__	Salaries	143,436	0	143,436	143,436	0	0
43520	11-000-222-177	Salaries of Technology Coordinators	49,440	812	50,252	50,252	0	0
43540	11-000-222-3__	Purchased Professional and Technical Ser	12,560	(812)	11,748	2,257	0	9,491
43560	11-000-222-[4-5]	Other Purchased Services (400-500 series	500	0	500	0	0	500
43580	11-000-222-6__	Supplies and Materials	18,000	0	18,000	15,173	0	2,827
44020	11-000-223-104	Salaries of Other Professional Staff	79,613	800	80,413	80,413	0	0
44060	11-000-223-110	Other Salaries	30,000	(800)	29,200	8,527	0	20,673
44080	11-000-223-320	Purchased Professional -- Educational Ser	16,000	(3,000)	13,000	8,721	0	4,279
44120	11-000-223-[4-5]	Other Purch. Services (400-500 series)	22,000	5,099	27,099	25,303	0	1,796
44140	11-000-223-6__	Supplies and Materials	1,500	0	1,500	124	0	1,376

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
45000	11-000-230-1__ Salaries	212,925	0	212,925	212,164	0	761
45040	11-000-230-331 Legal Services	80,000	0	80,000	44,167	0	35,833
45060	11-000-230-332 Audit Fees	22,000	4,000	26,000	24,897	0	1,103
45080	11-000-230-334 Architectural/Engineering Services	15,000	0	15,000	0	0	15,000
45100	11-000-230-339 Other Purchased Professional Services	15,000	6,000	21,000	9,125	0	11,875
45140	11-000-230-530 Communications/Telephone	47,000	29,682	76,682	74,040	0	2,642
45160	11-000-230-585 BOE Other Purchased Services	6,800	2,500	9,300	9,281	0	19
45180	11-000-230-590 Misc Purch Services (400-500 series, O/T	41,700	(5,700)	36,000	31,855	0	4,145
45200	11-000-230-610 General Supplies	6,000	(221)	5,779	3,376	0	2,403
45220	11-000-230-630 BOE In-House Training/Meeting Supplies	1,000	200	1,200	1,104	0	96
45240	11-000-230-820 Judgments against the School District	0	11,500	11,500	11,500	0	0
45260	11-000-230-890 Miscellaneous Expenditures	6,000	721	6,721	6,721	0	0
45280	11-000-230-895 BOE Membership Dues and Fees	6,500	0	6,500	5,478	0	1,022
46000	11-000-240-103 Salaries of Principals/Assistant Princip	467,186	42,083	509,269	443,675	0	65,593
46040	11-000-240-105 Salaries of Secretarial and Clerical Ass	171,649	(4,000)	167,649	167,156	0	493
46080	11-000-240-3__ Purchased Professional and Technical Ser	6,000	(4,583)	1,417	0	0	1,417
46100	11-000-240-[4-5] Other Purchased Services (400-500 series	8,700	(1,361)	7,339	4,356	0	2,983
46120	11-000-240-6__ Supplies and Materials	12,000	4,899	16,899	16,083	0	816
46140	11-000-240-8__ Other Objects	5,000	(38)	4,962	3,649	0	1,313
47000	11-000-251-1__ Salaries	229,810	0	229,810	226,810	0	3,000
47020	11-000-251-330 Purchased Professional Services	10,000	10,000	20,000	11,839	0	8,161
47040	11-000-251-340 Purchased Technical Services	42,000	10,000	52,000	33,496	0	18,504
47060	11-000-251-592 Misc. Purch. Services (400-500 Series, O	6,000	0	6,000	2,714	0	3,286
47100	11-000-251-6__ Supplies and Materials	6,000	(165)	5,835	5,380	0	455
47180	11-000-251-890 Other Objects	1,200	165	1,365	1,365	0	0
47500	11-000-252-1__ Salaries	76,220	0	76,220	71,220	0	5,000
48520	11-000-261-420 Cleaning, Repair, and Maintenance Servic	150,000	87,436	237,436	228,769	7,731	936
48540	11-000-261-610 General Supplies	50,000	(19,665)	30,335	30,335	0	0
49000	11-000-262-1__ Salaries	569,604	(57,681)	511,923	511,271	0	652
49020	11-000-262-107 Salaries of Non-Instructional Aides	234,299	(35,675)	198,624	198,624	0	0
49040	11-000-262-3__ Purchased Professional and Technical Ser	130,000	6,728	136,728	136,728	0	0
49060	11-000-262-420 Cleaning, Repair, and Maintenance Svc.	50,000	(35,855)	14,145	13,907	0	239
49120	11-000-262-490 Other Purchased Property Services	600	0	600	0	0	600
49140	11-000-262-520 Insurance	35,000	(11,127)	23,873	22,901	0	972
49160	11-000-262-590 Miscellaneous Purchased Services	400	537	937	937	0	0
49180	11-000-262-610 General Supplies	109,272	(4,940)	104,332	103,578	0	754
49200	11-000-262-621 Energy (Natural Gas)	110,000	72,853	182,853	182,852	0	1
49220	11-000-262-622 Energy (Electricity)	310,000	120,778	430,778	430,778	0	0
49280	11-000-262-8__ Other Objects	50,000	(17,832)	32,168	32,167	0	1
50040	11-000-263-420 Cleaning, Repair, and Maintenance Svc.	2,800	12,283	15,083	15,083	0	0
50060	11-000-263-610 General Supplies	2,900	(2,318)	582	582	0	0

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 10 GENERAL FUND

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
52020	11-000-270-160	Sal. For Pupil Trans (Bet Home & Sch) –		26,653	2,499	29,152	29,152	0	0
52120	11-000-270-390	Other Purchased Prof. and Technical Serv		2,000	0	2,000	1,129	0	872
52200	11-000-270-503	Contract Serv.–Aid in Lieu Pymts–Non-Pub		80,000	23,332	103,332	53,243	50,089	0
52260	11-000-270-511	Contract Services (Bet. Home & Sch) -Ven		103,826	1,427	105,253	105,253	0	0
52300	11-000-270-513	Contr Serv (Bet. Home & Sch) – Joint Agr		1,156,820	(115,469)	1,041,351	1,041,351	0	0
52340	11-000-270-515	Contract Serv. (Sp Ed Stds) – Joint Agree		423,976	164,304	588,280	588,280	0	0
71000	11-000-291-210	Group Insurance		25,000	0	25,000	0	0	25,000
71020	11-000-291-220	Social Security Contributions		250,000	0	250,000	237,903	0	12,097
71060	11-000-291-241	Other Retirement Contributions - PERS		235,000	0	235,000	226,164	0	8,836
71080	11-000-291-242	Other Retirement Contributions - ERIP		75,000	(15,467)	59,533	43,459	0	16,074
71160	11-000-291-260	Workmen's Compensation		45,000	0	45,000	42,706	0	2,294
71180	11-000-291-270	Health Benefits		2,798,670	(27,599)	2,771,071	2,768,084	0	2,987
71200	11-000-291-280	Tuition Reimbursement		20,000	(7,051)	12,949	12,949	0	0
71220	11-000-291-290	Other Employee Benefits		205,000	(7,083)	197,917	193,680	0	4,237
72000	11-000-310-930	Transfers to Cover Deficit (Enterprise F		0	0	0	(42,722)	42,722	0
75720	12-000-262-73_	Undist. Expend. – Custodial Services		20,000	(7,300)	12,700	4,825	0	7,875
75760	12-000-266-73_	Undist. Expend. – Security		0	7,300	7,300	7,300	0	0
76040	12-000-400-334	Architectural/Engineering Services		15,000	(7,355)	7,645	6,876	0	769
76080	12-000-400-450	Construction Services		565,000	134,760	699,760	692,750	0	7,010
76210	12-000-400-896	Assessment for Debt Service on SDA Fundi		47,615	0	47,615	47,615	0	0
Total				22,120,621	161,272	22,281,893	21,392,421	100,542	788,931

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 SPECIAL REVENUE FUNDS

Assets and Resources

Assets:

101	Cash in bank		(\$2,888.67)
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$62,848.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$62,848.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$59,959.33

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 SPECIAL REVENUE FUNDS

Liabilities and Fund Equity

Liabilities:

101	Cash Overdraft	(\$2,888.67)
401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$85.90
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$5,760.77
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$5,846.67

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 SPECIAL REVENUE FUNDS

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
Unappropriated:			
770	Fund balance, July 1		\$54,112.66
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$54,112.66
	Total liabilities and fund equity		<u>\$59,959.33</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 SPECIAL REVENUE FUNDS

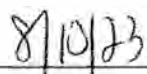
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00745	Total Revenues from Local Sources	125,000	0	125,000	0	Under	125,000
00770	Total Revenues from State Sources	0	29,555	29,555	29,555		0
00830	Total Revenues from Federal Sources	737,768	71,071	808,839	758,061	Under	50,778
88740	Total Federal Projects	40,933	0	40,933	12,993	Under	27,940
Total		903,701	100,626	1,004,327	800,609		203,718

Expenditures:		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	Student Activity Fund	125,000	0	125,000	0	0	125,000
88136	SDA Emergent Needs & Capital Maint.	0	29,555	29,555	29,555	0	0
88740	Total Federal Projects	778,701	71,071	849,772	771,054	0	78,718
Total		903,701	100,626	1,004,327	800,609	0	203,718

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 20 SPECIAL REVENUE FUNDS

Revenues:				Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00737	20-1760	Student Activity Fund Revenue		125,000	0	125,000	0	Under	125,000
00761	20-3257	SDA Emergent Needs & Capital Maint.		0	29,555	29,555	29,555		0
00775	20-441[1-6]	Title I		44,066	0	44,066	44,066		0
00780	20-445[1-5]	Title II		14,412	11,071	25,483	6,025	Under	19,458
00790	20-447[1-4]	Title IV		0	20,000	20,000	20,000		0
00805	20-442[0-9]	I.D.E.A. Part B (Handicapped)		246,593	0	246,593	246,593		0
00807	20-4542	ARP ESSER Evidence Based Summer Enrich		0	40,000	40,000	8,680	Under	31,320
00814	20-4540	ARP - ESSER		432,697	0	432,697	432,697		0
88711	20-485-_-_-	CRRSA Act - Mental Health Grant		40,933	0	40,933	12,993	Under	27,940
Total				903,701	100,626	1,004,327	800,609		203,718

Expenditures:				Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
84200	20-475-_-_-	Student Activity Fund		125,000	0	125,000	0	0	125,000
88136	20-492-_-_-	SDA Emergent Needs & Capital Maint.		0	29,555	29,555	29,555	0	0
88500	20-_-_-_-	Title I		44,066	0	44,066	44,066	0	0
88520	20-_-_-_-	Title II		0	11,071	11,071	6,024	0	5,047
88560	20-_-_-_-	Title IV		0	20,000	20,000	20,000	0	0
88620	20-_-_-_-	I.D.E.A. Part B (Handicapped)		246,593	0	246,593	246,593	0	0
88700	20-_-_-_-	Other		14,412	0	14,412	0	0	14,412
88711	20-485-_-_-	CRRSA Act - Mental Health Grant		40,933	0	40,933	12,993	0	27,940
88713	20-487-_-_-	ARP-ESSER Grant Program		432,697	(0)	432,697	432,697	0	0
88715	20-489-_-_-	ARP ESSER Evidence Based Summer Enric		0	40,000	40,000	8,680	0	31,320
Total				903,701	100,626	1,004,327	800,609	0	203,718

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	InterfundAccounts Payable	\$0.00
411	IntergovernmentalAccounts Payable - State	\$0.00
412	IntergovernmentalAccounts Payable - Federal	\$0.00
413	IntergovernmentalAccounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$0.00

Total liabilities and fund equity \$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 30 CAPITAL PROJECTS FUNDS

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 DEBT SERVICE FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$2.41
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$2.41

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 DEBT SERVICE FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 DEBT SERVICE FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$2.41
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$2.41

Total liabilities and fund equity \$2.41

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 DEBT SERVICE FUNDS

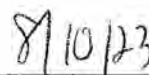
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 DEBT SERVICE FUNDS

Revenues:

		Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00885	Total Revenues from Local Sources	1,590,394	0	1,590,394	1,590,394		0
	Total	1,590,394	0	1,590,394	1,590,394		0

Expenditures:

		Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89660	Total Regular Debt Service	1,590,394	0	1,590,394	1,590,394	0	0
	Total	1,590,394	0	1,590,394	1,590,394	0	0

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 40 DEBT SERVICE FUNDS

Revenues:

	Org Budget	Transfers	Budget Est	Actual	Over/Under	Unrealized
00860 40-1210 Local Tax Levy	1,590,394	0	1,590,394	1,590,394		0
Total	1,590,394	0	1,590,394	1,590,394		0

Expenditures:

	Org Budget	Transfers	Adj Budget	Expended	Encumber	Available
89600 40-701-510-834 Interest on Bonds	440,394	0	440,394	440,394	0	0
89620 40-701-510-910 Redemption of Principal	1,150,000	0	1,150,000	1,150,000	0	0
Total	1,590,394	0	1,590,394	1,590,394	0	0

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 Enterprise Fund

Assets and Resources

Assets:

101	Cash in bank		\$225,282.52
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$189.20	
142	Intergovernmental - Federal	\$3,336.35	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$ _____)	\$0.00	\$3,525.55

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$ _____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$10,463.47
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$239,271.54

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 Enterprise Fund

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$23,856.83
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$23,856.83

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 Enterprise Fund

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$13,643.52
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$13,643.52

Unappropriated:

770	Fund balance, July 1	\$201,771.19
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$215,414.71

Total liabilities and fund equity

\$239,271.54

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 Enterprise Fund

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 60 Enterprise Fund

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 Enterprise

Assets and Resources

Assets:

101	Cash in bank		\$275,714.07
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$275,714.07

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 Enterprise

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$30,389.41
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$30,389.41

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 Enterprise

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$245,324.66
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance

\$245,324.66

Total liabilities and fund equity

\$275,714.07

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 Enterprise

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 61 Enterprise

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 62

Assets and Resources**Assets:**

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources**\$0.00**

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 62

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 62

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1		\$0.00
604	Add: Increase in Capital Reserve		\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs		\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs		\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service		\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1		\$0.00
605	Add: Increase in Sale/Leaseback Reserve		\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve		\$0.00
764	Maintenance Reserve Account - July 1		\$0.00
606	Add: Increase in Maintenance Reserve		\$0.00
310	Less: Bud. w/d from Maintenance Reserve		\$0.00
765	Tuition Reserve Account - July 1		\$0.00
311	Less: Bud. w/d from Tuition Reserve		\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1		\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve		\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve		\$0.00
755	Reserve for Bus Advertising - July 1		\$0.00
610	Add: Increase in Bus Advertising Reserve		\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve		\$0.00
756	Federal Impact Aid (General) - July 1		\$0.00
611	Add: Increase in Federal Impact Aid (General)		\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)		\$0.00
757	Federal Impact Aid (Capital) - July 1		\$0.00
612	Add: Increase in Federal Impact Aid (Capital)		\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)		\$0.00
769	Unemployment Fund - July 1		\$0.00
	Add: Increase in Unemployment Fund		\$0.00
678	Less: Bud. w/d from Unemployment Fund		\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations		\$0.00
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
	Unappropriated:		
770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$0.00
	Total liabilities and fund equity		<u>\$0.00</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 62

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :

Gregory Wilson

Board Secretary

8/10/23

Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 62 62

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 70 70

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 70 70

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 70 70

Fund Balance:

Appropriated:

753,754 Reserve for Encumbrances \$0.00

Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance \$0.00

Total liabilities and fund equity \$0.00

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 70 70


Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 70 70

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 80 TRUST FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$25,587,112.19

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$25,587,112.19

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 80 TRUST FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$25,587,112.19
Total liabilities		\$25,587,112.19

Report of the Secretary to the Board of Education
East Greenwich Board of Ed

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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 80 TRUST FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$0.00
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$0.00

Unappropriated:

770	Fund balance, July 1	\$0.00
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00

Total fund balance	\$0.00
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Total liabilities and fund equity	<u>\$25,587,112.19</u>
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 80 TRUST FUNDS

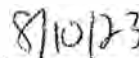
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 80 TRUST FUNDS

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 90 AGENCY FUNDS

Assets and Resources

Assets:

101	Cash in bank		\$375,517.95
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$17,633.03	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$17,633.03

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$393,150.98

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 90 AGENCY FUNDS

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$12,000.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	IntergovernmentalAccounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$11,974.61
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$0.00
Total liabilities		\$23,974.61

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 90 AGENCY FUNDS

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances	\$0.00
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Reserved Fund Balance:

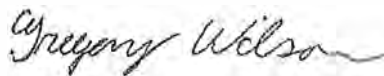
761	Capital Reserve Account - July 1	\$0.00
604	Add: Increase in Capital Reserve	\$0.00
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00
762	Reserve for Adult Education	\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00
605	Add: Increase in Sale/Leaseback Reserve	\$0.00
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00
606	Add: Increase in Maintenance Reserve	\$0.00
310	Less: Bud. w/d from Maintenance Reserve	\$0.00
765	Tuition Reserve Account - July 1	\$0.00
311	Less: Bud. w/d from Tuition Reserve	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00
610	Add: Increase in Bus Advertising Reserve	\$0.00
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00
611	Add: Increase in Federal Impact Aid (General)	\$0.00
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00
769	Unemployment Fund - July 1	\$0.00
	Add: Increase in Unemployment Fund	\$0.00
678	Less: Bud. w/d from Unemployment Fund	\$0.00
750-752,76x	Other reserves	\$93,124.59
601	Appropriations	\$0.00
602	Less: Expenditures	\$0.00
	Less: Encumbrances	\$0.00
	Total appropriated	\$93,124.59
Unappropriated:		
770	Fund balance, July 1	\$276,051.78
771	Designated fund balance	\$0.00
303	Budgeted fund balance	\$0.00
	Total fund balance	\$369,176.37
	Total liabilities and fund equity	<u>\$393,150.98</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 90 AGENCY FUNDS

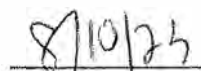
Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capitall):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 90 AGENCY FUNDS

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 95 Student Activity

Assets and Resources

Assets:

101	Cash in bank		\$22,315.98
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$0.00

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources			<u>\$22,315.98</u>
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Starting date 7/1/2022 Ending date 6/30/2023 Fund: 95 Student Activity

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$21,848.32
Total liabilities		\$21,848.32

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 95 Student Activity

Fund Balance:

Appropriated:			
753,754	Reserve for Encumbrances		\$0.00
Reserved Fund Balance:			
761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00
Unappropriated:			
770	Fund balance, July 1		\$467.66
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00
	Total fund balance		\$467.66
	Total liabilities and fund equity		<u>\$22,315.98</u>

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 95 Student Activity

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :



Board Secretary



Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 95 Student Activity

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 99 Long Term Debt

Assets and Resources

Assets:

101	Cash in bank		\$0.00
102-106	Cash Equivalents		\$0.00
108	Impact Aid Reserve (General)		\$0.00
109	Impact Aid Reserve (Capital)		\$0.00
111	Investments		\$0.00
112	Unamortized Premiums on Investments		\$0.00
113	Unamortized Discounts on Investments		\$0.00
114	Interest Receivable on Investments		\$0.00
115	Accrued Interest on Investments		\$0.00
116	Capital Reserve Account		\$0.00
117	Maintenance Reserve Account		\$0.00
118	Emergency Reserve Account		\$0.00
121	Tax levy Receivable		\$0.00

Accounts Receivable:

132	Interfund	\$0.00	
141	Intergovernmental - State	\$0.00	
142	Intergovernmental - Federal	\$0.00	
143	Intergovernmental - Other	\$0.00	
153, 154	Other (net of estimated uncollectable of \$_____)	\$0.00	\$0.00

Loans Receivable:

131	Interfund	\$0.00	
151, 152	Other (Net of estimated uncollectable of \$_____)	\$0.00	\$0.00
161	Bond Proceeds Receivable		\$0.00
171	Inventories for Consumption		\$0.00
172	Inventories for Resale		\$0.00
181	Prepaid Expenses		\$0.00
191	Deposits		\$0.00
192	Deferred Expenditures		\$0.00
199, xxx	Other Current Assets		\$15,551,952.02

Resources:

301	Estimated Revenues	\$0.00	
302	Less Revenues	\$0.00	\$0.00

Total assets and resources

\$15,551,952.02

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 99 Long Term Debt

Liabilities and Fund Equity

Liabilities:

401	Interfund Loans Payable	\$0.00
402	Interfund Accounts Payable	\$0.00
411	Intergovernmental Accounts Payable - State	\$0.00
412	Intergovernmental Accounts Payable - Federal	\$0.00
413	Intergovernmental Accounts Payable - Other	\$0.00
421	Accounts Payable	\$0.00
422	Judgments Payable	\$0.00
431	Contracts Payable	\$0.00
451	Loans Payable	\$0.00
471	Payroll Deductions and Withholdings	\$0.00
481	Deferred Revenues	\$0.00
580	Unemployment Trust Fund Liability	\$0.00
499, xxx	Other Current Liabilities	\$15,551,952.02
Total liabilities		\$15,551,952.02

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 99 Long Term Debt

Fund Balance:

Appropriated:

753,754	Reserve for Encumbrances		\$0.00
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Reserved Fund Balance:

761	Capital Reserve Account - July 1	\$0.00	
604	Add: Increase in Capital Reserve	\$0.00	
307	Less: Bud. w/d Cap. Reserve Eligible Costs	\$0.00	
309	Less: Bud. w/d Cap. Reserve Excess Costs	\$0.00	
317	Less: Bud. w/d cap. Reserve Debt Service	\$0.00	\$0.00
762	Reserve for Adult Education		\$0.00
763	Sale/Leaseback Reserve Account - July 1	\$0.00	
605	Add: Increase in Sale/Leaseback Reserve	\$0.00	
308	Less: Bud w/d Sale/Leaseback Reserve	\$0.00	\$0.00
764	Maintenance Reserve Account - July 1	\$0.00	
606	Add: Increase in Maintenance Reserve	\$0.00	
310	Less: Bud. w/d from Maintenance Reserve	\$0.00	\$0.00
765	Tuition Reserve Account - July 1	\$0.00	
311	Less: Bud. w/d from Tuition Reserve	\$0.00	\$0.00
766	Reserve for Cur. Exp. Emergencies - July 1	\$0.00	
607	Add: Increase in Cur. Exp. Emer. Reserve	\$0.00	
312	Less: Bud. w/d from Cur. Exp. Emer. Reserve	\$0.00	\$0.00
755	Reserve for Bus Advertising - July 1	\$0.00	
610	Add: Increase in Bus Advertising Reserve	\$0.00	
315	Less: Bud. w/d from Bus Advertising Reserve	\$0.00	\$0.00
756	Federal Impact Aid (General) - July 1	\$0.00	
611	Add: Increase in Federal Impact Aid (General)	\$0.00	
318	Less: Bud. w/d from Federal Impact Aid (Gen.)	\$0.00	\$0.00
757	Federal Impact Aid (Capital) - July 1	\$0.00	
612	Add: Increase in Federal Impact Aid (Capital)	\$0.00	
319	Less: Bud. w/d from Federal Impact Aid (Cap.)	\$0.00	\$0.00
769	Unemployment Fund - July 1	\$0.00	
	Add: Increase in Unemployment Fund	\$0.00	
678	Less: Bud. w/d from Unemployment Fund	\$0.00	\$0.00
750-752,76x	Other reserves		\$0.00
601	Appropriations	\$0.00	
602	Less: Expenditures	\$0.00	
	Less: Encumbrances	\$0.00	\$0.00
	Total appropriated		\$0.00

Unappropriated:

770	Fund balance, July 1		\$0.00
771	Designated fund balance		\$0.00
303	Budgeted fund balance		\$0.00

Total fund balance

\$0.00

Total liabilities and fund equity

\$15,551,952.02

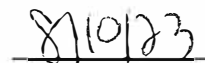
Starting date 7/1/2022 Ending date 6/30/2023 Fund: 99 Long Term Debt

Recapitulation of Budgeted Fund Balance:

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	\$0.00	\$0.00	\$0.00
Revenues	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Capital Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Sale/Leaseback Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Maintenance Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Emergency Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Tuition Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Bus Advertising Reserve Account:			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (General):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Change in Federal Impact Aid (Capital):			
Plus - Increase in reserve	\$0.00	\$0.00	\$0.00
Less - Withdrawal from reserve	\$0.00	\$0.00	\$0.00
Subtotal	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Less: Adjustment for prior year	\$0.00	\$0.00	\$0.00
Budgeted fund balance	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Prepared and submitted by :


Board Secretary


Date

Starting date 7/1/2022 Ending date 6/30/2023 Fund: 99 Long Term Debt

**BANK RECONILIATION REPORT
TO THE BOARD OF EDUCATION
East Greenwich Township Board of Education
All Funds
June-23**

Funds	Beginning Cash Balance	Cash Receipts This Month	Cash Disbursements This Month	Ending Cash Balance
General Fund - Fund 10	\$ 4,214,163.04	\$ 1,548,050.21	\$ 2,655,158.10	\$ 3,107,055.15
Special Revenue Fund - Fund 20	\$ 40,689.00	\$ 30,892.71	\$ 74,470.38	\$ (2,888.67)
Capital Projects Fund - Fund 30	\$ -	\$ -	\$ -	\$ -
Debt Service Fund - Fund 40	\$ 2.41	\$ -	\$ -	\$ 2.41
Total Government Fund	\$ 4,254,854.45	\$ 1,578,942.92	\$ 2,729,628.48	\$ 3,104,168.89
Enterprise Fund (Fund 60)	\$ 245,835.41	\$ 31,256.03	\$ 51,808.92	\$ 225,282.52
Enterprise Fund (Fund 61)	\$ 271,671.60	\$ 51,364.95	\$ 47,322.48	\$ 275,714.07
Total Enterprise Funds	\$ 517,507.01	\$ 82,620.98	\$ 99,131.40	\$ 500,996.59
Payroll - Fund 90	\$ -	\$ 866,524.67	\$ 866,524.67	\$ -
Payroll Agency - Fund 90	\$ 251,068.06	\$ 601,274.44	\$ 685,768.90	\$ 166,573.60
Unemployment Reserve - Fund 90	\$ 186,624.00	\$ 3,683.84	\$ -	\$ 190,307.84
FSA - Fund 90	\$ 16,350.82	\$ 6,510.12	\$ 4,224.43	\$ 18,636.51
Other : Student Activity - Fund 95	\$ 19,948.44	\$ 16,469.05	\$ 14,101.51	\$ 22,315.98
Total Trust/Agency Funds	\$ 473,991.32	\$ 1,494,462.12	\$ 1,570,619.51	\$ 397,833.93
Total All Funds	\$ 5,246,352.78	\$ 3,156,026.02	\$ 4,399,379.39	\$ 4,002,999.41

Submitted by:

Andrea Evans

8/2/23
Date

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 46065368 12
 Statement Date: 6/30/2023
 Fund/Funds: Custodian - Combined

Balance per Bank		\$ 2,867,388.16
Reconciling Items		
ADDITIONS:		
Deposits in Transit	\$ -	
Due from Payroll Interest	\$ 100.00	
Due from Cap Proj	\$ 100.00	
Irrc Diff/Charge	\$ 0.72	
Due from Payroll	\$ -	
TOTAL ADDITIONS	\$ 200.72	
DEDUCTIONS:		
Outstanding Cks. (Listed below)	\$365,304.70	
Due to Payroll	\$ -	
Due to Cafeteria Lunch	\$ -	
TOTAL DEDUCTIONS	\$ 365,304.70	
Net Reconciling Items		\$ 365,103.98
Adjusted Balance per Bank as of:	6/30/2023	\$ 2,502,284.18

Balance per Board Secretary's Records as of:	6/1/2023	\$ 3,652,969.74
Reconciling Items		
ADDITIONS:		
Interest Earned	\$ -	
Deposits	\$ 1,394,973.21	
TOTAL ADDITIONS	\$ 1,394,973.21	
DEDUCTIONS:		
Bank Charges	\$ -	
Disbursements	\$ 2,545,658.77	
TOTAL DEDUCTIONS:	\$ 2,545,658.77	
Net Reconciling Items		\$ (1,150,685.56)
Adjusted Board Secretary's Balance as of:	6/30/2023	\$ 2,502,284.18
Difference between Bank and Board Secretary's Records		\$ -

Outstanding Cks.: Custodial Account

<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
15883	\$857.60	16035	\$47,739.33
15895	\$785.00	16036	\$255.00
15902	\$692.40	16037	\$435.20
15923	\$25,000.00	16038	\$260.66
15939	\$2,067.00	16039	\$85,307.48
15943	\$511.00	16040	\$4,614.56
15944	\$673.88	16041	\$3,714.02
15949	\$600.00	16042	\$3,492.25
15950	\$755.00	16043	\$412.94
15952	\$268.20		
15953	\$92.44		
15955	\$2,183.46		
15961	\$397.92		
15965	\$15,346.81		
15966	\$7,010.00		
15993	\$22,715.92		
15994	\$4,789.45		
15995	\$2,183.46		
15996	\$1,133.00		
15997	\$910.50		
15998	\$82,411.29		
15999	\$2,140.65		
16000	\$5,617.68		
16001	\$1,575.00		
16002	\$100.00		
16003	\$8,355.60		
16004	\$29,900.00		
	<u>\$219,073.26</u>		<u>\$146,231.44</u>
Total Outstanding Checks:	<u>\$365,304.70</u>		

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name:	Fulton Bank
Account Number:	46068952 12
Statement Date:	6/30/2023
Fund/Funds:	Capital Reserve Account

Balance per Bank		\$ 601,884.71
Reconciling Items		
ADDITIONS:		
Deposits in Transit	\$ -	
Due from	\$ -	
TOTAL ADDITIONS	<u>\$ -</u>	
DEDUCTIONS:		
Outstanding Cks. (Listed below)	\$ -	
Other (Explanation below)	\$ -	
TOTAL DEDUCTIONS	<u>\$ -</u>	
Net Reconciling Items		\$ -
Adjusted Balance per Bank as of:	6/30/2023	\$ 601,884.71

Balance per Board Secretary's Records as of:	6/1/2023	\$ 601,884.71
Reconciling Items		
ADDITIONS:		
Interest Earned	\$ -	
Deposits	\$ -	
TOTAL ADDITIONS	<u>\$ -</u>	
DEDUCTIONS:		
Bank Charges	\$ -	
Disbursements	\$ -	
TOTAL DEDUCTIONS:	<u>\$ -</u>	
Net Reconciling Items		\$ -
Adjusted Board Secretary's Balance as of:	6/30/2023	\$ 601,884.71

Difference between Bank and Board Secretary's Records	\$ -
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Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$ -

\$ -

Total Outstanding Checks:

<u>\$ -</u>

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
Account Number: 12000224 16
Statement Date: 6/30/2023
Fund/Funds: Capital Projects Account

Balance per Bank		\$	100.00
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from Custodial			
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to Custodial	\$	100.00	
TOTAL DEDUCTIONS		\$	100.00
Net Reconciling Items		\$	100.00
Adjusted Balance per Bank as of:	6/30/2023	\$	-

Balance per Board Secretary's Records as of:	6/1/2023	\$	-
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	-	
TOTAL DEDUCTIONS:		\$	-
Net Reconciling Items		\$	-
Adjusted Board Secretary's Balance as of:	6/30/2023	\$	-

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$	-	\$	-
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Total Outstanding Checks: \$ -

Bank Name:	Fulton Bank
Account Number:	4607044212
Statement Date:	6/30/2023
Fund/Funds:	Enterprise Beyond the Bell

Balance per Bank			\$	275,714.07
Reconciling Items				
ADDITIONS:				
Deposits in Transit	\$	-		
Due from	\$	-		
TOTAL ADDITIONS			\$	-
DEDUCTIONS:				
Outstanding Cks. (Listed below)	\$	-		
Other (Service Fee)	\$	-		
TOTAL DEDUCTIONS			\$	-
Net Reconciling Items			\$	-
Adjusted Balance per Bank as of:	6/30/2023		\$	275,714.07

Balance per Board Secretary's Records as of:	6/1/2023	\$	271,671.60
Reconciling Items			
ADDITIONS:			
Interest Earned			
Deposits	\$	51,364.95	
Return Deposit			
TOTAL ADDITIONS		\$	51,364.95
DEDUCTIONS:			
Bank Charges			
Disbursements	\$	47,322.48	
TOTAL DEDUCTIONS:		\$	47,322.48
Net Reconciling Items		\$	4,042.47
Adjusted Board Secretary's Balance as of:	6/30/2023	\$	275,714.07

Difference between Bank and Board Secretary's Records	\$	
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[illegible]

_____ \$0.00 _____ \$

Total Outstanding Checks: \$ -

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
 Account Number: 46065368 13
 Statement Date: 6/30/2023
 Fund/Funds: School Lunch

Balance per Bank		\$	227,910.24
Reconciling Items			
ADDITIONS:			
Deposits in Transit			
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)		\$2,627.72	
Other-Bank Error			
TOTAL DEDUCTIONS		\$	2,627.72
Net Reconciling Items		\$	(2,627.72)
Adjusted Balance per Bank as of:	6/30/2023	\$	225,282.52

Balance per Board Secretary's Records as of:	6/1/2023	\$	245,835.41
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	31,256.03	
TOTAL ADDITIONS		\$	31,256.03
DEDUCTIONS:			
Other			
Disbursements	\$	51,808.92	
TOTAL DEDUCTIONS:		\$	51,808.92
Net Reconciling Items		\$	(20,552.89)
Adjusted Board Secretary's Balance as of:	6/30/2023	\$	225,282.52
Difference between Bank and Board Secretary's Records		\$	-

Outstanding Cks.: School Lunch Account

Ck. #	Amount
5235	888.00
5244	312.90
5245	1,123.22
	\$2,324.12

Ck. #	Amount
5077	\$26.30
5082	\$24.30
5086	\$28.45
5087	\$129.65
5088	\$19.00
5099	\$4.85
5106	\$4.30
5114	\$15.10
5117	\$26.10
5129	\$25.55
	\$303.60
	\$2,627.72

Total Outstanding Checks:

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
 Account Number: 4607044212
 Statement Date: 6/30/2023
 Fund/Funds: Payroll

Balance per Bank	\$	295.19
Reconciling Items		

ADDITIONS:

Deposits in Transit
 Due from Custodial

TOTAL ADDITIONS	\$	-
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DEDUCTIONS:

Outstanding Cks. (Listed below)	\$	195.19
Due to Custodial	\$	100.00
Due to Custodial		

TOTAL DEDUCTIONS	\$	295.19
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Net Reconciling Items	\$	(295.19)
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Adjusted Balance per Bank as of:	6/30/2023	\$	-
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Balance per Board Secretary's Records as of:	6/1/2023	\$	-
Reconciling Items			

ADDITIONS:

Interest Earned	\$	-
Deposits	\$	866,524.67
Deposits in Transit		

TOTAL ADDITIONS	\$	866,524.67
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DEDUCTIONS:

Bank Charges	\$	866,524.67
Disbursements		

TOTAL DEDUCTIONS:	\$	866,524.67
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Net Reconciling Items	\$	-
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Adjusted Board Secretary's Balance as of:	6/30/2023	\$	-
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Difference between Bank and Board Secretary's Records	\$	-
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Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
	26311	\$ 195.19		

\$ 195.19	\$ -
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Total Outstanding Checks:	\$ 195.19
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Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name:	Fulton Bank
Account Number:	46065368 14
Statement Date:	6/30/2023
Fund/Funds:	Agency

Balance per Bank		\$	225,010.80
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from Unemployment	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	58,437.20	
Due to Custodial			
TOTAL DEDUCTIONS		\$	58,437.20
Net Reconciling Items		\$	(58,437.20)
Adjusted Balance per Bank as of:	6/30/2023	\$	166,573.60

Balance per Board Secretary's Records as of:	6/1/2023	\$	251,068.06
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	601,274.44	
Other	\$	-	
TOTAL ADDITIONS		\$	601,274.44
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	685,768.90	
TOTAL DEDUCTIONS:		\$	685,768.90
Net Reconciling Items		\$	(84,494.46)
Adjusted Board Secretary's Balance as of:	6/30/2023	\$	166,573.60

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	CHECK NO.	AMOUNT	CHECK NO.	AMOUNT
	11401	87.80	5462	1,610.05
	11417	87.80		
	11421	87.80		
	11422	55.00		
	11423	8,474.68		
	11424	21,036.58		
	11425	7,075.00		
	11426	605.08		
	State tax	19,317.41		
		\$ 56,827.15		\$ 1,610.05
Total Outstanding Checks:		\$ 58,437.20		

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
 Account Number: 11009357 68
 Statement Date: 6/30/2023
 Fund/Funds: FSA

Balance per Bank		\$	18,636.51
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from Unemployment			
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to	\$	-	
TOTAL DEDUCTIONS		\$	-
Net Reconciling Items		\$	-
Adjusted Balance per Bank as of:	6/30/2023	\$	18,636.51

Balance per Board Secretary's Records as of:	6/1/2023	\$	16,350.82
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	-	
Deposits	\$	6,510.12	
TOTAL ADDITIONS		\$	6,510.12
DEDUCTIONS:			
Bank Charges	\$	-	
Disbursements	\$	4,224.43	
TOTAL DEDUCTIONS:		\$	4,224.43
Net Reconciling Items		\$	2,285.69
Adjusted Board Secretary's Balance as of:	6/30/2023	\$	18,636.51

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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\$ -

\$ -

Total Outstanding Checks:

\$ -

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
 Account Number: 46065368 15
 Statement Date: 6/30/2023
 Fund/Funds: Unemployment

Balance per Bank \$ 190,307.84

Reconciling Items

ADDITIONS:

Deposits in Transit	\$ -	
Due from	\$ -	
TOTAL ADDITIONS		\$ -

DEDUCTIONS:

Outstanding Cks. (Listed below)	\$ -	
Due to FSA		
TOTAL DEDUCTIONS		\$ -

Net Reconciling Items		\$ -
Adjusted Balance per Bank as of:	6/30/2023	\$ 190,307.84

Balance per Board Secretary's Records as of:	6/1/2023	\$ 186,624.00
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Reconciling Items

ADDITIONS:

Interest Earned	\$ 131.57	
Deposits	\$ 3,552.27	
TOTAL ADDITIONS		\$ 3,683.84

DEDUCTIONS:

Bank Charges	\$ -	
Disbursements	\$ -	
TOTAL DEDUCTIONS:		\$ -

Net Reconciling Items		\$ 3,683.84
Adjusted Board Secretary's Balance as of:	6/30/2023	\$ 190,307.84

Difference between Bank and Board Secretary's Records	\$ -
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Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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	\$ -		\$ -
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Total Outstanding Checks:

\$ -

Bank Reconciliation

East Greenwich Township Board of Education

Bank Name: Fulton Bank
 Account Number: 46071155-18
 Statement Date: 6/30/2023
 Fund/Funds: Student Activity - Clark

Balance per Bank		\$	12,520.72
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	-	
Due to FSA	\$	-	
TOTAL DEDUCTIONS		\$	-
Net Reconciling Items		\$	-
Adjusted Balance per Bank as of:	6/30/2023	\$	12,520.72

Balance per Board Secretary's Records as of:	6/1/2023	\$	13,844.78
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	9.98	
Deposits	\$	6,260.28	
TOTAL ADDITIONS		\$	6,270.26
DEDUCTIONS:			
Bank Charges	\$	1.54	
Disbursements	\$	7,592.78	
TOTAL DEDUCTIONS:		\$	7,594.32
Net Reconciling Items		\$	(1,324.06)
Adjusted Board Secretary's Balance as of:	6/30/2023	\$	12,520.72

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
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Total Outstanding Checks:

	\$0.00	\$0.00
	\$ -	

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
 Account Number: 46071104-18
 Statement Date: 6/30/2023
 Fund/Funds: Student Activity - Mickle

Balance per Bank		\$	5,813.81
Reconciling Items			
ADDITIONS:			
Deposits in Transit	\$	-	
Due from	\$	-	
TOTAL ADDITIONS		\$	-
DEDUCTIONS:			
Outstanding Cks. (Listed below)	\$	85.32	
Due to FSA	\$	-	
TOTAL DEDUCTIONS		\$	85.32
Net Reconciling Items		\$	85.32
Adjusted Balance per Bank as of:	6/30/2023	\$	5,728.49

Balance per Board Secretary's Records as of:	6/1/2023	\$	2,039.06
Reconciling Items			
ADDITIONS:			
Interest Earned	\$	7.63	
Deposits	\$	10,188.99	
TOTAL ADDITIONS		\$	10,196.62
DEDUCTIONS:			
Bank Charges	\$	26.72	
Disbursements	\$	6,480.47	
TOTAL DEDUCTIONS:		\$	6,507.19
Net Reconciling Items		\$	3,689.43
Adjusted Board Secretary's Balance as of:	6/30/2023	\$	5,728.49

Difference between Bank and Board Secretary's Records \$ -

Outstanding Cks.:	<u>CHECK NO.</u>	<u>AMOUNT</u>	<u>CHECK NO.</u>	<u>AMOUNT</u>
	2302	\$85.32		

	<u>\$</u>	<u>85.32</u>	<u>\$</u>	<u>0.00</u>
Total Outstanding Checks:	<u>\$</u>	<u>85.32</u>		

Bank Reconciliation **East Greenwich Township Board of Education**

Bank Name: Fulton Bank
Account Number: 46070442-12
Statement Date: 6/30/2023
Fund/Funds: Wild Site

Balance per Bank \$ 4,066.77

Reconciling Items

ADDITIONS:

Deposits in Transit

\$ -

Due from

\$ -

TOTAL ADDITIONS

\$ -

DEDUCTIONS:

Outstanding Cks. (Listed below)

\$ -

Due to FSA

\$ -

TOTAL DEDUCTIONS

\$ -

Net Reconciling Items

\$ -

Adjusted Balance per Bank as of:

6/30/2023

\$ 4,066.77

Balance per Board Secretary's Records as of:

6/1/2023

\$ 4,064.60

Reconciling Items

ADDITIONS:

Interest Earned

\$ 2.17

Deposits

\$ -

TOTAL ADDITIONS

\$ 2.17

DEDUCTIONS:

Bank Charges

\$ -

Disbursements

\$ -

TOTAL DEDUCTIONS:

\$ -

Net Reconciling Items

\$ 2.17

Adjusted Board Secretary's Balance as of:

6/30/2023

\$ 4,066.77

Difference between Bank and Board Secretary's Records

\$ -

Outstanding Cks.:

CHECK NO.

AMOUNT

CHECK NO.

AMOUNT

\$0.00

\$0.00

Total Outstanding Checks:

\$ -

Device Type	Asset Tag	Serial Number	Computer Name	Manufacturer	Model	Status
Charging Cart		1259007-0076		Ergetron	PowerShuttle	Discard, Awaiting Pickup
Charging Cart				Bretford		Discard, Awaiting Pickup
Chromebook		5CD50954MY		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD5095499		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD5134474		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD5134483		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD4520RYW		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD51339FY		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD51337F5		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD51337H5		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD51337K5		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD4520RZ3		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD51337LT		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD509547V		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD51337M7		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD52253JZ		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD50954MW		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD5093NPW		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD50954P0		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD50954QD		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD50954P4		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD51337K4		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD4520S2F		HP	11 G3	Discard, Awaiting Pickup
Chromebook		5CD62270SD		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD61062ZZ		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270VH		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6102T72		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62271HC		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270V7		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6356MGH		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270W7		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6228GK6		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6226JVH		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6228GJ9		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6103BPK		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6103BM3		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270WW		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6103BCD		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270S2		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62271FJ		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270VG		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6494D3K		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270WH		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270TM		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62271V0		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD61038LW		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6103BPS		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD9206YOK		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6228GQ8		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD62270XC		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD6226YCJ		HP	11 G4	Discard, Awaiting Pickup
Chromebook		5CD8152FN8		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD7519N9G		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114DV2		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114CN8		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8152GX2		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD811RQC		HP	11 G5 EE	Discard, Awaiting Pickup

Device Type	Asset Tag	Serial Number	Computer Name	Manufacturer	Model	Status
Chromebook		5CD8114RLH		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114RXF		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD833M8N		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8338LYG		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114RW4		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8338NFB		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114RX4		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114RYL		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114DWX		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8338LZ5		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8338LPR		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114DY0		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8114PV7		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8338TCT		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD8338LMY		HP	11 G5 EE	Discard, Awaiting Pickup
Chromebook		5CD9205780		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD9208SGH		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD9208SGK		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD9203SQ1		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD92026BD		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD9203TB4		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD920376D		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD9201QN5		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD9206Z2B?		HP	11 G6 EE	Discard, Awaiting Pickup
Chromebook		5CD9208SGP		HP	11 G6 EE	Discard, Awaiting Pickup
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Desktop	1291			Dell	Optiplex 360	Discard, Awaiting Pickup
Desktop	1806	G8ZCGX1		DELL	Optiplex 710	Discard, Awaiting Pickup
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DVD Player		DV		Califone	DVD/VCR-200	Discard, Awaiting Pickup
DVD Player		L21D12704		Panasonic	PV-V4022	Discard, Awaiting Pickup
Interactive Panel	2254			SMART	Smartboard 600	Discard, Awaiting Pickup
Interactive Panel	1567			SMART	Smartboard 600	Discard, Awaiting Pickup
Laptop		9M5SPY1		DELL	Inspiron 17-3721	Discard, Awaiting Pickup
Laptop		5J2CWY1		DELL	Inspiron 17-3721	Discard, Awaiting Pickup
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Laptop	334		EGSD-334	Dell	Inspiron 3721	Discard, Awaiting Pickup
Laptop	1634	44LZ9T1		DELL	Latitude	Discard, Awaiting Pickup
Laptop		3DC1DW1		DELL	Vostro 3560	Discard, Awaiting Pickup
Laptop		7ZV0DW1		DELL	Vostro 3560	Discard, Awaiting Pickup

Device Type	Asset Tag	Serial Number	Computer Name	Manufacturer	Model	Status
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Laptop		4CQ0DW1		DELL	Vostro 3560	Discard, Awaiting Pickup
Phone				ShoreTel	265	Discard, Awaiting Pickup
Printer	1841			Xerox	Phaser 3250	Discard, Awaiting Pickup
Printer	1716			Xerox	Phaser 3250	Discard, Awaiting Pickup
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Printer	1846			Xerox	Phaser 3250	Discard, Awaiting Pickup
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Printer	1841			Xerox	Phaser 3250	Discard, Awaiting Pickup
Printer	1843			Xerox	Phaser 3250	Discard, Awaiting Pickup
Printer	1871			Xerox	Phaser 3320	Discard, Awaiting Pickup
Printer	1648			Xerox	Phaser 4600	Discard, Awaiting Pickup
Projector	286			Epson	Power Lite 470	Discard, Awaiting Pickup
Projector	168			Epson	Power Lite 470	Discard, Awaiting Pickup
Projector	271			Epson	Power Lite 470	Discard, Awaiting Pickup
Projector	208			Epson	Power Lite 470	Discard, Awaiting Pickup
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Projector	257			Epson	Power Lite 570	Discard, Awaiting Pickup
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Projector				ELMO	35FT-A	Discard, Awaiting Pickup
Scanner		w7778a00009g		Microtek	ScanMaker 800	Discard, Awaiting Pickup

P2419 – School Threat Assessment Team (M) (New)

On August 1, 2022 the Governor signed into law N.J.S.A. 18A:17-43.4 requiring school districts to establish threat assessment teams in schools for the 2023-2024 school year. The purpose of a threat assessment team is to provide school teachers, administrators, and other staff with assistance in identifying students of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk, prevent targeted violence in the school, and ensure a safe and secure school environment that enhances the learning experience for all members of the school community. The NJDOE published a Broadcast on October 12, 2022 indicating a Policy concerning the establishment of a threat assessment team must be aligned with the guidelines being developed by the NJDOE. Strauss Esmay would prefer to incorporate the NJDOE guidelines into a comprehensive Policy and Regulation Guide. However, considering the guidelines are not available at the time of this writing, Strauss Esmay developed Policy Guide 2419 that aligns with the statute in order for Boards to have a Policy adopted for the beginning of the 2023-2024 school year. Policy Guide 2419 will need to be revised and a new Regulation Guide will need to be developed once the guidelines are made available to school districts by the NJDOE. Policy Guide 2419 is mandated.

Policy Guide 2419 is **MANDATED**

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[See POLICY ALERT No. 231]

2419 SCHOOL THREAT ASSESSMENT TEAMS

The Board of Education shall establish a threat assessment team at each school in the district pursuant to N.J.S.A. 18A:17-43.4. The purpose of a threat assessment team shall be to provide school teachers, administrators, and other staff with assistance in identifying students of concern, assessing those students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for students who pose a potential safety risk, to prevent targeted violence in the school, and ensure a safe and secure school environment that enhances the learning experience for all members of the school community.

Threat assessment teams established pursuant to N.J.S.A. 18A:17-43.4.a. and this Policy shall be multidisciplinary in membership and, to the extent possible, shall include the following individuals:

1. A school psychologist, school counselor, school social worker, or other school employee with expertise in student counseling;
2. A teaching staff member;
3. A school Principal or other senior school administrator;
4. A safe schools resource officer or school employee who serves as a school liaison to law enforcement; and
5. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440, in the event the school safety specialist is not already a school administrator or school employee required to be a part of the threat assessment team pursuant to N.J.S.A. 18A:17-43.4.b(5).

Additional school employees may serve as regular members of the threat assessment team or may be consulted during the threat assessment process, as determined to be appropriate by the team.



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Nothing contained in N.J.S.A. 18A:17-43.4 shall be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the effective date of N.J.S.A. 18A:14-43.4 (August 1, 2022).

This Policy, required pursuant to N.J.S.A. 18A:17-43.4, shall be aligned with guidelines developed by the New Jersey Department of Education (NJDOE) pursuant to N.J.S.A. 18A:17-43.6 and shall include, but need not be limited to:

1. Guidance for students, teaching staff members, and all school staff members regarding the recognition of threatening or aberrant behavior in a student that may represent a threat to the school community;
2. The designation of members of the school community to whom threatening behavior shall be reported;
3. The development and implementation of policies concerning the assessment and intervention of students whose behavior poses a threat to the safety of the school community, and appropriate actions to be taken, including available social, developmental, and law enforcement resources, for students whose behavior is identified as posing a threat to the safety of the school community;
4. Coordination and consultation with the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440; and
5. The threat assessment team shall not disclose or disseminate any information obtained during their assessment beyond the purpose for which the information was provided to the threat assessment team, except that the threat assessment team is authorized to disclose the information to applicable agencies to pursue appropriate action pursuant to N.J.S.A. 18A:17-43.5.a.(3) for any student whose behavior is identified as posing a threat to the safety of the school community.



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School Threat Assessment Teams

When assessing a student whose behavior may pose a threat to the safety of the school community, in the case of a student with an Individualized Education Program (IEP) or 504 Plan, the threat assessment team shall consult with the IEP team or 504 team to determine whether the aberrant behavior is a threat to school safety and is being properly addressed in a manner that is required by N.J.A.C. 6A:14 and all Federal and State special education laws.

Each member of the threat assessment team shall participate in training provided by the school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 that is consistent with the guidelines developed by the NJDOE pursuant to N.J.S.A. 18A:17-43.6. The training shall ensure the threat assessment team is able to accurately assess student behavior and to ensure that threat assessment teams do not have a disparate impact on students based on their race, ethnicity, homelessness status, religious belief, gender, gender identity, sexual orientation, or socioeconomic status. The training shall, at a minimum, include training on adverse childhood experiences, childhood trauma, cultural competency, and implicit bias.

The NJDOE, in consultation with State law enforcement agencies and the New Jersey Office of Homeland Security and Preparedness, shall develop guidelines for school districts regarding the establishment and training of threat assessment teams pursuant to N.J.S.A. 18A:17-43.4 et seq. The NJDOE shall provide training through the New Jersey School Safety Specialist Academy established pursuant to N.J.S.A. 18A:17-43.2. The school safety specialist designated pursuant to N.J.S.A. 18A:17-43.3. and Policy 7440 shall provide training to school staff consistent with the training and guidelines provided by the NJDOE.

N.J.S.A. 18A:17-43.3; 18A:17-43.4; 18A:17-43.5; 18A:17-43.6

Adopted:



SCHOOL THREAT ASSESSMENT TEAMS (M)

R 2419

M

A. Definitions

1. “Aberrant behavior” means behavior atypical for the person or situation and causes concern for the safety or well-being of those involved. Aberrant behavior for an individual involves actions, statements, communications, or responses that are unusual for the person or situation; or actions which could lead to violence toward self or others; or are reasonably perceived as threatening or causing concern for the well-being of the person.
2. “Behavioral Threat Assessment and Management (BTAM)” means a proactive approach to identify, assess, and provide appropriate interventions and resources for individuals who display a behavior that elicits concern for the safety of themselves or others. (U.S. Secret Service National Threat Assessment Center.)
3. “Concerning behavior” means an observable behavior that elicits concerns in bystanders regarding the safety of an individual or those around them. Behaviors that may elicit concern can include unusual interests in violent topics, conflicts between classmates, increased anger, increased substance use, or other noteworthy changes in behavior (e.g., depression or withdrawal from social activities). Some concerning behaviors may be defined as prohibited behaviors and should trigger an immediate response. Prohibited behaviors can include threats, weapons violations, and other aggressive or violent behavior. Concerning behavior does not necessarily imply or predict that an individual or group will become violent. Instead, it serves as an indicator that the student may be in need of intervention or increased supports. Proactive intervention and de-escalation are key and should be part of any approach to violence prevention.
4. “Concerning communication” means unusual, bizarre, threatening, or violent communication made by an individual or a group that elicit concerns for the safety or wellbeing of the individual or others. Concerning communication may allude to violent intentions, violence as a means to solve a problem, justifying violent acts, unusual interest in weapons, personal grievances, or other inappropriate interests. Concerning communications may also allude to hopelessness or suicide. Concerning communications may be made in the form of written or oral statements, gestures, or visual/electronic media. Communications may be considered concerning regardless of whether a direct verbal threat is expressed. Concerning communication does not necessarily imply or predict that an individual or group will become violent. Instead, it serves as an indicator that the student may be in need of intervention or increased supports. Proactive intervention and de-escalation are key and should be part of any approach to violence prevention.
5. “Multidisciplinary Threat Assessment Team” means a team composed of highly trained school personnel with diverse positions, backgrounds, and experience. The team will receive reports about a concerning person and situations, gather additional information, assess the risk posed to the community, and develop intervention and management strategies to mitigate any risk of harm.
6. “Targeted violence” means a premeditated act of violence directed at a specific individual, group, or location regardless of motivation and generally unrelated to other criminal activity.

B. Multidisciplinary Threat Assessment Team

1. Threat Assessment Team Members

- a. In accordance with N.J.S.A. 18A:17-43.4, the threat assessment team established by the Board of Education shall be multidisciplinary in membership and, to the extent possible, must include the following individuals:
 - (1) A Principal or other senior school administrator;
 - (2) A school psychologist, school counselor, school social worker, or other school employee with expertise in student counseling;
 - (3) A safe-schools resource officer or school employee who serves as a school liaison to law enforcement;
 - (4) The school safety specialist (designated pursuant to N.J.S.A. 18A:17-43.3); and
 - (5) A teaching staff member.
- b. Additional school employees may serve as regular members of the threat assessment team or may be consulted during the threat assessment process, as determined to be appropriate by the team. If a student has an Individualized Education Program (IEP), 504 plan, and/or functional behavioral assessment (FBA) plan, the threat assessment team must consult with the appropriate staff or team to determine whether the reported behavior is already part of known baseline behavior or is already being managed under the student's IEP, 504 plan, or FBA plan and addressed in a manner that is required by N.J.A.C. 6A:14 and all other Federal and State special education laws.
- c. The district may choose to name the threat assessment team in a manner that suits the school community needs.

2. Threat Assessment Team Structure

- a. The district can structure the threat assessment teams to best meet the needs and resources available. This may include:
 - (1) School-Based Teams: The district may opt to develop teams for each school comprised of those members fulfilling the assigned roles identified in the law in each of its schools.
 - (2) District-Level Team: The district may choose to develop one central team designated to serve each school in cases where staffing at individual schools is not sufficient to meet the membership requirements of the law. In such cases, the district may choose to operate smaller teams trained in the threat assessment process in each school, which can screen cases to determine which situations to refer to the District-Level Team. If the district uses this model, the district must ensure representation of those staff members from the involved school as identified by the law to the fullest extent possible when conducting an assessment.
 - (3) District-Level Team and School-Based Teams: The district may have one central team that provides oversight, consistency, and accountability

for all threat assessment processes including threats impacting the entire district. School-Based Teams address cases in each school building, while ensuring all information is shared with the District-Level Team.

C. Building a K-12 Behavioral Threat Assessment and Management Program

The district shall implement the following steps in developing a Behavioral Threat Assessment and Management Program.

1. Step 1: Establish a Multidisciplinary Team
 - a. Identify team membership pursuant to N.J.S.A. 18A:17-3.4.
 - b. Designate a team leader.
 - c. Establish team procedures and protocols.
 - d. Meet on a regular basis and as needed.
2. Step 2: Define Prohibited and Concerning Behaviors
 - a. Establish policy defining prohibited behaviors
 - (1) These definitions should be included in the code of student conduct policy and shared with staff, parents, and students.
 - b. Identify other behaviors for screening or intervention.
 - c. Define threshold for intervention.
 - (1) The threshold should be relatively low so that teams can identify individuals in distress before the behavior escalates into a violent behavior.
3. Step 3: Create a Central Reporting Mechanism
 - a. Establish one or more anonymous reporting mechanisms.
 - (1) Examples include a mobile application, a dedicated email address or phone number, or on the district website.
 - b. Provide training and guidance to encourage reporting.
 - (1) Students, teachers, staff, school resource officers, and parents should be provided awareness training and guidance on recognizing behaviors of concern, their roles and responsibilities in reporting the behavior, and how to report the information.
 - c. Ensure availability to respond.
 - d. Utilize an Initial Report to collect the threat, concerning behavior, etc.
4. Step 4: Define Threshold for Law Enforcement Intervention
 - a. Most reports can be handled by the School-Based Team.

- b. Establish which behaviors should be referred for law enforcement intervention (e.g., physical violence, threats of violence, etc.).
- 5. Step 5: Establish Threat Assessment Procedures
 - a. Decide how to document cases.
 - b. Create procedures to screen reports, gather information, make assessments, and decide on interventions.
 - c. Develop/adapt threat assessment forms to organize information around the 11 Investigative Questions referenced in D.4. below.
- 6. Step 6: Develop Risk Management Options
 - a. Identify all available resources for creating individualized management plans.
 - (1) The resources and supports the student needs will differ depending on the information gathered during the assessment.
 - (2) Resources to assist the student could take the form of peer support programs or therapeutic counseling to enhance social learning or emotional competency, life skills classes, tutoring in specific academic subjects, or mental health care. Most programs and supports will be available within the school, but the team may need to also access community resources to assist with the managing the student. Identify resources to assist targets/victims.
 - (3) Make efforts to address the safety of any potential targets by altering or improving security procedures for schools or individuals and providing guidance on how to avoid the concerning person.
 - b. Establish points of contact for all resources.
- 7. Step 7: Create and Promote Safe School Climates
 - a. Assess current school climate.
 - (1) Anti-Bullying Bill of Rights Act (N.J.S.A. 18A:37-21) requires the school safety team in each school in the district "...to develop, foster, and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues..." and to "review and strengthen school climate and the policies of the school.
 - b. Enhance current school climate.
 - c. Strengthen students' connectedness.
 - (1) Encourage teachers and staff to build positive, trusting relationships with students by actively listening to students and taking an interest in what students say.
 - d. Break down "codes of silence" and help students feel empowered to come forward and share concerns and problems with a trusted adult.

- e. Identify clubs or teams at school students can join or encourage students to start their own special interest group.
8. Step 8: Conduct Training for all Stakeholders
- a. The training is for new threat assessment team members, refresher training, and professional development. This includes training on the screening and threat assessment forms and procedures.
 - b. Training must be coordinated with the New Jersey Department of Education (NJDOE), Office of School Preparedness and Emergency Planning (OSPEP) to ensure that the threat assessment team is able to accurately assess student behavior and to ensure that threat assessment teams do not have a disparate impact on students based on their race, ethnicity, homelessness status, religious belief, gender, gender identity, sexual orientation, or socioeconomic status. This training includes training on adverse childhood experiences, childhood trauma, cultural competency, and implicit bias.
 - c. Awareness training for students, teaching staff members, and all school staff members regarding the recognition of concerning or aberrant behavior in an individual that may represent a threat to the school community.
 - (1) Requests for awareness training can be coordinated by the district's School Safety Specialists through the OSPEP.
 - d. Training for parents and other community stakeholders to anonymously report dangerous, violent, or unlawful activity to the district or school.

D. Threat Assessment and Management Process

The district shall implement the following steps in the threat assessment and management process.

1. Step 1: Receive a Report of Concern
 - a. When the threat assessment team first learns of a new report of a threat or aberrant or concerning behavior, the team (or one member of the team) should collect initial intake information about the behavior, the concerning person (i.e., the person who engaged in the threatening behavior; the person to be assessed), and other information that is readily available.
2. Step 2: Screen the Case
 - a. Screen for imminency (of the threat or concerning behavior) and whether there is a need for a full threat assessment.
 - (1) If the threat assessment team believes the report does present an imminent danger or safety concern, immediately notify law enforcement. Once the emergency has been contained, the team should complete a full threat assessment and make all necessary notifications (i.e., anyone that is or may be directly impacted).
 - b. If the team does not believe the report presents an imminent danger or safety concern, determine if there is a need for full threat assessment. If not, document the initial report and screening.

- c. If there is a need for a threat assessment, the team shall proceed with a full threat assessment using the steps outlined in D.3. through 8. below.
 - d. The district's Title IX Coordinator must be notified immediately if a report involves sexual harassment, sexual assault, dating violence, stalking, or a domestic violence assault, or if engagement in these actions is uncovered when gathering additional information during the threat assessment process. Notifying the district's Title IX Coordinator is completed parallel to the threat assessment process and does not stop a team from moving forward with gathering information and initiating risk management strategies.
- 3. Step 3: Gather Information from Multiple Sources
 - a. Gather information about the person displaying the concerning behavior and situation from various sources. These sources can include, but are not limited to, teachers, coaches, parents, and peers.
- 4. Step 4: Organize and Analyze
 - a. Organize and analyze information using the 11 Investigative Questions detailed in the U.S. Secret Service and U.S. Department of Education threat assessment guide. The form is comprised of 11 investigative questions adapted from the U.S. Secret Services and U.S. Department of Education Threat Assessment in Schools: A Guide to Managing Threatening Situations and to Creating Safe School Climates and can be found at www.secretservice.gov/nod/2559.
- 5. Step 5: Make the Assessment
 - a. Make an assessment about whether the individual of concern poses a threat of violence or self-harm, or if they are otherwise in need of intervention.
- 6. Step 6: Develop and Implement a Case Management/Intervention Plan
 - a. Develop and implement a case management plan to reduce risk.
 - b. As needed, refer individual of concern to the local mental health authority or healthcare provider for evaluation and/or treatment.
 - c. As needed, refer individual of concern for a full and individual evaluation (FIE) for special education services.
- 7. Step 7: Re-Assess (Case Monitoring)
 - a. Monitor, re-evaluate, and modify plan as needed to ensure that the identified intervention(s) is effective, and the individual of concern no longer poses a threat of violence or self-harm.
 - b. Re-assessing the person of concern, going through the assessment questions again.
 - c. If there are still concerns, the team shall continue to monitor, adjust plan, and re-assess as needed until there is no longer a concern of harm to self and/or others, and the individual is on a better path.
- 8. Step 8: Document and Close the Case

- a. When the team's assessment is that the concerning person no longer poses a threat of violence or self-harm, the team can close the case or place it on the inactive status.
- b. The threat assessment team should be sure to document the case, including scheduling any future dates to check-in or follow-up, as needed.
- c. The documentation should be stored in a confidential file, with only authorized personnel having access.

E. Training

1. Each member of the threat assessment team must attend training in accordance with N.J.S.A. 18A:17-43.4. The district may also choose to provide awareness training to school community members on the threat assessment process. The awareness training is also outlined as part of one of the steps of the Building a K-12 Behavior Threat Assessment and Management Program.
2. Threat assessment team membership:
 - a. In accordance with N.J.S.A. 18A:17-43.4, the NJDOE shall provide training through the New Jersey School Safety Specialist Academy. All threat assessment team members must receive training consistent with the training and guidelines provided by the NJDOE. The school safety specialist, is a member of the threat assessment team and will assist in ensuring this training is provided to school staff in coordination with OSPEP.
 - b. Each new threat assessment team member must complete training by the OSPEP, which shall include training sessions as instructed by *Ontic/SIGMA as part of the Bureau of Justice Assistance (BJA) STOP School Violence Grant Program*.
 - c. The district shall determine membership on the threat assessment team in accordance with N.J.S.A. 18A:17-43.4, including adding and ensuring the training of new members, as needed. The district must ensure all threat assessment team members attend the required initial training and refresher training provided by OSPEP to advance their competency in conducting assessments.
 - (1) These trainings will be offered through the OSPEP for both in person and online platforms.
 - (2) Refresher training will be developed and facilitated by the OSPEP and will be made available through in-person and online platforms, as necessary.
3. Awareness Training for Other School Community Stakeholders
 - a. Request for awareness training for school staff members should be directed to the OSPEP email at school.security@doe.nj.gov, which will provide training or coordinate sessions with approved instructors from the U.S. Department of Homeland Security National Threat Evaluation and Reporting Office's Certified Master Training Program.

F. Other Considerations

1. Individualized Education Program (IEP) or 504 Plans

- a. The district is required by law to meet the needs of students with special needs, who are afforded disciplinary protections not provided to the general education population, to reduce exclusionary practices for special education students. When assessing a student whose behavior may pose a threat to the safety of the school community, in the case of a student with an IEP or 504 plan, the threat assessment team shall consult with the IEP team or 504 team to determine whether the aberrant or concerning behavior is a threat to school safety and is being properly addressed in a manner that is required by N.J.A.C. 6A:14 and all Federal and State special education laws. Working with the IEP team or 504 team, the threat assessment team shall determine if the behavior is part of known baseline behavior, or is already being managed under the student's IEP, 504 plan, or FBA plan. If the behavior is not consistent with baseline behaviors or is not able to be effectively managed through current programming, then a threat assessment would need to be conducted. A special education representative must be part of the team and shall engage throughout the process.

2. Allegations of Harassment, Intimidation, & Bullying (HIB) or Bias-Related Acts

- a. Should the threat assessment team become aware of an allegation of HIB when considering or conducting assessments, they must follow Policy 5512 for addressing allegations of HIB in alignment with the Anti-Bullying Bill of Rights Act. Additionally, during the threat assessment process, it is important to recognize that the student may need remedial services (e.g., counseling) to address behavior that may have prompted the need for the threat assessment and to ensure their well-being.
- b. Should a threat assessment team become aware of a bias-related act, they should implement Policy and Regulation 8465 on reporting bias-related acts to law enforcement in accordance with the Memorandum of Agreement Between Education and Law Enforcement Officials and Policy and Regulation 9320.

3. Information Sharing

- a. The Family Educational Rights and Privacy Act (FERPA) and the Health Insurance Portability and Accountability Act (HIPAA) are two Federal laws protecting the privacy of an individual's personal records. FERPA refers specifically to educational records while HIPAA refers to medical records. Questions and concerns about FERPA and/or the HIPAA protections often arise as part of the threat assessment planning process. It is critical that threat assessment teams understand how to balance the safety of the school with the privacy of individual students. These laws should not be an impediment to threat assessment and management.
- b. Threat assessment teams should consult with the Board Attorney on these elements as needed.

4. Family Education Rights & Privacy Act (FERPA) – Educational Records

- a. FERPA is a Federal law that protects the privacy of student education records. FERPA does, however, authorize school officials to disclose information without consent in emergency situations where the health and/or safety of students is at risk. Relevant information can be released to law enforcement, public health, and medical officials, as well as other schools in the event a student transfers or matriculates. The U.S. Department of Education would not find a school in violation of FERPA for disclosing FERPA-protected information under the

health or safety exception as long as the school had a rational basis, based on the information available at the time, for making its determination that there was an articulable and significant threat to the health or safety of the student or other individuals.

5. Health Insurance Portability and Accountability Act (HIPAA) – Medical and Mental Health Records

a. HIPAA protects the confidentiality of information in health records. Confidentiality is held by the patient, not the mental health provider. In cases where HIPAA applies, the following strategies below may assist threat assessment teams in eliminating potential barriers to critical data collection:

- (1) Ask permission from the student and parent to disclose medical records;
- (2) Provide information to health and mental professionals; and
- (3) Ask about duty to warn or duty to protect.

b. Additionally, medical and mental health providers may disclose protected health information when disclosure:

- (1) Is necessary to prevent or lessen a serious and imminent threat to health or safety of patient or others and is to someone reasonably able to prevent or lessen the threat; and
- (2) May include disclosure to law enforcement, or others who can mitigate the threat and disclosure must be consistent with applicable law and standards of ethical conduct.

6. Record Keeping

All documentation from the threat assessment process must be maintained in a confidential and secure location. Maintaining records and preserving evidence throughout the process, assists in the establishment of a legal and behavioral justification for the intervention. Records may be electronic or paper and must be maintained in accordance with record retention rules established by the Department of Treasury.

Adopted:

P1642.01 SICK LEAVE

The Board of Education shall grant sick leave in accordance with N.J.S.A. 18A:30-2. All persons holding any office, position, or employment in the school district, who are steadily employed by the Board or who are protected by tenure in their office, position, or employment under the provisions of this or any other law, except persons in the classified service of the civil service under Title 11, Civil Service, of the Revised Statutes shall be allowed sick leave in accordance with N.J.S.A. 18A:30-2.

Pursuant to N.J.S.A. 18A:30-1.a., sick leave is defined as the absence from an employee's post of duty, for any of the following reasons:

1. The employee is personally ill or injured;
2. For diagnosis, care, or treatment of, or recovery from, an employee's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee;
3. For the employee to aid or care for a family member of the employee during diagnosis, care, or treatment of, or recovery from, the family member's mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member;
4. Absence necessary due to circumstances resulting from the employee, or a family member of the employee, being a victim of domestic or sexual violence, if the leave is to allow the employee to obtain for the employee or the family member:
 - a. Medical attention needed to recover from physical or psychological injury or disability caused by domestic or sexual violence;
 - b. Services from a designated domestic violence agency or other victim services organization;
 - c. Psychological or other counseling;
 - d. Relocation; or
 - e. Legal services, including obtaining a restraining order or preparing for, or participating in, any civil or criminal legal proceeding related to the domestic or sexual violence;
5. The death of a family member for up to seven days;
6. To attend a child's school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child's education, or to attend a meeting regarding

care provided to the child in connection with the child's health conditions or disability;

7. The school or place of care of a child of the employee is closed by order of a public official or because of a state of emergency declared by the Governor due to an epidemic or other public health emergency;
8. The employee has been exposed to a contagious disease or is quarantined for the disease in the employee's immediate household.

N.J.S.A. 18A:30-1, this Policy, and Regulation 1642.01 shall not supersede any law providing collective bargaining rights for school district employees, and shall not reduce, diminish, or adversely affect an employee's collective bargaining rights pursuant to N.J.S.A. 18A:30-1.b.

The Board reserves the right to require of any employee who claims sick leave sufficient proof in accordance with N.J.S.A. 18A:30-4 and Section C. of Regulation 1642.01.

The Superintendent or designee will prepare rules for the administration of N.J.S.A. 18A:30-1, N.J.S.A. 18A:30-4, this Policy, and Regulation 1642.01, which shall be binding on all employees.

The Superintendent or designee will submit to the Board the names of those employees absent for non-compensable cause or whose claim for sick leave pay cannot be justified. The willful misuse of sick leave may be subject to discipline.

29 U.S.C. 2601 et seq.

N.J.S.A. 18A:30-1; 18A:30-2; 18A:30-4

Adopted:

R 1642.01 SICK LEAVE

A. Definitions – N.J.S.A. 18A:30-1.c. and 18A:30-4.i.

1. “Certified Domestic Violence Specialist” means a person who has fulfilled the requirements of certification as a Domestic Violence Specialist established by the New Jersey Association of Domestic Violence Professionals.
2. “Child” means a biological, adopted or foster child, stepchild or legal ward of an employee, child of a domestic partner or civil union partner of the employee.
3. “Designated domestic violence agency” means a county-wide organization whose primary purpose is to provide services to victims of domestic violence and which provides services that conform to the core domestic violence services profile as defined by the Division of Child Protection and Permanency in the Department of Children and Families and is under contract with the division for the express purpose of providing the services.
4. “Domestic or sexual violence” means stalking, any sexually violent offense, as defined in N.J.S.A. 30:4-27.26, or domestic violence as defined in N.J.S.A. 2C:25-19 and N.J.S.A. 17:29B-16.
5. “Family member” means a child, grandchild, sibling, spouse, domestic partner, civil union partner, parent, or grandparent of an employee, or a spouse, domestic partner, or civil union partner of a parent or grandparent of the employee, or a sibling of a spouse, domestic partner, or civil union partner of the employee, or any other individual related by blood to the employee or whose close association with the employee is the equivalent of a family relationship.
6. “Health care professional” means any person licensed under Federal, State, or local law or the laws of a foreign nation, to provide health care services, or any other person who has been authorized to provide health care by a licensed health care professional including, but not limited to, doctors, nurses, and emergency room personnel.
7. “Supervisor” means the building or district administrative staff member designated by the Superintendent who is responsible for supervising the employee.

B. Eligibility for Sick Leave – N.J.S.A. 18A:30-1

1. Sick leave is defined as the absence from an employee's post of duty, for any of the following reasons:
 - a. The employee is personally ill or injured;

- b. For diagnosis, care, or treatment of, or recovery from, an employee's mental or physical illness, injury or other adverse health condition, or for preventive medical care for the employee;
 - c. For the employee to aid or care for a family member of the employee during diagnosis, care, or treatment of, or recovery from, the family member's mental or physical illness, injury or other adverse health condition, or during preventive medical care for the family member;
 - d. Absence necessary due to circumstances resulting from the employee, or a family member of the employee, being a victim of domestic or sexual violence, if the leave is to allow the employee to obtain for the employee or the family member:
 - (1) Medical attention needed to recover from physical or psychological injury or disability caused by domestic or sexual violence;
 - (2) Services from a designated domestic violence agency or other victim services organization;
 - (3) Psychological or other counseling;
 - (4) Relocation; or
 - (5) Legal services, including obtaining a restraining order or preparing for, or participating in, any civil or criminal legal proceeding related to the domestic or sexual violence;
 - e. The death of a family member for up to seven days;
 - f. To attend a child's school-related conference, meeting, function or other event requested or required by a school administrator, teacher, or other professional staff member responsible for the child's education, or to attend a meeting regarding care provided to the child in connection with the child's health conditions or disability;
 - g. The school or place of care of a child of the employee is closed by order of a public official or because of a state of emergency declared by the Governor, due to an epidemic or other public health emergency; or
 - h. The employee has been exposed to a contagious disease or is quarantined for the disease in the employee's immediate household.
2. N.J.S.A. 18A:30-1, Policy 1642.01, and this Regulation shall not supersede any law providing collective bargaining rights for school district employees and shall

not reduce, diminish, or adversely affect an employee's collective bargaining rights.

C. Physician's Certificate Required for Sick Leave – N.J.S.A. 18A:30-4

1. In case of sick leave claimed due to personal illness or injury, the Board of Education may require a physician's certificate to be filed with the Secretary of the Board in order to obtain sick leave.
2. If an employee's need to use sick leave as defined pursuant to N.J.S.A. 18A:30-1 and B. above is foreseeable, the Board requires advance notice, not to exceed seven calendar days, as determined by the Superintendent, prior to the date the leave is to begin, of the intention to use the leave and its expected duration, and the employee shall make a reasonable effort to schedule the use of sick leave in a manner that does not unduly disrupt the operations of the Board.
3. If the reason for the leave is not foreseeable, the Board of Education requires an employee to give notice of the intention as soon as practicable, provided the Board of Education has notified the employee of this requirement.
4. The Board may prohibit an employee from using foreseeable sick leave on certain dates, and require reasonable documentation if sick leave that is not foreseeable is used during those dates.
5. In case of sick leave claimed for three or more consecutive days, the Board may require reasonable documentation that the leave is being taken for a purpose permitted pursuant to N.J.S.A. 18A:30-1.a. and B.1. above.
6. If the leave is permitted under N.J.S.A. 18A:30-1.a.(2) or (3) and B.1.b. or c. above, documentation signed by a health care professional who is treating the employee or the family member of the employee indicating the need for the leave and, if possible, the number of days of leave, shall be considered reasonable documentation.
7. If the leave is permitted under N.J.S.A. 18A:30-1.a.(4) and B.1.d. above because of domestic or sexual violence, any of the following shall be considered reasonable documentation of the domestic or sexual violence:
 - a. Medical documentation;
 - b. A law enforcement agency record or report;
 - c. A court order;
 - d. Documentation that the perpetrator of the domestic or sexual violence has been convicted of a domestic or sexual violence offense;

- e. Certification from a certified Domestic Violence Specialist or a representative of a designated domestic violence agency or other victim services organization; or
 - f. Other documentation or certification provided by a social worker, counselor, member of the clergy, shelter worker, health care professional, attorney, or other professional who has assisted the employee or family member in dealing with the domestic or sexual violence.
8. If the leave is permitted under N.J.S.A. 18A:30-1.a.(7) and B.1.g. above, a copy of the order of the public official or the determination by the health authority shall be considered reasonable documentation.

D. Sick Leave Charges

- 1. An employee who is absent for fifty percent (50%) of their work day shall be charged a full sick day if the employee's reason for absence is covered by N.J.S.A. 18A:30-1.
- 2. A sick leave day once commenced may be reinstated as a working day only with the approval of the Superintendent or designee.
- 3. An employee absent on sick leave on a day when the school is closed early for emergency reasons will be charged with a full sick leave day.
- 4. An employee scheduled for a sick leave absence on a day on which the schools do not open because of an emergency will not be charged with a sick leave day.

E. Readmission After Disability

- 1. An employee absent on sick leave, covered under N.J.S.A. 18A:30-1.a.(1); (2); and (8) and B.1.a.; b.; and h., for more than five consecutive working days who wishes to return to work shall submit the signed statement of their physician or institution indicating the employee's fitness to perform their duties.
- 2. The Board may, at its discretion, require the employee submit to an examination by a physician or institution designated by the Board to confirm the information submitted by the employee's physician or institution.
 - a. The Board shall bear the cost of the examination if the examination is performed by a physician or institution designated by the Board.
- 3. If the results of the examination conducted pursuant to paragraph E.2. above are inconsistent with the statement of the employee's physician in E.1. above, the

employee and the Board shall agree to a third physician or institution to conduct the examination. The Board shall bear the cost of this third examination.

F. Accumulation of Sick Leave

1. If any employee requires in any school year less than the specified number of days of sick leave with pay allowed, all days of such minimum sick leave not utilized that year shall be accumulative to be used for additional sick leave as needed in subsequent years in accordance with N.J.S.A. 18A:30-3.

G. Exhaustion of Sick Leave

1. The Superintendent or designee shall monitor employee accumulated sick leave and charge an employee's accumulated sick leave.
 - a. Sick leave will be charged, first, to the sick leave newly available in the employee's current contract year and, when that sick leave entitlement is exhausted, to the employee's accumulated sick leave.

H. Records

1. The personnel file of each person employed by this district will include an accurate record of the employee's use and accumulation of sick leave days.
 - a. The Superintendent or designee will maintain the employee's record of accumulated sick leave in accordance with Policy 1642.01 and this Regulation.
2. Each employee's attendance record will record the reason for any absence.

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School Year 2023-2024

Food Service Pricing

ITALIAN BREAD & ROLLS

Product Code	Product Description	Order By	Dozen Weight	Roll Weight	Grams of grain per 1 oz serving	Cost
6060	PLAIN LONG ITALIAN BREAD 20"	Piece		16 oz	8 grams	\$ 2.50
6080	SEEDED LONG ITALIAN BREAD 20"	Piece		16 oz	8 grams	\$ 2.50
6110	LONG SUB 18"	Piece		8 oz per roll	8 grams	\$ 1.03
6140	HOAGIE ROLL 9"	Dozen	36 oz	3 oz per roll	8 grams	\$ 5.32
6160	CAPRI ROLL 11"	Dozen	60 oz	5 oz per roll	8 grams	\$ 6.22
6200	KAISER ROLL 4.5"	Dozen	33 oz	2.75 oz per roll	8 grams	\$ 4.88
6400	TORPEDO ROLL 7"	Dozen	33 oz	2.75 oz per roll	8 grams	\$ 4.88
6520	HAMBURGER SESAME	Dozen	22 oz	1.8 oz per roll	8 grams	\$ 3.96
6500	HAMBURGER	Dozen	22 oz	1.8 oz per roll	8 grams	\$ 3.96
6600	SNOWFLAKE ROLL	Dozen	22 oz	1.8 oz per roll	8 grams	\$ 3.96
6280	CATER KAISER 3.5"	Dozen	24 oz	2 oz per roll	8 grams	\$ 3.96
6300	PARTY ROLL 5"	Dozen	24 oz	2 oz per roll	8 grams	\$ 4.42
6800	DINNER ROLL LONG	Dozen	15 oz	1.25 oz per roll	8 grams	\$ 3.21
6830	DINNER ROLL ROUND	Dozen	15 oz	1.25 oz per roll	8 grams	\$ 3.21

WHOLE GRAIN PRODUCTS

Product Code	Product Description	Order By	Dozen Weight	Roll Weight	Grams of grain per 1 oz serving	Cost
6090	WHOLE GRAIN FRENCH BREAD 20"	Loaf		16 oz	16 grams	\$ 2.70
6420	WHOLE GRAIN TORPEDO 7"	Dozen	33 oz	2.75 oz per roll	16 grams	\$ 5.47
6650	WHOLE GRAIN KAISER 4.5"	Dozen	33 oz	2.75 oz per roll	16 grams	\$ 5.47
6310	WHOLE GRAIN CATER KAISER 3.5"	Dozen	24 oz	2 oz per roll	16 grams	\$ 4.51
6220	WHOLE GRAIN HAMBURGER Deluxe	Dozen	22 oz	1.8 oz per roll	16 grams	\$ 4.51
6430	WHOLE GRAIN PARTY ROLL 5"	Dozen	24 oz	2 oz per roll	16 grams	\$ 4.83
6860	WHOLE GRAIN DINNER ROLL	Dozen	15 oz	1.25 oz per roll	16 grams	\$ 3.71
9750	WHOLE GRAIN WHITE BREAD 20 slices	Loaf	20 oz	1 oz per slice	16 grams	\$ 2.90
9860	WHOLE GRAIN WHITE HOTDOG	8-pk	16 oz	2 oz per roll	16 grams	\$ 2.60
9870	WHOLE GRAIN WHITE HAMBURGER	8-pk	16 oz	2 oz per roll	16 grams	\$ 2.60

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PASTRIES

Product Code	Product Description	Order By	Weight	Cost
9000	ASSORTED RING DONUTS	Dozen		\$ 11.50
9010	ASSORTED FILLED DONUTS	Dozen		\$ 11.50
9020	GLAZED RING DONUTS	Dozen		\$ 11.50
9030	POWDERED JELLY DONUTS	Dozen		\$ 11.50
9050	CREAM FILLED DONUTS	Dozen		\$ 11.50
9070	BOSTON FILLED DONUTS	Dozen		\$ 11.50
9150	CHOCOLATE RING DONUTS	Dozen		\$ 11.50
9160	VANILLA RING DONUTS	Dozen		\$ 11.50
9360	ASSORTED MUFFINS	6-pack		\$ 8.99
9380	BLUEBERRY MUFFINS	6-pack		\$ 8.99
9410	ASSORTED MEDIUM DANISH	Dozen		\$ 13.75

BAGELS

Product Code	Product Description	Order By	Weight	Weight	Cost
7320	RAISEN BAGEL	6-pack	18 oz	3 oz bagels	\$ 3.36
7350	PLAIN BAGEL	6-pack	18 oz	3 oz bagels	\$ 3.36
7360	POPPYSEED BAGEL	6-pack	18 oz	3 oz bagels	\$ 3.36
7370	SESAME BAGEL	6-pack	18 oz	3 oz bagels	\$ 3.36
7380	WHEAT BAGEL	6-pack	18 oz	3 oz bagels	\$ 3.36
7400	ONION BAGEL	6-pack	18 oz	3 oz bagels	\$ 3.36
7420	ALL TOPPING BAGEL	6-pack	18 oz	3 oz bagels	\$ 3.36

WHITE BREAD & RYE BREADS

Product Code	Product Description	Order By	Weight	Weight	Cost
8360	RYE 1/2 SPLITS	Piece	24 OZ	14 Slices	\$ 3.67
8470	LARGE PLAIN RYE	Piece	42 oz	30 Slices	\$ 6.53
8570	LARGE MARBLE RYE	Piece	42 oz	30 Slices	\$ 6.53
8670	LARGE PUMPERNICKLE RYE	Piece	42 oz	30 Slices	\$ 6.53
9700	HOT DOG ROLLS	12-pack	18 oz		\$ 2.60
9720	HAMBURGER ROLLS	12-pack	24 oz		\$ 2.60
9760	TEXAS TOAST	Piece	24 oz	16 Slices	\$ 2.92
9770	CLUB WHITE BREAD	Piece	27 oz	22 Slices	\$ 2.92
9780	CLUB WHEAT BREAD	Piece	27 oz	22 Slices	\$ 2.92
9650	RAISEN BREAD	Piece	16 OZ	12 Slices	\$ 3.80
9620	WHITE SANDWICH BREAD	Piece	25 oz	28 Slices	\$ 2.80
9660	WHEAT SANDWICH BREAD	Piece	25 oz	28 Slices	\$ 2.80
9840	ENGLISH MUFFINS	12-pack	24 oz		\$ 3.10
9850	SPLIT TOP DINNER ROLLS	12-pack	18 oz		\$ 3.10

Please send all Orders by Email, Fax or Phone

All orders must be sent in by Thursday for the following week

orders@deluxebakery.com

856-939-5000

856-939-0675 Fax

Please Note that we now have a 10 item minimum for all daily deliveries

Serving the food industry since 1949

Name of Company Hy-Point Farms

**SALEM COUNTY COOPERATIVE PRICING CONSORTIUM
SCHOOL YEAR 2023-2024**

BID PROPOSAL FORM

School Milk, Juices and Dairy Products Delivery Margin

Bid No:

Bid Date: Wednesday, July 26, 2023

I/we submit the following bid(s) for School Milk, Juices and Dairy Products Delivery Margin as here within specified

CONTRACT A: School Milk Bid/Delivery Margin

<u>Estimated Units</u>	<u>Item (School Milk)</u>	<u>Delivery Margin</u>	
		<u>Unit Bid</u>	<u>Total</u>
1. 256,460	Milk-White ½ pt. 1% fat	\$ <u>.1218</u>	\$ <u>55,908.28</u>
2. 100,500	Milk-White ½ pt. non-fat	\$ <u>.207</u>	\$ <u>20,803.50</u>
3. 589,350	Milk-Chocolate ½ pt. .5% fat	\$ <u>.24</u>	\$ <u>141,444.00</u>
4. 62,700	Milk-Strawberry ½ pt. .5% fat	\$ <u>.248</u>	\$ <u>15,549.60</u>
5. 19,000	Milk- Strawberry 1 pt. lowfat	\$ <u>NA</u>	\$ <u>—</u>
6. 410	Milk- White 1% ½ Gallon	\$ <u>3.35</u>	\$ <u>1373.50</u>
7. 150	Milk- White 2% Gallon	\$ <u>3.60</u>	\$ <u>540.00</u>
8. 200	Milk-White 1 Gallon Whole	\$ <u>3.92</u>	\$ <u>784.00</u>
9. 532	Lactaid ½ pt.	\$ <u>1.10</u>	\$ <u>582.20</u>

CONTRACT A:

Total Annual Bid (1-9) \$ 236,988.08

CONTRACT B: 100% Juice—Pre-Proportioned/Dairy Products

<u>Estimated Units</u>	<u>Item</u>	<u>Unit Bid</u>	<u>Total Bid</u>
1. 7,000	Orange 100% Juice 4 oz.	\$ <u>.177</u>	\$ <u>1239.00</u>
2. 12,700	Apple 100% Juice 4 oz.	\$ <u>.15</u>	\$ <u>1905.00</u>
3. 500	Grape 100% Juice 4 oz.	\$ <u>NA</u>	\$ <u>NA</u>
4. 136	½ & ½ Creamers-pc	\$ <u>15.10</u>	\$ <u>2053.60</u>
5. 100	Iced Tea Lemon 1 pt. Plastic	\$ <u>.51</u>	\$ <u>51.00</u>
6. 500	Iced Tea 1 pt. Plastic	\$ <u>.51</u>	\$ <u>255.00</u>
7. 300	Iced Tea Diet 1 pt. Plastic	\$ <u>.51</u>	\$ <u>153.00</u>
8. 400	Iced Tea Raspberry 1 pt. Plastic	\$ <u>.51</u>	\$ <u>204.00</u>
9. 200	Iced Tea Green 1 pt. Plastic	\$ <u>.51</u>	\$ <u>102.00</u>

10.	2,000	Yogurt (Asst.) Low Fat 4 oz.	\$ <u>.453</u>	\$ <u>906.00</u>
11.	10	Sour Cream Low Fat	\$ <u>2.05</u>	\$ <u>25.00</u>
12.	10	Cream Cheese 3 lb.	\$ <u>8.51</u>	\$ <u>85.10</u>
13.	100	Cream Cheese 1 oz.-pc	\$ <u>23.25</u>	\$ <u>2325.00</u>
14.	420	Eggs (Fresh)	\$ <u>2.50</u>	\$ <u>1050.00</u>

CONTRACT B:

Total Annual Bid (1-14) \$ 10,353.70

BPF - 1
SALEM COUNTY COOPERATIVE PRICING CONSORTIUM
SCHOOL YEAR 2023-2024

BID PROPOSAL FORM
School Milk, Juices and Dairy Products Delivery Margin

Bid No.:

Bid Date:

SUMMARY OF CONTRACT - CONTRACT A AND CONTRACT B

<u>CONTRACT</u>	<u>Total Bid Price</u>
A - School Milk	\$ <u>236,988.08</u>
B - Juices	\$ <u>10,353.00</u>
*Total Bid Contract A & B	\$ <u>247,341.08</u>

*It is the intention of the Consortium to award the contract to the vendor who submits the lowest total bid for Contract A and Contract B combined.

Important Note: Proposal form is not to be altered--costs are to be provided as requested or bid may be disqualified.

SALEM COUNTY COOPERATIVE PRICING CONSORTIUM	MILK, JUICE DAIRY PRODUCTS				2023-2024
	BIDDERS MARGIN FORM				
	ITEM #	QTY/CS.	CLASS I PRICE	BIDDERS MARGIN	BID PRICE QUOTE
PRODUCT					
1/2 Pint 1% White Milk	42	50	.0793	.1387	.218
1/2 Pint Fat Free White Milk	29	50	.0663	.1404	.207
1/2 Pint Fat Free Choc Milk	31	50	.0615	.1785	.24
1/2 Pint .5% Choc Milk	32	50	.0736	.1814	.255
1/2 Pint Fat Free Straw Milk	33	50	.0615	.1865	.248
1/2 Pint .5% Strawberry Milk	NA				
1/2 Pint 1% White Plastic	182	40	.0793	.2167	.291
1 Pint 1% White Plastic	NA				
1 Pint Low Fat Choc Plastic	38	20	.1472	.5328	.68
1/2 Pint 1% Choc Plastic	187	40	.0615	.2555	.317
1 Pint Low Fat Straw Plastic					
1/2 Pint 1% Straw Plastic	188	40	.0615	.2655	.327
1 Pint Iced Tea Plastic	131	20			.51
1 Pint Lemon Drink Plastic	132	20			.51
1 Pint Diet Iced Tea Plastic	361	20			.51
1 Pint Rasp. Tea Plastic	363	20			.51
1 Pint Peach Tea Plastic	362	20			.51
1 Pint Green Tea Plastic	365	20			.51
1/2 Pint Lactaid	1526	24			1.09
1 Gallon 2% Milk	2	4	1.5015	2.099	3.60
1 Gallon 1% Milk	3	4	1.269	2.081	3.35
1/2 Gallon 1% White Milk	44	9	.6345	1.1655	1.80
8 oz. Orange Juice	399	50			.34
4 oz. Orange Juice	395	75			.177
4 oz. Apple Juice	397	75			.15
4 oz. 100% Grape Juice					
4 oz. Fruit Punch Juice					
8 oz. Spring Water	292	24			.30
8 oz. Lowfat Yogurt (Asst)	Asst	12			.55
4 oz. Lowfat Yogurt (Asst)	Asst	48			.453
Lowfat Sour Cream (pt)	209	12			2.05
Cream Cheese, 3 lb.	259	10			8.51
1 oz. Cream Cheese (100/cs)	262	1			23.25
1/2 & 1/2 Creamers (qt)	19	16			1.65
1/2 & 1/2 Creamers (440 cs)	200	1			15.10
1/2 & 1/2 Creamers (Fr. Van.)	1105	388			25.50
Eggs	302	15			2.56

***THESE ITEMS ARE SEASONAL AND ARE ONLY AVAILABLE THRU SPECIAL ORDER**

Price Listing

SCHEDULE: SCHOOL 2023-2024

ITEM#	DESCRIPTION	O?	EAC /CA	CASES PRICE	EACH PRICE	RETURN PRICE
RICH'S 3OZ CUPS (95)						
1557	RICH'S 3oz LF VANILLA CUP		24	9.60	0.40	9.60
2295	RICH'S 3oz LF CHOC/VANILLA CUP		24	9.60	0.40	9.60
ROSATI 4.4OZ SCHOOL CUPS (80)						
2098	ROSATI 4.4oz SWEETHEART CUPS	*	90	34.70	0.39	34.70
2126	ROSATI 4.4oz HIP HOPPIN CUPS	*	90	34.70	0.39	34.70
2141	ROSATI 4.4oz AMERICAN HERO		90	34.70	0.39	34.70
2164	ROSATI 4.4oz CRY- CHERRY CUPS		90	34.70	0.39	34.70
2165	ROSATI 4.4oz CRY- SR APPLE CUP		90	34.70	0.39	34.70
2169	ROSATI 4.4oz SNOW JOE CUPS	*	90	34.70	0.39	34.70
2170	ROSATI 4.4 oz H.NEW YEAR CUPS	*	90	34.70	0.39	34.70
2181	ROSATI 4.4oz LUCK O IRISH CUPS	*	90	34.70	0.39	34.70
2183	ROSATI 4.4oz CHILLIN BAT CUPS	*	90	34.70	0.39	34.70
2221	ROSATI 4.4oz BLUE RASP FREEZE		90	34.70	0.39	34.70
2223	ROSATI 4.4oz GIVIN THANKS CUPS	*	90	34.70	0.39	34.70
2224	ROSATI 4.4oz CHERRY/FRUIT		90	34.70	0.39	34.70
2237	ROSATI 4.4 oz MANGO FRUIT FRZ		90	34.70	0.39	34.70
RICH'S NOVELTIES (43)						
1528	RICH'S CRUMBLED COOKIE BAR		24	11.04	0.46	11.04
1529	RICH'S C&C AVALANCHE		12	9.96	0.83	9.96
1531	RICH'S CRUMBLE COOKIE CONE		24	11.75	0.49	11.75
1537	RICH'S FUDGE FRENZY		24	8.16	0.34	8.16
1541	RICH'S CHOC CRUNCH BAR		24	10.32	0.43	10.32
1542	RICH'S STRAW SHORTCAKE BAR		24	10.32	0.43	10.32
1543	RICH'S VANILLA SANDWICH		24	10.10	0.42	10.10
1546	RICH'S ORANGE CREAM BAR		24	8.16	0.34	8.16
1548	RICH'S POLAR POLE RAINBOW		24	11.04	0.46	11.04
1549	RICH'S RICH VANILLA BAR		24	8.48	0.35	8.48
1552	RICH'S B-DAY CAKE CONE		24	11.75	0.49	11.75
1554	RICH'S SAV. SOUR BLUE RASP		24	7.92	0.33	7.92
2093	RICH'S SAV. SOUR CHERRY		24	7.92	0.33	7.92
2094	RICH'S COTTON CANDY TWIRL		24	7.92	0.33	7.92
2166	RICH'S SOUR CYCLONE CUP		24	11.75	0.49	11.75

OTHER PRODUCTS WE DO CARRY EVEN THROUGH ARE NOT NON SCHOOL COMPLIANT:

1456	DOVEBAR DARK CHOCOLATE		12	16.50	1.38	16.50
1457	DOVEBAR MILK CHOC. ALMOND		12	16.50	1.38	16.50
1458	M&M COOKIE SANDWICH	*	24	34.00	1.42	34.00
1460	TWIX BAR	*	24	29.00	1.21	29.00
1461	SNICKERS BAR	*	24	29.00	1.21	29.00
BLUE BUNNY NOVELTIES (6)						
1103	BB CHOCOLATE SUNDAE CONE	*	24	21.00	0.88	21.00
1104	BB BUBBLE GUM SNOW CONE	*	12	14.00	1.17	14.00
1107	BB BANANA FUDGE BOMB POP		12	6.00	0.50	6.00
1108	FROZFRUIT COCONUT BAR		24	12.57	0.52	12.57
1109	FROZFRUIT MANGO BAR		24	12.57	0.52	12.57
1111	FROZFRUIT STRAWBERRY BAR		24	12.57	0.52	12.57
1112	BB CANDY CLASH BOMB POP		12	6.00	0.50	6.00
1121	BB KING BUNNY TRACKS CONE	*	12	26.50	2.21	26.50
1122	BB KING VAN. BROWNIE CONE	*	12	26.50	2.21	26.50
1124	BB WATERMELON BOMB POP		12	6.00	0.50	6.00
1125	BB VANILLA SUNDAE CONE	*	24	21.00	0.88	21.00
1817	BB 24PK RWB BOMB POP		24	12.00	0.50	12.00
2155	BB CHIPS GALORE!	*	24	33.50	1.40	33.50
2305	BB FUDGE BAR - 24pk	*	24	13.25	0.55	13.25
2306	BB ORANGE DREAM - 24PK	*	24	13.25	0.55	13.25
2322	BB COOKIES N CREAM SUNDAE	*	24	21.00	0.88	21.00
2360	BB SANDWICH C&CREAM	*	24	33.50	1.40	33.50
2365	BB CHOCOLATE ECLAIR	*	24	36.00	1.50	36.00
2366	BB STRAWBERRY SHORTCAKE	*	24	36.00	1.50	36.00
2367	BB COOKIES N CREAM BAR	*	24	36.00	1.50	36.00
2369	BB BIG ALASKA SQUARE BAR	*	24	31.50	1.31	31.50
2416	BB SPACE JAM TWEETY 18pk	*	18	20.50	1.14	20.50
2418	BB POWERPUFF GIRLS 18pk	*	18	20.50	1.14	20.50
2419	BB MIRACULOUS BUG 18pk	*	18	20.50	1.14	20.50
2420	BB BATMAN 18pk	*	18	20.50	1.14	20.50
2421	BB SONIC 18pk	*	18	20.50	1.14	20.50
2423	BB NINJA TURTLES 18pk	*	18	20.50	1.14	20.50
2479	BB NERDS BOMB POP		12	6.00	0.50	6.00

SCHOOL APPROVED PRE-PACKAGED BAKED ITEMS ALSO AVAILABLE:

J&J SNACK FOODS (29)

2442	51 % WG 1 OZ PRET ROD		180	25.00	0.14	25.00
2450	51% WG DUTCH WAFFLE	*	48	26.00	0.54	26.00
2451	51% WG BENEFIT BAR/OATMEAL	*	48	22.50	0.47	22.50
2452	51% WG BENEFIT BAR BAN/CHOC	*	48	22.50	0.47	22.50
2453	51% WG BENEFIT BAR/CHOC	*	48	22.50	0.47	22.50
2454	51% WG BENEFIT	*	48	22.50	0.47	22.50
2476	100 ct WG 51% PRET 2.2 OZ	*	100	24.75	0.25	24.75

East Greenwich Township School District
District Grading Policy
2023-2024

What makes up a trimester grade?

A **trimester** grade is composed of a graded work recorded in Realtime™ from the following three categories: Primary Assessments, Secondary Assessments, Supportive Assessments.

How are grades assigned in Grades 1-6?

Grade	Numerical Band
A	92-100
B	83-91
C	74-82
D	65-73
F	0-64

How much weight is assigned to each grading category in Grades 1-6?

English Language Arts, Mathematics, Science, Social Studies

	Grades 5, 6	Grades 1, 2, 3, 4
Primary Assessments	50%	45%
Secondary Assessments	35%	35%
Supportive Assessments	15%	20%
Total Assessments	100%	100%

In grades 1-6, how many grades are required for each grading category and what types of assignments are found in each category?

Category	Rationale and Sample	Minimum Requirements
Summative/ Primary Assessments	Purpose: Summative assessments evaluate mastery/comprehension of a period of instruction. Examples Grades B-6: Tests, writing assignments, performance-based assessments, major projects (school-based), extensive labs	Grades B-4 English Language Arts- minimum of 4 Math minimum of 4 Science minimum of 2 Social Studies minimum of 2
		Grades 5-6

		English Language Arts minimum of 4 Math minimum of 4 Science minimum of 4 Social Studies minimum of 4
Formative/ Secondary Assessments	Purpose: Secondary assessments provide formative or ongoing assessment to guide instruction. Examples Grades B-6: Quizzes, graded practice, STEAM lesson rubric, smaller labs, minor written responses, journal entries, outlines, smaller home-based projects Exception: In grade 2, grammar assessments fall in the supportive category. (In grades 3-6, grammar assessments fall in the secondary category.)	Grades B-4 English Language Arts minimum of 4 Math minimum of 4 Science minimum of 3 Social Studies minimum of 3
		Grades 5-6 English Language Arts minimum of 4 Math minimum of 4 Science minimum of 4 Social Studies minimum of 4
Practice/ Supportive Assessments	Purpose: Supportive assessments reinforce instruction with practice opportunities. Examples Grades B-6: Homework, guided practice, outlines, center work, binder checks/notebook checks, grammar assessments (Grade 2 only)	Grades B-4 English Language Arts minimum of 6 Math minimum of 6 Science minimum of 4 Social Studies minimum of 4
		Grades 5-6 English Language Arts minimum of 10 Math minimum of 10 Science minimum of 6 Social Studies minimum of 6

What are the procedures for primary assessments?

- Primary assessments will be spread throughout the trimester.
- At least one primary assessment will be graded and added to the grade book prior to mid-trimester.
- One week notification will be given to parents & students for primary assessments.
- Primary assessments will be similar or the same by grade/subject.
- Study guides will be provided to students one week prior to a primary assessment in Math, Social Studies and Science. Parents should ask to see this study guide should they desire to help their child study for the assessment.

A primary assessment grade will only be assigned after an item analysis is conducted. Should a question be incorrectly answered by more than 50% or more of the students that item will count towards the assigned grade, but will be re-taught and be a tested item again on the next assessment. Students will be notified of such items when the corrected test is given back.

All projects and writing assessments will be graded with a rubric. Students and parents will have access to the rubric.

Students' writing pieces will be sent home for your review. Please sign and return the writing piece to school. All writing pieces will be kept in school until the end of the year, when your child will select 4 pieces for his or her portfolio. All other pieces will be sent home at the end of the year.

The lowest possible grade reported is a "50" unless a child is found to be cheating or no attempt is made to complete assignments/assessments.

- If a grade is calculated below a 50, (although not recorded in gradebook,) the teacher will contact the parent. If a child is caught cheating or no attempt is made to complete an assignment or assessment, the parent will also be contacted.

At the end of each trimester, Honor Roll is calculated in grades 3-6. English Language Arts, Math, Science and Social Studies averages are used in Honor Roll calculations; special area grades are not included in the calculation. Students may earn Superintendent's List (A averages) or Principal's List (A and B averages).

How are grades assigned in Beginners and Special Areas?

In Beginners and Special Areas (Art, Library, Music, Physical Education, World Language), a standards-based report card is used.

Grade	Meaning	Numerical Band
M	Masters the Standard	92-100
W	Working Towards Standard	74-91
N	Not Meeting Standard	0-73

In Beginners, how are students' grades determined for English Language Arts, Math, Science and Social Studies?

Our Beginner students receive a standards-based report card. Each subject area, English Language Arts, Math, Science and Social Studies, will contain a list of skills and standards, and students will receive a grade to reflect his or her progress on each skill.

In Special Areas, how are students' grades determined?

Students receive trimester grades only. Comments, as needed, are provided for mid-trimester progress reports. Students' trimester grades are based on a trimester rubric which incorporates skills and effort. Portfolios consisting of a compilation of work for each student serve as the baseline for the assignment of the grade.



Non Represented Salary Guide 2023-2024 School Year



Position	Salary		Date Approved
Assistant to the Superintendent	60,685		6/14/2023
BTB Director	53,644		6/14/2023
BTB Assistant Director	44,488		6/14/2023
Business Office Secretary	49,149		6/14/2023
Cafeteria Manager	56,986		6/14/2023
CST Secretary	44,500		6/14/2023
CST/Curriculum Secretary	45,005		6/14/2023
Facilities Manager	80,454		6/14/2023
Payroll/Benefits Coordinator	60,685		6/14/2023
Principal Secretary	49,149		6/14/2023
Technology Director	79,388		6/14/2023
Technology Specialist	51,670		6/14/2023
Transportation Coordinator	55,671		6/14/2023
Part-time Positions	Hourly Rate		
BTB Aide	15.00		6/14/2023
BTB Provider	15.75		6/14/2023
BTB Provider 2	16.25		6/14/2023
BTB Site Leader	18.25		6/14/2023
BTB Instructional Aide	18.00		6/14/2023
Health Assistant	36.00		6/14/2023
Receptionist	18.00		6/14/2023
Summertime Instructional Aide	17.25		6/14/2023
Summertime Technology Assistant	15.00		6/14/2023
Substitutes	Rate		
Teachers	125.00	per day	6/14/2023
Long Term Substitute Teachers (days 1-20)	125.00	per day	6/14/2023
Long Term Substitute Teachers (days 21-40)	175.00	per day	6/14/2023
Long Term Substitute Teachers (days 40+)	step 1	per day	6/14/2023
Full Year Interim Teacher	step 1	per day	6/14/2023
Permanent Sub	150.00	per day	6/14/2023
Nurse	175.00	per day	6/14/2023
Instructional Aide	100.00	per day	6/14/2023
Long Term Substitute Secretary (day 1-10)	17.00	per hour	6/14/2023
Long Term Substitute Secretary (day 11+)	step 1	per day	6/14/2023
Cafeteria	15.00	per hour	6/14/2023
Custodian	15.50	per hour	6/14/2023
Supervisory Aide	step 1	per hour	6/14/2023
Per Diem Administrator	400.00	per day	6/14/2023
Stipend Positions			
Night-time Maintenance Coordinator	3,600.00	per year	6/14/2023
Substitute Coordinator	4,000.00	per year	8/16/2023
Bus Aide	25.00	per day	6/14/2023

East Greenwich Township School District Professional Development Plan (PDP)

District Name	Superintendent	Plan Begin/End Dates
East Greenwich Township School District	Andrea Evans	9/2023-6/2024

1: Professional Learning Goals

No.	Goal	Identified Group	Rationale/Sources of Evidence
1	In correlation with <i>Marzano, Domain 1, Element 39: Communicating value and respect for low-expectancy students</i> , continue to build our district and teaching staff's capacity to foster an enriching learning environment for all students.	All Staff	<ul style="list-style-type: none"> Aligned with our teacher evaluation system, Marzano. Goal 1 aligns with providing opportunities for targeted students to engage in whole-class, small-group, and individual learning activities that meet their whole-child needs. Corresponds with state regulations on teaching social-emotional learning. Educators must make appropriate considerations for all students, ensuring high expectations for academic and social development that is attained through supports occurring both inside and outside of the classroom.
2	In correlation with <i>Marzano, Domain 1, Element 6: Identify critical information</i> , continue to build the staff's capacity with using instructional strategies and techniques to support students in identifying critical content during a lesson or part of a lesson that leads to a deeper understanding of the content.	All Jeffrey Clark Staff	<ul style="list-style-type: none"> Aligned with our teacher evaluation system, Marzano. Goal 2 supports standards-aligned instruction that empowers students to identify critical content and allows teachers to adapt instruction based on their needs. Providing support and professional development to build staff capacity using instructional strategies and techniques will lead to increased student achievement and engagement.
3	In correlation with <i>Marzano, Domain 2, Element 1: Effective scaffolding of information within lessons</i> , continue to grow educational practices, prioritizing the content's sequence of instruction that is fostered through intentional planning and building upon previous information.	All Samuel Mickle Staff	<ul style="list-style-type: none"> Aligned with our teacher evaluation system, Marzano Goal 3 places importance on planning and preparing for clear goals and identifying them in various modes. It emphasizes the need for effective methods for tracking student progress and measuring success in relation to the New Jersey State Learning Standards. This goal lends itself to analyzing and using data more effectively in the classroom, which will lead to better-targeted

			interventions via scaffolded information in the classroom, improving student performance.
4	Continue to build the capacity of all teachers to utilize formative and benchmark data to make data-informed decisions to drive instruction.	Teaching Staff	<ul style="list-style-type: none"> ● Goal 4 strives for an adequate analysis of data and the use of data-informed practices in the classroom. Targeted planning and instruction lead to improving student learning and academic performance. ● With multiple benchmarks (e.g., LinkIt, Aimsweb, F&P, and IXL), state assessments (e.g., NJSLA, DLM, and WIDA), and data sources available, a focus remains on utilizing such data in meaningful and actionable ways to benefit student learning. ● Intended to support the district's goal of solidifying a tiered system of support. ● Analyzing and using data more effectively in the classroom will lead to better-targeted interventions in the classroom, improving student performance.

2: Professional Learning Activities

PL Goal No.	Initial Activities	Follow-up Activities (as appropriate)
1	<ul style="list-style-type: none"> ● Marzano Training Refresher ● Observation Pre and Post Conference ● Collaboration with I&RS Teams, Team Leaders, BSI Teachers, SCIP Committee, Leadership Team 	<ul style="list-style-type: none"> ● Utilize professional learning opportunities, such as faculty meetings and team meetings focused on targeted, differentiated, and data-informed instruction. ● Continued support, training, and coaching ● Teachers will incorporate SEL strategies each day into their classrooms to create positive classroom environments ● Administration will provide needed PD
2	<ul style="list-style-type: none"> ● Marzano Training Refresher ● Observation Pre and Post Conference ● Collaboration with I&RS Teams, Team Leaders, BSI Teachers, SCIP Committee, Leadership Team 	<ul style="list-style-type: none"> ● Utilize professional learning opportunities, such as faculty meetings and team meetings focus on targeted, differentiated, and data-informed instruction. ● Administration will provide needed PD
3	<ul style="list-style-type: none"> ● Marzano Training Refresher ● Observation Pre and Post Conference 	<ul style="list-style-type: none"> ● Utilize professional learning opportunities, such as faculty meetings and team meetings focus on targeted, differentiated, and data-informed instruction. ● Administration will provide needed PD

	<ul style="list-style-type: none"> ● Collaboration with I&RS Teams, Team Leaders, BSI Teachers, SCIP Committee, Leadership Team 	
4	<ul style="list-style-type: none"> ● PD Sessions held during in-services ● Consultation services with program representatives will be offered ● Administration will attend team meetings to help with benchmarks, as needed ● Scheduled district benchmarks occur 3x per year (Linkit, Aimsweb, F&P, & IXL) ● Collaboration with: I&RS Teams, Team Leaders, Team Meetings, BSI Teachers, Leadership Team 	<ul style="list-style-type: none"> ● PD training in relation to benchmarking tools will be provided time for reflection and implementation ● Teacher questions about benchmarking tools will be referred to program contacts and/or district experts ● Teachers will analyze data in their classroom to inform instruction, interventions, student grouping, etc. ● Student data from benchmark assessments will be analyzed and discussed ● Administration will provide needed PD

3: PD Required by Statute or Regulation

State-mandated PD Activities
See attached link here.

4: Resources and Justification

Resources
<ul style="list-style-type: none"> ● Marzano Training ● Team Meetings ● Faculty Meetings ● Professional Development Training ● SCIP Committees
Justification
<p>The goals of this plan allow us to focus on using data to guide and differentiate/scaffold instruction, enriching the Social-Emotional learning of our students, and utilizing benchmark data to drive instructional frameworks. The goals directly tie into our district evaluation tool, Marzano. Providing PD time, meeting time, consultation services, and support, along with all of the resources outlined above, will allow our district to achieve these goals.</p>

Signature: _____

Superintendent Signature

Date

Professional Development Plan

District Name	School Name	Principal Name	Plan Begin/End Dates
East Greenwich Township	Jeffrey Clark School		9/2023-6/2024

1: Professional Learning Goals

No.	Goal	Identified Group	Rationale/Sources of Evidence
1	In correlation with <i>Marzano, Domain 1, Element 39: Communicating Value and Respect for Low-Expectancy Students</i> , continue to build our district and teaching staff's capacity to foster an enriching learning environment for all students.	All Staff	<ul style="list-style-type: none"> The focus of the East Greenwich Township School District continues to be on educating the "whole child" in a nurturing environment in which students feel welcome and supported, academically and personally. In the 2023-2024 school year, all staff within the district must continue to exhibit behaviors that demonstrate value and respect for low expectancy students' thinking regarding the content. The desired effect of Goal 1 is that all students feel equally valued by the teacher, which will fulfill their academic and social-emotional needs. Educators must be cognizant of appropriate behaviors and make considerations for all students, ensuring high expectations for academic and social development despite students' expectancy for success. Goal 1 focuses on establishing a positive, meaningful rapport with students who exhibit particular needs, which is an exemplification of our district's mission statement and core set of values. Students need consistent opportunities to engage in whole-class, small-group, and individual learning activities that are appropriate to their needs to execute skills, strategies, and processes. Goal 1 is aligned with the Marzano teacher evaluation model framework. Goal 1 directly addresses District Professional Learning Goal 1, aligning with focus element Domain 1, Element 39: Communicating Value and Respect for Low-Expectancy Students. Goal 1 aligns with a district strategic planning objective to provide opportunities to enrich and reach students both academically and social-emotionally. Corresponds with state regulations on teaching social-emotional learning.
2	In correlation with <i>Marzano, Domain 1, Element 6: Identify critical information,</i>	Teaching Staff	<ul style="list-style-type: none"> Aligned with our teacher evaluation system, Marzano. Goal 2 supports standards-aligned instruction that empowers students to identify critical content and allows teachers to adapt instruction based on their needs. Providing support and professional development to build staff capacity using instructional strategies and techniques will lead to increased student achievement and engagement.

	continue to build the staff's capacity by using instructional strategies and techniques to support students in identifying critical content during a lesson or part of a lesson that leads to a deeper understanding of the content.		
3	Continue to build the capacity of all teachers to adopt trauma-informed teaching methods to ensure considerations are in place to support and effectively reach students that are experiencing trauma.	All Staff	<ul style="list-style-type: none"> • Educators must make appropriate considerations for all students, ensuring high expectations for academic achievement, while understanding how circumstances outside of the classroom impact learning and behavior. Goal 3 strives for adequate opportunities for teachers to analyze and understand the benefits of trauma-informed teaching and reflect on practices to find ways to better support students who may be experiencing trauma. • Considerations and attention to targeted strategies to address the needs of students who may lack external support aligns with state requirements and recommendations regarding equitable practices and instruction, as well as explicit social-emotional efforts. • Goal 3 demonstrates alignment, and supports efforts with District Goal 1: <i>Communicating Value and Respect for Low-Expectancy Students</i>, continuing our staff's ability to educate the "whole child", and focus school and district efforts on social-emotional development and wellness. • Intended to support the East Greenwich "Enhancing School Mental Health Services Project" grant in partnership with The NJDOE and Rutgers Center on Comprehensive School Mental Health, as overseen by Emery Brown for the 2023-2024 school year. • Intended to support the district's goal of solidifying a tiered system of support. • Develop and maintain a schedule for tier one lessons for each classroom on a monthly lesson. • Ongoing meetings every six to eight weeks with administrators, the school counselor, and comprehensive mental health counselor to identify interventions and supports for our tier one, two and three students.

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2: Professional Learning Activities

PL Goal No.	Initial Activities	Follow-up Activities (as appropriate)
1	<ul style="list-style-type: none"> ● Marzano Training Refresher ● Observation Pre and Post Conference ● Collaboration with I&RS Teams, Team Leaders, BSI Teachers, SCIP Committee, Leadership Team 	<ul style="list-style-type: none"> ● Utilize faculty meetings and team meetings as opportunities to provide professional learning opportunities focused on strategies to support students who may have low expectancy for success. ● Ensure lesson planning and instructional design that demonstrates differentiation and the use of data for small-group and flexible grouping. ● Provide ongoing professional learning opportunities focused on overcoming barriers to learning, consideration of home supports and resources, and strategies on cultivating a respectful classroom in which all students feel valued. ● Continued support, training, and coaching of staff through district PD and workshops. ● Administration will attend team meetings to support focus on utilization of effective instructional and data-informed practices. ● Teachers will incorporate social-emotional and relationship-building strategies (Sanford Harmony) through scheduled classroom lessons and incorporation in routine classroom practices. ● Teachers have been provided a library of materials to help support the Jeffrey Clark Soft Start Initiative in which every classroom will be required to begin their day with a soft start for students. Ongoing professional conversations and support from counselors and administrators will help to ensure this is meaningful and support social skills development. ● Collect and review academic and discipline data to identify discrepancies towards low-expectancy students. Work collaboratively to have conversations about the discrepancies observed during faculty and team meetings to develop a plan to support low-expectancy students. ● Utilize classroom walkthroughs and observations to provide specific and actionable feedback, whenever necessary. ● Recess support will be provided by our gym teachers to help support social skills and social emotional development. Support will be as follows: 4 periods a week for Beginners, 3 periods a week for first grade, and 3 periods a week for second grade.

2	<ul style="list-style-type: none"> ● Marzano Training Refresher ● Observation Pre and Post Conference ● Collaboration with I&RS Teams, Team Leaders, BSI Teachers, SCIP Committee, Leadership Team 	<ul style="list-style-type: none"> ● Utilize professional learning opportunities, such as faculty meetings and team meetings focused on targeted, differentiated, and data-informed instruction. ● Administration will provide needed PD ● Utilize classroom walkthroughs and observations to provide specific and actionable feedback, whenever necessary.
3	<ul style="list-style-type: none"> ● Provide ongoing professional development focused on ways to support students who may be experiencing trauma. ● Collaboration with school counselors, mental health specialist, and case managers on turn-keying trauma-informed instruction strategies to staff. ● Administrative attendance at bi-weekly counselor meetings to assist in roll-out. ● Ukeru Training (August 16 ad 17, 2023) ● Rutgers Center for Comprehensive School Mental Health Virtual Session (August 22, 2023) 	<ul style="list-style-type: none"> ● Utilize faculty meetings and team meetings as opportunities to provide professional learning opportunities focused on strategies to support students who may experience trauma and other instances that negatively impact their education. ● Ensure lesson planning and instructional design that demonstrates the use of trauma-informed teaching. ● Teachers will incorporate social-emotional and relationship-building strategies (Sanford Harmony) through scheduled classroom lessons and incorporation in routine classroom practices. ● Provide professional learning opportunities focused on overcoming barriers to learning and trauma-informed practices that ensure staff involvement (Ukeru Training). ● Meet bi-weekly with counselors to discuss tiered interventions, at-risk students, and district initiatives tied to trauma-informed instruction and comprehensive school mental health. ● Year-long involvement in the “Enhancing School Mental Health Services Project” grant in partnership with The NJDOE and Rutgers Center on Comprehensive School Mental Health, as overseen by Emery Brown.

3: Essential Resources

PL Goal No.	Resources	Other Implementation Considerations
1	<ul style="list-style-type: none"> Marzano Training Refresher Observation Pre and Post Conference Collaboration with I&RS Teams, Team Leaders, BSI Teachers, SCIP Committee, Leadership Team 	<ul style="list-style-type: none"> Dedicated common planning time and team meetings for collaboration regarding strategies to meet the needs of low-expectancy students. Utilize I&RS team to ensure alignment between I&RS goals and targeted student learning goals and instructional activities. Utilize collaboration opportunities for teachers and counselors to determine barriers to student success and concerted efforts to meet student needs. Solicit feedback from Team Leaders and SCIP team pertaining to areas of additional professional learning needs.
2	I&RS Team Team Leaders BSI Teachers Leadership Team	<ul style="list-style-type: none"> Meet regularly with the I&RS Team Leader. Plan and hold meetings with individual teachers to discuss learners and learning goals within the classroom. PD opportunities focusing on small group instruction, engaging in rich, student-centered conversations, and utilizing a variety of strategies to support the variety of learning modalities to engage all learners.
3	Leadership Team Mrs. Loggia Mrs. Giorgianni Mr. Miller McGrail Team Leaders	<ul style="list-style-type: none"> Dedicated common planning time and team meetings with counselors for collaboration regarding strategies to meet the needs of tier two and three counseling students. Utilize collaboration opportunities for teachers and counselors to determine barriers to student success and concerted efforts to meet student needs. Solicit feedback from Team Leaders and SCIP team pertaining to areas of additional professional learning needs.

4: Progress Summary

PL Goal No.	Notes on Plan Implementation	Notes on Goal Attainment
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1		
2		

Signature: _____
Principal Signature Date

2023-2024 Samuel Mickle School Professional Development Plan

District Name	School Name	Principal Name	Plan Begin/End Dates
East Greenwich Township	Samuel Mickle School	Bethanne Barousse	9/2023 - 6/2024

1: Professional Learning Goals

No.	Goal	Identified Group	Rationale/Sources of Evidence
1	In correlation with <i>Marzano, Domain 1, Element 39: Communicating Value and Respect for Low-Expectancy Students</i> , continue to build our district and teaching staff's capacity to foster an enriching learning environment for all students.	All Staff	<ul style="list-style-type: none"> The focus of the East Greenwich Township School District continues to be on educating the "whole child" in a nurturing environment in which students feel welcome and supported, academically and personally. In the 2023-2024 school year, all staff within the district must continue to exhibit behaviors that demonstrate value and respect for low expectancy students' thinking regarding the content. The desired effect of Goal 1 is that all students feel equally valued by the teacher, which will fulfill their academic and social-emotional needs. Educators must be cognizant of appropriate behaviors and make considerations for all students, ensuring high expectations for academic and social development despite students' expectancy for success. Goal 1 focuses on establishing a positive, meaningful rapport with students who exhibit particular needs, which is an exemplification of our district's mission statement and core set of values. Students need consistent opportunities to engage in whole-class, small-group, and individual learning activities that are appropriate to their needs to execute skills, strategies, and processes. Goal 1 is aligned with the Marzano teacher evaluation model framework. Goal 1 directly addresses District Professional Learning Goal 1, aligning with focus element Domain 1, Element 39: Communicating Value and Respect for Low-Expectancy Students. Goal 1 aligns with a district strategic planning objective to provide opportunities to enrich and reach students both academically and social-emotionally. Corresponds with state regulations on teaching social-emotional learning.
2	In correlation with <i>Marzano, Domain 2, Element 1: Effective Scaffolding of</i>	Teaching Staff	<ul style="list-style-type: none"> Effective use of instructional scaffolding within the classroom will allow students to systematically build their knowledge base and think critically about new tasks and concepts. With a targeted school wide focus on this method of instruction, student learning outcomes and academic performance will increase.

	<p><i>Information Within Lessons</i>, continue to grow educational practices, prioritizing the content's sequence of instruction that is fostered through intentional planning and building upon previous information.</p>		<ul style="list-style-type: none"> ● Goal 2 is in direct correlation to a targeted instructional strategy that aligns to New Jersey Student Learning Standards and vertical alignment between grade levels, as information builds on previous lessons and units. Importance is placed on planning and preparing for clear goals and tracking success throughout the year. Goal 2 empowers students to identify critical content and allows teachers to adapt instruction based on their needs. ● The scaffolding strategy of Goal 2 lends itself to a data-driven classroom. With data-driven instruction, teachers gain a better understanding of learner progress and potential intervention methods. This allows teachers to optimize their instructional practice to improve individual student learning outcomes. ● Goal 2 is aligned with the Marzano teacher evaluation model framework. ● Goal 2 directly addresses an element in our teacher evaluation system, Marzano - Domain 2, Element 1: <i>Effective Scaffolding of Information Within Lessons</i>.
3	<p>Continue to build the capacity of all teachers to adopt trauma-informed teaching methods to ensure considerations are in place to support and effectively reach students that are experiencing trauma.</p>	All Staff	<ul style="list-style-type: none"> ● Educators must make appropriate considerations for all students, ensuring high expectations for academic achievement, while understanding how circumstances outside of the classroom impact learning and behavior. Goal 3 strives for adequate opportunities for teachers to analyze and understand the benefits of trauma-informed teaching and reflect on practices to find ways to better support students who may be experiencing trauma. ● Considerations and attention to targeted strategies to address the needs of students who may lack external support aligns with state requirements and recommendations regarding equitable practices and instruction, as well as explicit social-emotional efforts. ● Goal 3 demonstrates alignment, and supports efforts with District Goal 1: <i>Communicating Value and Respect for Low-Expectancy Students</i>, continuing our staff's ability to educate the "whole child", and focus school and district efforts on social-emotional development and wellness. ● Intended to support the East Greenwich "Enhancing School Mental Health Services Project" grant in partnership with The NJDOE and Rutgers Center on Comprehensive School Mental Health, as overseen by Emery Brown for the 2023-2024 school year. ● Intended to support the district's goal of solidifying a tiered system of support.

2: Professional Learning Activities

PL Goal No.	Initial Activities	Follow-up Activities (as appropriate)
1	<ul style="list-style-type: none"> ● Provide ongoing professional learning and development focused on ways to support students who may have a low expectancy for success. ● Marzano Training Refresher (August 21, 2023) ● Pre- and post-observation conferences ● Collaboration with Team Leaders, BSI Teachers, I&RS Team, and Leadership Team 	<ul style="list-style-type: none"> ● Utilize faculty meetings and team meetings as opportunities to provide professional learning opportunities focused on strategies to support students who may have low expectancy for success. ● Ensure lesson planning and instructional design that demonstrates differentiation and the use of data for small-group and flexible grouping. ● Provide professional learning opportunities focused on overcoming barriers to learning, consideration of home supports and resources, and strategies on cultivating a respectful classroom in which all students feel valued (see <u>SMS PDP Elements Slideshow 2023-24</u> for specific strategies). ● Continued support, training, and coaching of staff through district PD and workshops. ● Administration will attend team meetings to support focus on utilization of effective instructional and data-informed practices. ● Teachers will incorporate social-emotional and relationship-building strategies (Sanford Harmony) through scheduled classroom lessons and incorporation in routine classroom practices. ● Utilize classroom walkthroughs and observations to view Goal 2 in action; provide actionable feedback, whenever necessary.
2	<ul style="list-style-type: none"> ● Provide ongoing professional learning and development focused on ways to support teachers on scaffolding instruction to best meet student needs. PD Sessions to be held during district in-services. ● Marzano Training Refresher (August 21, 2023) ● Collaboration with Team Leaders, BSI Teachers, I&RS Team, and Leadership Team. 	<ul style="list-style-type: none"> ● Dedicated common planning time and team meetings for collaboration regarding instructional practices and activities to enhance student scaffolding development. ● Hold data reviews and discussions with grade-level teams and BSI team to further connections between classroom and academic support services and ensure communication channels. ● Utilize I&RS team to ensure alignment between I&RS goals and targeted student learning goals and instructional activities. ● Solicit feedback from Team Leaders and ScIP team pertaining to areas of additional professional learning needs. ● Utilized the continued support, training, and coaching through the NJTSS-ER grant. ● Provide Marzano training to ensure appropriate understanding of Marzano focus elements ● ● ●

3	<ul style="list-style-type: none"> ● Provide ongoing professional development focused on ways to support students who may be experiencing trauma. ● Collaboration with school counselors, mental health specialist, and case managers on turn-keying trauma-informed instruction strategies to staff. ● Administrative attendance at bi-weekly counselor meetings to assist in roll-out. ● Ukeru Training (August 16 ad 17, 2023) ● Rutgers Center for Comprehensive School Mental Health Virtual Session (August 22, 2023) 	<ul style="list-style-type: none"> ● Utilize faculty meetings and team meetings as opportunities to provide professional learning opportunities focused on strategies to support students who may experience trauma and other instances that negatively impact their education. ● Ensure lesson planning and instructional design that demonstrates the use of trauma-informed teaching. ● Teachers will incorporate social-emotional and relationship-building strategies (Sanford Harmony) through scheduled classroom lessons and incorporation in routine classroom practices. ● Provide professional learning opportunities focused on overcoming barriers to learning and trauma-informed practices that ensure staff involvement (Ukeru Training). ● Meet bi-weekly with counselors to discuss tiered interventions, at-risk students, and district initiatives tied to trauma-informed instruction and comprehensive school mental health. ● Year-long involvement in the “Enhancing School Mental Health Services Project” grant in partnership with The NJDOE and Rutgers Center on Comprehensive School Mental Health, as overseen by Emery Brown.
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3: Essential Resources

PL Goal No.	Resources	Other Implementation Considerations
1	Leadership Team Teaching Staff Counselor Comprehensive Mental Health Coordinator Team Leaders I&RS Team BSI Team	<ul style="list-style-type: none"> ● Dedicated common planning time and team meetings for collaboration regarding strategies to meet the needs of low-expectancy students. ● Utilize I&RS team to ensure alignment between I&RS goals and targeted student learning goals and instructional activities. ● Utilize collaboration opportunities for teachers and counselors to determine barriers to student success and concerted efforts to meet student needs. ● Solicit feedback from Team Leaders and ScIP team pertaining to areas of additional professional learning needs.

2	Leadership Team Teaching Staff I&RS Team BSI Team	<ul style="list-style-type: none"> • Dedicated common planning time and team meetings for collaboration regarding instructional practices and activities to enhance scaffolding instruction. • Hold data reviews and discussions with grade-level teams and BSI team to further connections between classroom and academic support services and ensure communication channels. • Teachers will analyze data in their classroom to inform instruction, interventions, student grouping, etc. • Utilize I&RS team to ensure alignment between I&RS goals and targeted student learning goals and instructional activities. • Solicit feedback from Team Leaders and ScIP team pertaining to areas of additional professional learning needs. • Provide Marzano training to ensure appropriate understanding of Marzano focus elements.
3	Leadership Team Teaching Staff Counselor Comprehensive Mental Health Coordinator Case Managers	<ul style="list-style-type: none"> • Dedicated common planning time and team meetings with counselors for collaboration regarding strategies to meet the needs of tier two and three counseling students. • Utilize collaboration opportunities for teachers and counselors to determine barriers to student success and concerted efforts to meet student needs. • Solicit feedback from Team Leaders and ScIP team pertaining to areas of additional professional learning needs.

4: Progress Summary

PL Goal No.	Notes on Plan Implementation	Notes on Goal Attainment
1		•
2		•
3		•

Signature: _____
Principal Signature

Date

EAST GREENWICH TOWNSHIP SCHOOL DISTRICT

Gloucester County

District Mentoring for Quality Induction Program 2023-2024



Submitted to BOE on August 16, 2023

RESPECT * KINDNESS * RESPONSIBILITY * ACCEPTANCE * INTEGRITY *

PERSEVERANCE

**East Greenwich Township School District
District Mentoring for Quality Induction Program
Mentoring Plan Checklist**

REQUIRED R	COMPONENTS OF MENTORING PLAN	INCLUDED R
R	Title Page	R
R	Table of Contents	R
R	Section 1: District Profile	R
R	District profile sheet	R
R	LPDC signoff sheet	R
R	Board of Education approval form	R
R	Section 2: Needs Assessment	R
R	Current assessment of the mentoring for quality education program	R
R	Current needs of district mentoring plan	R
R	Section 3: Vision and Goals	R
R	Mentoring program vision	R
R	Mentoring program goals	R

R	Section 4: Mentor Selection	R
R	Guidelines for selection of mentors	R
R	Application process and criteria for selection of mentors	R
R	Section 5: Roles and Responsibilities for Mentors	R
R	Section 6: Professional Learning Components for Mentors	R
R	Section 7: Professional Learning Components for Novice Teachers	R
R	Section 8: Action Plan for Implementation	R
R	Section 9: Resource Options Used	R
R	Section 10: Funding Resources	R
R	Section 11: Program Evaluation	R
R	Section 12: 20-Day Mentoring	R

East Greenwich Township School District

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East Greenwich Township School District

District Profile Sheet – Section 1

The district profile sheet reflects the mentoring data from the 2022-2023 school year.

Name of District: East Greenwich Township School District

District Code: 1180

County Code: 15

District Address: 559 Kings Highway, Mickleton NJ 08056

Chief School Administrator: Andrea Evans, Superintendent of Schools

Mentoring Program Contact: Ms. Jessica Loggia, Jeffrey Clark Assistant Principal

Mentoring Program Contact Phone: 856.423.0412 Ext: 1080

Mentoring Program Contact Email: loggiaj@eastgreenwich.k12.nj.us

Type of District: Pre-6

Number of novice teachers with a Certificate of Eligibility: 0

Number of novice teachers with a Certificate of Eligibility with Advanced Standing: 0

Number of new to district teachers with Standard License: 3

Number of novice special education teachers with a standard license: 0

Number of Mentors: 12

Identify the number of provisional novice teachers in the following areas:

K-5: 0

6-8: 0

Special education (all grades): 0

List of School Buildings, Grade, Enrollment, & Professional Staff

Name of Building	Grade	Enrollment	Number of Professional Staff
Clark School	PK-2	478	67
Mickle School	3-6	711	82
Child Study Team	PK - 6	238	35

East Greenwich Township Schools

LPDC Sign Off Sheet

Name of District: East Greenwich Township **District Code:** 1180

County: Gloucester

County Code: 15

Names of Professional Staff Members Elected to Committee:

East Greenwich Township Schools

LPDC Sign Off Sheet

Name of District: East Greenwich Township

District Code: 1180

County: Gloucester

County Code: 15

Names of Professional Staff Members Elected to Committee:

Jennifer Adair

Name (please print)

Signature

Teacher/Mentor

Position

Jamie Centrella

Name (please print)

Signature

Teacher/Mentor

Position

Katelyn Gaughan

Name (please print)

Signature

Teacher/Mentor

Position

Maureen Gray

Name (please print)

Signature

Teacher/Mentor

Position

Jennifer Vadino

Name (please print)

Signature

Teacher/Mentor

Position

Kelli Spencer

Name (please print)

Signature

Teacher/Mentor

Position

Holly Minner

Name (please print)

Signature

Teacher/Mentor

Position

<u>Brittany Santoleri</u>	_____	<u>Teacher/Mentor</u>
Name (please print)	Signature	Position
<u>Suzanne Putnam</u>	_____	<u>Teacher/Mentor</u>
Name (please print)	Signature	Position
<u>Allyson Carr</u>	_____	<u>Teacher/Mentor</u>
Name (please print)	Signature	Position
<u>Dannielle Benedetto</u>	_____	<u>Teacher/Mentor</u>
Name (please print)	Signature	Position
<u>Felisha Ingalls</u>	_____	<u>Teacher/Mentor</u>
Name (please print)	Signature	Position

Names of Administrators Appointed to Committee:

<u>Andrea Evans</u>	_____	<u>Superintendent</u>
Name (please print)	Signature	Position
<u>Bethanne Barousse</u>	_____	<u>Principal</u>
Name (please print)	Signature	Position
<u>Jessica Loggia</u>	_____	<u>Assistant Principal</u>
Name (please print)	Signature	Position

Contact Person: Jessica Loggia

Phone: 856-423-0412 Ext: 1080

Fax: 856-224-0144

E-mail: loggiaj@eastgreenwich.k12.nj.us

East Greenwich Township Schools

District Board of Education Approval and Comment Form

Date Plan received: _____

Date Plan reviewed: _____

Date Plan returned for revision: _____

Date Plan accepted: _____

Name of District: East Greenwich Township School District

District Code: 1180

County: Gloucester

County Code: 15

Sections	Completed Yes	Completed No	Comments
Section 1: District Profile a. District profile sheet b. Board of Education approval form	Yes	-----	
Section 2: Needs Assessment a. Current assessment of mentoring program b. Current needs of district mentoring program	Yes	-----	
Section 3: Vision and Goals a. Mentoring program vision b. Mentoring program goals	Yes	-----	
Section 4: Mentor Selection a. Guidelines for selection of mentors b. Application process and criteria for selection of mentors	Yes	-----	
Section 5: Roles and Responsibilities	Yes	-----	

Section 6: Professional Learning Components for Mentors	Yes	-----	
Section 7: Professional Learning Components for Novice Teachers	Yes	-----	
Section 8: Action Plan for Implementation	Yes	-----	
Section 9: Resource Options Used	Yes	-----	
Section 10: Funding Resources	Yes	-----	
Section 11: Program Evaluation	Yes	-----	
Section 12: 20-Day Mentoring	Yes	-----	

East Greenwich Township School District

Self-Assessment Tool for

District Mentoring for Quality Induction Program – Section 2

Place an “X” in the area that is appropriate for each item.

District-wide Planning Process	Yes	No	Partially
<ul style="list-style-type: none"> • Has our district engaged a broad-based group of teachers and school leaders, including representation from teacher associations, as members of the local Professional Development Committee (LPDC) to develop a mentoring plan aligned with state regulations? 	X		
<ul style="list-style-type: none"> • Does the LPDC monitor implementations of the mentoring program and use feedback to adjust and make improvements? 	X		
Criteria-based Selection and Matching of Mentors			
<ul style="list-style-type: none"> • Does our district mentoring plan include at least the criteria for mentor selection in state regulations? 	X		
<ul style="list-style-type: none"> • Are mentors selected based on the criteria stated in the regulations? 	X		
<ul style="list-style-type: none"> • Does our district have criteria for matching mentors and novice teachers? 	X		
<ul style="list-style-type: none"> • Are the matches between mentors and novice teachers based on criteria stated in the mentoring plan? 	X		
Mentor Services			

<ul style="list-style-type: none"> • Do mentors receive training in the skills of conferencing and feedback? • Do mentors receive training in the skills of providing support in areas of curriculum, instruction, and assessment? • Is there a specified expectation regarding the frequency of interactions (conferences, observations) between the mentor and novice teacher? 	<p>X</p> <p>X</p> <p>X</p>		
Novice Teacher Services			
<ul style="list-style-type: none"> • Do the novice teachers in the district participate in professional development activities (on topics such as classroom management, parent communication, diversity, lesson planning) that are specifically tailored to meet the needs of novice teachers? • Are novice teachers brought together regularly during the year for networking opportunities? • Are novice teachers given time and support to observe their mentors and other colleagues and to be observed by their mentors and other teachers? 	<p>X</p> <p>X</p> <p>X</p>		

(Self-assessment tool continued on next page)

(Self-assessment tool continued from previous page)

Place an "X" in the area that is appropriate for each item.

School Leader Services	Yes	No	Partially
<ul style="list-style-type: none"> Do school leaders model a range of ways to support novice teachers at their schools? 	X		
<ul style="list-style-type: none"> Do school leaders use a wide range of approaches to engage all staff in supporting novice teachers? 	X		
<ul style="list-style-type: none"> Do school leaders use supervision and evaluation as a growth-oriented experience for novice teachers aligned with the New Jersey Professional Standards for Teachers? 	X		
District Board of Education and Community			
<ul style="list-style-type: none"> Do all district staff and parents know that there is a rigorous mentoring for quality induction program in schools to support novice and veteran teachers for professional growth aligned with New Jersey Professional Standards for Teachers? 			X
<ul style="list-style-type: none"> Is the community invited to support district efforts to nurture novice teachers? 	X		
On-going Program Evaluation	x		
<ul style="list-style-type: none"> Do the LPDC engage in ongoing assessment (process/formative evaluation) of the mentoring for quality induction program? 	X		
<ul style="list-style-type: none"> Does the LPDC gather outcome/summative information on the impact of the mentoring for quality induction program and is this information shared with staff and community? 	X		

East Greenwich Township School District Current Needs of District Mentoring for Quality Induction Program

1. As experience in the program is gained, additional improvements within the mentor training program can be made. Professional Development (PD) is needed for all mentors prior to beginning the mentoring process, with ongoing support throughout the mentoring year.
2. Formal data collection processes are needed to judge the quality of the growing mentoring program. Once this information is established, a communication tool is needed to share it with administrators, staff, and the community at large.
3. Coordination between members of the following committees: DEAC, SCiP, mentors, is needed in order to support the mentoring program and provide/plan professional development. Regular meetings are needed for revised coordination practice to streamline the overall process.
4. Professional development and support on how the iObservation (Marzano) Evaluation Model informs the mentoring process from both the mentor and mentee perspective.

East Greenwich Township School District District Mentoring for Quality Induction Program Section 3

Vision Statement

The East Greenwich Township School District “Quality Induction Program for Teachers” consists of meaningful and relevant experiences for teachers new to the district. Our district strives to provide practical experiences, models of good teaching, subject area resources, opportunities for dialog with mentors and peers, and additional support systems to help the new teacher create optimal learning for students in the classroom environment. We believe that the first year is critical and the quality of the mentoring can yield higher student achievement through the development of excellence in teaching. We will train, support, and retain our highly qualified teachers. Our ultimate goal is to send the message that we value our teachers, and we want them to stay and succeed.

East Greenwich Township School District District Mentoring for Quality Induction Program

Objectives and Goals

Objectives: The East Greenwich Township School District sees every teacher as a professional educator and is committed to effectively train and support our teachers using the necessary time and resources. Each teacher new to the district, including novice teachers, must be treated by the school community with dignity and respect, and supported in learning to be successful at their craft as they become acclimated to the district community. Since teachers invest years to prepare for a life dedicated to the world's most valuable resource, the children, we have the responsibility to ensure that the new teachers will succeed and continue to be effective.

Our vision is inclusive of these essential goals:

- To assign a professional support team including a mentor to support all the novice and new-to-the-district teachers (those holding a CE, CEAS, or Standard Teacher of the Handicapped).
- To provide a comprehensive, supportive mentoring program for one year (30 weeks for traditional route and 34 weeks for alternate route) for novice teachers (those holding a CE, CEAS, or Standard Teacher of the Handicapped).
- To aid in the socialization of the teacher into the school culture and school community
- To guide in the understanding of the current teacher practice process (Marzano) and district evaluation process.
- To develop and attain Student Growth Objectives (SGOs).
- To facilitate a smooth transition into teaching.
- To provide instruction in classroom management and effective parent communication.
- To offer practical advice, continued learning, and valuable experiences.
- To provide opportunity for peer-observation and coaching.
- To promote an ongoing dialogue between all mentors and novice teachers.
- To make available subject area resources in terms of methodology and materials.
- To engage in collaborative projects with experienced educators.
- To support risk-taking with guidance.
- To spotlight long-term professional development and growth toward tenure.
- To improve teacher effectiveness and retention rate.
- To increase the level of student achievement.
- To increase community involvement.
- To prioritize equity in professional learning practices.
- To foster an environment in which educators engage in continuous improvement and share responsibility for improving learning for all students.

East Greenwich Township School District District Mentoring for Quality Induction Program

Guidelines for Selection of Mentors Section 4

A mentor's distinguishing characteristic is a commitment to support the professional development of teachers new to the district. The mentor's role is to motivate, to guide, and to counsel both the novice and the teacher new to the district.

As a motivator, the mentor encourages the new teachers to accept challenges from which he or she might normally shy away. A trusting professional relationship can help to support a new teacher in developing his or her problem solving skills.

As a guide, the mentor can serve as a networking resource, steering the new teacher to new opportunities and needed resources. The mentor can help to identify the correct source for information and point the new teacher in the appropriate direction.

As a counselor, the mentor can assist the new teacher in assimilating into his or her new environment. Understanding the policies, procedures, and culture of the district is a necessity. The mentor must be approachable, patient, attentive, and professional. The mentor encourages the new teacher toward long-term professional development and growth as well as student achievement.

Mentors need to possess a positive attitude and solid commitment to the teaching profession. Ultimately, an effective mentor is also a fine role model who conveys enthusiasm for teaching, understands the importance of strong collaborative relationships, and demonstrates a love for lifelong learning.

A successful mentor must be regarded by colleagues as an outstanding teacher with an excellent knowledge of pedagogy, subject matter, and strong classroom management skills. He or she must possess effective communication skills and the ability to offer critiques in both positive and productive ways. Using time efficiently, and understanding the need to be discreet and maintain confidentiality is of utmost importance.

Mentors will enhance the overall success of the induction process by working to bring out the best in the new teacher. Ultimately, excellent mentors know that it is more important to empower than to teach.

East Greenwich Township School District District Mentoring for Quality Induction Program

Application Process for Mentors

To solicit interest, the application process begins with an internal posting of the available mentoring positions in each of the two district schools. Any staff member may express interest by applying through an email to the Superintendent. Based on the number of candidates in need and the number of approved mentors, the building principal will assign mentoring partnerships.

East Greenwich Township School District District Mentoring for Quality Induction Program

Criteria for the Selection of Mentors

- The East Greenwich Township Board of Education will strive to select a certified and tenured teacher who is actively teaching in the district.
- The teacher will strive to meet the guidelines provided for selection of mentors.
- Whenever possible, the mentor teacher will be experienced and certified in the subject area in which the novice teacher is teaching. When at all possible, the mentor will be located in the same school building as the provisional teacher and have a similar teaching assignment.
- The mentor teacher will be a cooperative staff member who is recognized for his or her leadership, professionalism, discretion, and helpfulness.
- The mentor teacher will demonstrate exemplary command of pedagogy and content area knowledge based on the district's evaluation model.
- The mentor teacher will agree to review, complete and follow the mentor tool-kit and attend any district training.

East Greenwich Township School District District Mentoring for Quality Induction Program

Roles and Responsibilities for Mentors*

Section 5

A formal mentor for novice teachers must:

- Participate and contribute in all ongoing, sustained mentor training programs/professional development.
- Make a commitment of time to the mentor-novice relationship over the required time period.
- Be a role model of professionalism and teacher leadership.
- Establish regular conferencing times to discuss the provisional teacher needs, provide ongoing support, and plan and reflect on classroom practices aligned with the New Jersey Professional Standards for Teachers, the New Jersey Core Curriculum Content Standards, and Common Core Standards.
- Aid the novice teacher in adjusting to, and becoming familiar with, the school culture, policies, procedures, resources, and personnel.
- Encourage novice teachers to participate in team/teacher meetings, professional learning communities, professional development opportunities, and to collaborate and gain collegial support with veteran colleagues.
- Provide feedback, teaching tips, guidance, and suggestions.
- Discuss best practice instructional techniques.
- Within the first two months, document discussion topics between mentor/novice via weekly documentation log, which is to be submitted to administration.
- Support the novice teacher through the process of the current observation and evaluation procedures.
- Maintain confidentiality of all mentor-novice activities.
- Contribute to the ongoing evaluation of the District Mentoring for Quality Induction Program.
- Assist in the development of program revisions for the next year.

*The mentor is not an evaluator. None of the mentor/mentee documents may be included as part of the mentee's formal evaluation. No information on the mentoring forms can be used as official documentation in the formal evaluation of any involved party.

Mentor Training

The East Greenwich Township School District believes that a key element to implementing an exemplary teacher mentoring program is the provision of ongoing training for its teacher mentors. The training program affords mentors with opportunities to develop their skills and to collaborate with one another in order to provide consistent mentoring experience for all novice teachers. Components of mentor training include:

- Roles and responsibilities
- NJ Professional Standards for Teachers

- Informal observation skills
- Demographics and needs of a novice teacher
- Communication and listening skills
- Confidentiality
- Conferencing skills
- Observation skills
- Reviewing common problems of a novice teacher and how best to support them
- Peer coaching model
- Designing and effective Professional Growth Plan
- Professional Development Strategies
- Reflective practice

East Greenwich Township School District
District Mentoring for Quality Induction Program
Professional Learning Components for Mentors
Alignment with New Jersey
Professional Standards for Teachers
Section 6

- Mentors attend in-district and out-of-district annual, on-going, sustained professional development workshops/seminars to assist them in providing appropriate and meaningful learning experiences for their students. *(Standard one through seven and ten)*
- Professional development workshops include instructional planning which encourages cooperative learning experiences and the recognition of learning styles and multiple intelligences within the context of the classroom experience. *(Standard two through seven and ten)*
- Mentors are expected to review and analyze New Jersey standardized test results at each designated grade level. Upon completion, mentors collaborate with building supervisors and administrators to identify areas of strengths and weaknesses. Yearly district-wide and building initiatives and objectives are developed based on this information. *(Standard one and five)*
- Mentors are encouraged to be lifelong learners of their craft through ongoing self-reflection and professional development. *(Standard one through seven; nine through eleven)*
- Mentors are required to create a supportive, respectful, and safe learning environment for their students. *(Standard two through four; six, seven, nine through eleven)*
- Mentors demonstrate their verbal and written communication skills with opportunities to prepare and teach educational workshops in their designated specialties to their colleagues. *(Standard one, three, five, six through eleven)*

- Formal mentors become involved in a variety of school and community outings that help them to understand the intellectual, social, emotional, and physical development of their students. In doing so, they foster relationships with parents, guardians, families, and community agencies. *(Standard two, six, through eleven)*
- Formal mentors take part in a variety of multicultural activities that allow for the celebration of diverse groups and individuals. This process aids in the equitable education of students from all backgrounds and ethnicities. *(Standard two through four, seven, eight, eleven)*

East Greenwich Township School District District Mentoring for Quality Induction Program

Professional Learning Components for Novice Teachers and Alignment with New Jersey Professional Standards for Teachers Section 7

During an intensive, two day session, novice and experienced teachers who are new-to-the-district are required to take a series of custom workshops that are presented prior to the start of each school year. This New Teacher Induction Program is designed for the purpose of acclimating and orienting our new educators to the district's expectations for teaching and learning. It offers a guide to success in the district and in the teaching profession. It also serves as a way for the new teachers to establish professional relationships which allows them to be empowered and encourages them to contribute to their school community.

These initial workshops include the following:

- A summary of the rich history and demographics of East Greenwich Township *(Standards two, three, seven through eleven)*
- A warm welcome from the school administrators *(Standards two, six, eight through eleven)*
- A presentation and discussion of the district's vision for education. At the end of the two day session, the vision is revisited and a discussion of new teacher concerns and questions follows. *(Standards two, four through eleven)*
- A concentrated session on Classroom Management Skills. Teachers are provided with a variety of management techniques and the tools to create a classroom management plan. *(Standards three, four, six, nine, and ten)*
- An oral summary on professional growth including a discussion of the teacher observation and evaluation instruments which are presently in place throughout the district. This is followed by a question-and-answer session. Teachers are provided with the tools to create an individual professional improvement plan. *(Standards eight, nine, and ten)*

- A review of the technology aspects currently used and available within the district. (*Standards four, five, seven through eleven*)
- A planning and introduction session at the school location where the teacher will be employed on a day-to-day basis (*Standards one, two, four, six, eight, nine, and ten*)

Upon completion of this two day session, first-year teachers continue the learning process by completing the following requirements:

- A 30-week mentorship program (*All standards are addressed during this 30-week period*)

Additionally, the East Greenwich Township School District offers district-wide, half-day and full-day professional development workshops and grade level/departmental programs designed for each specific building objective.

- After school workshops are offered on a myriad of topics including but not limited to:

- Conferences
- Parent Communication
- Behavior management
- Data analysis
- Assessment
- Small group instruction
- I&RS and tiered interventions
- Equity practices

For the school year, the following will also be provided:

- Teacher discussions between veteran and novice teachers
- Professional learning communities
- Voluntary workshops
- Professional development days
- A Google Sites page dedicated to training modules designed to deliver differentiated professional learning as needed based on mentor observation, administrator observation, or teacher preference.
- A full time Instructional Coach will be available to all novice and second year teachers.

(Standards one through eleven will be addressed)

Until teachers acquire tenure status, we provide opportunities to attend both in and out of district workshops, after school workshops, plus committees in collaboration with veteran teachers. Custom designed workshops on topics including in-class support, special education, content area partnerships, and newly developed curriculum are also arranged as needed.

Major Changes in N.J.A.C. 6A: 9C Effective August 2023

1. Strengthening support for Novice Teachers
 - a. Non Tenured teachers in their first year of employment will be provided individualized support and activities based on the nontenured individual needs.
 - b. Weekly, in-person contact time for a minimum of 30 weeks.
 - c. Increased meeting frequency to twice per week for novice provisional teachers. The change will require the mentor and novice provisional teacher to meet according to the following schedule:
 - i. Twice per week for the first four weeks for a novice provisional teacher holding a CEAS.
 - ii. Twice per week for the first eight weeks for a novice provisional teacher holding a CE.
2. Ensuring the District Mentoring Plan is a Collaborative and Transparent Process
 - a. The district mentoring plan shall include formal and informal resources and support to guide novice provisional teachers throughout the entire provisional period.
 - b. The chief school administrator (CSA) or designee shall:
 - i. Collaborate annually with each School Improvement Panel (SciP) to review the district mentoring plan, consider ways to support the plan at the school level, and take steps to ensure that all new teachers are receiving the necessary professional support.
 - ii. Make available to staff an electronic copy of the current district mentoring plan.
 - c. Each SciP shall oversee the school-level implementation of the district mentoring plan and shall communicate the plan to all nontenured teachers and their mentors.
3. Increased Specificity on What Counts in Professional Development for Teachers
 - a. Each teacher must have at least 20 hours per year of qualifying experiences that support student achievement, including achievement in academic, physical, social, and emotional learning.
 - b. Professional learning experiences may include in-person, virtual or remote courses.
4. Revised New Jersey Standards for Professional Learning
 - a. Rigorous Content for Each Learner: These standards highlight essential content for adult learning which leads to student results.
 - i. Equity Practices: Educators understand their students' historical, cultural, and societal contexts; embrace student assets through instruction; and foster relationships with students, families, and communities.
 - ii. Curriculum, Assessment, and Instruction: Educators prioritize high-quality curriculum and instructional materials for students, assess student learning, and understand curriculum and implement through instruction; and

- iii. Professional Expertise: Educators apply the NJSLS and research to their work, develop the expertise essential to their roles, and prioritize coherence and alignment in their learning.
- b. Transformational Processes: These standards highlight processes which sustain significant changes in an educator's knowledge, skills, practices, and mindsets.
 - i. Equity Drivers: Educators prioritize equity in professional learning practices, identify and address their own biases and beliefs, and collaborate with diverse colleagues;
 - ii. Evidence: Educators create expectations regarding, and build capacity for, the use of evidence from multiple sources to plan educator learning, and measure and report the impact of professional learning;
 - iii. Learning Designs: Educators set relevant and contextualized learning goals, ground their work in research and theories about learning, and implement evidence-based learning designs; and
 - iv. Implementation: Educators understand and apply research on change management, engage in feedback processes, and implement and sustain professional learning.
- c. Conditions for Success: These standards describe the aspects of the professional learning context, structures, and cultures that strengthen a professional learning system.
 - i. Equity Foundations: Educators establish expectations for equity, create structures to ensure equitable opportunities for access to learning, and sustain a culture of support for all staff;
 - ii. Culture of Collaborative Inquiry: Educators engage in continuous improvement, build collaboration skills and capacity, and share responsibility for improving learning for all students.
 - iii. Leadership: Educators establish a compelling and inclusive vision for professional learning, sustain coherent support to build educator capacity, and advocate for professional learning by sharing the importance and evidence of the impact of professional learning; and
 - iv. Resources: Educators allocate resources for professional learning, prioritize equity in their resource decisions, and monitor the use and impact of resource investments.

East Greenwich Township School District
District Mentoring for Quality Induction Program

Standards-Based Action Plan – Section 8

Professional Learning Opportunities	Teacher discussions between veteran and novice teachers through various communication venues including grade level meetings.	Novice teacher visits the classrooms of veteran teachers. Veteran teacher conducts informal observations of the novice teacher.	Novice teacher participates in grade level meetings.
Alignment with Professional Standards for Teachers	Possible standards one through eleven depending on discussion elements, as well as Standards for Professional Learning (rigorous content for each learner, transformational processes, conditions for success)	Standards one through eleven; Standards for Professional Learning (rigorous content for each learner, transformational processes, conditions for success)	Standards one through eleven; Standards for Professional Learning (rigorous content for each learner, transformational processes, conditions for success)
Participants	Novice teachers and mentors; veteran teachers in the same discipline or building; supervisors; coaches	Novice teachers, mentors, veteran teachers within same building or discipline; supervisors; coaches	Novice teachers, mentors, other novice teachers within same building or discipline; other veteran teachers in the same building or discipline; supervisors; coaches; building administrators

Resources	Release time; substitute coverage; possible printed hand-outs; webinars; PLC; voluntary PD after school; scheduled professional development days; model lessons by Literacy Coaches	Release time; substitute coverage	Release time; substitute coverage; scheduled as part of the work day
Program Evaluation	Discussion; Question and Answer Session; Workshop Evaluation Form	Reflection questions	Reflection questions; discussion between novice peer teachers; PLC logs
Person in Leadership Role	District Assistant Principal- Traci Bowles.; Building Administrators; District Supervisors	Mentor; Building Administrators; Veteran teachers; Coaches; Supervisors	Mentor, Building Administrators; Veteran teachers; Coaches; Supervisors
Timeline	Implemented in 2006; ongoing	Implementation in 2006; ongoing	Implementation in 2006; ongoing updated annually Last update 8/16/2023

**East Greenwich Township School District
District Mentoring for Quality Induction Program**

Action Plan (*Continued*)

GOAL:	
Task/Action Steps What will be done?	Provide Professional Development for all mentors prior to beginning the formal mentoring process, with ongoing support throughout the mentoring year. Informal mentors are encouraged to attend. This year, an additional piece of professional development will include PD on Equity Foundations in which educators will establish expectations for equity and create structures to ensure equitable opportunities for access to learning.
Responsibilities Who will do it?	District Supervisors and Administration
Resources Funding, time, people, materials	Staff Development budget, after school hours
Timeline	Summer 2023-June 2024

Implications for Professional Development: Improved effectiveness of the mentor/mentee relationship and process

Evidence of Success: Increased retention of tenured faculty; higher evaluation scores for novice teachers

Evaluation Process: Reflection on year-to-year retention of new teachers; increased evaluation scores of novice teachers; SGO achievement level.

(Action Plan continued on next page)

District Mentoring for Quality Induction Program

Action Plan (Continued)

District Mentoring for Quality Induction Program

Action Plan (Continued)

GOAL:	
Task/Action Steps What will be done?	<p>Coordination between members of the following committees: DEAC, SCIP is needed in order to support the mentoring program and provide/plan professional development. Regularly scheduled meetings are needed for this revised coordination practice to streamline the overall process.</p> <p>Collaborate annually with each School Improvement Panel (SciP) to review the district mentoring plan, consider ways to support the plan at the school level, and take steps to ensure that all new teachers are receiving the necessary professional support.</p> <p>Principals provide a copy of the district mentoring plan to all staff and provide a brief overview during a faculty meeting.</p> <p>Each SciP shall oversee the school-level implementation of the district mentoring plan and shall communicate the plan to all non tenured teachers and their mentors. The plan will be reviewed throughout the year during the September, January and April SciP meetings.</p>
Responsibilities Who will do it?	All involved staff

Resources Funding, time, people, materials	Staff Development budget, committee meeting time
Timeline	Sept 2023-June 2024 September 2023: Principal provides mentoring plan to SciP and ensures all teachers are receiving necessary professional support. January 2024 and April 2024: Principal and committee review and revisit support.

Implications for Professional Development: An improved professional development program tailored to the needs of the certified staff.

Evidence of Success: Increased retention of tenured faculty; higher evaluation scores for novice teachers and improved student outcomes.

Evaluation Process: Workshop evaluation surveys; staff feedback surveys.

District Mentoring for Quality Induction Program

Action Plan *(Continued)*

GOAL:	
Task/Action Steps What will be done?	Professional development, guidance, and support on how the Marzano Evaluation Model informs the mentoring process from both the mentor and mentee perspective. Each teacher must have at least 20 hours per year of qualifying experiences that support student achievement, including achievement in academic, physical, social, and emotional learning. Professional learning experiences

	may include in-person, virtual or remote courses.
Responsibilities Who will do it?	District Administration
Resources Funding, time, people, materials	Staff Development budget
Timeline	Sept 2023-June 2024

Implications for Professional Development: An improved professional development program tailored to the needs of the certified staff; enhanced teacher practice and professionalism.

Evidence of Success: Increased retention of tenured faculty; higher evaluation scores for novice teachers and improved student outcomes

Evaluation Process: Workshop evaluation surveys; staff feedback surveys

East Greenwich Township School District

District Mentoring for Quality Induction Program

Resource Options Used

Section 9

- Release time for formal mentors and informal mentors

- Release time for novice and new-to-the-district teachers
- District administrators and Literacy/Math Coaches meeting and involvement time
- Cooperation of veteran teachers
- In-service workshops and volunteer Professional Development opportunities
- Professional Learning Communities
- Marzano Teacher Practice Model
- Use of district secretarial staff
- Copy equipment and supplies
- Internet Websites provided by the *New Jersey Mentoring for Quality Induction Toolkit*, NJEA, and the DOE

East Greenwich Township School District

District Mentoring for Quality Induction Program

Funding Resources Used

Section 10

The East Greenwich Township School District mentoring program is funded from the following budget resources:

- District Curriculum and Instruction budget

The mentoring funds were used as outlined in state and grant regulations providing:

- Professional development workshops
- Reference and training materials and supplies
- Substitute coverage for release time

East Greenwich Township School District

District Mentoring for Quality Induction Program

Program Evaluation

Section 11

The primary reason for an effective induction program is student achievement. In reaching this goal, teacher effectiveness must be improved and teacher retention rate must be improved. The East Greenwich Township School District has set a goal of summer 2020 for developing a valuable evaluation method. This method will reflect on the success of the induction program and its impact on the district as a whole.

In the short term, the New Teacher Induction Workshop which takes place just before the beginning of each school year uses the following assessment tool to rate participants' reactions.

New Teacher Induction Program Entry/Mid-Year Survey

Directions: Answer this survey based on your grasp and understanding of each topic. Provide input on training and guidance that would benefit your instruction. Rate your comfort level from 1-5 (1 being uncomfortable, 5 being most comfortable).

1. Parent Communication and Conferences
2. Classroom Management
3. Student Growth Objectives (SGOs)
4. Marzano and Evaluations
5. Data Analysis
6. I&RS and Tiered Support
7. Special Education
8. Differentiated Instruction
9. School Policies and Procedures
10. Technology Training
11. Please add any additional topics of which were not included above that you feel you need more support.

Mentor Induction Program Entry/Mid-Year Survey

Directions: Please rate how skilled you feel you are in each of the following areas, 1 being the least and 5 being the most. Please only choose "not applicable" (NA) when a skill cannot be applied to your mentee.

1. Active Listening
2. Providing Constructive Feedback
3. Identifying and Accommodating Different Communication Styles
4. Employing Strategies to Improve Communication with Mentee
5. Aligning your Expectations with your Mentees
6. Working with Mentee to Set Goals
7. Building Mentee's Confidence
8. Acknowledging your Mentee's Professional Contributions
9. Negotiating a Path to Professional Independence with your Mentee

10. Helping Mentee Acquire Resources
11. To what extent do you feel that you are currently meeting your mentee's expectations and needs? (Mid-year)
12. Please add any ways that I can better support your mentoring process. (Mid-year)
13. Please indicate any specific PD for our mentees that would best support them through the year.

New Teacher Induction Program Exit Survey

1. How relevant was the program to your work needs?
2. Are there any components you feel would be useful to teachers next year?
3. How useful was the presented material?
4. Did you understand the integration of the material?
5. How effective was the overall program?
6. Specifically, was there anything else you enjoyed about the overall program?
7. Can you name one thing you learned which you plan to use?
8. Do you feel any important area has been overlooked by the mentoring program?
9. Can you provide us with three recommendations for next year?

Mentor Induction Program Exit Survey

1. How relevant was the program to helping prepare you for the roles and responsibilities of a mentor?
1. Which presentation did you find most helpful?

1. What were your expectations of the mentor teacher program and did the program meet your expectations?
1. What component of the mentor process has been most positive? What needs improvement?
1. Would you consider being a mentor again?

East Greenwich Township School District District Mentoring for Quality Induction Program

20-Day Mentoring (Requirement for Alternate Route) Section 12

The East Greenwich Township School District will provide the 20-day clinical experience NJAC 6A:9-8.2(b)1 as required. The 20-day requirement will be satisfied by immediate assistance of a veteran teacher to the novice teachers for all situations requiring the following:

- New Jersey Core Curriculum Content Standards
- State and district policies
- Strategies for differentiating instruction to meet the needs of our students, including high-risk and exceptional students.
- New Jersey Student Learning Standards
- SGO process
- iObservation (Marzano)Teacher Practice Model
- Classroom management and discipline
- State and district assessment of student progress and achievement
- Lesson planning, including setting goals, meeting objectives and developing assessment tools
- District policies and procedures
- New Jersey Professional Standards for Teachers

To achieve the 20-day requirement, the district will provide new staff orientation and induction program hours, pre-service or summer clinical experiences, along with in-class mentor support.

Modifications to the 20-day mentoring plan will be addressed individually to take advantage of previous experiences such as:

- Candidates will receive credit for summer services, private school teaching experiences and out- of-state teaching.
- New teachers will be given opportunities to observe veteran teachers and attend formal instruction through state sponsored training centers.
- Novice teachers will have contact with multiple veteran teachers and other staff able to provide direction and assistance.
- P-3 candidates will have modified 20-day mentoring if documentation is provided that they have served as either assistant or lead teacher in a pre-school setting.
- Veteran teachers will be given class coverage to free them to support the novice teacher in the classroom setting.

EAST GREENWICH TOWNSHIP SCHOOL DISTRICT

STAFF HANDBOOK

2023-2024



RESPECT * KINDNESS * RESPONSIBILITY * ACCEPTANCE * INTEGRITY * PERSEVERANCE

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East Greenwich Township Administration

Andrea Evans, Superintendent
Gregory Wilson, Business Administrator

Mrs. Bethanne Barousse, Samuel Mickle Principal	TBD , Jeffrey Clark Principal
Mr. Andrew Mettler, Samuel Mickle Assistant Principal	Mrs. Jessica Loggia, Jeffrey Clark Assistant Principal
Mrs. Lisa Giorgianni, Supervisor of Instruction	Mr. Jeffrey Miller-McGrail, Supervisor of Instruction
Mrs. Beth Ann Godfrey, Supervisor of Special Education	

Board Appointed Officers

Affirmative Action	Jeffrey Clark Assistant Principal
Alternative Affirmative Action	Mrs. Beth Ann Godfrey
Anti Bullying Coordinator	Mrs. Jessica Loggia
Alternate Anti Bullying Coordinator	Mrs. Bethanne Barousse
Asbestos/AHERA Coordinator	Mr. Greg Wilson
Board Secretary	Mr. Greg Wilson
Custodian of Records	Mr. Greg Wilson
District Testing Coordinator - Dynamic Learning Maps & English Language Learners	Mrs. Lisa Giorgianni
District Testing Coordinator - NJ Student Learning Assessments	Mr. Jeffrey Miller-McGrail
Equity Officer	Mrs. Jessica Loggia
Gloucester County Reunification Response Team Member	Mrs. Bethanne Barousse
Homeless Liaison	Mrs. Beth Ann Godfrey
Indoor Air Quality Coordinator	Mr. Mike Venello
IPM Coordinator for the Schools and District	Mr. Mike Venello
Issuing Officer	Mrs. Bethanne Barousse
Public Agency Compliance	Mr. Greg Wilson
Purchasing Agent	Mr. Greg Wilson
Right to Know Coordinator	Mr. Greg Wilson
School Safety Specialist	Mrs. Jessica Loggia
Website Accessibility Coordinator	Mr. Joe Valver

504 ACCOMMODATION PLANS

504 accommodation plans are created to ensure that students with a disability, which significantly impacts a life function, have equal access to education. In order to be granted a 504 a student must have a diagnosis, but having a diagnosis does not ensure that a plan will be granted. The diagnosis can include a physical or emotional disability, such as diabetes or depression. A 504 plan will outline the diagnosis and the appropriate accommodations needed by the student, like frequent bathroom breaks, or statewide testing accommodations. 504 plans do not grant students specialized instruction in special education placements, such as a self-contained or resource room setting. These accommodations are reserved for students with IEP's.

Any student who needs (or is suspected of needing) special accommodations may be referred by a teacher/administrator or parent/guardian to the Intervention and Referral Services Team (I&RS). The I&RS Team will determine if Section 504 consideration is warranted. A referral to the team is strongly encouraged before a more formal Section 504 referral is initiated. In this way, appropriate educational accommodations and services can be provided in a relatively informal manner without the need for formal qualifications under Section 504.

ABSENCES - STUDENTS

The following procedures are for the student absences:

- A note should accompany any student who has been absent, regardless of the time duration. This note is to be signed by the parent or guardian and sent to the main office on the day of receipt.
- When a child is absent for three or more consecutive days, a doctor's certificate is required.
- All written excuses are to be sent to the main office by the teacher on the day the child returns to school. Include your teacher code on the note. For example, 2G.
- When a child is absent due to vacation, all means of notification are to be sent to the office. When you get a note in advance of the trip, please forward to the office. The office would like to be notified in advance when possible. Per the Parent Handbook, teachers are not to send student work in advance of an absence due to vacation.
- Excused absences occur for personal illness, legal matters, death in the family, and religious holidays.
- Teachers are to help students make up missed work due to an excused absence. (see HOMEWORK)

ABSENCES- STAFF

Staff are to report absences through Frontline (formerly Aesop) online. Sick days must be entered by 7:00am on the day of the absence. If illness occurs after that time, please contact the main office directly.

All personal days must be requested a minimum of 2 days prior to the date requested for district approval. No more than five staff members will be approved for a personal day on a given day. Please remember that personal days cannot be taken either before or after scheduled district closures or on professional development days.

Reference the Collective Bargaining Agreement for a detailed description of the types of absences and the approval process.

ATTENDANCE

Homeroom teachers, complete your attendance through Real Time by 9:00am. Please be accurate with attendance reporting. If a parent does not report a child absent, the office will call the parent to confirm the child's absence.

In case of a drill or an emergency, it is the teacher's responsibility to have an accurate attendance count.

ACCIDENT INSURANCE

All children are covered with excess insurance by the East Greenwich Board of Education during the school day. If a child becomes injured during the school day, he or she is to be sent to the nurse's office (if possible). Teachers and/or nurses are required to fill out a "Student Accident Report" after the incident occurs. This form will be provided by the nurse after the child is examined.

AFTER-SCHOOL ACTIVITIES

After-school activities and clubs may be proposed by staff. Compensation is provided to approved activities/clubs in accordance with the CBA. It is the activity advisor's responsibility to propose activity meeting dates, times and locations for approval by the building principal. It is the activity advisor's responsibility to notify the participating students, participating students' parents and the main office of the activity meeting dates, times and parent pick-up location. Further communications regarding the activities may be included on the school calendar and in the school newsletter when provided by the activity advisor to the school principal.

In the event of an activity cancellation, it is the activity advisor's responsibility to contact the main office, participating students and participating students' parents. Cancellation or change of meeting dates is strongly discouraged.

It is the activity advisor's responsibility to supervise the participating students at all times. Staff members may not transport students using their own transportation.

Should an item(s) be needed for use, please submit a requisition request to the principal for review and approval. (See "Purchases Requiring Reimbursement").

If the activity advisor plans an afterschool event requiring the use of common space such as the gymnasium, cafeteria, media center, etc., or an event beyond the approved club time, the activity advisor must complete a district "Use of School Facilities" application and submit to the principal for approval. Upon district approval of the application, the activity is placed upon the district Facilities calendar.

AMERICAN EDUCATION WEEK

During this week, one day is selected for parent visitation to the classroom to observe teacher instruction and student learning. Only if both parents/guardians are unable to attend, will another family member be permitted to attend in the place of the parents. Siblings are not permitted to attend.

ARRIVAL AND DEPARTURE TIME – CLARK

Teachers' start time is 8:20 AM. All homeroom teachers must report to their classrooms by 8:25 as this is the time students will begin arriving in the classroom. *Students must never be permitted in a classroom without supervision.* All other staff must report to their assigned duties at 8:25 and remain at their post until 8:40.

At dismissal, teachers are to dismiss their students according to the schedule on the announcements. Classroom teachers are to walk their bus students to the gym in a quiet and orderly fashion. Teachers will be assigned a bus number in which they are responsible for dismissing. Teachers who are not assigned a bus number will be assigned an alternative dismissal duty. Teachers assigned to a bus are expected to ensure students on their assigned bus are following expected behaviors on the bus (ie. seated in assigned seat, belted in, etc.) prior to departure. Teacher's departure time is 3:35PM. All teachers are to state their time of arrival and departure by signing in and out on the form provided in the main office.

ARRIVAL AND DEPARTURE TIME- MICKLE

Teachers' start time is 8:20 AM. All homeroom teachers must report to their classrooms by 8:25 as this is the time students will begin arriving in the classroom. *Students must never be permitted in a classroom without supervision.* All other staff must report to their assigned duties at 8:25 and remain at their post until 8:40.

At dismissal, teachers are to dismiss their students according to the schedule on the announcements. Teachers are to walk their bus students out the side gym doors in a quiet and orderly fashion. Staff without a homeroom will have an

alternative dismissal duty. Teachers assigned to a bus are expected to ensure students on their assigned bus are following expected behaviors on the bus (ie. seated in assigned seat, belted in, etc.) prior to departure.

Teacher's departure time is 3:35PM. All teachers are to state their time of arrival and departure by signing in and out on the form provided in the main office.

BACK TO SCHOOL NIGHT

Back to School Nights are indicated on the district calendar. On Back to School Night, teachers are to give a presentation outlining classroom policies and procedures. The presentation should be general enough to apply to all students. Student work should be displayed during Back to School Night and name tags placed on the pupils' desks. No parent-teacher conferences are to be conducted. Teachers should have a sign-in sheet for visitors and a handout outlining the presentation. Student expectations, the classroom management plan, parent communication, and the grading policy need to be included.

BIRTHDAYS

Birthday parties for students and teachers are prohibited. Party invitations may be distributed in the classroom if all students in the classroom receive an invitation.

NO students are not permitted to bring in snacks or items to share in the classroom or cafeteria as part of a birthday celebration. Please be sure this is communicated to parents in your initial newsletter and at Back to School Night.

BOARD of EDUCATION POLICIES

The district's board of education policies can be found on the district website under Board of Education, "School Board Policies". You can view policies in a list or you can search for a specific policy. At times throughout the year, the board may approve new or revised policies. These will be sent to all staff via email. All staff are responsible for adhering to board policies. Questions about board policies should be directed to your building principal or supervisor.

BUS PROCEDURE AND DISCIPLINE

All students will be assigned to various buses prior to the opening of school with the exception of 'non-transported students' who live in the vicinity of the school. Teachers should familiarize themselves with the various buses and where those students line-up, aid any children, especially during the opening weeks of school. Discipline problems of a minor nature will be handled by the bus drivers. Any major infractions should be immediately reported to the principal or assistant principal, who will take the necessary action. Children who are assigned a bus MUST ride on that bus. Children are not permitted to ride other buses. If a child rides a bus and wants to walk or ride a bicycle to school, a note is necessary from the parent or guardian before this occurs.

CATALOGS

Any teacher who needs to order instructional materials may borrow the catalogs from the office. Please return them promptly.

CELL PHONES and SMART DEVICES

STUDENTS: Cell phones can be brought to school; however, they must remain off in the student's book bag at all times. Smart watches are permitted to be worn, so long as their sole purpose for use is to tell time. Cell phones and smartwatches that are being used to make calls, text (parents or peers) or play games during the day will be confiscated and returned to students at the end of the day.

During the school day and/or after school:

- may not be turned on or used during instructional time, except for instructional and educational purposes with the explicit approval of the teacher.

- may not be turned on or used during lunch or recess.
- may not be turned on or used in the bathroom.
- may not be turned on or used during field trips, fire drills, or safety drills.
- may not be turned on or used during assessments.

Students are not to call, text, or message their family members during the school day. If students need to reach a member of their family, they can use one of the phones in the main office or in the classroom..

Parents are encouraged to help enforce this policy by refraining from texting, calling or answering messages/calls during the school day.

Students may not photograph or take videos of any staff members or other students on school property or at school-sponsored events.

If an electronic device is discovered, the following will apply:

1. 1st Offense: Staff member confiscates the electronic device with a warning and gives the student back the device at the end of the school day.
2. 2nd Offense: Staff member confiscates the device, sends it to the main office, and the student may come to the office at the end of the day to bring it home.
3. 3rd Offense: Same as above, but the parent must pick up the electronic device from the main office.

STAFF: Personal cell phones may not be used during the instructional day. The cell phone is to be turned off or placed on silent during instruction. Personal cell phones may only be used during lunch, planning period, prior to school and after school.

CHARACTER EDUCATION

In the 2023-2024 school year, character education lessons are required to be taught weekly. One period per week is included in homeroom teachers' schedules for this purpose. Each lesson in the district-approved curriculum will be divided amongst each day of the week with core lessons, activities, and extensions. Character education lessons are to be documented in the lesson planner. Clark Connect/Mickle Meet have been developed as one component of the lessons to be implemented daily and documented daily in the lesson planner.

CHANGES TO DISMISSAL

If a parent wishes to make a change to their student's regular dismissal, a "Change to Dismissal" form should be completed and sent in with the student on the day of the change. If a student turns in this form, please send it to the main office.

Teachers are not to accept changes to dismissal via phone or email. If a teacher is contacted by a parent via phone or email, please direct the parent to call the school's main office to reach one of the receptionists. The receptionist will inform teachers of any changes to dismissal made during school hours.

CHILD ABUSE- Mandated Reporter

All school district employees are mandated reporters of suspected child abuse. If you suspect a child is being abused, you are required to contact DCPD immediately. You may consult with the school counselor or school administrator who can assist you through the process and/or call. See the Department of Children and Families informational presentation in the Google Drive for specific information regarding your liabilities, responsibilities and the process.

CLASS LISTS

Teachers will be responsible for supplying information to assist in formulating class lists. These lists may not be ready until the teachers' in-service prior to the opening of school. If they are distributed earlier, last minute changes may be expected.

CLASSIFIED STUDENTS

PROCEDURES FOR PROBLEM-SOLVING

A copy of the child's IEP is accessible through Realtime. If the IEP is revised, you will be notified through Realtime. An IEP is a legal document and must be followed explicitly and in its entirety. If you have questions about the implementation of an IEP, please contact the child's case manager.

If a special education student is having difficulties in your class, contact the student's case manager to discuss your concerns. They will be able to assist you in determining whether the concern is related to the child's disability. Please remember to review and have knowledge of the contents of a student's IEP and implement all accommodations in your class at all times.

Collaboration between the special education and regular education teacher is instrumental to the child's success. Therefore, if you have any concerns regarding a special education student's progress, communicate your concerns to the special education teacher and the case manager to determine if a revision to the IEP is needed. If you have any concerns regarding a special education student's behavior, consult with the student's case manager. Special education students are responsible for following the district Code of Conduct. If the behavior is related to the student's disability, the case manager will be involved.

Grading: Before a classified student receives a D or an F on a progress report or report card, the case manager must be contacted. It is expected that the parents have been informed of the child's progress.

If at any time you wish to review a child's complete records, they are available in the Child Study Team office.

CLASSROOM ASSIGNMENTS

Written assignments should be meaningful at all times. All written work should be checked and returned to the students or placed in folders and saved for parent conferences. If students' work is located in Google Classroom, be sure to provide parents with information on accessing and viewing the work. Occasionally, help children evaluate their own work. A folder containing samples of the student's work is to be kept for each child-for parent conferences.

Develop group dynamics in the classroom, allowing for interchange of ideas and encouraging pursuit of investigation. Use chalkboard/whiteboard, Smartboard, computers, and other visual means to reinforce verbal instructions. Vary class grouping by incorporating cooperative learning strategies, small group and large group instructional patterns and one to one conferencing.

Under no circumstances should children mark or grade papers of their classmates.

CLASSROOM-MANAGEMENT

Effective classroom-management is the responsibility of the individual teacher. The teacher should be firm, but fair with students and guide them into expected behavioral practices.

Beginning at the start of the school year, teachers should routinely make time for establishing relationships and a positive classroom environment. The goal is to ensure all students feel a sense of belonging that is characterized by trust, connection, and understanding. This can be accomplished through morning meetings such as Clark Connect and Mickle Minute, as well as through the use of the Community Builder Cards provided by Sanford Harmony.

Teachers are to establish an assertive discipline plan for the classrooms and areas around the school. This plan should include clear expected behaviors understood by all, a list of consequences, and a list of rewards. Teachers are responsible for teaching and reinforcing the expected behavior for the classroom, bathroom, water fountain, hallway, cafeteria, playground and assemblies. A schedule for Rules Rollout and Rules Rollout lesson plans are provided to teachers prior to the start of the school year that they are required to follow. Classroom rules must be posted and easily visible to students. The classroom management plan should also be sent home with the students. A copy must also be

included in substitute and emergency plans. Parents should be directed to discuss this plan with their children and return a signed portion of this note as a receipt of the classroom discipline plan.

Teachers are to follow the district Code of Conduct when addressing behavior and giving discipline consequences. All parent contact regarding discipline is expected in the form of a parent phone call, not via Class Dojo or email. Email and Class Dojo are supplemental means of communication and can be conducted in conjunction with a phone call. Parent contact and consequences are to be recorded in Real Time. Please follow procedures outlined in the Code of Conduct to determine when a break of school policy should be reported to administration by way of a discipline referral.

Please do not send students to the main office. Complete the administrative referral form and send the completed form only to the office. If there is an emergency situation, please call the main office for assistance and use the chart below to report the severity of the behavior. Do not leave a message. When a staff member calls on the telephone or uses the handheld radio to request for assistance, they must indicate the level of behavior and room number in which the incident is taking place.

No pupil is to be left unsupervised at any time either in the classroom or hallways.

Levels of Severity	Examples
Level 1- Disruptive behaviors- interfere with learning and functioning but are not directly harmful	<ul style="list-style-type: none"> • growling • arguing about the task at hand • asking repetitive questions • singing loudly • screaming • dropping to the floor • task refusal • swearing • teasing • disrobing • door slamming • ripping work • taking items without permission • eloping from instructional area within the classroom
Level 2- Dangerous Behaviors- are potentially harmful	<ul style="list-style-type: none"> • spitting • scratching • pinching • grabbing of clothing or person • throwing objects • slapping • biting others or self • hitting • kicking • hair pulling • swiping materials off of furniture • going under tables with screws • climbing on furniture • eloping from the classroom
<p>Level 3- Very dangerous (potentially lethal) behaviors have a significant likelihood of causing <u>serious</u> harm.</p> <p>Call for assistance.</p>	<ul style="list-style-type: none"> • putting inedible objects in mouth • use of classroom materials as a weapon • choking • holding furniture over head • threats accompanied by an action • knocking over furniture • hitting someone very hard

	<ul style="list-style-type: none"> • using dangerous weapons, suicide attempts, forceful head banging
<p>Level 4- Staff members are in need of IMMEDIATE assistance.</p> <p>Call for assistance.</p>	<ul style="list-style-type: none"> • staff or student injured • staff are alone with student • the student has eloped from the school or outside area (e.g., gym, recess, playground) • High intensity aggression where staff members are not able to keep themselves or the student safe • If a restraint is not successfully being implemented and requires additional staffing.

CODE OF CONDUCT

The East Greenwich Township School District's Code of Conduct is aligned with our mission statement. This mission statement exemplifies our goal to provide a safe and secure learning environment. Our district uses a multi-tiered system of supports as a framework to promote a school climate that supports the instruction of students in the academic, social and behavioral skills needed for students to be successful in school and as citizens of the community.

Multi-tiered systems of support create school environments where standards for behavior are taught, problem behaviors are prevented, students and adults have positive relationships, and students understand what is expected of them as learners at school. All students are supported through a tiered model of increasingly intense interventions or enhancements that are available based upon a student's individual academic and behavioral needs. With the use of prevention and intervention strategies that support students' behavior and social-emotional needs, school staff facilitate both academic and social development of all students.

EGSD promotes the following universal expectations for all students and staff based on the following traits: kindness, respect, responsibility, acceptance, integrity, and perseverance.

In order to accomplish these goals, *all* stakeholders must work in collaboration to foster mutual respect within the school community.

- Students will grow to conduct themselves in a manner that reflects our character traits with the support of parents/guardians, administrators, teachers, and staff.
- Staff members are expected to engage students in prevention and intervention strategies that promote positive behavior and address problem behavior. Student behavioral concerns will be addressed with corrective and restorative responses, as well as logical consequences.
- Administrators will intervene when the discipline offenses are repeated, are severe in nature, and/or when interventions are not successful.
- Parents and guardians of students are responsible for understanding the district's behavior expectations and supporting the child's adherence to the code of conduct.

Where and When the Student Code of Conduct Applies

The code of conduct applies to students at all times during the school day, while on school property (including during before and after school programs), while traveling to and from school, at any school-related event, at bus stops, on any vehicle funded by the East Greenwich Township Public Schools, or at any time or place which may affect an educational function, including when accessing the district's electronic network services or on remote instruction.

Progressive Levels of Corrective Response

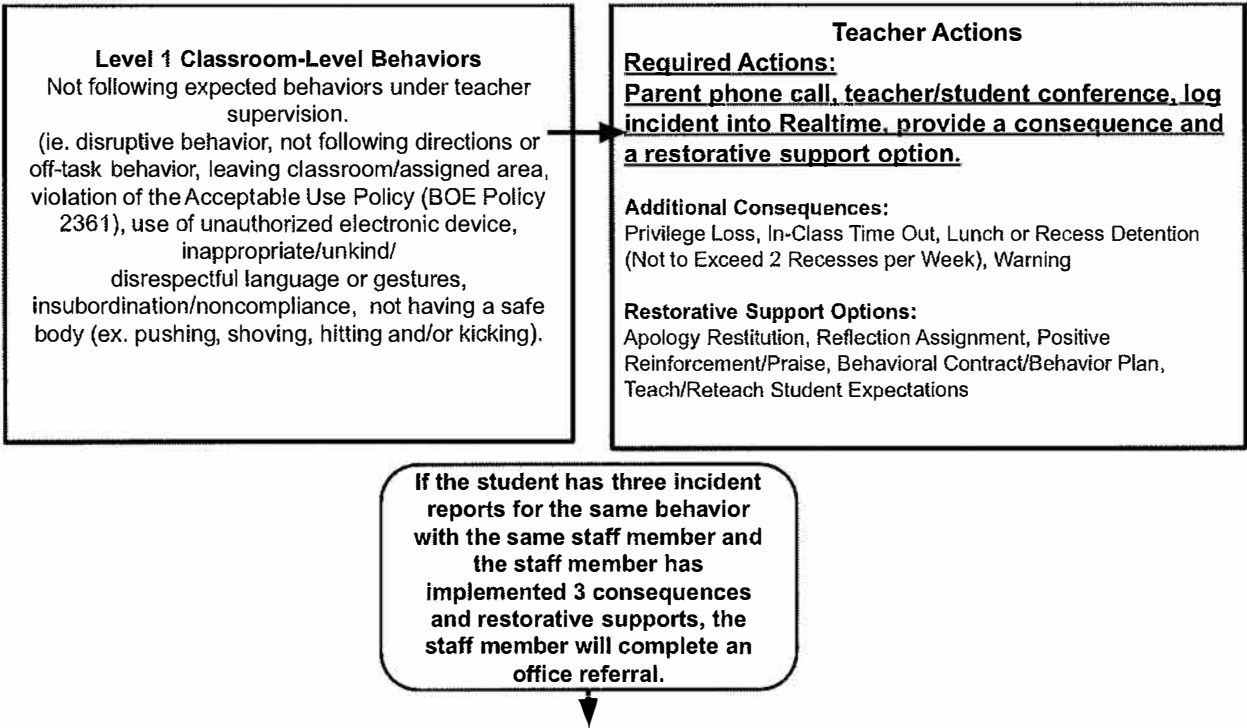
Corrective responses provide a profound emphasis on what we want students to do and learn. Corrective responses include a focus on instruction in appropriate behavior, culturally responsive support strategies and social emotional learning opportunities through our character education curriculum and positive behavior supports. The goals of assigning

corrective responses and consequences are to maintain a safe environment, maximize all students' learning, and improve students' behavior and problem solving skills. Appropriate interventions and consequences for students place an emphasis on correcting student behavior through classroom and school-based resources at the lowest possible level of intrusion and exclusion. All interventions should balance needs of the student, needs of those affected by the behavior and the needs of the overall school community. When teachers and/or administrators consider corrective responses, restorative practices, or instructive consequences, the following factors should be considered:

- Student's age, developmental level, and grade,
- Student's prior behavior patterns and responses to interventions
- Student's intent and the severity of harm caused

East Greenwich Township School District

Response to Code of Conduct Infractions



Level 2 Behaviors Administrative Referral Disruptive behavior Leaving classroom/ assigned area Refusal to return to classroom/assigned area Unsafe body (ex. pushing, shoving, hitting, and/or kicking) Inappropriate/unkind/ disrespectful language/gesture including spitting. Knowingly making false accusations Insubordination/ non-compliance Violation of Acceptable Use Policy(BOE Policy 2361) Violation of Bicycle/Scooter Safety Rules Theft (Under \$10) Violation of dress code policy (BOE Policy 5511) Use of unauthorized electronic device on bus, in and after school, or at school events (BOE Policy 2363) Unauthorized recording or photography of students or staff (BOE Policy 5516) Failure to serve detention	Administrator Actions <u>Required Actions:</u> <u>Parent phone call,</u> <u>admin/student conference, log incident into Realtime</u> Restorative Support Options Apology Restitution Behavioral Contract Check In/Check Out Connect and Reflect Assignment Daily/Weekly Report Corrective Restitution Plan Review Meeting Referral to I&RS, Health Service, Counselor, CST Conference with Parent/Guardian Possible Consequences: After School Detention Before School Detention Recess Detention (Not to Exceed 20 Minutes) Privilege Loss Lunch Detention Financial Restitution (Theft) Warning Bus Suspension	Level Three Behaviors Administrative Referral Leaving building/ school grounds Intilgation/ incitement to fight Physical altercation (ex. close fist fight) Inappropriate language or gestures directed at others Damage or vandalism to school property/technology Theft (over \$10) Harassment, intimidation, bullying (BOE Policy 5512) Possession of a toy weapon Possession of an authentic weapon Possession or distribution of illegal substances Violating the rights of others (hazing, hate speech, slurs) Tampering alarms or making false emergency calls Making threats Sexual harassment (BOE Policy 5751) Physical aggression towards staff member Knowingly making false accusations about a student or staff member	Administrator Actions <u>Required Actions:</u> <u>Parent phone call,</u> <u>teacher/student conference,</u> <u>log incident into Realtime</u> Other Restorative Support Options Behavioral Contract Connect and Reflect Assignment Corrective Restitution Plan Review Meeting Referral to I&RS, Health Services, Counselor, CST Threat Assessment (Threat) Other Additional Consequences: Financial Restitution (Theft) After School Detention(s) Before School Detention(s) Conference with Parent/Guardian Loss of Privileges Recess Detention(s)-Not to Exceed 2 per Week Lunch Detention(s) Bus Suspension Suspension Expulsion
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Administrative Discipline Referrals

Administrative office referrals must be completed using the paper administrative referral form available in the main office. It is expected an administrative referral is submitted on the day in which the incident occurred, so that students can be interviewed and parents contacted. Please submit the written referral on your next available non-instructional time, such as lunch or prep. If the incident occurs at the end of the day or after your non-instructional periods, contact the office and then send the referral to the main office in a sealed envelope. If the incident or infraction is severe in nature and requires immediate attention, please contact the main office immediately.

Academic Integrity

The East Greenwich Township School District students are expected to observe the highest standards of integrity when meeting the requirements of his or her academic curriculum. Pupils are expected to be honest in all of their academic work. This means they will not engage in the following acts:

- cheating on examinations and assignments.
- plagiarism on any academic work
- Falsifying, altering or tampering with official passes, notes, grades, or signatures.

Violation of BOE policy 5701 will result in a parent phone call and a student conference. In the event of plagiarism or cheating, the student may receive a zero on that assignment. If warranted, the teacher shall file a written complaint against the pupil with the Principal, requesting a more stringent form of discipline. The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the Principal.

Threats Towards Another

The Board of Education directs all school district staff members to be alert to a student who exhibits warning signs of destruction to others. Any such warning signs or the report of such warning signs from another student or staff member shall be taken with the utmost seriousness and reported immediately to the principal or designee. A threat assessment will be conducted by the principal or designee and disciplinary action will occur. Threats to others may be brought to the attention of the Threat Assessment Team for further evaluation. At the conclusion of the threat assessment, the child may be referred to outside counseling and/or support services or he or she may be required to be evaluated and cleared by a mental health specialist prior to returning to school.

Suspensions/Expulsions

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him or her, or of the habitual use of profanity or of obscene language or actions, or who shall cut, deface or otherwise injure any school property shall be liable to punishment and to suspension and expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A 18A:37-2 and the school district's student discipline/code of conduct policy and regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

COMMUNICATING WITH PARENTS AND GUARDIANS

Plan to communicate with individual parents and guardians through school email or by telephone. Other platforms, such as Class Dojo, may be used for other purposes, such as whole class messaging and classroom communication. Individual parent-teacher communication and messages are to be communicated through school-issued email or from a school district phone number.

COMPLAINTS CONCERNING SCHOOLS

It is usually best to try to solve conflicts or complaints at the lowest level. If a parent calls the office about a concern in a classroom or with a particular teacher, the principal will listen and refer the parent back to the teacher as the parent needs to contact the teacher first in most cases. The teacher will then be notified to expect a call. If colleagues are having a conflict it works best to try to first settle it between the two. Here are some tips: Talk privately in a neutral place, discuss the problem and your feelings, confine your remarks to what was done to upset you, be specific; stay away from put downs and be prepared to hear and deal with your colleagues' feelings. If the problem cannot be settled at the lowest level, then follow the chain of command: Principal, Superintendent, Board of Education.

CONFIDENTIAL INFORMATION

Information concerning the treatment of any student must be held in strict confidence by all employees. Conversations that are not respectfully intended to benefit a child will not be tolerated. Consulting privately with colleagues about your most challenging students is an effective way to brainstorm strategies to support the student. Constructive discussions about specific students should be held in private to maintain confidentiality. Students are not to be discussed in public areas such as hallways, lounges, etc. Teachers must not discuss or gossip about a child in front of the child's peers. Under no circumstances should such matters be discussed with anyone outside the school system. Refer any newspaper inquiries regarding the schools and its students to the administration. Any notification to the press or press releases need to be authorized by the Superintendent.

COPIER

Each teaching staff member is assigned a copier code and monthly copy quota (3000 black and white, 50 color). Users may check their copier count by visiting the Teacher Portal under the For Staff tab on our websites or by typing in <https://www.eastgreenwich.k12.nj.us/site/default.aspx?DomainID=265>.

On this page, there is a link with a printer icon that says "Copier Count Check". Once you click the link, you are brought to the login page for the copiers. Your copier login uses the same credentials you use to log in on district computers. Every user gets 3000 copies per month (Team Leaders get an additional 500) so we set the value of 1 copy to \$0.01 and deposited \$30.00 per month into everyone's account. You may monitor your balance by checking the "Allotted Balance" tab on the page. Color copies are limited to 50 per month and can be checked by looking at the "Color Quota" tab on the page.

\$30.00 (or 3000 copies) are added to your balance on the 1st of each month along with the color quota being reset to 50. The "Additional Copy Request Form" is located underneath the link for the "Copier Count Check" on the Teacher Portal page.

CURRICULUM GUIDES

Supervisors of Instruction shall develop and the Superintendent of Schools will oversee development of curriculum guides for every course and area of study for every grade level. Each guide shall contain objectives for concepts and skills to be taught and attitudes to be developed; necessary study skills; suggested materials and activities designed to achieve all of

these; and evaluation criteria intended to test the extent to which learning objectives have been met. Curriculum guides shall include all requirements of the New Jersey State Learning Standards. Teachers shall use the guides as the core of their instructional planning. It shall be the responsibility of the Building Principal to ensure that curriculum guides are being followed. Each guide is also located on the District Network for instructor access.

Because curriculum guides are the means of implementing instruction in courses adopted by the Board as the curriculum of the district, the Board shall approve any new curriculum guides or any revision to an existing guide before they are put into effect. Reference the District Grading Policy for clarity on what goes into a student grade.

DAMAGE TO SCHOOL PROPERTY

Every effort shall be made to recover damages from adult vandals or from the parents of juvenile vandals to cover the theft of equipment or the destruction of school property. This policy will apply, not only to damage as a result of breaking and entering at night, but also to willful damage done to school property by pupils during the course of the day.

DISMISSAL PROCEDURES- CLARK

During dismissal, all teachers will stand in doorways to monitor their classrooms as well as the hallways. Teachers not assigned to a regular homeroom will have posts to assist in dismissal of non-transported students, parent pick-up, and Beyond the Bell students. All teachers will receive dismissal assignments on the in-service prior to the opening day of school.

Once dismissal begins, all staff will take their positions. Dismissal will be called in the following order:

- Beyond the Bell to the cafeteria
- Non-transported students to the classroom
- Parent pick up to the library
- Bus students to the gym

Non transported students and parent pick up students will be dismissed after all buses have been called from their designated exterior location. Bus riders will dismiss through the gym.

After all students are dismissed to their dismissal locations, classroom teachers should walk bus students to the gym. Each classroom teacher will be assigned a dismissal duty. Once in the gym, bus supervisors will monitor and escort that bus line to the bus and remain at post outside of that bus until its departure or by 3:35.

DISMISSAL PROCEDURES- MICKLE

During dismissal, all staff will be on duty. Homeroom teachers will walk bus riders out the gym doors and up one of the bus lanes to his or her duty assignment. Homeroom teachers are expected to spread out on both sidewalk areas to ensure supervision of all students. Other staff will stand outside their doors or report to their duty assignments. All staff will receive their duty assignment on the in-service prior to the opening day of school.

Once dismissal begins, all staff will take their dismissal duty positions. Dismissal will be called in the following order:

- Beyond the Bell to the cafeteria
- Non-Transported (students who do not have bus assignments)
- Parent Pick Up (students with bus assignments who will be picked up)
- Bus Riders-Grades 3, 4, 5, 6

Non-transported students will be dismissed through the gym and across the bus lane crosswalk. Parent Pick Up students will be dismissed through the LGI door. Bus riders will dismiss through the gym and across the bus lane crosswalk.

DRESS CODE (STUDENTS)

Student dress code regulations are outlined in the Parent Handbook (See below).

DRESS CODE: Pupils at the elementary level need guidance from their parents/guardians in ensuring that student clothing meets safety standards, is appropriate to the school setting, and supports an environment conducive to

well-being and learning. The dress code focuses on general appearance and ensures the safety, health, and well-being of the students.

1. Pupils and their clothing should be clean, neat, and modest.
2. The length of skirts, dresses, and shorts must be at least as long as an outstretched arm from shoulders to fist.
3. Excessively ripped or revealing clothing that exposes a disproportionate amount of skin (i.e. rips in pants cannot be above fist length) is not permitted..
4. Undershirts alone are not permitted.
5. Pajamas or pajama pants, slippers and robes are not permitted on days that are not spirit days.
6. Shirts must cover the torso including shoulders, back, and midriff. No spaghetti straps permitted. Shirt straps should be two-finger length width. Examples: clothing which is too tight, too short, bare at the midriff, bare at the sides, sun dresses, "spaghetti strap" type tops, and off-the-shoulder tops, low-cut front or back tops, sheer or see-through clothing worn alone, muscle shirts (sleeveless, tank tops), tube tops, halter tops, etc.
7. Articles of clothing should not be printed with suggestive or offensive pictures and or words that promote violence, profanity, and or substance abuse (drugs, alcohol, or tobacco.)
8. Students may wear a hooded sweatshirt to school. The expectation is that they not place the hood on their head either partially or otherwise during the school day.
9. Flip-flops and slip-on shoes (beach or shower shoes) are not permitted. Student shoes should have backs properly securing the foot to the shoe. Shoes without backs are safety and health hazards.
10. Sneakers or rubber-soled shoes must be worn on gym days or the child will not be permitted to participate in gym.
11. Clothing must not have words/graphics printed across the seat of the pants.
12. Makeup is not permitted.
13. Outerwear of any kind is not to be worn in school during class time. Hats, sunglasses and gloves are not to be worn at any time during school hours. All outerwear must be placed in the student's backpack prior to homeroom and remain there until recess, dismissal, or appropriate outdoor time.

If there is a dress code violation, the student will be sent to the nurse. The nurse will supply the student with the appropriate clothing on loan or will call the parents to provide a change of clothing. If parent communication has occurred and a change of clothes is unavailable for the student, the student may need to remain in the office and/or the parent will be requested to pick up the child until appropriate clothing is available. Students out of compliance with the dress code will result in a verbal warning and a parent phone call for the first offense that will be logged into Realtime. Any subsequent infractions will result in disciplinary consequences according to the Code of Conduct.

Clothing or accessories with offensive, distasteful or suggestive images or language will not be tolerated. Any clothing that is considered disruptive to others or references violence or drugs and alcohol will be corrected by the Principal.

DRESS CODE (STAFF)

The Board expects all staff members to be neatly groomed and dressed in clothing suitable for the subject of instruction, the work being performed, or the occasion. All staff members shall, when assigned to district duty: be physically clean, neat, and well-groomed; dress in a professional manner; dress in a manner reflecting their assignments; dress in a manner that does not cause damage to district property; and dress and be groomed in such a way so as not to cause a health or safety hazard.

Footwear is part of the overall dress and is generally expected to be safe, sensible, in good repair, smart, and clean. Staff shoes should have backs properly securing the foot to the shoe. Shoes without backs are safety and health hazards.

School-based personnel shall follow this policy on all days students are in attendance. At the direction of the building principal, professional dress expectations are relaxed when staff are participating in district and/or school-designated Spirit Days, Jeans for a Cause Fridays, field trips, and field day.

EMERGENCY DRILLS and PROCEDURES

State law requires that each school have one fire drill and one emergency drill per month. Schools are required to conduct a fire drill within the ten days of school and a school security drill within the first 15 days of the beginning of the school year.

Schools are required to hold a minimum of two of each of the following security drills annually: Hold, Secure, Lockdown, Evacuate, and Shelter. New employees are provided with the training within 60 days of the commencement of that staff member's employment and shall be reviewed annually and updated as appropriate.

The East Greenwich Township School District is adopting the Standard Response Protocol from the I Love U Guys Foundation beginning September 2022. The Standard Response Protocol consists of five specific actions that can be performed during an incident: Hold, Secure, Lockdown, Evacuation, or Shelter. Standardized Drill Signs are posted in every classroom and office throughout the buildings for quick reference, as well as on the back of staff ID cards/lanyards. Please reference and familiarize yourselves with the maps and drilling procedures provided in your emergency folder and also seen below.

IN AN EMERGENCY TAKE ACTION



HOLD! In your room or area. Clear the halls.

STUDENTS

Clear the hallways and remain in room or area until the "All Clear" is announced
Do business as usual

ADULTS

Close and lock door
Account for students and adults
Do business as usual



SECURE!

Get inside. Lock outside doors.

STUDENTS

Return to inside of building
Do business as usual

ADULTS

Bring everyone indoors
Lock outside doors
Increase situational awareness
Account for students and adults
Do business as usual



LOCKDOWN! Locks, lights, out of sight.

STUDENTS

Move away from sight
Maintain silence
Do not open the door

ADULTS

Recover students from hallway if possible
Lock the classroom door
Turn out the lights
Move away from sight
Maintain silence
Do not open the door
Prepare to evade or defend



EVACUATE! (A location may be specified)

STUDENTS

Leave stuff behind if required to
If possible, bring your phone
Follow instructions

ADULTS

Lead students to Evacuation location
Account for students and adults
Notify if missing, extra or injured students or adults



SHELTER! Hazard and safety strategy.

STUDENTS

Use appropriate safety strategy for the hazard

ADULTS

Lead safety strategy
Account for students and adults
Notify if missing, extra or injured students or adults

Hazard

Tornado
Hazmat
Earthquake
Tsunami

Safety Strategy

Evacuate to shelter area
Seal the room
Drop, cover and hold
Get to high ground

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Teachers must be familiar with the required procedures for each drill. Prepare the children for drills by explaining the need and the reason for a drill. Emphasize seriousness and preparedness without frightening the children. Stress the importance of following directions, walking in a single file, keeping silent, walking quickly, not running during the entire duration of the drill. If evacuating the building, students should not be assigned as door holders but rather use the 'push and go' model for exiting the classroom and building. Each person should study the traffic design for the school posted in each room. The children are to practice this procedure until they know what to do without confusion or delay. In addition, explain that an exit may be blocked during a building evacuation and what they should do in that situation.

Children must also know what to do and where to go if they are away from their teacher when required to evacuate the building (hallway, restroom, cafeteria, etc.) During safety drills or in the event of an emergency, teachers are responsible for counting their students to be certain everyone is present. If students are to remain inside the building, teachers must account for their students. If there is a student missing, they should report it to the main office via handheld radio or phone immediately. During a building evacuation, once your students are all accounted for, signal to your designated person or the principal depending on your location. A green card means all students are present, a red card means a student is missing and a yellow card means an extra student is present with your class. On signal, all return to the classroom.

Teachers must take their emergency folder with them when they leave their classrooms when students are present. The safety folder must contain: an accurate class list, an accurate list of pull out services (BSI, SOAR, speech, etc.) by day and period, emergency procedures and emergency exit map. Teachers assigned to handheld radios should also have them on and with them throughout the day. Any staff member going outside the building with students should also bring a handheld radio with them for safety reasons.

It is the responsibility of students and staff to report safety concerns to the main office or the building administrator. If there is a concern for safety outside the building or within the halls, staff members are encouraged to initiate a Secure or a Hold. When there is a life safety threat on campus, a Lockdown should be immediately initiated by any student or staff member. Blue panic buttons have been installed throughout both buildings. They should be utilized when there is a life safety threat. When a blue panic button is pressed, a building Lockdown is initiated locking all interior and exterior doors. Additionally, 911 will be dispatched and a message will automatically announce the Lockdown.

Detailed safety and security plans can be found in staff emergency folders and school information folders on Google Drive. A formal copy of the District School Safety Plan is available upon request for review to any staff member. Please see your building principal to do so.

EMERGENCY SCHOOL CLOSING

The Superintendent shall make the decision on school closings. All staff members and students' families will be notified of school closings and delays via a phone call through the automated system, Real Time. Please ensure the telephone number on file with the board office is accurate. The school closings and delays will also be posted on the website.

EMPLOYEE ASSISTANCE PROGRAM

The district provides access to an Employee Assistance Program through Cooper University Healthcare. This is a strictly confidential, free, and voluntary benefit that is offered to both you and your immediate family members for self-referrals. Your EAP benefits include confidential solution-focused counseling, professional development coaching, mediation for resolution of workplace conflict, CISM services, and community resource referrals. More information about available benefits can be found here:

<https://www.cooperhealth.org/services/employee-assistance-program>

EQUITY

The district is responsible for ensuring all students have equal and barrier-free access to all school and classroom facilities, courses, programs, activities, and services regardless of race, color, creed, religion, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, gender identity or expression, socioeconomic status, or disability. Staff members will be trained on the district's equity policy within sixty days of employment and annually thereafter.

EVALUATION OF STAFF

All instructional staff members will be evaluated by an administrator using the Marzano Evaluation System and in accordance with regulations outlined through AchieveNJ. AchieveNJ relies on multiple measures of performance to evaluate teachers. These measures include components of both student achievement and teacher practice. Teachers of non-tested grades and subjects will be evaluated based on teacher practice and Student Growth Objectives. Teachers of tested subjects and grades who met the criteria for a Student Growth Percentile will be evaluated based on teacher practice, Student Growth Objectives and Student Growth Percentile. Category weights are determined yearly by the NJDOE and communicated in writing to staff each September.

The iObservation program will be used for teacher evaluation through the use of the Marzano Evaluation System. Non-tenured teachers will have a minimum of three observations each year, and tenured teachers will have a minimum of two observations each year. Observations will be a minimum of 20 minutes each. For all instructional staff there will be a minimum of at least one announced observation with a pre-conference.

District evaluation procedures are shared with instructional staff in September. For more information, please visit <http://www.nj.gov/education/AchieveNJ/>.

EVENING PROGRAMS

Throughout the school year, programs that involve students will take place in the evening. These are, but are not limited to: Book Fair, Winter Concert, and Spring Arts Expo. An administrator will be present for all evening functions.

Staff members interested in hosting an evening event must fill out a Facilities Request Form and consult with the building principal to ensure an administrator is available for the event date and time.

FIELD TRIPS

Field trips are to be taken for educational reasons only. Certain procedures are to be followed prior to scheduling a trip. Forms for requesting approval of field trips are available. These forms should be submitted along with a copy of the parent letter and consent form to the principal at least one month before the trip. Teachers should adhere to their designated dates; if any change is necessary, consult with the building principal. All costs are borne by the students unless a child is on free or reduced lunch.

Prior to any field trip, appropriate planning of projected student attendance, groups, and procedures will occur. Considerations for students with allergy and/or medical needs will be made in consultation with the nurse.

GO GUARDIAN

GoGuardian's web-based services operate on our school's managed G Suite for Education Chrome accounts (i.e. when a student is logged into Chrome or a Chromebook with his/her school email address).

We have chosen [GoGuardian Admin and GoGuardian Teacher] services to:

- Help protect students against harmful and inappropriate online material
- Help students stay "scholarly" and more focused when learning online
- Help assess students' progress towards class assignments [only if your school has GoGuardian Teacher]
- Facilitating communication between teachers and students during class time [if your school has GoGuardian Teacher]

The East Greenwich Township School District selected GoGuardian services for our Samuel Mickle students to help our students stay safer and more scholarly online. Students violating the Acceptable Use Policy during instructional hours are subject to consequences in accordance with the District Code of Conduct.

When a student is off campus, parents are responsible for supervising internet access and usage. Parents and guardians are encouraged to discuss rules for appropriate internet usage with their child, and to reinforce lessons of digital citizenship and safety with him or her. We also encouraged parents or guardians to report any potential cyberbullying or other sensitive issues to us. Please notify the anti-bullying coordinator of the district if there are any bullying concerns brought to your attention.

GRADING

Grading is in accordance with the district grading policy. Please use the most current policy found on the district website.

HARASSMENT, INTIMIDATION AND BULLYING

Faculty and staff are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation and bullying or HIB.

WHEN TRYING TO DETERMINE IF AN INCIDENT IS HIB, COMPARE IT AGAINST THE DEFINITION.
DOES THE INCIDENT MEET ALL OF THE FOLLOWING?

- "Harassment, intimidation or bullying" is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents.
- ...is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic.
- ...takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law.
- ...substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

AND, DOES IT MEET ONE OF THESE?

- A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or
- Has the effect of insulting or demeaning any student or group of students; or
- Creates a hostile educational environment for the student by interfering with the student's education or by severely or pervasively causing physical or emotional harm to the student.

All teachers and staff will receive HIB training within 60 days of the first day of employment and annually thereafter at the beginning of the school year. This training will address what bullying looks like, how to report it to the correct school administration, and how to coach students who have been bullied.

Teachers are expected to:

- A. Closely monitor student behavior in all areas of the school.
- B. Watch for signs of bullying and report them as soon as it happens.
- C. Report any families' concerns about bullying as soon as they happen.
- D. Complete the appropriate coaching if an incident of HIB has been confirmed.

Should a staff member witness or hear of incident(s) of harassment, intimidation, and bullying, they are required to complete the Harassment, Intimidation, and Bullying Reporting Form 338 within 24 hours of witnessing or hearing of the reported incident(s). A paper copy of Form 338 is available in the main office and can also be found on the district website. The complete East Greenwich Board of Education Policy on Harassment, Intimidation and Bullying can be found on the District Website.

HEALTH & SAFETY

STUDENT HEALTH: Student medical information is confidential. For the safety of your students, immediately familiarize yourself with your student's medical needs. If you have a question or concern about a student's medical information, contact the nurse immediately.

Any child who appears ill or has an accident should be sent to the nurse. To ensure the student's safety, send a buddy to travel with the student. If a student has a bad fall, do not move the student; instead, send someone for the nurse.

immediately. The school nurse will update you with a confidential list of your students' medical needs. It is the teacher's responsibility to ensure this information is explicitly followed in all situations, such as the classroom, field trips, etc.

STUDENT MEDICATION: Medication may only be administered to students by the school physician, a certified or non-certified school nurse, a substitute school nurse employed by the district, the student's parent or a student who is approved to self-administer. School employees, who have been trained and designated by the certified school nurse to administer epinephrine in an emergency, may administer epinephrine. Please note the locations of emergency epinephrine in your school. Should a student bring medication to school, notify the nurse immediately.

HURT ON THE JOB: Teachers who are hurt on the job are to report immediately to the building principal who will report it to the Board Office. Teachers must see the school nurse. The school nurse will help determine if the injury needs medical attention through a doctor or other medical professional. The teacher is responsible to fill out a form indicating the circumstances of the injury. This form may be obtained from the school nurse.

HOME AND SCHOOL ASSOCIATION

General membership meetings are planned for the year and teachers are encouraged to attend. If funds or services are needed from Home & School, a form is to be completed. These forms are located under the Home and School tab on the district webpage. Once completed, the building principal will sign it and place it in the Home & School mailbox. Principal approval is required prior to submission to Home & School.

HOMEWORK

Homework should be assigned to meet the needs of the student and should be reasonable in length. Homework provides an opportunity for students to practice skills they learned in school. It is expected that students can complete homework assignments independently. Please do not assume every student has an adult or sibling to assist. Projects, remedial assignments, completion of unfinished work, research and study are acceptable as homework.

Give specific instructions as to how to study at home. Any written assignments done as homework are to be checked in some way and returned to students. Be sure to communicate to parents how homework is checked and used for guiding instruction. Students in grades two through six will be using a homework assignment book (HAB). Instructions are outlined in the HAB.

IDENTIFICATION BADGE/KEYS

All staff members are required to wear his or her identification badge at all times. The identification badge is to be worn in a visible area.

All staff are required to have their fobs/keys with them at all times. In case of an emergency, the key and fob may be required to ensure student/staff safety.

INTERVENTION AND REFERRAL SERVICES

I&RS is a committee composed of instructional and support staff, including district personnel, under the leadership of the building principal. The committee provides an appropriate forum for the exchange of ideas and the development of instructional strategies to address the instructional needs of students experiencing difficulty. The committee, in consultation with the classroom teacher, determines which instructional strategies to implement in the classroom and which additional school level support services are most beneficial to each student. The committee supports the teacher in his/her efforts to provide an appropriate program in the least restrictive learning environment.

Each school in East Greenwich has its own I&RS Committee. Administrators, teachers, school counselors, nurses, and other district staff members on the committee work collaboratively to assist teachers in meeting the needs of all students. The committee meets monthly to develop plans and review student progress. A meeting schedule is published at the start of the year.

In September, teachers are notified if a student with an existing I&RS plan is on his or her roster. Each student's I&RS plan is also viewable in Realtime. The teacher is expected to implement the plan, document progress towards the goals, attend I&RS meetings and communicate progress with parents. The plan will be reviewed in accordance with the published I&RS schedule.

Should a teacher wish to refer a student to I&RS, the process is outlined below.

Why is a child referred to I&RS?

Academic Concerns

- Students who demonstrate significant academic delays with interventions in place, such as BSI, and the use of research-based supplemental materials

Social/Emotional Concerns

- Students experiencing unusually stressful, emotional, and/or social situations
- Students who moved into the district and experience transitioning difficulties
- Students who have been a victim of violence or witness to violence
- Students who demonstrate atypical social/emotional behavior
- Students who have a history of truancy and/or tardiness

Physical concerns

- Students with a diagnosed medical condition

Any other condition that may interfere with academic success

If a student is struggling, and I&RS is a support from which your student can benefit, complete an I&RS Referral form. On the form, provide documentation that shows evidence of concerns and previous interventions.

All forms are available on the East Greenwich Teacher Portal under I&RS.

Prior to submitting the I&RS Referral Form:

- Review student's permanent and academic records; discuss concerns with BSI staff, instructional coach, counselor, team leader, etc. for suggestions and guidance
- Document 6-8 weeks of interventions and their impact on the concern
- Communicate concerns to the parents
- Submit the completed forms to their building principal by the deadline

At an initial meeting, it will be determined if a child is eligible for an action plan. The referring teacher has the opportunity to attend with a substitute provided for coverage. The teacher is expected to bring the following to the initial meeting:

- Documentation of concerns and attempted interventions
- Documentation of parent contact
- Student work samples relating to the concerns
- Assessment results relating to the concerns

The teacher will present this information to the I&RS Committee. If the child is found eligible, the I&RS team and the teacher will develop a plan which includes measurable goals and specific interventions. A case manager will be assigned and the teacher will be expected to follow the plan set in place by the team. The teacher is expected to document interventions and progress as they relate to the I&RS goals. This documentation is submitted monthly to the case manager. Should a student have more than one teacher, the attending teacher is responsible for communicating information to the shared teachers during team meetings.

A parent meeting will also take place that includes the parent/guardian, teacher, principal, and counselor. The parents will receive a copy of the action plan and the group will discuss: an overview of the I&RS process, specific concerns related to their student, the plan goals and interventions and a timeline for assessing progress.

For more detailed information, please check the I&RS Process Overview on the District Website under the Teacher Portal.

INVITATIONS

Birthday party invitations may be distributed in the classroom if all students in the classroom receive an invitation. It is suggested that teachers compile a voluntary class data sheet during Back to School Night to share with parents. Any parents that would like to share their contact information should complete a form including parent's name, child's name, address, phone number, and email address. This information would be shared only among participating parents.

JOB DESCRIPTIONS

Job descriptions are located on the district website in the staff portal. Select "Job Descriptions" for an alphabetical list.

KEEPING CHILDREN AFTER SCHOOL

Although students enjoy staying after school to help the teacher, most of them are bus students who cannot stay unless prior arrangements are made with the parent(s). Also, students kept after school for disciplinary reasons must have prior arrangements made with parent(s).

LAMINATING- Clark

The laminator is located in the work room located next to the cafeteria. Please be sure to turn off and unplug the laminator when you are finished laminating. Lamination is for preserving materials, which are expensive to replace or used year after year. Be selective in what materials need lamination.

LAMINATING- Mickle

The laminator is located in the work room located in the 6th grade hallway. Directions are posted above for your convenience. Please be sure to turn off and unplug the laminator when you are finished laminating. Lamination is for preserving materials, which are expensive to replace or used year after year. Be selective in which materials need lamination.

LAVATORY

Students are permitted to use the lavatory facilities if they indicate a need. Except in cases of emergency, only one or two at a time are to be excused from class. This ruling does not apply when a teacher is present in or near the lavatories.

LEAVING THE BUILDING/LEAVING WORK EARLY

Approval to leave the building is required from the administrator except lunchtime when only notification is necessary. When leaving the building for lunch, please sign out at the main office so that all staff can be accounted for in the case of an emergency. Teachers may leave early only with advance written permission of the principal. Before making appointments with doctors, dentists, etc, that require you to leave work early, make sure to request permission from your principal in order to avoid a possible conflict or disappointment. Teachers who need to leave work early due to illness or emergency will need to use the appropriate sick or emergency personal time.

LESSON PLANS

All teachers must complete lesson plans using Real Time, a web-based program. Please remember to post your lesson plans by 8:20 AM on Monday morning of each week. It is expected that lesson plans reflect appropriate subject area standards as well as district curricula objectives, materials and assessments, as well as effective instructional strategies and practices. Character education lessons must be documented in lesson plans, as well as Mickle Meet/ Clark Connect. Films, documentaries, YouTube, etc. must be listed in your lesson plans. Unless the film or clip is rated G, or part of an approved district resource (such as Study Island, Mystery Science, Reading A-Z, etc.), advance approval is required by the principal.

LOST AND FOUND

The Lost & Found in the Samuel Mickle School is located in the cafeteria and outside of the main office at the Jeffrey Clark School.

LUNCH

Daily student and staff lunch orders must be placed in Realtime by 9:00 AM. To submit a lunch order, complete your attendance. When you submit class attendance, click submit and order lunch. On the next screen, select "Lunch" in the drop down box (lunch is the only option). Enter the correct quantity for the item and select "Save". Teacher lunch orders may also be ordered on this page.

MAILBOXES

The mailboxes are in the main office with names on them. Please check your mailbox each morning and every day at lunchtime.

MAINTENANCE

If you have a maintenance repair or request, please complete a "Maintenance Request" form. The form can be found on the Staff Portal page, "Help Desk". If you have a maintenance emergency, such as a leak, call the main office immediately.

MEDICATION

Medication may only be administered to students by the school physician, a certified or non-certified school nurse, a substitute school nurse employed by the district, the student's parent or a student who is approved to self-administer. School employees, who have been trained and designated by the certified school nurse to administer epinephrine or glucagon in an emergency, may administer these medications in the event of an emergency. Please note the location of emergency epinephrine and glucagon in your school. Should a student bring medication to school, notify the nurse immediately. Students' allergy and medical needs must be considered when planning field trips and special events. Consult with the school nurse prior to the trip.

MIDTERM PROGRESS REPORT

Midterm reports are available in Realtime to parents of all students. These reports are available during the middle of every trimester to notify parents of progress and encourage a conference. Be proactive; if a student is struggling in your classroom, reach out and talk with the parent. Do not wait until the midterm report to notify parents of students who are having difficulty in your class.

MORNING ANNOUNCEMENTS- Clark

Every morning announcements will be made over the loudspeaker. The announcement will include the date, character trait, rotation day (1, 2, 3 etc), any important school news, and begin the Pledge of Allegiance. Any child who, for religious reasons cannot participate in the pledge, should not be penalized for his /her action, nor should they be forced to participate. If a teacher has a special announcement to be made, please contact the office.

MORNING ANNOUNCEMENTS- Mickle

Every morning announcements will be available over the loudspeaker. The announcements will include the date, rotation day (1, 2, 3, etc.), and the Pledge of Allegiance, as well as any important school news. Any child who, for religious reasons cannot participate in the Pledge, should not be penalized for his / her action, nor should they be forced to participate. If a teacher has a special announcement to be made, please contact the office.

MOVIES/VIDEOS

On occasion, films are used to illustrate or enhance a particular concept from the district- approved curriculum. Preview all films, videos and video clips in advance and document use in lesson plans. A "G" (General Audience) rating is required. If you plan to show a full-length film or an unrated film, you must notify parents of the film's name, rating and purpose.

A film, video or clip with a rating of PG or PG-13 requires use of the district permission form and principal permission. An alternative educational activity must be planned and implemented for students who do not participate in the viewing.

NEWS ARTICLES

The best way to inform the community of an education process is through the news media. Teachers are encouraged to develop short news articles concerning their work, especially when it is innovative, stimulating and successful. When writing an article, certain procedures should be followed. Watch your grammar and spelling. Be concise and give the topic adequate coverage. Photographs accompanying the article are often printed as well. Be sure permission has been given by parents for publishing student pictures and/or work. News articles must be cleared with the principal and approved by the Superintendent.

PARENT-TEACHER CONFERENCES

There will be three days of district scheduled parent-teacher conferences. During the regularly scheduled conferences, students will be dismissed early. Consult the district calendar for the dates and times of parent-teacher conferences.

Parent-teacher conferences can also be scheduled by the teacher or parent, directly, at other times. Please do not wait until parent conference dates to keep parents informed about their child and your class.

PARENT/PROFESSIONAL REQUEST FOR INFORMATION

If a parent or professional (doctor, therapist, etc.) requests that you complete a scale, survey, or form of any kind, please do not complete the form until you notify the building principal. The principal may consult with the counselor regarding the requested information.

If the information is provided, work in collaboration to provide pertinent information. Make a copy of the completed document before you return it to the parent.

PARTIES

Two parent volunteers may be selected for each classroom party. Please rotate different parents for each party. The names of those parents who will be attending (2) should be sent to the school receptionists two weeks prior to the celebration. This will assist with the secure entrance of guests using the security system. All visitors will need to present a driver's license to be scanned. Siblings and additional family members may not attend. The approved Clark parties include: Halloween, winter, spring, and end of the year. The approved Mickle parties with parent volunteers include: Halloween, winter, spring, and end of the year.

PERMANENT PUPIL RECORDS (Cumulative Folders)

Permanent pupil records are kept under lock and key in the main office. These folders contain confidential information and are never to be given to a student. The folders should be used at the beginning of the year to check past progress, both academic and social. Teachers' comments on these folders should be objective, brief and to the point. A teacher should never make a speculative comment or use negative language. Cumulative folders are students' permanent legal record of schooling. These records are available for parents to view.

All folders must be completed by the end of the school year with final grades, promotion or retention and teacher signature. Information including Linkit scores & AIMSweb results for Jeffrey Clark, and NJSLA and Linkit scores for Samuel Mickle, must also be completed before they are returned to the appropriate office.

PERSONAL DAYS

Staff are entitled to personal days by contract. A request is to be completed using Frontline (formerly AESOP) prior to taking personal days. Personal day requests should be made at least two days in advance. The requirement for prior request may be waived by the superintendent in an emergency situation. Personal days are not approved before or after a holiday/district break or on a professional development day, and they are generally limited to five employees on a given day in each employee group. At the end of each year, unused personal days are converted to sick time. More information can be found in the Collective Bargaining Agreement.

PHYSICAL EDUCATION

The State of New Jersey requires a minimum of 150 minutes per week of physical education, health and safety, with a proportionate amount of less than a week of school. Physical education means an organized activity with everyone participating unless excused in writing by a physician. Students may not be punished by excluding them from physical education.

Free Play does count toward the specific time allotment if supervised by a certified teacher in grades B-5. During inclement weather, some type of physical activity should occur in the classroom to provide a learning break. Character Education (Meetup/Buddy Up) supports the requirements of health education and should take place daily in classrooms. If any child is excused by a physician from physical education, he/she observes activities from the sidelines, perhaps serving as timekeeper, etc.

PRESENTATIONS TO BOARD OF EDUCATION

A teacher staff member may be asked to present a short report to the Board at the Board Meeting on a topic directly related to his/her assignment.

PROFESSIONAL IMPROVEMENT/DEVELOPMENT

New Jersey requires individual Professional Development Plans (PDPs) to be created for all active teachers, defined as staff whose positions require possession of the instructional or education services certificates.

Each certificated instructional staff member shall be guided by an individualized professional development plan (PDP), pursuant to N.J.S.A. 18A:6-128.a, which shall include at least 20 hours per year of qualifying experiences. The 20-hour annual requirement shall be based on the length of full-time employment and reduced by a pro rata share reflecting part-time employment, or an absence, including the use of family or medical leave. Plan to track your hours throughout the school year and provide them to your building principal during your summative meeting.

The content of each individual PDP shall be developed by each teacher's supervisor in consultation with the teacher and shall align with the NJ Professional Standards for Teachers and the standards for professional learning in N.J.A.C. 6A:9C-3.3. The individual PDP shall be modified during the year, as necessary, and shall specify at least:

1. One area for development of professional practice derived from the results of observations and evidence accumulated through the teacher's annual performance evaluation; and
2. One area for development of professional practice derived from individual, collaborative team, school, or school district improvement goals.

More information can be found here: N.J.A.C. 6A:9C, Professional Development Regulations

Staff members are urged to make professional visitation during the school year. Any request for visitations must be submitted to the building principal. Professional improvement for workshops and college credits are encouraged and are covered under the current teachers' contract. Requests for these must also be submitted to the building principal. (See teachers' contract). A request form for professional improvement and development should be filled out and returned to the building principal. You may be asked to share your knowledge with your colleagues during a faculty meeting or grade level meeting.

PURCHASES REQUIRING REIMBURSEMENT

Do not make purchases requiring reimbursement without advance approval by the principal. This includes items for classroom and/or afterschool activity use. Be mindful of your supply usage and limit waste so materials last through the school year.

Teaching staff members are allocated funds yearly for classroom supplies. The Business Office provides directions to staff regarding ordering information and deadlines. Please follow the directions carefully to ensure your order is placed, items are delivered in a timely fashion, and vendors are paid for items received.

If you need to purchase an item(s) for an activity, event, club, etc., please complete an "Advanced Request for Funds" form and submit it to your principal.

RETENTIONS

If you believe you have a student who would benefit from retention, discuss your professional recommendation with the school principal on or **before February 1st** of each school year. The principal will form a team to review the student's progress. This team will include building professionals and the parent/guardian. Please reference district policy 5410-Promotion and Retention for more information.

RIGHT TO KNOW ACT

The New Jersey Workers and Community Right to Know Act requires employers to provide information about hazardous substances at their facilities. Under the Act, workers have certain rights and access to information about substances where they work. Some of their rights include the following:

- The right to have containers labeled by your employer with the names of their chemical contents.
- The right to have a copy of the Right to Know Survey of hazardous substances in your workplace.
- The right to obtain Hazardous Substance Fact Sheets from your employer
- The right to annual education and training about hazardous substances
- The right to use the Right to Know Act.

More information may be obtained from the Right to Know Act Officer.

ROOM RESPONSIBILITY

Teachers must strive to keep their rooms as neat as possible since housekeeping is important to the total educational program. Per the EG Fire Inspector, classroom doors (front and back) must NOT be decorated. For safety reasons, classroom windows cannot be covered at any time. Additionally, no more than 25% of the walls may be covered with posters, paper, etc. Some do's and don'ts for the classroom teacher are:

- Do not use thumb tacks on wood.
- Do not store books, papers, etc on the unit ventilator.
- Do not use Scotch tape on painted surfaces since it will remove the paint. Use masking tape for these purposes. However, do not allow tape to remain on the surface too long.
- Do not use Scotch tape on windows.
- Do not use water or paint on window sash, wood trim or bulletin boards.
- If you want window sills dusted, clear them.
- Do have each child handle textbooks and other materials carefully. Require all books to be covered. Books are the children's responsibility. Before the close of school, they will be required to pay for any damage caused deliberately or through carelessness.
- Keep your device charging area neat and orderly. Model and practice appropriate care of devices, and require students to demonstrate appropriate use. Be sure to monitor usage.
- All desks should be in place and floors clear of paper, books, etc. at the end of the school day. Floors not cleared make it difficult to run the vacuum/sweep.
- Do set a good example for the students by keeping your desk neat and clean.
- If you want your desk dusted, clear it or put everything on your blotter.
- The custodians will appreciate your help in facilitating their job.
- All hanging decorations need to be fire retardant.
- Do check lavatories daily to ensure proper cleanliness and sanitary habits of students.
- Do keep the teachers' room neat and clean. Throw trash in the waste container and store food in insect proof containers.
- Do check the refrigerator for unwanted food and toss in the trash.

SAFETY DURING INCLEMENT WEATHER

Weather permitting, students will have regular opportunities to be outside for recess, physical education class, teacher-determined learning activities, or a school event. During inclement weather, such as extreme cold (32 degrees or below), rain, heavy snow, or icy conditions, children are not to be exposed to the elements. Indoor activities are to be substituted for outdoor activities during adverse weather conditions. Teachers should have indoor activities (e.g., board games, drawing and coloring, etc.) available to students. Supervisory aides will also have indoor activity materials available for indoor recess.

Student and staff safety, and precautions for the prevention of injuries is also of prime importance. Teachers should use good judgment regarding these matters. During winter, students should not throw snowballs on school grounds and children are not permitted to walk, slide, or play on icy surfaces. If any questions arise concerning weather conditions, discuss the conditions with the building principal.

SOCIAL MEDIA (Personal Use)

While the Board respects the right of staff members to use social networking sites and freedom of speech, staff members should recognize they are held to a higher standard than the general public with regard to standards of conduct and ethics.

Staff members should be advised communications, publications, photographs, and other information appearing on social networking sites deemed inappropriate by the Board could be cause for dismissal of a non-tenured staff member or to certify tenure charges against a tenured staff member to the Commissioner of Education.

Please see board policy 3282 (teaching staff) and 4282 (support staff) for more information Use of Social Networking Sites and Confidentiality of District Information.

SPECIAL AREA CLASSES

Collaboration is essential and both special subject teachers and classroom teachers should place the students first. If an assembly is presented during the homeroom teacher's planning time, the special area teacher will accompany and supervise the class during that period. The homeroom students will miss the special subject. Likewise, if a class trip is planned on the day of a special subject, the students will miss that subject.

1. Homeroom teachers are instructional partners with all Special Area Teachers.
2. If a student has a behavior chart or plan used in academic classes, the classroom teacher will share the chart or plan with the special area teachers.
3. Homeroom teachers should remind students to come prepared to class (required materials).
4. If a discipline issue should arise in the Special Area Classroom, it is the Special Area teacher's responsibility to discipline the child and make contact with the child's parent/guardian.
5. Students in grades B-6 should be dropped off and picked up from Special Area classes. It is important that the classroom teacher be on time.
6. Special Area teachers are responsible for entering grades into Realtime and contacting the parents/guardians when the student is not meeting expectations.

SPECIAL SERVICES

Special services have become increasingly important in today's education world. Teachers should familiarize themselves with these services and take advantage of their availability. These services include the Child Study Team, which comprises the Learning Disabilities Teacher-Consultant, School Social Worker, School Psychologist, speech therapist, school nurse, and school physician. The members of the Child Study Team are available to consult with staff members on various concerns and topics. A member of the Child Study Team is also a member of the I&RS team. Therefore, they can help a teacher determine if they should refer a student to I&RS.

STAFF MEETINGS

Staff meetings are scheduled once per month, with a maximum of 12 staff meetings throughout the year. Attendance is mandatory.

A schedule of staff meetings is provided to staff at the start of the school year. Meetings begin promptly at 3:35pm and end by 4:20pm.

If you would like an item added to the agenda, please email the principal a minimum of 2 days prior to the meeting.

SUBSTITUTE FOLDERS

Emergency plans for the substitute teachers are to be available at all times and placed in the mailbox just inside the classroom door. If used, they are to be replaced. Substitute plans must include an accurate class roster, a detailed daily schedule and emergency procedures. Be sure directions are specific. See Appendix for more information. .

TEACHERS' RESPONSIBILITIES

Teachers will be assigned to various duties throughout the year and their responsibility is to carry out these duties to the best of their ability. Schedules will be posted so all staff members are aware of their duties, which include hall bulletin boards, assembly programs, supervision of teachers aides, and other related tasks. Staff responsibilities include punctuality, attendance and participation at faculty meetings, in-service meetings, and any special events that are deemed important by the superintendent and/or principal.

It is the teacher's responsibility to be knowledgeable about district policies and procedures. Board of Education policies can be found on the district website.

All teachers will be assigned a morning and afternoon duty. All classroom teachers should report to their classrooms at 8:25 AM and be prepared for the arrival of students. All teachers/staff members without a homeroom will be assigned a duty from 8:25 to 8:40 AM. When dismissal begins, classroom teachers will assist in dismissing students and all teachers/staff without a homeroom will be assigned a duty. Afternoon duty is from 3:20 to 3:35 PM.

A teacher is never to leave the classroom unattended. If a teacher must leave the room, another staff member or principal is to be notified so that class is covered. These instances are rare and are discouraged. If any teacher is absent, the substitute will assume all duties of the regular teacher.

TEAM MEETINGS

Team meetings are scheduled regularly to facilitate communication and collaboration among team members. Attendance is required by team members, except in the case of assignment to another responsibility, such as attendance at an IEP meeting.

Areas of focus include planning and reflection of curriculum, instruction and assessment and creation and/or identification of resources. Formative and summative assessment data is analyzed and used to drive the discussion and future planning. Grade level activities and events are also planned. The team leader creates an agenda and maintains notes.

TECHNOLOGY

As a staff member, you have logins and passwords to various sites and programs. To ensure network security and student confidentiality, it is imperative that you protect your login and password information. Do not share this information. Be sure to create and use passwords of the strongest quality.

Technology includes Smart Boards, student computers, and either tablets or Chromebooks in each classroom. Smart Boards should be turned off each afternoon.

It is the teacher's responsibility to ensure the Chromebooks are cared for and used appropriately. Develop, practice and maintain procedures for the safe use of the Chromebooks. This includes: monitoring student usage, reporting damage to the teacher, etc. Students are required to use the provided cases at all times.

Please utilize similar care with staff devices as well, such as shutting down and updating your computer routinely, turning off Smart Boards when not in use, and properly addressing any device issues through technology work order requests.

If you need technology assistance, please go to the Staff Portal, Help Desk, IT Request to complete a work order request. If a student's Chromebook is damaged, please complete a Help Desk, IT request immediately.

TELEPHONE PROCEDURE

Teachers must answer the classroom phone at all times as it may be an important message from the office. Teachers may not answer a personal phone call during instructional time except in an emergency. All business calls, such as telephoning a parent, requesting field trip information, book supplies, etc should be made during prep times or before/after school. Please be sure to leave a message including your name, position, and reason for call when your call goes to voicemail. This will inform the person as to who has called from the school and helps avoid confusion in the main office. If a student needs to call a parent, upon the teacher's discretion, the call is to be placed from their classroom. Please direct the student to leave a message, so the parent is aware of the reason for the call. Additionally, it is the teacher's responsibility to inform the main office if something is being dropped off or delivered for the student.

Personal cell phones may not be used during the instructional day. Cell phones are to be turned off or placed on silent during instruction. Personal cell phones may only be used during lunch, planning period, prior to school and after school.

TRANSPORTATION DROP OFF/PICKUP- CLARK

All children who are transported by bus to school will be dropped off in the morning by the gym doors and go directly to their classrooms. Teachers/staff members will be available to assist and supervise students. Children who take the bus home will exit the building through the gym. The location of each bus line will be indicated by a sign with the bus number and a specific color. Bus students will have coordinating color bracelets. Walkers will be dismissed from the main lobby. Parent pick up students will be dismissed through designated exit locations.

Note: Teachers should never transport students in their vehicles.

TRANSPORTATION DROP OFF/PICKUP- MICKLE

All children who are transported by bus will enter at the gym doors and go directly to their classrooms. All students driven to school will be dropped off at the LGI door/hallway and go directly to their classrooms. Teachers/staff members will be available to assist and supervise students. Children who take the bus home will exit the building through the gym doors. Walkers will be dismissed from the gym doors. Parent pick up students will be dismissed through the LGI. Please listen closely to the afternoon announcements to ensure students are dismissed in a timely fashion.

Notes: Teachers should never transport students in their vehicles.

TUBERCULOSIS

In every school, a Mantoux tuberculin test will be given upon employment to all newly hired employees (Full or part-time). An employee with a documented Mantoux test administered within the previous six (6) months does not have to be re-tested. Individuals who are currently employed will also be tuberculin tested if there is not a valid report that a Mantoux tuberculin test was administered during the previous five years. If more information is needed in this area, please contact the school nurse.

TUTORING

In accordance with BOE policy 3230, to avoid placing a teacher in a position where he/she may have a conflict of interest, teachers shall not tutor, for a fee, pupils enrolled in their classes, or upon whose evaluation or assignment they may be called upon to pass. Nor shall any employee of the board make a commitment to perform services for extra pay when he/she has been instrumental in recommending the need for those services.

Teachers may not tutor students assigned to their class roster either during the school year or the summer after that school year. Teachers may not transport students to or from tutoring sessions. Teachers are expected to offer assistance to students as a regular part of the instruction. Should a teaching staff member desire to use the school for tutoring, the teacher must request, in writing, permission from the principal prior to doing so.

USING STUDENTS FOR ERRANDS

Students should not be employed to send messages, unless it is urgent and kept within the school. The teacher should select a dependable child to pursue the errand so that advantage will not be taken from this important situation. Never send a child on an errand outside of the school building. Do not send a child to the office to pick up your mail. The mail is

your responsibility. Do not send a discipline referral to the main office with a child. If there is an incident that requires immediate attention, please call the main office.

VISITORS

All visitors to the building are to enter through the main entrance. Visitors must present a driver's license to gain entrance to the school. The license will be scanned by the Raptor Technologies School Safety Software.

Any visitor to the building must be approved by the building principal at least one week prior to the visit. Visitors should report directly to the designated classroom/location. Do not confer with a parent in the hall doorway during instructional time.

**EAST GREENWICH TOWNSHIP
2023-2024 PARENT/STUDENT HANDBOOK**



Hornets

JEFFREY CLARK SCHOOL

Grades Preschool - 2nd
7 Quaker Road
Mickleton, NJ 08056
856.423.0613

SAMUEL MICKLE SCHOOL

Grades 3rd - 6th
559 Kings Highway
Mickleton, NJ 08056
856.423.0412

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2023 - 2024 EAST GREENWICH TOWNSHIP BOARD OF EDUCATION

W. Todd Jones, President

Mark Schonewise, Vice President

John Baird, Lori Becker, Jennifer Cavalieri, Krissy Christian,

Stephanie Cosentino, Jodie O'Brien and Lynn Starks

Andrea Evans, Superintendent

Gregory Wilson, Business Administrator/Board Secretary

Steve Edelstein, Board Solicitor

The East Greenwich Township Board of Education meets on the first Wednesday and third Wednesday of each month, unless otherwise noted in the calendar, at 7:15 p.m. in the Samuel Mickle School Cafeteria.

Foreword:

It takes a group effort to provide a thorough and complete education for our students. The school district and family serve as partners to attain this goal. This handbook will serve as a resource of general information concerning the school and district policy and procedure. Should you have any questions or concerns, please feel free to contact us by mail, telephone or stop in for a personal visit. Your ideas and suggestions on how to make our school district better is always appreciated.

Should you have a problem or complaint, discuss it first with the teacher before calling the principal. We shall all do our professional best to find satisfactory solutions as we educate your child, and hope that you will cooperate with us in this endeavor.

Mission Statement:

The East Greenwich Township School District, through enthusiastic and engaging community partnerships and the establishment of a safe, secure learning and emotional environment, will provide a challenging and exceptional education program for its diverse learners.

Goals:

1. Strive to have all students demonstrate a positive self-concept and positive character traits
2. Achieve proficiency in communications, computation, science and the arts based on Common Core Curriculum Standards
3. Enable our students to possess physical and mental well being
4. Cultivate an environment that allows for individual differences and learning styles and embraces cultural diversity
5. Demonstrate an understanding and appreciation of the world and its environment
6. Provide a base for the students to live productively and harmoniously in society with a high degree of confidence and opportunity for success in their future endeavors
7. Hiring/retaining a qualified staff, maintaining appropriate facilities, utilizing proper instructional tools and equipment, especially state-of-the-art technology
8. Engaging and connecting with parents and the community so they feel they have a voice and are part of the education process

East Greenwich Township Administration

Andrea Evans, Superintendent
Gregory Wilson, Business Administrator

Mrs. Bethanne Barousse, Samuel Mickle Principal	TBD , Jeffrey Clark Principal
Mr. Andrew Mettler, Samuel Mickle Assistant Principal	Mrs. Jessica Loggian, Jeffrey Clark Assistant Principal
Mrs. Lisa Giorgianni, Supervisor of Instruction	Mr. Jeffrey Miller-McGrail, Supervisor of Instruction
Mrs. Beth Ann Godfrey, Supervisor of Special Education	

Board Appointed Officers

Affirmative Action	Jeffrey Clark Assistant Principal
Alternative Affirmative Action	Mrs. Beth Ann Godfrey
Anti Bullying Coordinator	Mrs. Jessica Loggia
Alternate Anti Bullying Coordinator	Mrs. Bethanne Barousse
Asbestos/AHERA Coordinator	Mr. Greg Wilson
Board Secretary	Mr. Greg Wilson
Custodian of Records	Mr. Greg Wilson
District Testing Coordinator - Dynamic Learning Maps & English Language Learners	Mrs. Lisa Giorgianni
District Testing Coordinator - NJ Student Learning Assessments	Mr. Jeffrey Miller-McGrail
Equity Officer	Mrs. Jessica Loggia
Gloucester County Reunification Response Team Member	Mrs. Bethanne Barousse
Homeless Liaison	Mrs. Beth Ann Godfrey
Indoor Air Quality Coordinator	Mr. Mike Venello
IPM Coordinator for the Schools and District	Mr. Mike Venello
Issuing Officer	Mrs. Bethanne Barousse
Public Agency Compliance	Mr. Greg Wilson
Purchasing Agent	Mr. Greg Wilson
Right to Know Coordinator	Mr. Greg Wilson
School Safety Specialist	Mrs. Jessica Loggia
Website Accessibility Coordinator	Mr. Joe Valver

Report Cards

Report cards are issued electronically three times during the school year for all students. The dates for report card distribution are listed on the website. The report card indicates your child's progress in the grade level during a 12-week cycle.

Parent-Teacher Conferences

Parent/Teacher Conferences are held in November of each year, and parents will be notified when the conference scheduler is available online.

Mid Term Progress Reports

Progress reports are intended to give an indication of how your child is achieving academically midway through the trimester. You may access your child's progress at any time through the parent portal in Realtime. If you cannot access your parent portal, please contact your child's school's main office.

DISTRICT GRADING POLICY:

Please access our website for full and complete information on the district's grading policy, www.eastgreenwich.k12.nj.us.

HOMEWORK:

The purpose of homework is to reinforce and extend what your child has learned in class. Homework develops self-discipline, personal responsibility, and independent thinking. Research states that the time spent doing homework directly affects a child's achievement. Pupils are expected to complete written homework assignments.

Each student, grades 2 through 6, receives a homework assignment book where he or she records daily assignments. Parents are asked to review and sign daily. Requests for homework assignments during a student's absence must be made by 11:00 am and should be made at the time you are reporting the absence if you intend to receive the assignments on the day of the absence. Otherwise, these requests will be honored on the following day. Since daily reading impacts on the reading achievement of children, parents are urged to set aside at least thirty minutes per day for family reading activities.

SCHOOL LIBRARY:

The Board of Education recognizes the value of the elementary school library and media center. They have adopted the following statement reflecting the philosophy and objectives of the library.

The Samuel Mickle and Jeffrey Clark building libraries have the responsibility to assist in developing informed responsible citizens by supplying the student and teachers with the best possible information available in books, other resource materials and services of the library and librarian. The resources and services of the library should help our students to achieve competency and adjust in their personal, social, and civic living. The goals of this library are to aid each student in attaining his greatest achievement in academic pursuits, human relationships, civic responsibilities and to develop a taste for good literature which will enrich his/her life.

Objectives:

1. Cooperate with the administration, faculty and staff in the establishment of the library as an integral part of the total education program
2. Arouse in students an interest in books and other materials and broaden this interest through service in a pleasant atmosphere
3. Provide continuous, progressive instruction in the use of the library materials and services
4. Make provisions for attendance to and full use of the library materials and service by all pupils
5. Provide for the continuous building of a reference collection to meet the needs of the curriculum and provide a broad collection of materials, which includes book, periodicals, newspapers, and audio-visual aids to meet the individual needs of the students
6. Provide for the continuous building of a fiction collection to meet the ability and interest of all students so they may know the thrill and pleasure of making friends and understanding themselves and others through books
7. Assist the administration in developing good public relations through pleasant and friendly contacts with students, teachers, staff and people of the community
8. There is no fine for overdue books. Lost books will be charged using the purchase price. If the purchase price is not available, the following charges will be incurred: \$5.00 for paperbacks and \$10.00 for hardbacks. Damaged books will have a prorated charge as determined by the librarian.

HEALTH SERVICES DEPARTMENT:

Philosophy

Our schools are staffed with certified school nurses dedicated to providing every student with health care. The school health service department, under the supervision of the school physician, Dr. Provencher, works as a team to provide a safe and healthy school environment. Our team works to provide:

- Emergency health services
- NJ mandated screenings (measurements of growth, vision and hearing screenings, scoliosis screening)
- Health education programs for staff and students
- Health resource for parents and staff
- Care for medically-fragile children and those with health problems

Our team cooperates with staff, students and parents to encourage optimal health so that there is maximum utilization of educational opportunities.

The certified school nurse is a health services specialist who assists students, families and staff in attaining and maintaining optimal health and attitudes. School nurses are responsible for illness care and first aid while the student is in school. In case of injury and illness at school, care will be given and a parent will be contacted if follow up is necessary. Accidents and injuries occurring at home are not the responsibility of the school nurse.

The school nurse will screen your child's height, weight, vision, hearing, color vision and scoliosis as set forth by N.J.A.C. 6A:16-2.2. Parents will be notified in writing if further evaluation is recommended and those results should be forwarded back to the health office from the child's physician.

A complete medical examination is required for new registrations in preschool, beginners and out of state transfer students. The required physical form can be located on the website, www.eastgreenwich.k12.nj.us. Though it is not a requirement, it is strongly recommended that all students have a complete physical every year during their developmental stages, preschool to 12th grade.

Use of Medications

The Board of Education shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend school if the medication were not made available during school hours.

For the purpose of this policy, "medication" shall include prescription and nonprescription medicines. The administration of medication to students in the school setting by the following authorized individuals: school physician, certified school nurse or non-certified nurse, substitute school nurse employed by the school district, student's parent/legal guardian, student approved to self-administer medication pursuant to N.J.A.C. 6A:16-2(a)5 and 9 and N.J.S.A. 18A:40-12.3 and 12.4; other school employees who volunteer to be trained and designated by the certified school nurse to administer epinephrine in an emergency pursuant to N.J.S.A. 18A:40-12.5 and other employees who volunteer to be designated as a delegate and trained to administer glucagon pursuant to N.J.S.A. 18A:40-12-14.

In order for the school nurse to administer prescription medications or medication not included in the standing orders, all required documentation needs to be completed by the child's prescribing doctor and the parent. These forms can be found on the EGT website under the school nurse tab of each school's website. Medication must be in the original container stating the student's name, name of medication, dosage, frequency of dosage and any description of adverse reactions. Students are not permitted to carry their medications to school unless required by their physician.

The school nurse may administer several medications under the standing orders of the school physician. These include, but are not limited to, Benadryl, epinephrine, oxygen, Albuterol, Benadryl cream, Anbesol, eye wash, Chloraseptic spray, rewetting drops for contact lenses, Bactine, Triple antibiotic ointment, Sting Relief, cough drops, acetaminophen, ibuprofen, and Narcan. Some of these medications are given on an emergency basis and the parent will be notified prior to the administration of acetaminophen and ibuprofen.

General Guidelines Regarding Exclusion

- Any suspected viral/infectious disease the student will be isolated and parents contacted. The child will be excluded until cleared by a physician.
- Any student having vomiting or diarrhea will be sent home and excluded until they are free of symptoms for 24 hours.
- Any student with a temperature above 100°F will be sent home from school and excluded until their temperature is below 100°F without any fever-reducing medications for 24 hours.
- Any student with an undiagnosed skin eruption is to be excluded until cleared by a physician in writing.

If your child has a contagious infection/disease (i.e. chicken pox, fifth disease, strep throat, conjunctivitis, impetigo, influenza, MRSA, measles, pertussis, coronavirus COVID-19, etc.), the school nurse should be advised so the necessary steps can be taken to prevent an outbreak. No student may attend school if they, or a member of their household, is ill with or has been exposed to contagions, such as smallpox, diphtheria, scarlet fever, whooping cough, yellow fever, typhus fever, cholera, measles, or such other contagious or infectious disease. Please contact your physician, school nurse, or local health department for further guidance.

Chicken Pox- the child must remain at home until the acute illness is over, but no longer than six days. The school nurse will readmit the child to school when all the skin eruptions are dry and scabbed over. A physician's note is not required.

Streptococcal Infections- (Strep Throat; Scarlet Fever) - the child must remain home until the acute illness is over or until 24 hours after specific antibiotic therapy is begun by the child's physician.

COVID-19 - Exclusion is in accordance with New Jersey Department of Health guidance for K-12 Schools.

Returning to School Following Illness - (If a child is absent for three (3) consecutive school days, a physician's note is required.)

When pupils return to school following an illness, they are expected to join in all activities, unless specifically excluded in writing by their physician. If they are not well enough to go outdoors, they should remain at home another day or so. No supervision is available for pupils to remain in the classroom.

Immunization Requirements

Each child attending/enrolling school must present documentation of immunizations or valid medical or religious exemption to vaccines. All children entering preschool must be fully immunized against diphtheria, tetanus and acellular pertussis (DTaP), inactivated poliovirus (Polio), Haemophilus influenzae type b (Hib), hepatitis B, pneumococcal conjugate PCV13, mumps, measles and rubella (MMR), varicella (VAR) and influenza.

Students are required to have Tetanus, diphtheria, acellular pertussis (Tdap) and meningococcal vaccinations after their 11th birthday. **Students will not be permitted into 6th grade without these immunizations.** Please refer to N.J.A.C. 8:57-4, Immunizations of Pupils in School found on the NJDOH website.

Children 36 to 59 months of age attending preschool are required to receive at least one dose of influenza vaccine between September 1 to December 31 of each year. Students without the vaccination after December 31 will not be permitted to attend preschool.

Health Services and First Aid: Medical examinations are required for new registrations in Preschool, Beginners and transfer students from a state other than New Jersey. Annual physicals will not be done at school.

A complete physical examination done at "medical home" - the office of your primary medical doctor - is best for your child. It is especially important to have a complete physical done at least once during each of the following developmental stages:

1. Early childhood (Preschool through grade 3)
2. Pre-adolescence (Grades 4-6)
3. Adolescence (Grades 7-12)

The school nurse will screen your child's height and weight, blood pressure, vision, color vision and hearing. Scoliosis screenings begin in Grade 4. Parents will be notified in writing if further evaluation for possible vision, hearing, blood pressure or spinal problems is recommended. If you wish your child to be excluded from any of the screenings, please notify the school nurse in writing by September 30th.

The school nurse assigned to your child's school is responsible for illness care and first aid. In case of injury and illness at school, care will be given and a parent will be contacted if follow-up is necessary. **When changes occur in your home telephone number or work telephone number, it is imperative that you notify the school office immediately so that your child's emergency contact information can be updated. We must have current emergency information in the event that we have to contact you during the school day.**

Accidents and injuries occurring at home are not the responsibility of the school nurse. A physician's note is required if a child is to be excluded from physical education class. No child may remain indoors when other children go out. Special arrangements will be made for children with allergies, on crutches, with stitches or a cast, or other valid reasons as explained by your doctor.

Pediculosis (Infestation of Lice) Information, Prevention, and Treatment:

Procedure:

- The nurse will examine any student showing signs of pediculosis.
- If found, the nurse will contact the parent/guardian and discuss treatment options.
- The child must be excluded until he/she is treated with an anti-lice medicated shampoo and proof is provided by the parent. Therefore, a child may be treated and return to school on the same day.
- The nurse will notify the Director of Transportation so that the bus company can disinfect the bus. The student's name will remain confidential.
- We will **ONLY** notify the parent of the child with lice. We will no longer alert any unaffected students' parents nor will we provide checks on students in the class. We will however continue to educate the teachers on the signs of lice and check any suspected cases of lice.

Lice infestation is easy to control, but it does require your immediate attention and action. An infestation of head lice is generally a minor and temporary annoyance. They are rarely a medical problem and do not pose a health threat. They do not spread any disease agents. The greatest danger directly attributable to head lice is from secondary infection related to scratching the skin with dirty fingernails. The head louse is a tiny, wingless parasitic insect that lives among human hairs and feeds on tiny amounts of blood drawn from the scalp. Lice (the plural of louse) are a very common problem, especially for children.

EMERGENCY SCHOOL CLOSING:

You will receive a phone call by the Realtime System indicating the school's status as to a school closing or a 1-hour or 2-hour delay. Please make sure your phone numbers are updated through the parent portal.

The school's website will also list the school's status and any closings, www.eastgreenwich.k12.nj.us.

The following radio and TV stations will announce school closings caused by adverse weather conditions or other serious reasons. Listen for number 818, which is the East Greenwich Township school number. If school will open late, the following code is used: 5-818, one hour late; 6-818, two hours late.

TV Channels: 3, 6, 10 & 29 (KYW, WCAU, WPVI & WTXF)

If an emergency forces us to close school once children have arrived, we will put into effect the Realtime system to alert our families.

If school is closed during the day, all other school programs are also canceled.

SCHOOL PROPERTY:

Normal wear and tear on books, supplies, equipment and other school property is to be expected. We recommend all hardback books be covered to protect them from wear and tear. However, if deliberate damage or destruction is caused by a pupil, his/her parents are legally responsible financially and must assume the cost of repair or replacement. If books are lost or destroyed through carelessness, a charge will be made for replacement.

Skateboarding is prohibited on school grounds.

No pets are permitted on school property during school hours.

ACCIDENTAL INSURANCE:

The Board of Education each school year provides school time accident insurance for all district students at no cost to the student's parent/guardian. This excess liability insurance covers school sponsored and school supervised activities. This includes the regular school session and travel to and from school sponsored activities. The policy will pay expenses that are in excess of expenses paid by the parent's prime insurer.

COMMUNICATION:

Realtime text and email addresses are used to send important information home to families. Therefore, parent contact information must be accurate and up to date. If your contact information changes, please update the information through the Realtime parent portal.

Communication with teachers is welcomed. The best and quickest way to communicate is by email. All email is last name, first initial @eastgreenwich.k12.nj.us. Emails and telephone calls may not be answered during regular school hours; however, a teacher will generally respond to an email or voice mail message within 24 hours. Additionally, a parent/guardian may send a written message via the Home/School folder or Homework Assignment Book (HAB).

CLARK ARRIVAL:**Parent drop-off Procedures**

- Students are permitted to enter the building at 8:25am. Parents are permitted to park and walk their child to the first grade side entrance of the building and remain with them until they are able to enter the building.
- Parents are also permitted to drop students off at the door by following the traffic pattern of the parking lot. Students are not permitted to exit their vehicles prior to arriving at the drop off location. Please have your student wait to exit your car until directed by a staff member to do so.

Non-transported Student Arrival

- Non-transported students must safely cross the street in crosswalks under the supervision of crossing guards. They must utilize the sidewalks once on school property. Non-transported students may enter the building at the first grade hallway entrance.

Late Arrival

- Students arriving late should report to the main entrance. Parents should park their vehicles and walk their child to the door in order to sign them in.

CLARK DISMISSAL**Parent Pick-up procedures**

- If a child is to be picked up early during a regular school day, a *Change of Dismissal* form should be sent to your child's homeroom teacher.
- Paper copies of the Change of Dismissal Form are available in the main office. It can also be found on the district website under the Parents tab by clicking on "Forms and Documents".
- If the person picking up the student is someone other than the parent, it is expected that this individual is listed on the Emergency Contact Form.
- If, for some reason, this individual is not on the Emergency Contact Form, his/her name **MUST** be provided on the *Change of Dismissal* form.
- If a note is not sent in and the name is not on the emergency form, the student will not be allowed to leave the building.
- Upon arrival at the school for early dismissals, parents/guardians must fill out the Student Sign In/Out Sheet on the cart outside the building. Once completed, parents/guardians must ring the day bell. The school will require a photo I.D. upon student pick up. An office staff member will ensure your child is dismissed to you.
- If changes have to be made during the school day for an early pickup, a phone call must be made to the school's main office no later than 11:00 a.m. by the parent or guardian.

- Early parent pickups should occur no later than 12:00 pm during an early dismissal day. After this time, students will be dismissed at the regular dismissal time. Please send in a note in advance, so that we can make the necessary arrangements. This requirement has been put into place to ensure the safety of all students and that all children are in the right place at the right time.
- If a student is dismissed prior to 12:40, it will be recorded as a “half-day” absence.
- At the conclusion of the school day, students who participate in parent pick-up will be dismissed to the Clark Library. Staff members will confirm the parent or guardian identity and dismiss students out the door connected to the library.

Non-transported dismissal

- Staff members will confirm the parent or guardian identity and dismiss students out of the building through the first grade hallway doors. Please utilize the sidewalks on the school property and cross the street using the crosswalks when available.

Transported Student dismissal

- At the conclusion of the school day, students will be dismissed from their classrooms and will be walked by their classroom teachers to the Jeffrey Clark gym. Students will be lined up according to bus numbers and will be walked out by a staff member to their assigned bus.
- Any Clark student that is not met by an adult or older sibling at the bus stop will be returned to the building. The parent or guardian on record will be called to pick up the student.

MICKLE ARRIVAL:

Parent drop-off procedures

- Students are permitted to enter the building at 8:25am. Parents are permitted to drop students off at the LGI doors by following the traffic pattern of the parking lot. Students are not permitted to exit their vehicles prior to arriving at the drop off location. Please have your student wait to exit your car until directed by a staff member to do so.

Non-transported student arrival

- Non-transported students must safely cross the street in crosswalks under the supervision of crossing guards. They must utilize the sidewalks once on school property. Non-transported students may enter the building at the side gym entrance.

Bike Riders

- Students in grades 3-6 may ride a bicycle to school with a parent/guardian’s written permission. Students may arrive at school beginning at 8:25am. Students must walk their bicycles while on school property, including past the schools and in the bus lanes. Failure to do so will result in a consequence in accordance with the Code of Conduct. Students are required to wear a helmet in accordance with NJ law. Bike riders will secure their bicycles to the bike racks by the gym doors.

Late Arrival

- Students arriving late should report to the main entrance. Parents should park their vehicles and walk their child to the door in order to sign them in.

MICKLE DISMISSAL:

Parent Pickup Procedures

- If a child is to be picked up early during a regular school day, a *Change of Dismissal* form should be sent to your child’s homeroom teacher.
- Paper copies of the Change of Dismissal Form are available in the main office. It can also be found on the district website under the Parents tab by clicking on “Forms and Documents”.

- If the person picking up the student is someone other than the parent, it is expected that this individual is listed on the Emergency Contact Form.
- If, for some reason, this individual is not on the Emergency Contact Form, his/her name **MUST** be provided on the *Change of Dismissal* form.
- If a note is not sent in and the name is not on the emergency form, the student will not be allowed to leave the building.
- Upon arrival at the school for early dismissals, parents/guardians must fill out the Student Sign In/Out Sheet on the cart outside the building. Once completed, parents/guardians must ring the day bell. The school will require a photo I.D. upon student pick up. An office staff member will ensure your child is dismissed to you.
- If changes have to be made during the school day for an early pickup, a phone call must be made to the school's main office no later than 11:00 a.m. by the parent or guardian.
- Early parent pickups should occur no later than 12:00 pm during an early dismissal day. After this time, students will be dismissed at the regular dismissal time. Please send in a note in advance, so that we can make the necessary arrangements. This requirement has been put into place to ensure the safety of all students and that all children are in the right place at the right time.
- If a student is dismissed prior to 12:40, it will be recorded as a "half-day" absence.
- At the conclusion of the school day, students who participate in parent pick-up exit via the LGI doors and enter their cars in between the designated cones. Students may not enter a vehicle unless permitted by a staff member or cross the crosswalk or parking lot without an adult.

Non-transported & Bike Riders Student dismissal

- Non-transported students and bike riders must safely cross the street in crosswalks under the supervision of crossing guards. They must utilize the sidewalks on school property. Non-transported students and bike riders are required to exit at the side doors at the Mickle gymnasium.

Transported student dismissal

- Students will be escorted out of the building by staff, and students will walk to their assigned buses.

BOARD RESIDENCY POLICY

File Code: 5118

Non-Residents

The Board shall operate the schools of this district for the benefit of all children residing in the district and such others as may be admitted pursuant to statute and policy of the Board. The Board reserves the right to verify the residency of any pupil and the validity of any affidavit of guardianship.

Children whose parents do not reside within the limits of East Greenwich, or whose circumstances require living with some relative or some other person who is a resident of the township, may be admitted as a pupil to the school under one of the following conditions: Reference – N.J.S.A. 18A:38-1 et seq., N.J.A.C. 6:20-3.1 et seq.:

1. Legal adoption of the child by a resident of East Greenwich Township
2. Assignment of the child to a legal resident by the State Board of Children's Guardians or some other agency recognized for this purpose
3. Provision of a home for the child by a resident of East Greenwich, providing such resident will execute an affidavit form stating:
 - a. that he/she does not receive remuneration for the care of the child
 - b. that the period of domicile is for more than one school term
 - c. that the resident will assume all personal school obligations for the child

4. An affidavit from the child's parent or guardian stating that he or she is not supporting the child, accompanied by appropriate documentation in validation of the statement

The Board reserves the right to verify the validity of either affidavit and may, if validity is in doubt, institute a proceeding before the Commissioner of Education for a determination of the child's eligibility for attendance. The child shall remain enrolled in the district pending the outcome of any such proceeding.

If the Board has reason to believe that a district resident has fraudulently allowed a child or another person to use his or her residence and is not the primary financial supporter of that child or that a parent has fraudulently claimed to have given up custody of his or her child, the Board may report any such person to municipal authorities for prosecution as disorderly persons.

<u>Former Residents</u>	<u>Future Residents</u>	<u>Temporary Nonresidents</u>
Regularly enrolled children whose parents/guardians have moved out of the district after May 15th shall be permitted to finish the school year without payment of tuition. Regularly enrolled children whose parents/guardians move from the district at any other time during the school year may remain enrolled for the remainder of the school year on payment of tuition prorated. The Board shall not be responsible for the transportation to or from school for any non-resident student.	Students whose parents are in the process of constructing a home and becoming permanent residents of East Greenwich Township may enroll their children by becoming an approved tuition student in the school district. Please contact the superintendent's office and request information on this process. If closing occurs during the month of September, student registration may be permitted. Please contact the Superintendent for details.	A temporary non-resident is defined as a student who was regularly enrolled within the district during the previous and/or present school year and who has temporarily relocated outside the district but intends to return to the district within the current school year. Parents may request tuition status for their children by contacting the Superintendent's office to obtain their procedure.

Unforeseeable Conditions

The East Greenwich Township Board of Education recognizes that, occasionally, a circumstance beyond the control of the resident family will occur leading to a temporary change in residence. It is not the desire of the Board to present hardship to families in an emergency situation when the condition is clearly beyond their control and when those circumstances are a temporary condition. Such conditions include a fire, flood, hurricane, tornado and other similar "Acts of God". It must be clear to a prudent person that these circumstances are unforeseeable and outside the scope of the family's control.

Families in need of relief due to these extenuating circumstances must submit a formal written request for an emergency waiver of residency to the Superintendent within fourteen calendar days of the event. Generally, a waiver due to an emergency situation may be granted for a maximum of up to sixty days and must meet the following conditions:

1. The family is expected to live out-of-district for a relatively short period of time (sixty days or less)
2. Supportive evidence is provided indicating that there is an ongoing process leading to the return of the family to the residence or to another residence within the township
3. Appropriate application is submitted to the Superintendent of schools for Board action within the stated time.

Following the initial waiver, the family may apply for a thirty-day extension. This application must be made prior to the conclusion of the sixty-day waiver. Tuition for the additional thirty days must be paid in advance and will be reimbursed to the family upon return to East Greenwich Township. At the discretion of the Board, additional extension of waivers may be granted when it is determined that the family is in an ongoing process and that there is no question that the family will be returning to permanent residency in a short span of time. If the student does not move back into the district by the start of the following school year, the student must be enrolled in the district where he/she resides. The Board shall not be responsible for the transportation to or from school for any non-resident student.

If, in the judgment of the East Greenwich Township Board of Education, the family does not support the validity of the claim, the Board will institute a proceeding before the Commissioner of Education for a determination of the child's eligibility to remain in the district. The child shall remain enrolled in the district pending the outcome of any such proceeding. If in the judgment of the Commissioner the evidence does not support the claim of the parent/guardian, tuition shall be assessed to the time of the student's original ineligibility in the school district and the student must be transferred to the school of his or her residency immediately.

The Board shall determine tuition rates for nonresident pupils.

Date: May 26, 1999

Amended: June 20, 2001

Legal References:

N.J.S.A. 18A:11-1 General mandatory powers and duties N.J.S.A. 18A:38-1 et seq. Attendance at school free of charge

See particularly:

<u>N.J.S.A.</u> 38-2, 38-3, 38-8, 38-9	<u>N.J.A.C.</u> 6:20-3.1 et seq. Method of determining tuition rates for regular public schools
<u>N.J.S.A.</u> 18A:46-20 Receiving pupils from outside district; establishment of facilities	<u>N.J.A.C.</u> 6:20-5.3 Method of determining the district of residence
<u>N.J.S.A.</u> 18A:54-20 Powers of Board (county vocational schools)	<u>N.J.S.A.</u> 6:20-5.4 Address submission for determining the district of residence

Board of Education of the Borough of Englewood Cliffs v. Board of Education of the City of Englewood, N.J. The Supreme Court decided June 9, 1993.

Possible Cross References:

3240 Tuition income	6142.5 Travel and exchange programs
5111 Admission	6151 Class size
5114 Suspension and expulsion	

SCHOOL SAFETY POLICY:

Accidents are undesirable, unplanned occurrences that may be prevented and which often result in bodily harm, loss of school time, property damage, possibility of expensive legal action, and even death. Thus, it shall be the policy of the East Greenwich Township Board of Education to take every reasonable precaution for the safety of the students, employees, visitors and all others having business with this school district. The Board of Education believes that safety education and accident prevention are important to everyone concerned with our schools, not only as a protective measure during school hours, but also as an instruction means of developing an appropriate mode of behavior to minimize accidents at all times.

It shall be the responsibility of the district's chief school administrator to execute this policy in order to have a comprehensive program which meets the needs of the East Greenwich Township Board of Education. The responsibility for developing the total safety program shall be delegated to a safety committee.

The school safety committee and threat assessment team, in cooperation with the School Safety Specialist, shall act in an advisory capacity and shall be responsible for the promotion and development of an aggressive prevention and safety education program for students and professional and non-professional personnel employed by the district.

The general areas of responsibilities include, but are not limited to in-service training, development of accident prevention procedures, accident record keeping, facility inspection, fire prevention, school site selection, emergency procedures and traffic safety problems related to employees, pupils and the community. Staff safety concerns should be reported to the School Safety Specialist

Students making threats to themselves or others or reports of students making threats to themselves or others will be addressed with utmost level of concern. Threats will be immediately reported to the building principal.

A threat assessment will be conducted by the school counselor or school psychologist if a student makes a threat to self. A threat assessment will be conducted by an administrator if a student makes a threat to others. The student's parent/guardian will be notified immediately. Threats to others may be brought to the attention of the Threat Assessment Team for further evaluation and disciplinary action will be provided according to the district Code of Conduct. At the conclusion of a threat assessment, the child may be referred to outside counseling and/or support services, or he or she may be required to be evaluated and cleared by a mental health specialist prior to returning to school.

Emergency Drills

NJ State Law 18A:41-1 states that every school shall have at least one fire drill and one school security drill each month. Families will be notified via email on the day a safety drill has been conducted in your student's school.

The East Greenwich Township School District has adopted the Standard Response Protocol from the I Love U Guys Foundation beginning September 2022 for our safety drill responses. The Standard Response Protocol consists of five specific actions that can be performed during an incident: Hold, Secure, Lockdown, Evacuation, or Shelter. Standardized Drill Signs are posted in every classroom and office throughout the buildings for quick reference, as well as on the back of staff ID cards/lanyards.

ANNUAL SCHOOL INTEGRATED PEST MANAGEMENT NOTICE FOR SCHOOL YEAR 2023 - 2024:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. The East Greenwich Township School District has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for the East Greenwich Township School District is:

Michael Venello, Facilities Manager
East Greenwich Township School District
559 Kings Highway, Mickleton, NJ 08056
856-423-0412

The IPM Coordinator maintains the pesticide product label, and the Material Safety Data Sheet (MSDS) (when one is available), of each pesticide product that may be used on school property. The label and the MSDS are available for review by a parent, guardian, staff member, or student attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of a school pest management plan East Greenwich Township Schools may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.

The following is a list of any pesticides in use or used in the last twelve (12) months on school property:

Jeffrey Clark Building

Termidor SC
Final Blox
Advion Ant Gel Bait
Advion Ant Bait Arenda

Samuel Mickle Building

Final Blox
Advion Ant Gel Bait
Wast Freeze Wasp & Hornet Killer
Zenprox EC
Drione

Our school district has designated Integrated Pest Management (IPM) Coordinators, and these coordinators maintain the product label and material safety data sheet, when available, of each pesticide that may be used on school property. The label and data sheet is available for review by a parent, guardian, staff member, or student attending the school. The IPM Coordinator is available to parents, guardians, and staff members for information and comment.

The district's complete IPM policy School Integrated Pest Management (policy #7422) can be found at the following link:
[Click Here](#)

(<https://www.strausse-smay.com/seportal/Public/DistrictPolicy.aspx?policyid=7422&id=a556a6dac66d4f93908c5e2017958ac5>)

STUDENT ATTENDANCE REGULATIONS:

Student Attendance: Absence from school jeopardizes the ability of a pupil to satisfactorily complete the prescribed course of study and violates the statutes requiring children to regularly attend school (N.J.S.A. 18A 38:25-26). In order to provide appropriate supervision and provide a safe environment for students, parent drop off for students is no earlier than 8:25 am.

Regular Day

Arrive between 8:40 am - 10:40 am	Tardy
Arrive after 10:40 am	Half-day absence
Picked up prior to 12:40 pm	Half-day absence
Picked up after 12:40pm	Early Dismissal

Early Dismissal

Picked up before 10:40am	Full Day Absence
Picked up between 10:41am - 12:40pm	Half Day Absence
Arrive between 8:41am - 10:40am	Half Day Absence
Arrive after 10:40am	Full Day Absence

If a student is absent from school, they will not be permitted to participate in any after-school activities or evening programs. For purposes of participation in an after-school or evening activity, the student must be present for at least one-half of the scheduled school day (4 hours for a full-day session, 2 hours for an early dismissal session.)

Please report any absences or tardiness to the main office of each school at 856-423-0412.

The Board accepts the responsibility of properly operating schools within the context of prevailing laws and regulations. It cannot succeed in its paramount task of providing an education as proposed through accepted curriculum and courses of study, unless the pupils for whom it is intended are present for all regularly scheduled classroom learning activities.

The Board of Education recognizes that consistent attendance in the classroom is an integral and essential part of a student's total learning process for the following reasons:

- A. The teacher explains, interprets and adds to the information given in textbooks and other sources.
- B. Certain classroom activities such as discussions, laboratory experiences, films and speakers add to the class content.
- C. The student has a responsibility to participate in the class learning process and to contribute on the basis of his questions and comments. Therefore, a student's enrollment in a course is his/her commitment to attend all class periods. No student shall be absent from or tardy to school and/or classes without an acceptable reason.

Absences: Students are required to attend 180 days of school. Absences are sometimes necessary for reasons of illness; although, frequent absences from the classroom disrupt the instructional process, and limit the ability of pupils to complete the prescribed curriculum requirements.

Even with the above procedure, the following will be followed as attendance in school is directly connected to a child's success in school.

The East Greenwich Township Board of Education has determined that a pupil must be in attendance for 162 or more days to have successfully completed the requirements of the pupil's present grade level. Promotion to the next grade level may be jeopardized if absenteeism exceeds the Board's policy.

Students who are sick will be marked absent if they are unable to attend school.

After 5, 9, 12, 15 and beyond absent days, a letter will be sent by the respective principal to the parents indicating the serious nature of continued absences.

After a total of fifteen (15) days absent, a doctor's note will be required for each additional absence. In addition, a conference will be held with the parent, school nurse, guidance counselor, classroom teacher and the principal to develop a plan of action to correct the truancy problem.

If the parent does not comply with the doctor's note request, a conference will be held with the Superintendent and the above mentioned staff members.

The school district will reserve its right to seek action with other social agencies and/or the legal system to address excessive absences.

Please note: *After five (5) tardy, early dismissal and/or half days, a letter will be sent by the respective principal to the parents, indicating the serious nature of continued lateness. Parents will be contacted by the respective principal regarding a parent conference to reach a resolution of the issue. After the sixth (6) tardy, early dismissal and/or half day, a recess detention will be administered for each additional unexcused lateness.*

Family Vacations: Parents are strongly encouraged to schedule family vacations at those times of the year when school is not in session. Any absence of a student from school is detrimental to the child's academic success. While some absences can be expected due to illness or emergencies, other absences should be kept to a minimum. Vacations are unexcused absences. In the event of an unexcused absence, **PARENTS** are responsible to ensure that the child completes all of the academic graded material covered in the classroom during the child's unexcused absence. Academic work affecting the child's grade will be provided to the parent upon the student's return to school. It is the **PARENT'S** responsibility to have the child complete and return the work to the teacher. **If such vacations must be scheduled, please make an effort not to schedule a family vacation during state and district mandated tests.** Please reference the school calendar for testing dates.

Student/Parent Responsibilities:

1. Parents shall ensure that their child attends school punctually and be aware of all absences.
2. Parents shall notify the school by telephone, before 9:00 a.m. of the absence, or the school will make every attempt to contact the parents. When calling, please report your child's name, the homeroom teacher's name and homework request.
3. When the student returns to school, he/she shall bring a **signed note from the parent explaining the reason for the absence.**
4. The school administration may also require additional verification from the parents such as a physician's note or court subpoena. **A physician's note is required after three consecutive days of absences.**
5. Parents are encouraged to schedule their children's doctor and dentist appointments after school or evening hours or on days when school is not in session. If this is not possible, please send in a note with your child or call the office by 9:00 a.m. to inform us of the time of the appointment. Any child who is to be dismissed early must first be signed out in the main office by the parent or guardian.

BICYCLES/SCOOTERS:

Pupils in grades 3 to 6 may ride scooters or bicycles to school if the parent gives **permission in writing by completing the bicycle/scooter permission slip located in the Mickle main office.** Students **must not** arrive before 8:25 a.m. Students riding bicycles or scooters to school **must** walk their bicycles or scooters while on campus. Students **must** wear helmets. This saves lives and is a New Jersey law. Bicycles and scooters must be secured to the bike rack located near the Mickle gym doors. Students who do not comply with bicycle and scooter safety rules can face disciplinary action per the Student Code of Conduct.

East Greenwich Township School District is not responsible for damage to or theft of any bicycle or scooter brought to school.

TRANSPORTATION ROUTES AND SERVICES:

All pupils for whom district transportation is provided will be assigned by the District Transportation Coordinator to their bus routes prior to the opening of school.

Adjustments to these assignments will be made only under the following circumstances:

- In an emergency situation a parent/guardian may request in writing to the East Greenwich Transportation Coordinator, that a pupil exit from his/her regularly assigned bus at a different established stop along the approved route or may request a change of bus. Such requests shall be handled on an individual, case-by-case basis.
- If a pupil is suspended from bus transportation for disciplinary reasons, his/her parent/guardian is responsible for that pupil's transportation.

Any request for a permanent change in an approved bus stop on the same bus route must be directed to the East Greenwich Township Transportation Coordinator, Ann Marie Elliott, 856.423.0412 ext. 1305 or elliotta@eastgreenwich.k12.nj.us. Such requests shall be handled on an individual, case-by-case basis.

BUS BEHAVIOR:

Pupil behavior on the school bus is directly related to safety and is a matter of mutual cooperation. The law is precise concerning discipline on the school bus. New Jersey Statutes Annotated, Title 18A:25-2 clearly states: "The driver shall be in full charge of the school bus at all times and shall be responsible for order; he shall never exclude a pupil from the bus, but if unable to manage any pupil, shall report the unmanageable pupils to the principal of the school they attend. A pupil may be excluded from the bus for disciplinary reasons by the principal, and the parents shall provide transportation to and from school during the period of such exclusion."

School bus drivers are responsible for reporting unsafe behavior and infractions to a building administrator. The building administrator will investigate any reported infractions and address the behavior according to the district Code of Conduct.

Oftentimes, children report behavior infractions or disciplinary concerns from the bus or bus stop to their parents or guardian. Parents or guardians are encouraged to report the incident to building administration to investigate and address any concerns.

Hornets are safe, responsible and respectful

Parents should discuss bus behavior with their children, emphasizing the following points:

1. Arrive at the bus stop ten minutes before the assigned pick up time. Buses are not able to wait for students who have not arrived at the stop.
2. At the bus stop, never stand in the roadway, use sidewalks if available.
3. Behave in a safe manner while waiting at the bus stop.
4. Do not damage surrounding property while waiting at the bus stop. Be respectful of the property of others.
5. Once the bus arrives, wait for the driver's signal to cross the road or move toward the bus.
6. Never push, crowd, shove, or argue over who should be first on the bus. All pupils will have assigned seats.
7. Always wear your seatbelt while riding the bus and sit facing forward.
8. Never put arms or heads out of the bus windows, including at the bus stop or while waiting on the bus at school during arrival and dismissal.
9. Never shout out the window or throw objects out of the bus window, including while at the bus stop or while waiting on the bus at school during arrival and dismissal.
10. Show respect to the bus driver and follow all instructions.
11. Always remain in the assigned seat unless directed to move by the bus driver and/or school administrator.
12. Talk in a low voice only to students seated close to you. Never yell or scream on the bus. Loud noises are distracting to the driver.
13. Keep silent while crossing railroad tracks and when the bus driver signals for silence.
14. Keep body, books, book bags, instruments and other objects out of the aisle so others will not trip on them.
15. Do not open or close windows without the driver's permission.
16. Do not take objects out of your book bag while on the school bus. Any personal objects lost or stolen as a result of a lack of adherence to this rule is not the responsibility of the district.
17. Do not throw trash or any other objects on the bus.
18. Consumption of any food or drink, including gum, is prohibited on the bus.
19. Cell phones and other smart device use is prohibited on the bus.

20. Treat bus equipment as you would valuable furniture in your home. Do not draw on any part of the bus. Any damage to the bus and/or its equipment caused as a result of vandalism will be replaced at the expense of the person responsible for the damage.
21. Never push, crowd, shove, or argue over who should be first off the bus. The bus driver will direct student dismissal from the bus at both the school and bus stops.
22. Upon arrival at school each day, walk on the sidewalk of the bus lanes and into the school building. The bus lanes should be considered a street and caution must be exercised while traveling into school buildings. No running is permitted.
23. Report any problems occurring at bus stops or on the bus to the bus driver. The bus driver will address the issue or report them to the Transportation Coordinator.

Riding the school bus is a privilege. Students should follow the bus driver's directions for seating, noise level, behavior, and movement on and off the bus. Students who do not respect the driver, the rights of others riding the bus, or the bus itself may be suspended from the bus until they learn the fundamentals of good behavior and agree to abide by them. Student misbehavior at the bus stop can also result in a suspension of bus privileges.

REGISTRATION PROCEDURES:

Registration of Beginners (kindergarten) is held in the spring at the Jeffrey Clark Building for the following year. Children who are going to be five years old on or before October 1 will be admitted to the Beginners' class in September of each year. Proof of residency, proof of age (original birth certificate) and immunization record will be required for registration.

Children entering grade 1 must be six years old on or before October 1 to gain admittance.

Registration of transfer pupils is completed online. Proof of residency, proof of child's age (original birth certificate), immunization records, transfer card from previous school (if applicable) and most recent report card will be required for registration. If all documentation is in order, the pupil may enter the classroom approximately following registration. Please contact the district registrar for any registration questions.

Registrar: Ann Marie Elliott elliotta@eastgreenwich.k12.nj.us or 856.423.0412 ext. 1305.

DRESS CODE:

Pupils at the elementary level need guidance from their parents/guardians in ensuring that student clothing meets safety standards, is appropriate to the school setting, and supports an environment conducive to well-being and learning. The dress code focuses on general appearance and ensures the safety, health, and well-being of the students.

1. Pupils and their clothing should be clean, neat, and modest.
2. The length of skirts, dresses, and shorts must be at least as long as an outstretched arm from shoulders to fist.
3. Excessively ripped or revealing clothing, that exposes a disproportionate amount of skin (i.e. rips in pants cannot be above fist length).
4. Undershirts alone are not permitted.
5. Pajamas or pajama pants, slippers, and robes are not permitted on days that are not spirit days.
6. Shirts must cover the torso including shoulders, back, and midriff. No spaghetti straps permitted. Shirt straps should be two-finger length width. Examples: clothing which is too tight, too short, bare at the midriff, bare at the sides, sun dresses, "spaghetti strap" type tops, and off-the-shoulder tops, low-cut front or back tops, sheer or see-through clothing worn alone, muscle shirts (sleeveless, tank tops), tube tops, halter tops, etc.
7. Articles of clothing cannot be printed with suggestive or offensive pictures and or words that promote violence, profanity, and or substance abuse (drugs, alcohol, or tobacco).
8. Students may wear a hooded sweatshirt to school. The expectation is that they not place the hood on their head either partially or otherwise during the school day.
9. Flip-flops and slip-on shoes (beach or shower shoes) are not permitted. Student shoes should have backs properly securing the foot to the shoe. Shoes without backs are safety and health hazards.
10. Sneakers or rubber-soled shoes must be worn on gym days or the child will not be permitted to participate in gym.
11. Clothing must not have words/graphics printed across the seat of the pants.
12. Makeup is not permitted.
13. Outerwear of any kind is not to be worn in school during class time. Hats, sunglasses, and gloves are not to be worn at any time during school hours. All outerwear must be placed in the student's backpack prior to homeroom and remain there until recess, dismissal, or appropriate outdoor time.

If there is a dress code violation, the student will be sent to the nurse. The nurse will supply the student with the appropriate clothing on loan or will call the parents to provide a change of clothing. If parent communication has occurred

and a change of clothes is unavailable for the student, the student may need to remain in the office and/or the parent will be requested to pick up the child until appropriate clothing is available. Students out of compliance with the dress code will result in a verbal warning and a parent phone call for the first offense that will be logged into Realtime. Any subsequent infractions will result in disciplinary consequences according to the Code of Conduct.

Clothing or accessories with offensive, distasteful, or suggestive images or language will not be tolerated. Any clothing that is considered disruptive to others or references violence or drugs and alcohol will be addressed by the Principal.

ELECTRONICS & CELL PHONES:

Electronics such as hand-held gaming systems are not permitted on school grounds. Cell phones can be brought to school; however, they must remain off in the student's book bag at all times. This includes when the student is riding on the school bus and when the student is on field trips.

Smart watches are permitted to be worn, so long as their sole purpose for use is to tell time. Cell phones and smartwatches that are being used to make calls, text (parents or peers) or play games during the day will be confiscated and returned to students at the end of the day.

Students are not to call, text, or message their family members during the school day. If students need to reach a member of their family, they can use one of the phones in the main office.

You can help us enforce this policy by not texting your children and calling or answering their calls during the day.

Students may not photograph or take videos of any staff members or other students on school grounds or at school events.

Students who violate any of these expectations may be subject to disciplinary action per the Student Code of Conduct.

If an electronic device is discovered, the following will apply:

1. 1st Offense: Staff member confiscates the electronic device with a warning and gives the student back the device at the end of the school day.
2. 2nd Offense: Staff member confiscates the device, sends it to the main office, and the student may come to the office at the end of the day to bring it home.
3. 3rd Offense: Same as above, but the parent must pick up the electronic device from the main office.

ACCEPTABLE USE POLICY:

The purpose of the Student Acceptable Use Policy is to ensure the appropriate use of the East Greenwich Township School District's technology resources by all students. All students enrolled at the East Greenwich Township School District will be provided a Google Workspace account to be used during their time attending our schools. Students at the Samuel Mickle School will be issued a district Chromebook for use in school and at home, and students at the Jeffrey Clark School will have access to district Chromebooks while in school. This document provides students and their parents/guardians with information about taking care of the equipment, using it to complete assignments, and being a good digital citizen.

Students and their parents/guardians are reminded that the use of technology is a privilege and not a right, and everything done on any device, network, or electronic communications device may be monitored by the school authorities.

Inappropriate use of the technology can result in limited or banned computer use and/or disciplinary consequences.

Students and their parents/guardians are responsible for reviewing/signing the Student Acceptable Use Policy and returning it to the school prior to the use of their district account and device. The full policy can be found on the website and is sent home at the start of each year for every parent and student.

Loss or theft

If at any point a Chromebook is stolen/lost; the student is to immediately report it to a member of the staff. A loaner device may be provided to the student for in school use only until the assigned Chromebook is recovered or payment for the missing device has been received.

Chromebook damage

The District has a "zero tolerance" policy for Chromebook damage, accidental or otherwise. Chromebooks must be returned to the district in the condition it was initially provided to the student considering reasonable use and care by the student. Please be aware, any family that does not choose to take advantage of the Chromebook Protection Plan will be charged for each instance of accidental damage, should they occur. Parents will be notified of the costs for repair and

replacement at the beginning of each year when students and parents sign the acceptable use policy agreement. All repairs for Chromebook damage will be charged back to the parent/guardian. Should an entire device need to be replaced as a result of damage beyond repair or it is lost or stolen, the cost of replacement is not covered under the Accidental Damage Protection.

Consequences for violations of the Student Chromebook Acceptable Use Policy

1. Violations of these policies may result in one of the following but not limited to these disciplinary actions:

- Restitution (money paid in compensation for theft, loss, or damage)
- Student/Parent Conference with school administrator/principal or other school official
- Removal of unauthorized files and folders
- Restriction of Internet and Chromebook privileges*
- Detention or suspension

2. If a violation of the Student Chromebook Acceptable Use Policy violates other rules of the Student Code of Conduct, consequences appropriate for violation of those rules may also be imposed.

*If a student's Internet privileges are restricted, this means that for the period of the restriction, the student may only access the Google Drive offline and will not be permitted to access the Internet without strict teacher supervision.

Go Guardian (Mickle only)

GoGuardian's web-based services operate on our school's managed G Suite for Education Chrome accounts (i.e. when a student is logged into Chrome or a Chromebook with his/her school email address).

We have chosen [GoGuardian Admin and GoGuardian Teacher] services to:

- Help protect students against harmful and inappropriate online material
- Help students stay "scholarly" and more focused when learning online
- Help assess students' progress towards class assignments [only if your school has GoGuardian Teacher]
- Facilitating communication between teachers and students during class time [if your school has GoGuardian Teacher]

The East Greenwich Township School District selected GoGuardian services to help our students stay safer and more scholarly online. [We will work with students during class time to help teach them digital responsibility and safety. Additionally, teachers have been trained on how to operate GoGuardian and about our policies and procedures to help protect student privacy.]

Students violating the Acceptable Use Policy during instructional hours are subject to consequences in accordance with the District Code of Conduct.

When a student is off campus, parents are responsible for supervising internet access and usage. We encourage you to discuss rules for appropriate internet usage with your child, and to reinforce lessons of digital citizenship and safety with him or her. We also highly encourage you to report any potential cyberbullying or other sensitive issues to us.

CHAIN OF COMMAND:

On matters involving instruction at your child's school:

1. Classroom teacher
2. Principal
3. Supervisor of Instruction
4. Superintendent
5. Board of Education

On matters involving student discipline at your child's school:

1. Classroom teacher
2. Case manager if your child has an IEP
3. Assistant Principal
4. Principal
5. Superintendent
6. Board of Education

On matters involving student social, emotional, behavioral concerns:

1. Classroom teacher
2. School counselor or case manager if your child has an IEP
3. Assistant principal
4. Principal
5. Superintendent
6. Board of Education

On matters involving IEP and Special Education services:

1. Classroom teacher
2. Case manager
3. Child Study Team Supervisor
4. Superintendent
5. Board of Education

On matters involving school safety and security:

1. Principal
2. Superintendent
3. Board of Education

On matters involving transportation:

1. Director of Transportation
2. Business Administrator
3. Superintendent
4. Board of Education

On matters involving facilities or buildings & grounds:

1. Principal
2. Business Administrator
3. Superintendent
4. Board of Education

EAST GREENWICH TOWNSHIP SCHOOLS CODE OF CONDUCT:

The East Greenwich Township School District's Code of Conduct is aligned with our mission statement. This mission statement exemplifies our goal to provide a safe and secure learning environment. Our district uses a multi-tiered system of supports as a framework to promote a school climate that supports the instruction of students in the academic, social and behavioral skills needed for students to be successful in school and as citizens of the community.

Multi-tiered systems of support create school environments where standards for behavior are taught, problem behaviors are prevented, students and adults have positive relationships, and students understand what is expected of them as learners at school. All students are supported through a tiered model of increasingly intense interventions or enhancements that are available based upon a student's individual academic and behavioral needs. With the use of prevention and intervention strategies that support students' behavior and social-emotional needs, school staff facilitate both academic and social development of all students.

EGSD promotes the following universal expectations for all students and staff based on the following traits: kindness, respect, responsibility, acceptance, integrity, and perseverance.

In order to accomplish these goals, *all* stakeholders must work in collaboration to foster mutual respect within the school community.

- Students will grow to conduct themselves in a manner that reflects our character traits with the support of parents/guardians, administrators, teachers, and staff.
- Staff members are expected to engage students in prevention and intervention strategies that promote positive behavior and address problem behavior. Students will be taught strategies to regulate their behavior. Expected behaviors with specific rules will be explicitly taught.
- Student behavioral concerns will be addressed with corrective and restorative responses, as well as logical consequences.

- Administrators will intervene when the discipline offenses are repeated, are severe in nature, and/or when interventions are not successful.
- Parents and guardians of students are responsible for understanding the district's behavior expectations and supporting the child's adherence to the code of conduct.

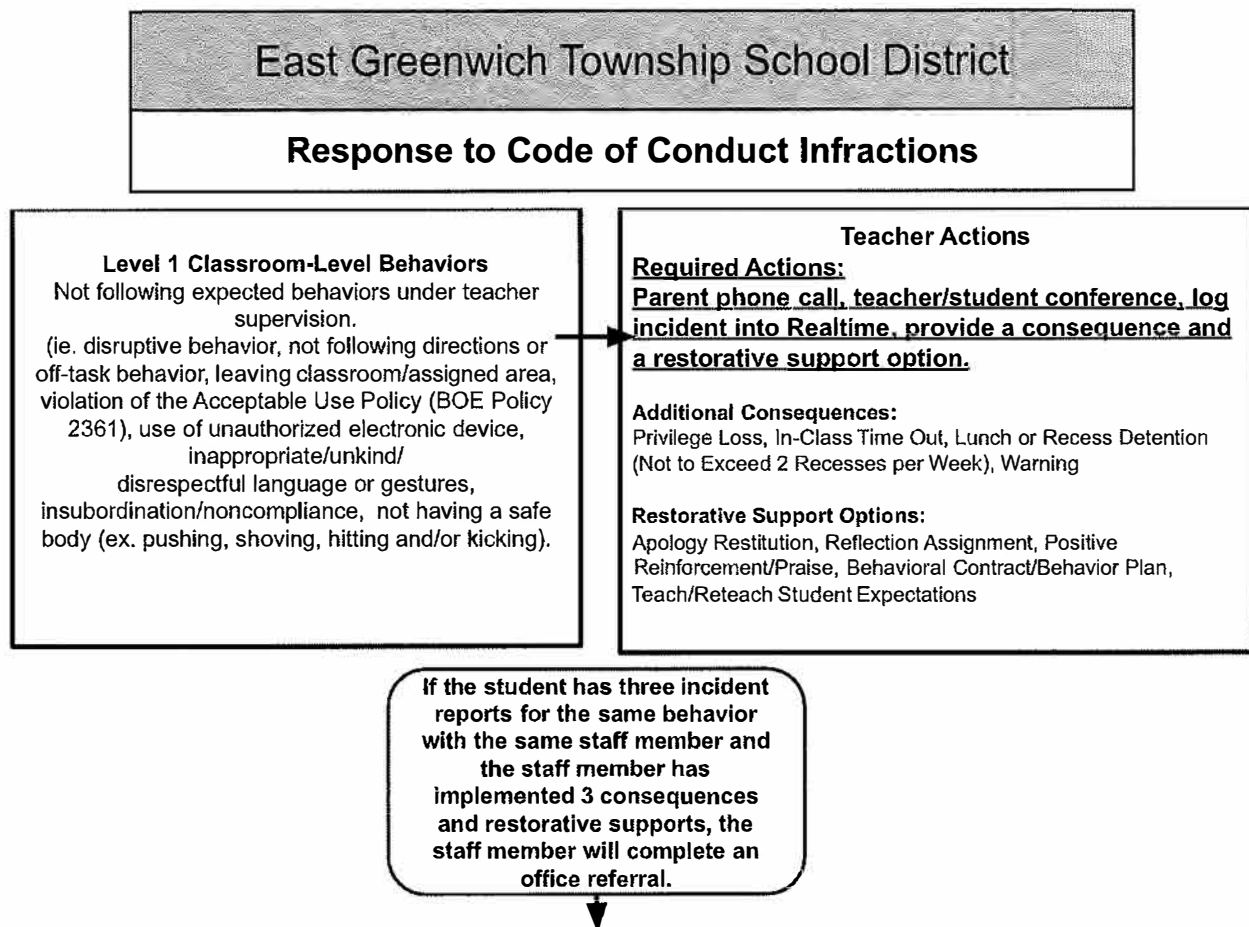
Where and When the Student Code of Conduct Applies

The code of conduct applies to students at all times during the school day, while on school property (including during before and after school programs), while traveling to and from school, at any school-related event, at bus stops, on any vehicle funded by the East Greenwich Township Public Schools, or at any time or place which may affect an educational function, including when accessing the district's electronic network services or on remote instruction.

Progressive Levels of Corrective Response

Corrective responses provide a profound emphasis on what we want students to do and learn. Corrective responses include a focus on instruction in appropriate behavior, culturally responsive support strategies and social emotional learning opportunities through our character education curriculum and positive behavior supports. The goals of assigning corrective responses and consequences are to maintain a safe environment, maximize all students' learning, and improve students' behavior and problem solving skills. Appropriate interventions and consequences for students place an emphasis on correcting student behavior through classroom and school-based resources at the lowest possible level of intrusion and exclusion. All interventions should balance needs of the student, needs of those affected by the behavior and the needs of the overall school community. When teachers and/or administrators consider corrective responses, restorative practices, or instructive consequences, the following factors should be considered:

- Student's age, developmental level, and grade,
- Student's prior behavior patterns and responses to interventions
- Student's intent and the severity of harm caused



Level 2 Behaviors Administrative Referral Disruptive behavior Leaving classroom/ assigned area Refusal to return to classroom/assigned area Unsafe body (ex. pushing, shoving, hitting, and/or kicking) Inappropriate/unkind/ disrespectful language/gesture including spitting. Knowingly making false accusations Insubordination/ non-compliance Violation of Acceptable Use Policy(BOE Policy 2361) Violation of Bicycle/Scooter Safety Rules Theft (Under \$10) Violation of dress code policy (BOE Policy 5511) Use of unauthorized electronic device on bus, in and after school, or at school events (BOE Policy 2363) Unauthorized recording or photography of students or staff (BOE Policy 5516) Failure to serve detention	Administrator Actions Required Actions: <u>Parent phone call,</u> <u>admin/student conference, log incident into Realtime</u> Restorative Support Options Apology Restitution Behavioral Contract Check In/Check Out Connect and Reflect Assignment Daily/Weekly Report Corrective Restitution Plan Review Meeting Referral to I&RS, Health Service, Counselor, CST Conference with Parent/Guardian Possible Consequences: After School Detention Before School Detention Recess Detention (Not to Exceed 20 Minutes) Privilege Loss Lunch Detention Financial Restitution (Theft) Warning Bus Suspension	Level Three Behaviors Administrative Referral Leaving building/ school grounds Instigation/ Incitement to fight Physical altercation (ex. close fist fight) Inappropriate language or gestures directed at others Damage or vandalism to school property/technology Theft (over \$10) Harassment, intimidation, bullying (BOE Policy 5512) Possession of a toy weapon Possession of an authentic weapon Possession or distribution of illegal substances Violating the rights of others (hazing, hate speech, slurs) Tampering alarms or making false emergency calls Making threats Sexual harassment (BOE Policy 5751) Physical aggression towards staff member Knowingly making false accusations about a student or staff member	Administrator Actions Required Actions: <u>Parent phone call,</u> <u>teacher/student conference, log incident into Realtime</u> Other Restorative Support Options Behavioral Contract Connect and Reflect Assignment Corrective Restitution Plan Review Meeting Referral to I&RS, Health Services, Counselor, CST Threat Assessment (Threat) Other Additional Consequences: Financial Restitution (Theft) After School Detention(s) Before School Detention(s) Conference with Parent/Guardian Loss of Privileges Recess Detention(s)-Not to Exceed 2 per Week Lunch Detention(s) Bus Suspension Suspension Expulsion
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Academic Integrity

The East Greenwich Township School District students are expected to observe the highest standards of integrity when meeting the requirements of his or her academic curriculum. Pupils are expected to be honest in all of their academic work. This means they will not engage in the following acts:

- cheating on examinations and assignments.
- plagiarism on any academic work
- Falsifying, altering or tampering with official passes, notes, grades, or signatures.

Violation of BOE policy 5701 will result in a parent phone call and a student conference. In the event of plagiarism or cheating, the student may receive a zero on that assignment. If warranted, the teacher shall file a written complaint against the pupil with the principal, requesting a more stringent form of discipline. The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the principal.

Threats Towards Another

The Board of Education directs all school district staff members to be alert to a student who exhibits warning signs of destruction to others. Any such warning signs or the report of such warning signs from another student or staff member shall be taken with the utmost seriousness and reported immediately to the principal or designee. A threat assessment will be conducted by the principal or designee and disciplinary action will occur. Threats to others may be brought to the attention of the Threat Assessment Team for further evaluation. At the conclusion of the threat assessment, the child may be referred to outside counseling and/or support services or he or she may be required to be evaluated and cleared by a mental health specialist prior to returning to school.

Suspensions/Expulsions

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him or her, or of physical violence towards staff or students, or of the habitual use of profanity or of obscene language or actions, or who shall cut, deface or otherwise injure any school property shall be liable to punishment and to suspension and expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A 18A:37-2 and the school district's student discipline/code of conduct policy and regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.

EAST GREENWICH TOWNSHIP SCHOOLS SOCIAL EMOTIONAL LEARNING & CHARACTER EDUCATION:

The East Greenwich Township School community is dedicated to providing positive support systems to our students. The six traits of respect, responsibility, integrity, perseverance, acceptance, and kindness are highlighted and infused in our character education and social emotional learning curriculum.

The East Greenwich Township School District is committed to helping all children succeed. We have many ways to help children learn and to ensure those who need additional supports are successful. A multi-tiered system of support provides increasingly intensive instruction and support to promote the success of all children. Individual progress is monitored and results are used to make decisions about further instruction and intervention. This process typically has three tiers. Each tier provides differing levels of support.

- In Tier I, all students are explicitly taught positive behavioral expectations. All teachers use a consistent approach to discipline.
- In Tier II, the school provides supplemental targeted skill interventions, usually in small groups.
- In Tier III, student-centered planning is used to develop customized interventions with frequent progress monitoring.

Social Emotional Learning

Kimochis

Kimochis is an instructional resource that we use for our preschool students. The *Kimochis® Educator's Tool Kit* is a universal, school-based, social and emotional learning program designed to give children the knowledge, skills, and attitudes they need to recognize and manage their emotions, demonstrate caring and concern for others, establish positive relationships, make responsible decisions, and handle challenging situations constructively.

These skills have been identified by leading researchers in the field of social and emotional learning as necessary for school success, academic achievement, positive social relationships, and the development of emotional competence.

Kimochis incorporates innovative, fun, and exciting lessons and activities that were developed to teach children how to manage challenging social situations with skill, character, and confidence.

Sanford Harmony

The Sanford Harmony Program is an award-winning program developed by the National University. Sanford Harmony is an instructional program with a curriculum designed for pre-K to 6th grade to develop social-emotional skills.

The program consists of two components: daily practices and weekly lessons. All curriculum aligns with CASEL's five core competencies of social emotional learning.

The Sanford Harmony lessons consist of four units: Being My Best Self, Valuing Each Other, Communicating With Each Other, and Learning From Each Other. There will be one lesson instruction with extension activities during each week. Lessons consist of setting the stage segment with a story featuring the Clubhouse Friends and Z, an extension activity, and a reflect and review segment.

The Sanford Harmony everyday practices are brief, daily class meetings. The purpose of which is to build a sense of community and build relationships within the classroom. Meet Up is a daily forum where students gather to share experiences, solve problems, and build community. During the first Meet Up, classes work together to create Harmony Goals together for their class. These goals reflect how everyone wants to interact and be treated by one another. Harmony Goals are referenced on a daily basis. Buddy Up is a peer buddy system that intentionally creates opportunities for students to get to know one another, connect, collaborate, and learn together. The Buddy Up system allows for all of the students the opportunity to work with all of their classmates on an individual basis. Quick Connection Cards provides students with the opportunity to talk, share, think, and collaborate with their peers in a fun and engaging way.

Sanford Harmony also provides a strong home-school connection and valuable resources that can support families at home during in-school, hybrid, and remote instruction. Please see Sanfordharmony.org for more information.

Tier One Counselor Lessons

For additional tier one support to our students, each school counselor from our schools pushes into classrooms to provide one lesson a month for our students. Lesson topics include regulating emotion, respecting differences, positive communication, kindness and friendship, positive self-talk, goal setting, and bullying prevention.

Character Education

Buzz Bucks

All staff members hand out Buzz Bucks to students who demonstrate positive behavior. Students may be rewarded for demonstrating expected behavior on the bus, in the hallways, during lunch/recess, and in the classroom. Students write their name on the Buzz Bucks and turn them into their homeroom's "Buzz Bank". Buzz Bucks are randomly drawn and students may be rewarded after being selected. The Buzz Bucks are also collected in grade level and school-wide bins. Students select an incentive and work to fill the bins in order to earn a school-wide reward!

Buzzworthy Student Recognition Program

District-wide, the schools participate in the Buzzworthy Student Recognition Program. One boy and one girl per grade level are recognized for exemplifying our monthly character traits at our school board meetings. Buzzworthy students are nominated by their grade level or special area teachers for each of our six character traits. Buzzworthy students are highlighted in the monthly newsletter and their pictures are displayed in each building. Buzzworthy students also have the opportunity to assist with a variety of leadership activities throughout the year.

Character Dare Choice Boards

The Jeffrey Clark School and the Samuel Mickle School participate in character dares for students, staff and families. This year, character dare choice boards will be provided to students, staff, families, and administrators that correspond with each of our Buzzworthy character traits. Incentives will be provided to those who complete the most dares!

School Traits Posters and Codes

School traits posters will be on display throughout the building for easy reference for the students and staff. The posters connect the traits to the Clark Code at Jeffrey Clark and the HORNET's Code at Samuel Mickle.

School Pledge

Each school has designed a pledge that reflects the traits based on the Clark Code and the Hornet's Code. It is recited every day during the morning announcements and reinforces the values of the six traits.

Clear Rules and Expectations

In the Classroom

Classrooms have been provided three core classroom rules to follow. They are:

- Have an inside voice, listening ears and a safe body.
- Use kind words and actions.
- Follow adult directions.

Within the Sanford Harmony curriculum and daily routines, each class works together to create TWO more classroom rules personalized to their own classroom community. Classroom rules are established on the first day during Meet Up. The goals reflect how everyone wants to interact and be treated by one another. The goals will be referred to daily. These goals guide the class every moment of the day, whether it is during Meet Up, Buddy Up, or any other time throughout the day.

Displayed around the building are signs that identify ways that students can be safe in that designated area. Signs have 3-4 rules that consist of simple and easy to understand language with visuals for even our youngest students to understand.

Logical Interventions and Restorative Practices

The East Greenwich Township Schools strives to support the instruction of students in the academic, social and behavioral skills needed for students to be successful in school and as citizens of the community. In the event of a behavioral infraction, teachers, staff and administration will provide a series of logical interventions that include:

- **Connect and Reflect Assignment:** student completes a form that is designed to reflect on their actions, understand how their actions affected others, and allows them to set goals for the future.
- **Student Conference:** conversation that is conducted with an adult and the student that is guided by questions that allows the student to role-play and/or reflect on their actions. Conferences are conducted in partnership with the reflect & connect form.
- **Apology Restitution:** student makes amends for negative actions by taking responsibility to correct the problem created by the behavior through verbal or written declaration of remorse.
- **Corrective Restitution:** student completes a task that compensates for the negative action and triggers a desire to revisit the negative behavior (e.g. clean up, helping another person, etc).
- **Behavior Contract:** A written/verbal contract for the student with stated goals, objectives, and outcomes for the student to develop the necessary skills to address the stated incident.
- **Check In/Out:** Daily contact with an assigned adult in the school. The student sees the adult before the school day starts, as well as at the end of the day. Often a behavior rating sheet is used to monitor and reinforce

behavior goals.

- **Daily/Weekly Report:** A report that identifies goal(s) for the students. The student tracks their ability to meet expected behaviors throughout the day or week. The report is sent home for parent/guardian reinforcement.

Character Development Throughout the Year

Week of Respect

The Week of Respect is scheduled for October 2-6, 2023. The Week of Respect is celebrated by all schools in New Jersey. The East Greenwich Township School District observes this week by providing age-appropriate activities and instruction focused on character development and bullying prevention.

Red Ribbon Week

Red Ribbon Week is scheduled for October 23-27, 2023. It is the nation's largest and oldest drug prevention awareness program. Red Ribbon Week incorporates activities and lessons that raise awareness of drug prevention.

Great Kindness Challenge

The Great Kindness Challenge is scheduled for January 22-26, 2024. The Great Kindness Challenge is a proactive and positive bullying prevention initiative that improves school climate and increases student engagement. The program encourages students to engage in as many acts of kindness as possible during the one week period to show that kindness matters.

SEL Day

SEL Day will be held on March 8, 2024. SEL Day is an annual event on the 2nd Friday in March to showcase, promote, advocate, and support SEL in schools and communities across the world.

Rock Your Socks World Down Syndrome Day

Every year on March 21, people all around the world come together to celebrate World Down Syndrome Day by wearing brightly colored, mismatched socks. March 21 is symbolic because people with Down syndrome have 3 copies of their 21st chromosome. Socks were chosen because the karyotype of Ds chromosomes actually looks like mismatched socks!

Awareness Day

Light It Up Blue Day on April 2, 2024 kicks off the month for Autism Awareness and our Abilities Awareness Week. Light It Up Blue is a day held in celebration of people with autism and those who love and support them. On this day, we will join the thousands of landmarks, buildings, homes and communities around the world and come together on April 2 to shine a light on the autism community.

Abilities Awareness Week

Abilities Awareness Week will be held from April 2-5, 2024. This week is dedicated to increasing awareness of the abilities and strengths of people with disabilities, as well as promoting inclusion and acceptance of others.

School Sidekicks

School sidekicks will take place at least once a trimester between our two schools. Each Jeffrey Clark classroom has been partnered up with a Samuel Mickle classroom. Each marking period, these students will participate in team-building and inclusion activities.

NJ CAP Program

New Jersey Child Assault Prevention (NJ CAP) is a statewide community based prevention program. With a motto "All Children Deserve to be Safe, Strong and Free"®, the CAP program seeks to reduce children's vulnerability to abuse, neglect and bullying by providing comprehensive prevention workshops for children, parents and school staff. Our district's Home and School Association sponsors this program to be held for our Beginners each year. It also includes a parent information night.

L.E.A.D Program

The Law Enforcement Against Drugs (L.E.A.D.) program is a collaborative effort by LEAD certified law enforcement officers, educators, students, parents, and the community to offer an educational program in the classroom to prevent or reduce drug abuse and violence among children and youth. This program is held each year for our sixth grade students.

STUDENT DISCIPLINE FOR 5th AND 6th GRADE:

The East Greenwich Township School District offers its students a wide range of educational programs. An essential ingredient of these educational programs is the concept of student discipline. Proper discipline with respect to children is

a shared responsibility – it involves a mutually supportive working relationship between the home, the school, and the community at large. As in the instructional process, student discipline takes into account the uniqueness of the individual. Disciplinary action strives to initiate a favorable change in student behavior.

It is a privilege for students at Samuel Mickle Elementary to attend class trips, school dances, clubs and other after-school activities. Students who habitually break school rules or engage in serious misbehavior may lose the privilege of attending these special events.

HARASSMENT, INTIMIDATION AND BULLYING (File Code 5131.1):

The Board of Education believes that a safe and civil environment in school is necessary for students to learn and achieve high academic standards. Since students learn by example, school administrators, faculty, staff, and volunteers are required to demonstrate appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation or bullying. Harassment, intimidation or bullying, like other disruptive or violent behaviors is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, the school district will not tolerate acts of harassment, intimidation or bullying.

The Board of Education expects all students to treat each other with civility and respect and not to engage in behavior that is disruptive or violent. The board expects students to conduct themselves in keeping with their level of maturity, with a proper regard for the rights and welfare of other students, for school personnel, for the educational purpose underlying all school activities, and for the care of school facilities and equipment.

The standards of character education are an essential component of the East Greenwich Township School District's Code of Conduct. The board believes that with the appropriate infusion of character education into the school curriculum, modeling of appropriate behavior by adults, support and assistance of students in school, the community and home, our students will achieve the above standards of character education.

The Board prohibits acts of harassment, intimidation or bullying against any student. School responses to harassment, intimidation and bullying shall be aligned with the Board approved code of student conduct which establishes standards, policies and procedures for positive student development and student behavioral expectations on school grounds, including on a school bus or at school sponsored functions. The chief school administrator shall be responsible for ensuring the prompt investigation and response to all reports of harassment, intimidation and bullying committed on school grounds, at school activities and on school buses. In addition, the chief school administrator shall ensure that this policy is applied to incidents of harassment, intimidation and bullying that are committed off school grounds in cases where a school employee is made aware of such actions. The chief school administrator has the right and authority to impose a consequence on a student for conduct away from school grounds that is consistent with the Board's approved code of student conduct, pursuant to N.J.A.C. 6A:16-7.1 and N.J.A.C. 6A:16-7.6.

This authority shall be exercised only when it is reasonably necessary for the student's physical or emotional safety, security and well being or for reasons relating to the safety, security and well-being of other students, staff or school grounds, pursuant to N.J.S.A. 18A:25-2 and 18A:37-2, and when the conduct which is the subject of the proposed consequence materially and substantially interferes with the requirements of appropriate discipline in the operation of the school. The Board directs the chief school administrator or his or her appropriately trained and qualified designee to develop detailed regulations suited to the age level of the students and the physical facilities of the individual schools.

"Harassment, intimidation or bullying" is defined as any gesture, any written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably perceived as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic, that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds, in accordance with law, that substantially disrupts or interferes with the orderly operation of the school or the rights of other students, and that:

A. A reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his/her person or damage to his/her property; or

- B. Has the effect of insulting or demeaning any student or group of students; or
- C. Creates a hostile educational environment for the student by interfering with the student's education or by severely or pervasively causing physical or emotional harm to the student.

"Electronic communication" means a communication that is transmitted by means of an electronic device, including, but not limited to a telephone, cellular phone, computer, or pager.

Note: Please reference our website under HIB to gain additional information as to what constitutes a violation of this policy prior to submitting a complaint.

Consequences and Remedial Measures for Acts of Harassment, Intimidation or Bullying

Students:

Consequences and remedial measures for a student who commits an act of harassment, intimidation or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance. Consequences shall be consistent with the Board approved code of student conduct and N.J.A.C. 6A:16-7. Consequences and remedial measures shall be designed to:

- A. Correct the problem behavior;
- B. Prevent another occurrence of the problem;
- C. Protect and provide support for the victim of the act; and
- D. Take corrective action for documented systemic problems related to harassment, intimidation or bullying.

Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation or bullying may range from positive behavioral interventions up to and including short and long term suspension or expulsion, as permitted by law. The consequences and remedial measures may include, but are not limited to:

A. Consequences

- 1. Admonishment
- 2. Temporary removal from the classroom
- 3. Deprivation of privileges
- 4. Classroom or administrative detention
- 5. In-school suspension during the second week
- 6. After-school programs
- 7. Out-of-school suspension (short-term or long-term)
- 8. Legal action
- 9. Expulsion

B. Remedial Measures

1. Personal:

- a. Restitution and restoration
- b. Mediation
- c. Peer support groups
- d. Recommendations of a student behavior or ethics council
- e. Corrective instruction or other relevant learning or service experience
- f. Supportive student interventions, including participation of the intervention and referral services team
- g. Behavioral assessment or evaluation, including, but not limited to a referral to the child study team, as appropriate
- h. Behavioral management plan, with benchmarks that are closely monitored
- i. Assignment of leadership responsibilities (e.g., hallway or bus monitor)
- j. Involvement of school disciplinarian
- k. Student counseling
- l. Parent conferences
- m. Student treatment or
- n. Student therapy

2. Environmental (Classroom, School Building or School District):

- a. School and community surveys or other strategies for determining the conditions contributing to harassment, intimidation or bullying
- b. School culture change
- c. School climate improvement
- d. Adoption of research-based, systematic bullying prevention programs

- e. School policy and procedures revisions
- f. Modifications of schedules
- g. Adjustments in hallway traffic
- h. Modifications in student routes or patterns traveling to and from school
- i. Supervision of students before and after school, including school transportation
- j. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus)
- k. Teacher aides
- l. Small or large group presentations
- m. General professional development plans for involved staff
- o. Disciplinary action for school staff who contributed to the problem
- p. Supportive institutional interventions, including participation of the intervention and referral services
- q. Parent conferences
- r. Family counseling
- s. Involvement of parent-teacher organizations

Classified students are subject to the same disciplinary procedures as nondisabled students and may be disciplined in accordance with their IEP. However, before disciplining a classified student, it must be determined that:

- A. The student's behavior is not primarily caused by his/her educational disability
- B. The program that is being provided meets the student's needs

Staff:

Consequences and appropriate remedial actions for any staff member who commits an act of harassment, intimidation or bullying may range from positive behavioral interventions up to disciplinary charges which could result in suspension or termination. The consequences and remedial measures may include, but are not limited to:

A. Consequences:

- 1. Admonishment
- 2. Temporary removal from the classroom
- 3. Deprivation of privileges
- 4. Referral to disciplinarian
- 5. Withholding of Increment
- 6. Suspension
- 7. Legal action
- 8. Termination

B. Remedial Measures

1. *Personal:*

- a. Restitution and restoration
- b. Mediation
- c. Support group
- d. Recommendations of behavior or ethics council
- e. Corrective action plan
- f. Behavioral assessment or evaluation
- g. Behavioral management plan, with benchmarks that are closely monitored
- h. Involvement of school disciplinarian
- i. Counseling
- j. Conferences
- k. Treatment
- l. Therapy

2. *Environmental (Classroom, School Building or School District)*

- a. School and community surveys and other strategies for determining the conditions contributing to harassment, intimidation or bullying
- b. School culture change
- c. School climate improvement
- d. Adoption of research-based, systemic bullying prevention programs
- e. School policy and procedures revisions
- f. Modifications of schedules
- g. Supervision

- h. Small or large group presentations for fully addressing the behaviors and the responses to the behaviors
- i. General professional development programs for certified and non-certified staff
- j. Professional development plans for involved staff
- k. Disciplinary action
- l. Supportive institutional interventions, including participation of the intervention and referral services team
- m. Conferences
- n. Counseling

Reporting Harassment, Intimidation and Bullying Behavior

The chief school administrator, principal and/or their designee shall be responsible for receiving complaints alleging violations of this policy. Individuals reporting an incident or series of incidents that may be acts of harassment, intimidation and bullying should use the HIB Reporting Form 338 located on the district website. Paper copies are also available in the main office of each building.

The board shall allow reports to be anonymous, but no formal disciplinary action shall be based solely on an anonymous report. Any school employee, board member, contracted service provider, student, visitor or volunteer who has witnessed, or has reliable information that a student has been subject to harassment, intimidation or bullying, must report the incident to the building principal or his/her designee.

The following procedures shall apply to the reporting of incidents of harassment, intimidation and bullying:

- A. All acts of harassment, intimidation or bullying shall be reported verbally or electronically to the school principal on the same day when the school employee or contracted service provider witnessed or received reliable information regarding any such incident;
- B. The principal shall inform the parents or guardians of all students involved in the alleged incident, and may discuss, as appropriate, the availability of counseling and other intervention services; and
- C. All acts of harassment, intimidation, or bullying shall be reported in writing to the school principal within two school days of when the school employee or contracted service provider witnessed or received reliable information that a student had been subject to harassment, intimidation, or bullying.

A board member, school employee, contracted service provider, student or volunteer who has witnessed, or has reliable information that a student has been subject to harassment, intimidation or bullying shall report the incident to the building principal and any appropriate school official, or to any school administrator or safe schools resource officer, who shall immediately initiate the school district's procedures concerning school bullying.

A board member or a school employee who promptly reports an incident of harassment, intimidation or bullying, to the appropriate school official designated by the school district's policy, or to any school administrator or safe schools resource officer, and who makes this report in compliance with the procedures in this policy, shall be immune from a cause of action for damages arising from any failure to remedy the reported incident.

A school administrator who receives a report of harassment, intimidation, or bullying from a district employee, and fails to initiate to conduct an investigation, or who should have known of an incident of harassment, intimidation or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

District Anti-Bullying Coordinator

The chief school administrator shall appoint a district anti-bullying coordinator. The chief school administrator shall make every effort to appoint an employee of the school district to this position. The district anti-bullying coordinator shall:

- ❖ Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment intimidation, and bullying of students
- ❖ Collaborate with school anti-bullying specialists in the district, the Board of Education, and the chief school administrator to prevent, identify, and respond to harassment, intimidation, and bullying of students in the district
- ❖ Provide data, in collaboration with the chief school administrator, to the Department of Education regarding harassment, intimidation or bullying of students

- ❖ Execute such other duties related to school harassment, intimidation or bullying as requested by the chief school administrator.

The district anti-bullying coordinator shall meet at least twice a school year with the school anti-bullying specialists in the district to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation or bullying in the district.

School Anti-Bullying Specialist

The principal in each school will serve as the anti-bullying coordinator and shall appoint a school anti-bullying specialist. When a school guidance counselor, school psychologist, or another individual similarly trained is currently employed in the school, the principal shall appoint that individual to be the school anti-bullying specialist. If no individual meeting these criteria is currently employed in the school, the principal shall appoint a school anti-bullying specialist from currently employed school personnel. The school anti-bullying specialist shall:

- ☐ Chair the school safety team
- ☐ Lead the investigation of incidents of harassment, intimidation or bullying in the school
- ☐ Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation or bullying in the school

School Safety Team

The district shall form a school safety team in each school to develop, foster, and maintain a positive school climate by focusing on the ongoing, systematic process and practices in the school and to address school climate issues such as harassment, intimidation, or bullying. The school safety team shall meet at least two times per year.

The school safety team shall be appointed by the principal and consist of the principal or his or her designee who, if possible, shall be a senior administrator; a teacher in the school; the school anti-bullying specialist; a parent of a student in the school; and other members to be determined by the principal. The school anti-bullying specialist shall serve as the chair of the school safety team.

The school safety team shall:

- Receive any complaints of harassment, intimidation or bullying or students that have been reported to the principal
- Receive copies of any report prepared after an investigation of an incident of harassment, intimidation or bullying
- Identify and address patterns of harassment, intimidation or bullying of students in the school
- Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation or bullying of students
- Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation or bullying of students
- Participate in the training required pursuant to the provisions of (N.J.S.A. 18A:37-13 et seq.) and other training which the principal or the district anti-bullying coordinator may request
- Collaborate with the district anti-bullying coordinator in the collection of district-wide data and in the development of district policies to prevent and address harassment, intimidation or bullying of students
- Execute such other duties related to harassment, intimidation or bullying as requested by the principal or district anti-bullying coordinator.

No parent/guardian who is a member of the school safety team shall:

- Receive complaints of harassment, intimidation or bullying of students that have been reported to the principal
- Receive copies of reports prepared after an investigation of a harassment, intimidation or bullying incident
- Identify and address patterns of harassment, intimidation or bullying of students
- Participate in any other activities of the team which may compromise the confidentiality of a student

Investigating Reported Harassment, Intimidation and Bullying

All reported incidents of harassment, intimidation or bullying shall be investigated promptly by the anti-bullying specialist and in accordance with law and the following procedures:

- A. All investigations shall be thorough and complete, and documented in writing, and shall include, but not be limited to:
 1. Taking of statements from victims, witnesses and accused;
 2. Careful examination of the facts;

3. Support for the victim; and
4. Determination if the alleged act constitutes a violation of this policy.

B. The investigation shall be initiated by the principal or the principal's designee within one school day of the report of the incident and shall be conducted by a school anti-bullying specialist. The principal may appoint additional personnel who are not school anti-bullying specialists to assist in the investigation.

C. The investigation shall be completed as soon as possible, but not later than 10 school days from the date of the written report of the incident of harassment, intimidation or bullying. In the event that there is information relative to the investigation that is anticipated but not yet received by the end of the 10-day period, the school anti-bullying specialist may amend the original report of the results of the investigation to reflect the information.

D. The results of the investigation shall be reported to the chief school administrator within two school days of the completion of the investigation, and in accordance with law and board policy. The chief school administrator may initiate intervention services, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, order counseling as a result of the findings of the investigation, or take or recommend other appropriate action.

E. The results of each investigation shall be reported to the board of education no later than the date of the next board meeting following the completion of the investigation, and include:

1. Any services provided;
2. Training established;
3. Discipline imposed; or
4. Other actions taken or recommended by the chief school administrator.

F. The chief school administrator or his or her designee shall ensure that parents or guardians of the students who are parties to the investigation shall receive information about the investigation. This information shall be provided in writing within 5 school days after the results of the investigation are reported to the board and include:

1. The nature of the investigation
2. Whether the district found evidence of harassment, intimidation or bullying; or
3. Whether discipline was imposed or services provided to address the incident of harassment, intimidation, or bullying

Range of Ways to Respond to Harassment, Intimidation or Bullying

The Board of Education recognizes that some acts of harassment, intimidation or bullying may be isolated incidents requiring that the school officials respond appropriately to the individuals committing the acts and provide support programs for victims. Other acts may be so serious or part of a larger pattern of harassment, intimidation or bullying that they require a response either at the classroom, school building or school district levels or by law enforcement officials.

In considering whether a response beyond the individual is appropriate, the administrator shall consider the nature and circumstances of the act, the degree of harm, the nature and severity of the behavior, past incidences or past or continuing patterns of behavior, and the context in which the alleged incident(s) occurred. Institutional (i.e., classroom; school building; school district) responses include:

- School and community surveys
- Mailings
- Focus groups
- Adoption of research-based bullying prevention program models
- Training for certificated and non-certificated staff
- Participation of parents and other community members and organizations
- Small or large group presentations for staff, students, and the community for fully addressing a positive school climate and culture as well as the issues surrounding harassment, intimidation and bullying in the school community
- The involvement of law enforcement officers, including school resource officers

For every incident of harassment, intimidation or bullying, the district shall respond to the individual who committed the act. Responses may include:

- Individual responses can include positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) and punitive actions (e.g., detention, in-school or out-of-school suspension, expulsion)
- Classroom responses can include class discussions about an incident of harassment, intimidation or bullying, role plays, research projects, observing and discussing audio-visual materials on these subjects and skill-building lessons in courtesy, tolerance, assertiveness and conflict management
- School responses can include theme days, learning station programs, parent programs and information disseminated to students and parents, such as fact sheets or newsletters explaining acceptable uses of electronic and wireless communication devices
- District-wide responses can include community involvement in policy review and development, professional development programs, adoption of curricula and school-wide programs and coordination with community-based organizations (e.g., mental health; health services; health facilities; law enforcement; faith-based).

The range of ways in which the school shall respond once an incident of harassment, intimidation or bullying is identified shall be defined by the principal in conjunction with the school anti-bullying specialist, and shall include an appropriate combination of counseling, support services, intervention services, and other programs as defined by the commissioner.

Retaliation and Reprisal Prohibited

The Board prohibits reprisal or retaliation or false accusation against any person who witnesses and/or reports an act of harassment, intimidation or bullying by any student, school employee, board member, contracted service provider, visitor or volunteer. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation or false accusation shall be determined by the chief school administrator and/or principal or their designee after consideration of the nature, severity and circumstances of the act, in accordance with case law and board policies and procedures.

Any act of retaliation or reprisal or false accusation against any person who reports an act of harassment, intimidation or bullying shall not be tolerated. Any student, school employee, board member, contracted service provider, volunteer or visitor who engages in the act of retaliation or reprisal or who falsely accuses another shall be subjected to consequence and appropriate remedial action. In cases where any state or federal law has allegedly been violated, the local law enforcement agency shall be notified.

A. Students:

The consequences and appropriate remedial action for a student found to have engaged in retaliation, reprisal and/or falsely accused another as a means of harassment, intimidation or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance, and shall be consistent with this policy. Consequences may include positive behavioral interventions, notification of the parents/guardians, up to and including short or long-term suspension or expulsion, as permitted by law;

B. School Employees:

Consequences and appropriate remedial action for a school employee found to have engaged in retaliation, reprisal and/or falsely accused another as a means of harassment, intimidation or bullying shall be determined in accordance with district policies, procedures and agreements, up to and including suspension or dismissal from service;

C. Board Members:

Consequences and appropriate remedial action for a board member found to have committed an act of harassment, intimidation or bullying; or found to have engaged in retaliation; reprisal and/or falsely accused another as a means of harassment, intimidation or bullying shall be determined in accordance with district policies, procedures and agreements, up to and including a public sanction or filed ethics charges;

D. Visitors, Volunteers, Contracted Service Providers, and All Other Persons:

Consequences and appropriate remedial action for a visitor, volunteer, contracted service providers and all other persons found to have engaged in harassment, intimidation or bullying; or engaged in retaliation, reprisal and/or falsely accused another as a means of harassment, intimidation or bullying shall be determined by the chief school administrator after consideration of the nature, severity and circumstances of the act, including reports to appropriate law enforcement officials.

Consequences and remediation for students, employees, board members, visitors, volunteers, and contracted service providers, engaging in harassment, intimidation or bullying or engaged in retaliation, reprisal and/or false accusations may include the following:

1. Consequences:

- A. Admonishment
- B. Temporary removal from the classroom or school
- C. Deprivation of privileges
- D. Prohibited from access to the school facilities (visitors, vendors, board members, all other people)
- E. Classroom or administrative detention
- F. Referral to disciplinarian
- G. In-school suspension during the school week or the weekend
- H. After school programs
- I. Out-of-school suspension (short-term or long-term)
- J. Legal action
- K. Withholding of Increment
- L. Suspension
- M. Expulsion
- N. Termination
- O. Termination of service agreements or contracts (vendors, volunteers)
- P. Public sanction (board members)
- Q. Ethics charges (some administrators, board members)

2. Remedial Measures:

A. Personal:

- 1. Restitution and restoration
- 2. Mediation
- 3. Peer support group
- 4. Recommendations of a student behavior or ethics council
- 5. Corrective instruction or other relevant learning or service experience
- 6. Supportive student interventions, including participation of the intervention and referral services team
- 7. Behavioral assessment or evaluation, including, but not limited to, a referral to the child study team, as appropriate
- 8. Behavioral management plan, with benchmarks that are closely monitored
- 9. Assignment of leadership responsibilities (e.g., hallway or bus monitor)
- 10. Involvement of school disciplinarian
- 11. Counseling
- 12. Conferences
- 13. Treatment
- 14. Therapy

B. Environmental (Classroom, School Building or School District)

- 1. School and community surveys or other strategies for determining the conditions contributing to harassment, intimidation or bullying
- 2. School culture change
- 3. School climate improvement
- 4. Adoption of research-based, systemic bullying prevention programs
- 5. School policy and procedures revisions
- 6. Modifications of schedules
- 7. Supervision
- 8. Small or large group presentations for fully addressing the behaviors and the responses to the behaviors
- 9. Conferences
- 10. Counseling

Appeal Process

The parent or guardian may request a hearing before the Board after receiving the information from the chief school administrator regarding the investigation. The hearing shall be held within 10 days of the request. The Board shall meet in executive session for the hearing to protect the confidentiality of the students. At the hearing the Board may hear from the school anti-bullying specialist about the incident, recommendations for discipline or services, and any programs instituted to reduce such incidents.

At the next Board of Education meeting following its receipt of the report, the Board shall issue a decision, in writing, to affirm, reject, or modify the chief school administrator's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with law, no later than the 90 days after the issuance of the Board's decision. A parent, student, guardian, or organization may file a complaint with the Division on Civil Rights within 180 days of the occurrence of any incident of harassment, intimidation or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination."

Information regarding the school district's policy against harassment, intimidation or bullying shall be incorporated into a school's employee training program and shall be provided to full-time and part-time staff, volunteers who have significant contact with students, and those persons contracted by the district to provide services to students.

Throughout the school year, the district shall provide ongoing age-appropriate instruction on preventing harassment, intimidation and bullying, consistent with the Core Curriculum Content Standards.

Reporting to the Board

Two times each year between September 1st and January 1st and between January 1st and June 30th, the school board shall hold a public hearing at which the chief school administrator will report to the Board of Education all acts of violence, vandalism, and harassment, intimidation or bullying (HIB) which occurred during the previous reporting period. The report shall include the number of HIB reports in the schools, the status of all investigations, the nature of the HIB, and other data required by law.

- The number of reports of harassment, intimidation or bullying
- The status of all investigations
- The nature of the bullying based on one of the protected categories identified in N.J.S.A. 18A:37-14 such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic
- The names of the investigators
- The type of nature of any discipline imposed on any student engaged in harassment, intimidation or bullying
- Any other measures imposed, training conducted, or programs implemented, to reduce harassment, intimidation or bullying

Reporting to the Department of Education

The information, including but not limited to, oral reports, written reports or electronic reports shall also be reported once during each reporting period between September 1st and January 1st and between January 1st and June 30th, to the Department of Education. The report shall include:

- A. Data broken down by the enumerated categories including the protected categories as listed above and the type of harassment, intimidation or bullying (any gesture; any written, verbal or physical act; or any electronic communication, whether it be a single or series of incidents); and
- B. Data broken down by each school in the district, in addition to district-wide data.

The report shall be used to grade each school for the purpose of assessing its effort to implement policies and programs consistent with law (N.J.S.A. 18A-37-13 et seq.). The district shall receive a grade determined by averaging the grades of all the schools in the district.

Each school shall post the grade received by the school and the overall district grade on the homepage of the school's website. The district shall post all the grades for each school of the district and the overall district grade on the homepage of the district's website. A link to the report shall be available on the district's website. The information shall be posted on the websites within 10 days of the receipt of a grade by the school and district.

It shall be a violation to improperly release any confidential information not authorized by federal or state law for public release.

The chief school administrator will annually submit the report to the Department of Education utilizing the Electronic Violence and Vandalism Reporting system (EVVRS). The chief school administrator shall accurately report on each incident of violence, vandalism, alcohol and other drug abuse, and incidents of harassment, intimidation and bullying within the school district. Any allegations of falsification of data will be reviewed by the Board of Education using the requirements and procedures set forth in N.J.A.C. 6A:16-5.3(g).

The State Board of Education shall impose penalties on any school employee who knowingly falsifies the report. Therefore, the chief school administrator shall make a reasonable effort to verify reports of violence, vandalism, and harassment, intimidation, or bullying. The Board shall provide ongoing staff training, in cooperation with the Department of Education, in fulfilling the reporting requirements. The majority representative of the school employees shall have access monthly to the number and disposition of all reported acts of school violence, vandalism, and harassment, intimidation or bullying.

Program Assessment and Review

Each school and the school district shall annually establish, implement, document and assess bullying prevention programs or approaches, and other initiatives involving school staff, students, administrators, volunteers, parents, law enforcement and community members. The programs or approaches shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying.

Policy Development and Review

The district harassment, intimidation or bullying policy shall be adopted through a process that includes representation of parents or guardians, school employees, volunteers, students, administrators, and community representatives.

The district shall annually conduct a re-evaluation, reassessment, and review of this policy, making any necessary revisions and additions. The Board shall include input from the school anti-bullying specialists in conducting its re-evaluation, reassessment, and review. The district shall transmit a copy of the revised policy to the appropriate executive county superintendent within 30 school days of the revision (beginning September 1, 2011).

Publication, Dissemination and Implementation

In publicizing this policy, the community including students, staff, board members, contracted service providers, visitors and volunteers, shall be duly notified that the rules detailed within apply to any incident of harassment, intimidation or bullying that takes place on school grounds, at any school-sponsored function or on a school bus, or off school grounds that substantially disrupts or interferes with the orderly operation of the school or the rights of other students in accordance with law.

The chief school administrator shall take the following steps to publicize this policy:

- A. Provide a link to this policy on a prominent place on the district website;
- B. Provide a link to this policy on a prominent place on each school's website;
- C. Distribute this policy annually to all staff, students and parents/guardians; and
- D. Print this policy in any district publication that sets forth the comprehensive rules, procedures and standards of student conduct and in student handbooks;

The district shall notify students and parents/guardians that the policy is available on the district's website. The district shall publish the name, school phone number, school address and school email address of the district anti-bullying coordinator on the homepage of the district website. Each school within the district shall publish the name, school phone number, school address and school email address of the district anti-bullying coordinator and their school anti-bullying specialist on the homepage of the school's website. The information concerning the district anti-bullying coordinator and the school anti-bullying specialists shall also be maintained on the Department of Education's website.

Additionally, the district shall make available, in an easily accessible location of its website, the Department of Education's guidance document for the use by parents/guardians, students and district staff to assist in resolving complaints concerning student harassment, intimidation or bullying.

The chief school administrator shall ensure that the rules for this policy are applied consistently with the district's code of student conduct (N.J.A.C. 6A:16-7) and all applicable laws and regulations. All disciplinary sanctions shall be carried out with necessary due process.

This and all related policies shall be reviewed on a regular basis.

Adopted: 3/2011

CAFETERIA:

Under the direction of the cafeteria manager, a balanced Type A lunch is served every school day: **\$3.50** for pupils, **\$4.00** for adults. School lunch includes the daily entrée, assorted fruit and/or vegetable, 1% milk and/or juice. Bottled water can be purchased separately, \$1 for a 16.9 oz bottle or \$.70 for an 8 oz bottle. Milk can be purchased for \$.60. Snacks are also available each day ranging from \$.80 to \$1.25. Prices are subject to change.

Please encourage your children to eat a hot lunch at school. Many times they may like the way food is prepared at school, even though they may not like it at home. Then again, this is a good way to introduce them to new foods you may never prepare. Eating habits and tastes are developed early.

In case of food allergies, parents are responsible for screening the menus. The school cannot be responsible for checking what each child eats at lunch. If you have any questions, please call the school and ask for the cafeteria manager.

LOST AND FOUND:

Many times pupils lose items of clothing or other objects, and fail to report the loss in the office. If you notice that something is missing, call the school. A check will be made in the Lost and Found Department.

SELLING IN SCHOOL:

Pupils are not permitted to sell any merchandise (candy, etc.) in the school or on school grounds.

USE OF TELEPHONE:

To discourage cell phone use, students have access to classroom and school office phones, with permission from the teacher.

SCHOOL COUNSELORS:

The district provides the services of a full-time elementary counselor to diagnose students' concerns and to work with the students, teachers, and parents to address these concerns. Parents are invited to discuss with the counselor any special or unusual situations concerning their children.

INTERVENTION & REFERRAL SERVICE (I&RS):

In our continuing efforts to serve the needs of all children, Jeffrey Clark and Samuel Mickle have an Intervention & Referral Service team at each school. The Intervention & Referral Service (I&RS) plays an important role in the school.

The Intervention & Referral Service (I&RS) is a school-based, problem-solving group composed of professionals, which includes teachers, an administrator, a counselor, and other school staff. I&RS assist teachers with intervention strategies for meeting the learning needs and interests of students. I&RS seeks creative ways to maximize the use of available school resources so children succeed in school. Being presented to I&RS is not the same as being referred to the Child Study Team.

If your child needs the services of I&RS, you will be notified by your child's teacher and also be invited to attend a meeting.

CHILD STUDY TEAM:

The Child Study Team (CST) is a multidisciplinary group of professionals that provide parents and teachers with a variety of learning related services. Child Study Team personnel share many common skills such as child advocacy, understanding of school functioning, knowledge and implementation of special education law, case management, transition planning, in-service training, research, and community collaboration. However, each discipline approaches the intervention and eligibility process from a different perspective based on the training and skills of each profession.

This model is a team approach in which separate professionals assess the educational impact of a child's learning, behavioral, emotional, social, communication and language functioning. As such, the Child Study Team provides students and parents with the most comprehensive and reliable method of assessing children's needs and recommending appropriate educational and related services when deemed eligible. The Child Study Team Supervisor is available at the Samuel Mickle Building, 423-0678.

Preschool child with a disability

East Greenwich Residents who have concerns about their child's development in the areas of fine and gross motor development, speech and language development, the acquisition of age-appropriate cognitive skills, or other significant developmental delays, should contact the Child Study Team at 856-423-0678 to request a Child Study Team evaluation. The Child Study Team, parents, and other teaching staff members, as required by law, will meet to determine whether an evaluation is warranted, and if warranted, determine the nature and scope of the evaluation, according to the

requirements of New Jersey Administrative Code 6A:14. If, upon conclusion of the evaluation, an eligibility determination is made, an appropriate educational program is provided by the East Greenwich Township School District.

CHILD CUSTODY:

To protect children, and prevent them from being taken from school by anyone other than the authorized parent or guardian, the school must have a copy of any custody papers issued by the court or a copy of the custody agreement drawn by the attorney for the child's parents.

Without these legal documents, the school is obligated to permit either parent to take the child.

If this is a matter that concerns you, please contact the school at once.

AFFIRMATIVE ACTION PROGRAM FOR SCHOOL & CLASSROOM PRACTICES:

The East Greenwich Township Board of Education acknowledges its legal responsibility to ensure all pupils and employees in the public schools of East Greenwich equal education opportunity, regardless of race, color, creed, religion, gender, ancestry, national origin, or social or economic status. Through the Affirmative Action Team, the Board will develop plans to review and modify, if determined to be necessary, school and classroom programs. Copies of the Affirmative Action Plan, Grievance Procedures, and Sexual Harassment Policy are available, upon request, from the Affirmative Action Officer or Alternate Affirmative Action Officer. All investigations of allegations will be conducted in accordance with Board policy by the District Superintendent.

SCHOOL VOLUNTEERS:

When parents volunteer, both families and schools reap the benefits. Studies have concluded that volunteers express greater confidence in schools where they have the opportunity to participate regularly. In addition, assisting in school events and activities communicates to a child "I care about what you do there." If interested in serving as a volunteer, please communicate with your child's teacher in order to ensure consultation with the principal and to receive proper district approval.

Library Volunteers: People are needed to assist the teacher in a number of ways in the library, including clerical work, cataloging, and typing. If you are interested, please contact your child's school librarian.

Classroom Helpers: Volunteers work under the direct supervision of the classroom teacher. Duties would include, but not be limited to, assembling bulletin boards, assisting in assembling class books, assisting with special projects and other duties designed by the teacher.

Parent Resource: Perhaps you would be willing to share your special skills and/or talents with a classroom as a guest speaker or presenter.

RESPONSIBILITIES OF FIELD TRIP CHAPERONE(S):

The Board of Education has adopted a policy regarding the responsibilities for field trip chaperones.

Listed below are the responsibilities for individuals who wish to be eligible as a Field Trip Chaperone. Should you be selected to chaperone a field trip, you will be asked to complete, sign and return the form to your child's teacher. To ensure the safety of all students, we discourage parents from attending the field trips unless they are selected to be a chaperone. All chaperones will be screened through the Raptor Technologies School Safety Software prior to the field trip. There is a nurse that accompanies the students on the school trips and will attend to any medical issues the students may have while out of school.

1. Arrive at school and the designated area(s) during the trip on time.
2. Strictly adhere to the teacher(s) instructions and directives.
3. Supervise and direct assigned students during the field trip activities
4. Chaperones must remain with the students at all times.
5. Appropriate language should be used at all times.
6. Chaperones should not discuss other students or staff members during the trip.
7. Use of cell phones is discouraged and should only be used in case of emergency.
8. Distributing medications to students during the trip (i.e. Aspirin, Excedrin, Tums, etc.) is prohibited.
9. Chaperones should attempt to regulate student behavior at all times during the trip to ensure that such behavior is safe and appropriate.
10. Discipline shall not be administered to any student by anyone other than the teacher.

11. Chaperones are not to touch or grab any student.
12. Significant or persistent student misbehavior should be reported immediately or as soon as practical to the teacher(s) for appropriate action.
13. Chaperone's attire (dress code) should be suitable for the trip's activities and for your role as chaperone (supervisor) of the students.
14. Student siblings may not attend district field trips.
15. Smoking during field trips is restricted.
16. The use of alcoholic beverages by chaperones prior to, or at any time during the trip is strictly prohibited.
17. Taking photographs or videos of students, without permission of the teacher or administrator, is prohibited.
18. Have you ever been convicted of a crime? Yes _____ No _____

SCHOOL VISITORS:

School visitors entering the school must report to the office first. Visitors must bring a valid identification, such as a driver's license. All visitors must be cleared through the Raptor Technologies School Safety Software for the safety of everyone. A parent who wishes to see a teacher is asked to make arrangements in advance. This is necessary to avoid interruption of lessons, as instructional time is limited.

PARTIES AT SCHOOL:

Parties are limited to specific occasions as planned by the teacher with approval from the principal. Parent volunteers may also be asked to assist. Please note that siblings may not attend classroom parties.

Jeffrey Clark School - Halloween, Winter, Spring, and End of the Year

Samuel Mickle School - Halloween, Winter, End of the Year

Please note: All food items need to be approved by the classroom teacher and screened for food allergies by the teacher before any items can be brought into the classroom.

Birthday parties for students and teachers are prohibited. Students are also prohibited from bringing in birthday treats to share during lunch. Birthday or party invitations may be distributed ONLY IF ALL students in the homeroom receive an invitation.

BEYOND THE BELL IS CURRENTLY CLOSED FOR REGISTRATION:

If you would like to be placed on the waiting list or would like more information, please contact Beth Elberson, beyondthebell@eastgreenwich.k12.nj.us or 856.423.0412 ext. 1075.

CLUBS AND ACTIVITIES:

East Greenwich Township School District is proud to offer a variety of clubs and activities which target the various interests and pursuits of our students. It is important to note that all clubs meet on designated dates and times and are eligible to students only in specific grade levels. You can view the meeting schedule for any of these offerings by accessing the district website (<https://www.eastgreenwich.k12.nj.us/domain/569>) or via the monthly calendar of events posted in the weekly school newsletters. If you have any specific questions about a particular club, please contact the club advisor.

HOME AND SCHOOL:

The Home & School Association is a collective effort between the parents, teachers, and school administration from Jeffery Clark and Samuel Mickle Schools. We work together to provide programs, activities, and equipment/supplies that directly benefit our children. Whether it is Field Day t-shirts or new technology, literacy grants, funds towards field trips, the Home & School Association provides the financial assistance for these and many other educational and recreational activities and supplies through our fundraising efforts. Check out the Home & School Tab on the school's website for more information.

**BEYOND THE BELL
2023-2024 PARENT/STUDENT HANDBOOK**



GOAL AND OBJECTIVE

Beyond the Bell is a self-sufficient program designed to provide a safe and secure environment for the children of the East Greenwich Township Public Schools both before class starts and after dismissal. It is not an extension of the school day. We ask that you share with us any special circumstances we may need to be aware of for your child. We have a program at both the Jeffrey Clark School and Samuel Mickle School. All students, from Beginners through 6th grade, are eligible to register for our program.

HOURS OF OPERATION

Our morning program begins at 6:30 a.m. and runs until 8:25 a.m. when the children are dismissed directly into their classrooms.

Our afternoon program begins at dismissal as the children are dismissed directly into our program. Children must be picked up no later than 6:00 p.m.

In the event of a school closing for inclement weather or another emergency, Beyond the Bell will also be closed. In the event of a delayed opening we will also operate on a delayed schedule. Our delayed start will reflect what the delayed opening of the school would be. For example, if the school has a 2 hour delay due to snow, the starting time of our program would be 8:30 a.m. On scheduled half days, we operate on an extended schedule which begins at dismissal and runs until 6:00 p.m.

The school nurse is not available during our hours. All our staff is Red Cross First Aid and CPR certified. In the event of an emergency we will attempt to contact all emergency contacts provided to us starting with the parents. For this reason, it is imperative that you provide us with accurate contact information and update us if anything changes. If it is necessary, 911 will be called prior to calling the parent/guardian.

ILLNESS POLICY

In the interest of trying to prevent the spread of illness, if your child shows any signs of illness, you will be required to come pick them up as soon as possible. If your child has a fever of 100 degrees or higher, we will report this to the school nurse and they will be prohibited from returning to school for at least 24 hours after being fever free without fever medication.

ARRIVAL AND DISMISSAL

When arriving in the morning, a parent/guardian is required to walk the child into the building. The parent/guardian **MUST** sign in the child. **UNDER NO CIRCUMSTANCES SHOULD A CHILD SIGN THEMSELVES IN.** For the safety of all the children, no child is permitted to walk in without a parent or guardian.

When picking up your child, you are required to pick up your child at the designated time for the session that you registered them. PM 1 must be picked up by 4:40 p.m. and PM 2 must be picked up by 6:00 p.m. For PM 1, 4:40 p.m. is considered late. On the third late pick up, your registration will be changed to PM 2 for the remainder of the school year and you will be charged the PM 2 tuition fee. For PM 2, 6:01 p.m. is considered late. On the third late pick up, you will be charged \$25 for each additional late pick up. After the 6th late pick up, we will need to have a review to determine if your child will be able to continue in our program. The person picking up your child must be included on your list of approved pick up people. All persons picking up a child in our program are subject to providing a government or employer issued ID. The person picking up the child will need to know their student ID number to sign them out. Children are not allowed to sign themselves in or out. There are absolutely no exceptions to this rule.

SCHEDULE CHANGES

If you change your child's schedule, you must complete a change of dismissal form. This form must be submitted to the office. Beyond the Bell will receive a copy. In the event there is a question as to whether or not your child should be dismissed to us or sent home on the bus, we will always keep your child. For the safety of your child we will always err on the side of caution.

PROGRAMS OPTIONS AND FEES

Our program offers different sessions to accommodate your varied schedules. We have an AM session and 2 PM sessions. Current fees are as follows and are subject to change. All prices are per month.

AM	\$135
PM 1	\$145
PM 2	\$180
AM and PM 1	\$215
AM and PM 2	\$275
Drop In / Maintenance AM -	\$13 & PM \$15

Drop in is within 24 hours' notice. No discounts for drop ins. You must be registered to use the drop in option. Payment for drop ins is due on the day of use.

Payments are due no later than the 5th of the month. A \$10 late fee will be charged for any late payments. A 10% sibling discount is given for the 2nd and any additional child.
Note: No cash will be accepted. Payments must be made by check or money order.
For tax purposes our tax ID number is 21-6000259

RULES FOR BEYOND THE BELL

- No physical contact of any kind will be tolerated
- No verbal abuse of any kind will be tolerated
- Children are expected to clean up after themselves
- General playground rules of the school apply (i. e. recess rules)
- Respect for staff and other children is always expected
- Sharing and playing with other children is encouraged

SUSPENSION/EXPULSION POLICY

When a rule is broken, it is met with corrective action from our staff. Depending on the severity and frequency, the child will be written up by a staff member and is subject to a suspension. A parent/guardian will be notified. If a child receives three write ups, there will be a suspension and you will be required to attend a conference to determine if the child will be allowed to return to the program for the rest of the school year.

Suspension: Suspension from the program will occur after three write ups. Immediate suspension will occur for any of the following:

- Uncontrolled tantrums/angry outbursts.
- Ongoing verbal abuse of staff or other children.
- Kicking, biting, or physical abuse of staff or other children.
- Continuous attempts to elope from the program.

The first-time suspension will be for 1 to 3 days depending on the severity of the offense. A second-time suspension will be for 5 days.

Expulsion: After the completion of 2 suspensions from the Beyond the Bell program, any additional behaviors that will lead to suspension will result in expulsion from the Beyond the Bell program. Immediate expulsion will occur for any of the following:

- Child is at risk of causing serious injury to themselves, staff members or other children.
- Parent threatens physical or intimidating actions toward staff members.
- Parent or child exhibits verbal abuse towards staff in the presence of enrolled students.

TYPICAL BEYOND THE BELL SESSIONS

AM Session

After the parent/guardian signs the child in, the child puts their belongings in one of the baskets provided. They are then offered breakfast. Breakfast consists of a variety of cereals, yogurts, cereal bars, muffins, milk, juice, and other assorted items. Two to three times a week we offer a hot breakfast such as waffles, bagels, and French toast sticks. Children are offered various games and toys to share and play with. A last call for breakfast is at 7:50 a.m. Breakfast is over at 8:00 a.m. and between 8:15 a.m. and 8:20 a.m. we prepare the children for the school day.

PM Session

Children are dismissed directly to Beyond the Bell. Children are required to check in and put their belongings in one of the provided baskets. We ask that they be seated while roll call is taken. We then provide them with a snack that consists of choices like chips, cookies, crackers, popcorn, and milk and juice. Our program is tree nut free. If your child has any allergies or restrictions, please let us know. If your child does not like any of the snacks we offer, you can send in a tree nut free snack they would enjoy. After snack, children in grades 1 through 6 are offered an opportunity to do homework. If you would like your child to do their homework, you must let the staff know. Beyond the Bell staff will offer assistance with homework, however if the child is struggling, they will be told to complete the homework at home. If this happens we will inform the person picking up the child. Children are also offered the opportunity to go outside (weather permitting) and play on the playground equipment. There are also a large assortment of indoor activities and toys to play with. During extended day sessions (early dismissal) you will be required to provide a lunch for your child. Please make sure they know that the lunch is to be eaten at Beyond the Bell.

CONTACT INFORMATION

Director of Beyond the Bell
Assistant Director/Jeffrey Clark Site Leader
Site Leader Samuel Mickle School

Beth Elberson
Amy O'Hara
Open

Phone Number: 856-423-0412
Mickle extension 1880
Clark extension 1075
BeyondtheBell@eastgreenwich.k12.nj.us

East Greenwich Township Schools

Code of Conduct

The East Greenwich Township School District's Code of Conduct is aligned with our mission statement. This mission statement exemplifies our goal to provide a safe and secure learning environment. Our district uses a multi-tiered system of supports as a framework to promote a school climate that supports the instruction of students in the academic, social and behavioral skills needed for students to be successful in school and as citizens of the community.

Multi-tiered systems of support create school environments where standards for behavior are taught, problem behaviors are prevented, students and adults have positive relationships, and students understand what is expected of them as learners at school. All students are supported through a tiered model of increasingly intense interventions or enhancements that are available based upon a student's individual academic and behavioral needs. With the use of prevention and intervention strategies that support students' behavior and social-emotional needs, school staff facilitate both academic and social development of all students.

EGSD promotes the following universal expectations for all students and staff based on the following traits: kindness, respect, responsibility, acceptance, integrity, and perseverance.

In order to accomplish these goals, *all* stakeholders must work in collaboration to foster mutual respect within the school community.

- Students will grow to conduct themselves in a manner that reflects our character traits with the support of parents/guardians, administrators, teachers, and staff.
- Staff members are expected to engage students in prevention and intervention strategies that promote positive behavior and address problem behavior. Student behavioral concerns will be addressed with corrective and restorative responses, as well as logical consequences.
- Administrators will intervene when the discipline offenses are repeated, are severe in nature, and/or when interventions are not successful.
- Parents and guardians of students are responsible for understanding the district's behavior expectations and supporting the child's adherence to the code of conduct.

Where and When the Student Code of Conduct Applies

The code of conduct applies to students at all times during the school day, while on school property (including during before and after school programs), while traveling to and from school, at any school-sponsored event, at bus stops, on any vehicle funded by the East Greenwich Township Public Schools, or at any time or place which may affect an educational function, including when accessing the district's electronic network services or on remote instruction.

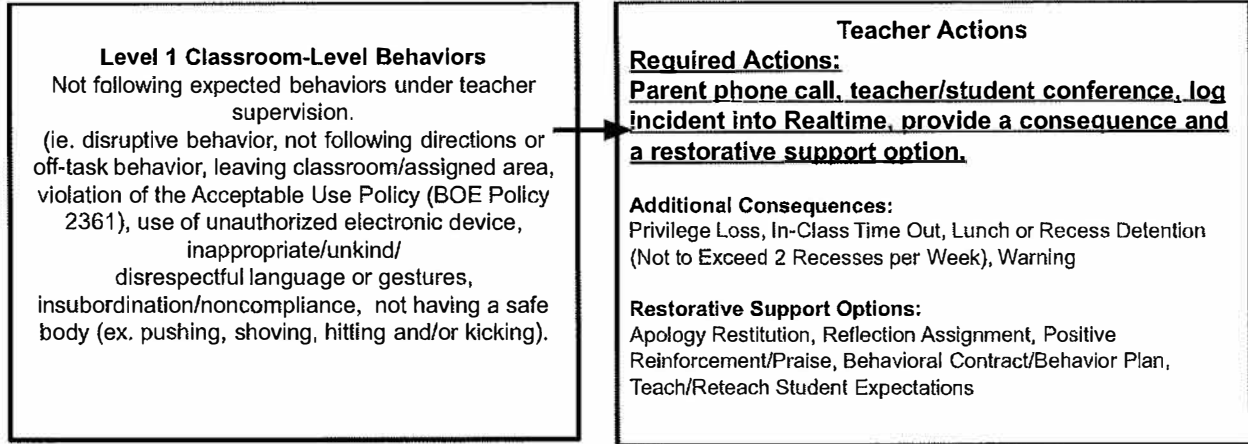
Progressive Levels of Corrective Response

Corrective responses provide a profound emphasis on what we want students to do and learn. Corrective responses include a focus on instruction in appropriate behavior, culturally responsive support strategies and social emotional learning opportunities through our character education curriculum and positive behavior supports. The goals of assigning corrective responses and consequences are to maintain a safe environment, maximize all students' learning, and improve students' behavior and problem solving skills. Appropriate interventions and consequences for students place an emphasis on correcting student behavior through classroom and school-based resources at the lowest possible level of intrusion and exclusion. All interventions should balance needs of the student, needs of those affected by the behavior and the needs of the overall school community. When teachers and/or administrators consider corrective responses, restorative practices, or instructive consequences, the following factors will be considered:

- Student's age, developmental level, and grade,
- Student's prior behavior patterns and responses to interventions
- Student's intent and the severity of harm caused

East Greenwich Township School District

Response to Code of Conduct Infractions



If the student has three incident reports for the same behavior with the same staff member and the staff member has implemented 3 consequences and restorative supports, the staff member will complete an office referral.

<p>Level 2 Behaviors Administrative Referral Disruptive behavior Leaving classroom/ assigned area Refusal to return to classroom/assigned area Unsafe body (ex. pushing, shoving, hitting, and/or kicking) Inappropriate/unkind/ disrespectful language/gesture including spitting. Knowingly making false accusations Insubordination/ non-compliance Violation of Acceptable Use Policy(BOE Policy 2361) Violation of Bicycle/Scooter Safety Rules Theft (Under \$10) Violation of dress code policy (BOE Policy 5511) Use of unauthorized electronic device on bus, in and after school, or at school events Unauthorized recording or photography of students or staff (BOE Policy 5516) Failure to serve detention</p>	<p>Administrator Actions Required Actions: <u>Parent phone call, admin/student conference, log incident into Realtime</u></p> <p>Restorative Support Options Apology Restitution Behavioral Contract Check In/Check Out Connect and Reflect Assignment Daily/Weekly Report Corrective Restitution Plan Review Meeting Referral to I&RS, Health Service, Counselor, CST Conference with Parent/Guardian</p> <p>Possible Consequences: After School Detention Before School Detention Recess Detention (Not to Exceed 20 Minutes) Privilege Loss Lunch Detention Financial Restitution (Theft) Warning Bus Suspension</p>	<p>Level Three Behaviors Administrative Referral Leaving building/ school grounds Instigation/ incitement to fight Physical altercation (ex. close fist fight) Inappropriate language or gestures directed at others Damage or vandalism to school property/technology Theft (over \$10) Harassment, intimidation, bullying (BOE Policy 5512) Possession of a toy weapon Possession of an authentic weapon Possession or distribution of illegal substances Violating the rights of others (hazing, hate speech, slurs) Tampering alarms or making false emergency calls Making threats Sexual harassment (BOE Policy 5751) Physical aggression towards staff member Knowingly making false accusations about a student or staff member</p>	<p>Administrator Actions Required Actions: <u>Parent phone call, teacher/student conference, log incident into Realtime</u></p> <p>Other Restorative Support Options Behavioral Contract Connect and Reflect Assignment Corrective Restitution Plan Review Meeting Referral to I&RS, Health Services, Counselor, CST Throat Assessment (Throat)</p> <p>Other Additional Consequences: Financial Restitution (Theft) After School Detention(s) Before School Detention(s) Conference with Parent/Guardian Loss of Privileges Recess Detention(s)-Not to Exceed 2 per Week Lunch Detention(s) Bus Suspension Suspension Expulsion</p>
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Teachers are to follow the district Code of Conduct when addressing behavior and giving discipline consequences. All parent contact regarding discipline is expected in the form of a parent phone call, not via Class Dojo or email. Email and Class Dojo are supplemental means of communication and can be conducted in conjunction with a phone call. Parent contact and consequences are to be recorded in Real Time. Please follow procedures outlined in the Code of Conduct to determine when a break of school policy should be reported to administration by way of a discipline referral.

Please do not send students to the main office. Complete the administrative referral form and send the completed form only to the office. If there is an emergency situation, please call the main office for assistance and use the chart below to report the severity of the behavior. Do not leave a message. When a staff member calls on the telephone or uses the handheld radio to request for assistance, they must indicate the level of behavior and room number in which the incident is taking place.

No pupil is to be left unsupervised at any time either in the classroom or hallways.

Levels of Severity	Examples
Level 1- Disruptive behaviors- interfere with learning and functioning but are not directly harmful	<ul style="list-style-type: none"> • growling • arguing about the task at hand • asking repetitive questions • singing loudly • screaming • dropping to the floor • task refusal • swearing • teasing • disrobing • door slamming • ripping work • taking items without permission • eloping from instructional area within the classroom
Level 2- Dangerous Behaviors- are potentially harmful	<ul style="list-style-type: none"> • spitting • scratching • pinching • grabbing of clothing or person • throwing objects • slapping • biting others or self • hitting • kicking

	<ul style="list-style-type: none"> • hair pulling • swiping materials off of furniture • going under tables with screws • climbing on furniture • eloping from the classroom
<p>Level 3- Very dangerous (potentially lethal) behaviors have a significant likelihood of causing <u>serious</u> harm.</p> <p>Call for assistance.</p>	<ul style="list-style-type: none"> • putting inedible objects in mouth • use of classroom materials as a weapon • choking • holding furniture over head • threats accompanied by an action • knocking over furniture • hitting someone very hard • using dangerous weapons, suicide attempts, forceful head banging
<p>Level 4- Staff members are in need of IMMEDIATE assistance.</p> <p>Call for assistance.</p>	<ul style="list-style-type: none"> • staff or student injured • staff are alone with student • the student has eloped from the school or outside area (e.g., gym, recess, playground) • High intensity aggression where staff members are not able to keep themselves or the student safe • If a restraint is not successfully being implemented and requires additional staffing.

Administrative Discipline Referrals

Administrative office referrals must be completed using the paper administrative referral form available in the main office. It is expected an administrative referral is submitted on the day in which the incident occurred, so that students can be interviewed and parents contacted. Please submit the written referral on your next available non-instructional time, such as lunch or prep. If the incident occurs at the end of the day or after your non-instructional periods, contact the office and then send the referral to the main office in a sealed envelope. If the incident or infraction is severe in nature and requires immediate attention, please contact the main office immediately.

Academic Integrity

The East Greenwich Township School District students are expected to observe the highest standards of integrity when meeting the requirements of his or her academic curriculum. Pupils are expected to be honest in all of their academic work. This means they will not engage in the following acts:

- cheating on examinations and assignments.
- plagiarism on any academic work
- Falsifying, altering or tampering with official passes, notes, grades, or signatures.

Violation of BOE policy 5701 will result in a parent phone call and a student conference. In the event of plagiarism or cheating, the student may receive a zero on that assignment. If warranted, the teacher shall file a written complaint against the pupil with the Principal, requesting a more stringent form of discipline. The complaint must describe in detail the academic dishonesty that is alleged to have taken place, and must request that the matter be reviewed by the Principal.

Threats Towards Another

The Board of Education directs all school district staff members to be alert to a student who exhibits warning signs of destruction to others. Any such warning signs or the report of such warning signs from another student or staff member shall be taken with the utmost seriousness and reported immediately to the principal or designee. A threat assessment will be conducted by the principal or designee and disciplinary action will occur. Threats to others may be brought to the attention of the Threat Assessment Team for further evaluation. At the conclusion of the threat assessment, the child may be referred to outside counseling and/or support services or he or she may be required to be evaluated and cleared by a mental health specialist prior to returning to school.

Suspensions/Expulsions

The Board of Education recognizes that even the temporary exclusion of a student from the educational program of this district is a severe sanction and one that cannot be imposed without due process.

Any student who is guilty of continued and willful disobedience, or of open defiance of the authority of any teacher or person having authority over him or her, or of the habitual use of profanity or of obscene language or actions, or who shall cut, deface or otherwise injure any school property shall be liable to punishment and to suspension and expulsion from school. Conduct which shall constitute good cause for suspension or expulsion of a student guilty of such conduct shall include, but not be limited to, the conduct as defined in N.J.S.A 18A:37-2 and the school district's student discipline/code of conduct policy and regulation in accordance with the N.J.A.C. 6A:16-7.1 et seq.



Emergency Virtual Instruction Plan

2023-2024

Pending approval by the East Greenwich Township Board of Education
on August 16, 2023

Introduction

In April 2020, Governor Murphy issued an executive order that became P.L.2020, c.27. This law provides for the continuity of instruction in the event of a public-health related district closure so that LEAs can utilize virtual or remote instruction to satisfy the 180-day requirement pursuant to N.J.S.A. 18A:7F-9.

In order to provide transparency and ensure that New Jersey students continue to receive high quality, standards-based instruction, each school district, charter school, renaissance school project and Approved Private School for Students with Disabilities (APSSDs) must annually submit its proposed program for virtual or remote instruction (plan) to the Commissioner of Education.

This plan would be implemented during a district closure lasting more than three consecutive school days due to a declared state of emergency, declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. A superintendent must consult with the board of education, if practicable, prior to implementing the school district's plan of virtual or remote instruction.

A day of virtual or remote instruction, if instituted under a plan approved by the Commissioner of Education, is considered the equivalent of a full day of school attendance for the purposes of meeting State and local graduation requirements, awarding of course credit, and such other matters as determined by the Commissioner of Education.

Any district program of virtual or remote instruction implemented for the general education students shall provide the same educational opportunities to students with disabilities. Special education and related services, including speech language services, counseling services, physical therapy, occupational therapy, and behavioral services, may be delivered to students with disabilities through the use of electronic communication or a virtual or online platform and as required by the student's Individualized Education Program (IEP), to the greatest extent practicable.

Instruction

Equitable access to instruction will be provided to all students.

Connectivity

Students who do not have internet access will be provided with access to the internet.

Devices

The district maintains a supply of Chromebooks, and students in preschool and Beginners in need of a device will be provided one. Students in grades 1 and 2 are assigned a district Chromebook for use when in school. In the event of an unexpected closure, pick up times will be arranged, so families can pick up a device at the school. Students in grades 3 through 6 are assigned a district Chromebook.

Instructional Day

In the event of an emergency closure, the district will maintain the same daily schedule as an in person learning day. The school day begins at 8:40am and ends at 3:20pm. Staff and students will follow their in-person schedule for academic instruction, special area instruction, related services, lunch and recess. Change to the daily schedule may be made due to the length of the closure.

Delivery of Instruction

A blend of synchronous and asynchronous learning will occur. Factors such as the anticipated length of closure and the developmental needs of the students will be considered when determining how instruction will be delivered and which materials/resources will be used.

Google Suite for Education, specifically Google Meet will be used to deliver synchronous instruction, and Google Classroom will be used to provide access to materials for asynchronous instruction. All staff and students have active Google accounts.

Special education related services, when permissible by law, will continue to be provided virtually.

Student Progress

In a virtual environment, student progress will be measured in a variety of ways. Formative methods, such as teacher observation, student participation, review of student assignments, virtual rating scales, exit tickets, etc. will continue to be used in the virtual environment. Summative assessments, such as tests and projects can also continue to take place in the virtual environment, using online subscription services and platforms. Additionally, small group instruction and 1:1 virtual sessions will be used to assess students.

Special Education Needs

Special education students will continue to receive instruction virtually through both synchronous and asynchronous instruction

Related services will continue in the virtual environment where permissible by law. Student progress monitoring will continue to ensure students' progress is documented.

Based on the anticipated length of closure, case managers may contact parents regarding how specific modifications and/or accommodations are implemented in a virtual environment.

IEP meetings, evaluations and reevaluations will continue to occur in a virtual environment.

Addressing English Language Learners

In a virtual environment, services will continue to be delivered to ELL students. Access to technology and materials will continue to be available. Translated and leveled literacy materials are available via Google platform. Differentiation and technology will be used to support the instructional needs of students.

Communication with families of ELL students occurs electronically with the support of Google translation features through the Google Translate application.

Depending upon the length and purpose of the closure, additional, specific training may be provided to staff to ensure culturally responsive teaching and learning, socio-emotional learning, and trauma-informed teaching for students.

Attendance

Attendance will be measured daily at 8:40am. This is the start of synchronous virtual instruction. During synchronous classes, attendance will be taken. During asynchronous work time, attendance will not be taken. Students must be logged into the meet and participate to be considered present.

The district will follow all current policies and procedures for attendance (and non-attendance) in a virtual environment. After 5, 9, 12, 15 and beyond absent days, a letter will be sent by the respective principal to the parents indicating the serious nature of continued absences.

After a total of fifteen (15) days absent, a doctor's note will be required for each additional absence. In addition, a conference will be held with the parent, school nurse, guidance counselor, classroom teacher and the principal to develop a plan of action to correct the truancy problem.

If the parent does not comply with the doctor's note request, a conference will be held with the Superintendent and the above mentioned staff members.

Meals

In the event of an emergency closure, if meal pick up and/or delivery is required by executive order or law, meals will be provided to families. The district will establish and publicize a schedule for meal pick up and/or delivery.

Facilities

In the event of an extended closure, the buildings will continue to be maintained. Based on the reason for the closure, the building maintenance shift schedule may be adjusted to accommodate for health and safety reasons.

Other Considerations

Our Gifted and Talented courses, Take Flight and SOAR, will continue in the virtual environment. Enrichment activities for all students, such as STEAM class, will continue in the virtual environment. Instrumental music lessons will continue in the virtual environment. Clubs may continue in the virtual environment; however, due to the nature of the club and the typical activities, adjustments may be made for a virtual environment or the club may be temporarily suspended.

Basic skills and other academic interventions will continue in the virtual environment.

The social and emotional health of all will continue to be a priority. Monthly counselor lessons, small group and individual counseling sessions will continue in the virtual environment for students. Staff has access to free mental health services through our Employee Assistance Program with Cooper University Hospital. Care Solace will continue to be used to assist staff and parents in locating mental health resources in the community.

The before and after school program will not take place when the physical building is closed due to a public health emergency. To the extent possible, community programs will continue in the virtual environment. The district will work with the provider to support a virtual platform.

Essential employees will be identified based on the reason and expected duration of a public health emergency. A list will be provided to the county office at the start of the closure.

Essential Personnel

In the event of an emergency closure with a shift to virtual instruction, essential personnel are those who are required to report to work in person to ensure continued operations. The list of essential staff members will be adjusted based on the length and purpose of the closure. In the event of an emergency closure, the list below will be updated and shared with the Gloucester County Office of Education and district employees.

Essential Personnel List (subject to change based on length and purpose of closure):

Superintendent

All administrators

All directors and managers (Cafeteria, Facilities, IT, Transportation)

Secretarial staff

Maintenance/custodial staff

School Resource Officers (SRO's)